

## **SCHOOL SITE COUNCILS AND SCHOOL-BASED COORDINATED PROGRAM PLANS**

The Governing Board believes that comprehensive planning that is aligned with the district's local control and accountability plan (LCAP) is necessary at each school, in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)
- (cf. 0460 - Local Control and Accountability Plan)

### School Site Councils

The Superintendent or designee shall provide all principals information about the Single Plan for Student Achievement (SPSA). This information shall be shared, as appropriate, with staff, parents/guardians and secondary students. A school-site council shall be established at each in accordance with Education Code 52852 and the accompanying administrative regulation to develop, review, and approve Single Plan for Student Achievement (SPSA).

For any school that participates in specified state and/or federal categorical programs, the school site council or other schoolwide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA). (Education Code 64001)

- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1431 - Waivers)
- (cf. 6020 - Parent Involvement)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Learners)
- (cf. 6190 - Evaluation of the Instructional Program)

As appropriate, a school may incorporate any other school program into the SPSA. (Education Code 64001)

### Single Plan for Student Achievement (SPSA)

The site council at schools participate in the formation of the SPSA. The site council shall annually review the school plan, revise it as needed, and establish a new budget.

Each site council shall develop a school plan which addresses the needs of all the school's special student populations and shall provide for ongoing evaluation of the school's educational program. The plan shall describe proposed expenditures of the funds which are being consolidated. Funds coordinated shall be used to supplement, not supplant, existing state and local appropriations (Education Code 52852.5).

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Approval of the School Plan

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. He/she shall also ensure that specific actions included in the district's LCAP are consistent with the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

Whenever the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council or committee. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 52855)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the site council.

Pupil-Free Days

Schools may request time during the regular school year to conduct staff development programs. Such time shall not exceed eight (8) days each year for each participating staff member (Education Code 52854). Requests for pupil-free days together with the specific outcomes established for these staff development days are to be included in the school plan.

Legal Reference:

**EDUCATION CODE**

52-53 Designation of schools

33133 Information guide for school site councils

35147 Open meeting laws exceptions

41540-41544 Targeted instructional improvement block grants

52060-52077 Local control and accountability plan

52176 Advisory committees

52852 School site councils

52800-52904 School-Based Program Coordination Act

54000-54028 Educationally Disadvantaged Youth Programs

54425 Advisory committees (compensatory education)

56000-56867 Special education

64000 Categorical programs included in consolidated application

64001 Single school plan for student achievement, consolidated application programs

CODE OF REGULATIONS, TITLE 5  
3930-3937 Compliance plans

UNITED STATES CODE, TITLE 20

6311 State plan

6312 Title I local educational agency plans

6421-6472 Programs for neglected, delinquent, and at-risk children and youth

6601-6651 Teacher and Principal Training and Recruitment program

6801-7014 Limited English proficient and immigrant students

7101-7122 Student Support and Academic Enrichment Grants

7341-7355c Rural Education Initiative

Management Resources:

**CDE PROGRAM ADVISORIES**

06271.09 School-Based Program Coordination Act

0620.09 Use of Categorical Funds for Motivation Incentives

0430.09 Using School Improvement Program Resources and SB 1882 Funding to Promote School Change

1107.89 Implementation of new procedures for noncompliance

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council,  
February 2014

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

California Department of Education, Single Plan for Student Achievement:

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

ADOPTED: 6/22/94

REVISED: 9/26/2018