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**LAKE COUNTY SCHOOLS**  
**2021 – 2022 Annual Parent Notification**  
**Parent Right to Know Letter**

Dear Parents/Guardian,

At the beginning of each school year, Lake County Schools District must inform parents of each student attending a Title I, Part A School of their right to request information about the professional qualifications of both the teachers and the paraprofessionals who teach and work with their children. The information is provided in a letter called the **Parent Right to Know** letter and it is in an understandable format and to the extent possible, is provided in a language the parents can understand. In compliance with Federal Law (Every Student Succeeds Act of 2015), parents may request information regarding the professional qualifications of their child's teacher(s) and paraprofessional(s). The information regarding the professional qualifications of a child's teacher(s) includes:

- Certification type
- Subject area coverage and grade level of coverage
- Degree(s) and defined major area of work
- Services to be provided by the paraprofessional under the direct supervision of the teacher

Federal law requires that schools receiving Title I funds hire qualified teachers and instructional paraprofessionals. Lake County Schools District employs certificated personnel according to the Florida Department of Education requirements.

In addition to this letter, Florida Statute 231.095 states, "**When a teacher in a district school system is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified, the parents or guardians of all students in the class shall be notified in writing of such assignment.**" If a child is being taught by one or more teacher or paraprofessional that fall within this category for four weeks or more, the school will provide the child's parents with a letter of notification and the steps the school is taking to get the teacher or paraprofessional fully certified.

If parents would like to request any of the above information, please contact the principal at your child's school. Additionally, you may contact your child's school directly regarding your child's academic progress.

Lake County Schools District and Federal Programs is fully committed to helping your child develop the knowledge and skills needed to succeed in school and beyond. We appreciate your support and partnership as we work together to provide the best education for your child(ren).

Sincerely,

Elizabeth West  
Director, Federal Programs