



Knowlton Elementary Community Council
September 23, 2021
4:00 p.m.
Knowlton Library

Attendance: Jeri Thomas (Principal), Catherine Pomeroy (Assistant Principal), Linda Peterson (1st grade teacher), Kasey Bradbury (parent), Andrea Buckway (parent), Brad Morris (parent), Adrienne Norton (parent), Meghan Reimann (parent), Jasmine Yen (parent).
Excused: Shanna Finnegan (2nd grade teacher).
Not Present: Candice Reynolds (parent).

1. Introduction of existing and new council members
 - a. Reviewed contact list and made changes to a couple of email addresses. Inasmuch as council email addresses are made public, a new email can be created for community council (see current list, attached).
2. Duties and Responsibilities
 - a. [School Community Council Welcome 2020 - YouTube](#)
3. Election of a Community Council Chair and Vice-Chair
 - a. Chair: Andrea Buckway
 - b. Co-Chair: Brad Morris
 - c. Other responsibilities: Jeri Thomas will prepare the agendas and Andrea will prepare the minutes. Jeri Thomas or the Knowlton Secretary will be responsible for posting the agenda and minutes to the website, and Andrea will send meeting notices to the council members.
4. Determine meeting schedule for school year 2021-2022
 - a. Meetings will be held the 3rd Thursday of the month (except December) at 4:00 p.m. in the Knowlton Library (October 21, November 18, January 20, February 17, March 17, April 21).
5. Review of TSS Plan and discuss proposed adjustments (see attachments).
 - a. Proposed goal measurement adjustments
 1. Letters Professional development for K-6 and Acadience for Math has been added. However, testing will not be used this year for K-3 as part of the school improvement goals so that a "bench-mark" can be established for new testing next year.
 - b. Proposed shift in tutor expenditures from Land Trust to ESSER III funding
 1. We voted to use funding for teacher training in the "Letters" program to ensure students are progressing.
 2. ESSR funding will be used for tutors before TSSA funding.
 - c. Proposed technology expenditure from Land Trust (virtual skills/simulator program)
 - d. Action item: Voted "YES" to budget and proposed adjustments.

6. Safety
 - a. Drills will be held once a month (always with notice to parents, teachers, and students).
 - b. Parent volunteers for field trips will need to undergo current background checks through the school.
 - c. Halloween: The parade will be held virtually again this year. Students and teachers will be asked to be sensitive to different cultures, life-styles, special focus groups, etc. in their costume choices, not excessively gory, and no masks or weapons.

7. Other:
 - a. Watch Dog Dads Program: We discussed introducing the program at Knowlton. It has proven to be an asset and effective in other schools. We will look into gathering more information to discuss at a future meeting.

8. Next Meeting: The committee will discuss SEL plan on October 21, 2021 @4:00 p.m. in the Knowlton Library.