

**Addendum  
Board Meeting  
October 14, 2021**

BARRE UNIFIED UNION SCHOOL DISTRICT

<p><b>NEW HIRE NOTIFICATION FORM</b>                  Complete and Submit to the Central Office                  (please submit via email to <a href="mailto:hr@buusd.org">hr@buusd.org</a>)</p>	<p>Date Received by Central Office:  <u>10/8/21</u></p>
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**To be Completed by Hiring Administrator:** (please leave notes for Central Office on the back page)

Name: <u>Karen Harker</u>	Location: <u>SHS</u>
Submission Date: <u>10/8/21</u>	Administrator Action/Checklist Complete: <input checked="" type="radio"/> Y / N
Position: <u>.25% ELL - .75% English Intervention 1st</u> Grade (If Applicable): _____	
Endorsement (If Applicable): _____	Hourly-Non Exempt/ Salary- <input checked="" type="radio"/> Exempt
Hours Per Day: <u>7.5</u>	Scheduled Hours: <u>7:35</u> a.m. to <u>3:05</u> p.m.
Account Code: <u>25% 101-1276-31-11-0-2120-51610 / 75% Grant Funded</u>	
Replacement? <input checked="" type="radio"/> Y / <input type="radio"/> N If Yes For Whom? _____	
Administrator Approval Signature: <u>Brenda Underhouse, Principal</u>	
Print Name: _____	Signature Date: <u>10/8/21</u>
<b>REVERSE SIDE:</b> Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.	

**For Central Office Use Only:**

Contract Completed ___/___/___	Offer Letter Completed ___/___/___	DOH _____
Total Years of Experience: _____	Step: <u>MA 30</u>	Salary Placement: <u>4</u>
Hourly Rate: _____	Salary Rate: _____	Seniority Date: _____
Contract Type: <input checked="" type="radio"/> Teacher <input type="radio"/> Para <input type="radio"/> Replacement <input type="radio"/> Interim <input type="radio"/> Offer/Non-Contracted Letters <input type="radio"/> AFSCME <input type="radio"/> N/A		
Days Per Year: <u>190</u>	Salary: <u>\$54,454</u>	Contract Days: <u>151 days - Prorated Salary \$43,276.60</u>
<i>NC - reinstating and following reciprocity with VT</i>		
Teacher: AOE Endorsement: <input checked="" type="radio"/> YES or NO Provisional/Emergency Required: YES or <input checked="" type="radio"/> NO		
Para-Educator: Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take		

<p><u>Christopher Kearney</u>                  Superintendent Approval Signature</p>	<p><u>OCT 13 2021</u>                  Date</p>
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# Karen Karen Harker

11 Wood Street, Unit 1 - Suite 1000, #1001  
28501-7402 - Asheville, North Carolina

## Education

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### The Shakespeare Institute at The University of Birmingham

Stratford-upon-Avon, England, United Kingdom

Doctor of Philosophy

**Major:** PhD in Shakespeare

Attended January 2016 to January 2021

Degree conferred January 2021

[Transcript](#)

(2.0MB)

### The Shakespeare Institute at The University of Birmingham

Stratford-upon-Avon, England, United Kingdom

Master of Arts

**Major:** Shakespeare Studies

Attended September 2014 to September 2015

Degree conferred September 2015

[Transcript](#)

(2.0MB)

### East Carolina University

Greenville, North Carolina

Bachelor of Education

**Major:** English Education, **Minor:** Music

**GPA:** 3.500

Attended August 2006 to May 2010

Degree conferred May 2010

## Experience

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### The University of Birmingham

Post Graduate Teaching Assistant

Birmingham, England, UK

I taught undergraduate seminars both in person and online for The University of Birmingham while pursuing my PhD. Classes taught include: Plays and Performance, Shakespeare's Craftsmanship, History of Shakespeare in Performance, and Shakespeare's Legacy. This role supported the undergraduate English and Drama departments and the MA programs at the Shakespeare Institute. Responsibilities included preparing lesson plans, live and online teaching, grading student work and providing formative assessments, writing tutorials, and one-on-one research meetings with students to discuss their work. I also helped to provide additional support for struggling students and pointed them in the direction of other university resources that could meet their unique learning and personal circumstances.

Sep 2016 - Mar 2020

**Reason for leaving:** I graduated with my PhD!

**Supervisor:** Erin Sullivan and Phillipa Sempar (UK)

**Experience Type:** Other, Part-time

It is **OK** to contact this employer

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### Wake County Schools - Leesville Road High School

Aug 2012 - Jun 2014

English Teacher  
Raleigh, North Carolina

I taught English 9, English 12, and Creative Writing at Leesville Road High School in Raleigh, North Carolina. This position included all of the typical responsibilities of classroom teaching. I worked with all levels of students, including remedial, standard, and honors classes and helped to design the curriculum for Creative Writing. I also presented in professional development sessions about methods of teaching Shakespeare to twenty-first century learners both in my school and at the National Council of Teachers of English conference in 2013. My classroom served as a safe haven for all students, and I even started a lunch book club/writing club to address needs that I saw come out of my creative writing course. My instructional strategies were data-driven and differentiated to accommodate all students, and I prided myself on forming positive, professional relationships with my students.

**Reason for leaving:** I got into graduate school, and moved to the UK to begin that journey.

**Supervisor:** Monica Wilkerson - English Department Chair (919-870-4250)

**Experience Type:** Public School, Full-time

It is **OK** to contact this employer

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### **Pitt County Schools - Ayden-Grifton High School**

Aug 2010 - Jun 2012

English Teacher  
Ayden, North Carolina

I taught English 11 and 12 at Ayden-Grifton High School and served as Senior Project Coordinator for over 180 student-lead projects each school year. I taught at both the standard and honors levels. I also served as the Assistant Softball Coach during this time. My responsibilities included all of those typical of classroom teaching, and I served a rural community of diverse learners from Eastern North Carolina. My lesson plans were data-driven and differentiated to accommodate the needs of all of my students, and I often collaborated with the special education department to make sure students had all the support they needed in my class to succeed and graduate! I pride myself on my abilities to form lasting relationships with my students and encouraging them to dream big, work hard, and set achievable short-term and long-term goals.

**Reason for leaving:** I moved to Raleigh, NC.

**Supervisor:** Dawn Everette - English Department Chair (252-746-4183)

**Experience Type:** Public School, Full-time

It is **OK** to contact this employer

### ***North Carolina Teaching Fellows Scholarship Recipient***

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For my undergraduate degree in English Education at East Carolina University, I received the prestigious North Carolina Teaching Fellows Scholarship. This not only funded my undergraduate degree, but provided me with extra teacher training during my four years as a student at ECU. I am forever grateful for this program and all that I learned within it. It truly helped to shape me into the educator that I am today.

### ***National Writing Project Certified Teacher***

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Under the direction of Dr. William P. Banks, I became a National Writing Project Certified Teacher in the summer of 2011, which provided me with extra instruction on how to teach writing in my classroom. I also taught a summer program for middle and high school students as a part of the Tar River Writing Project Summer Institute the following year, which is one of the highlights of my teaching career.