



JUNIPERO SERRA HIGH SCHOOL

**TRANSCRIPT AND CONFIDENTIAL RECOMMENDATIONS RELEASE FORM**

**To the applicant's parent / guardian:**

Junipero Serra High School requires confidential recommendations from your son's current teachers or counselors. Accordingly, in order for these confidential recommendation forms to be released by the current school, parents must waive their right to inspect these confidential forms.

Under Federal Law, The Family and Educational Rights and Privacy Act, parents or legal guardians must authorize the release of school records.

Please complete this form and **return it to the office of your son's current school**. Confidential recommendations should be completed online by your son's current English and math teachers. Transcripts should be submitted by your son's current school to [admissions@serrahs.com](mailto:admissions@serrahs.com). Some schools require that you complete this release form before they will share confidential information about your son with another school. This form does *not* need to be submitted to Junipero Serra High School, only to your son's current school.

Student Name: \_\_\_\_\_

Current School: \_\_\_\_\_

***I authorize the release of school records including an official transcript of all grades for the past two years as well as the results of academic testing regarding the above-named applicant to Junipero Serra High School. In authorizing this release, I acknowledge that I waive my right to read any confidential recommendations.***

Signature of the student's parent / legal guardian: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

To the student's current school registrar: Please email to [admissions@serrahs.com](mailto:admissions@serrahs.com) (or send) this student's official transcript including first trimester / semester grades for the current year as soon as they are available. Also, please send the final transcript at the conclusion of the school year.

Thank you for your assistance.

Julie Behn  
Director of Admissions and Enrollment Management  
[admissions@serrahs.com](mailto:admissions@serrahs.com)

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A CATHOLIC COLLEGE PREPARATORY