



Donelson Christian Academy

# The Arts Academy Spring 2022

<b>Piano</b> PreK4+	<b>Voice</b> 3rd Grade +	<b>Guitar</b> 3rd Grade +	<b>Violin</b> 1stGrade+	<b>Youth Improv</b> Ages 12-17
------------------------	-----------------------------	------------------------------	----------------------------	-----------------------------------

Lessons will be scheduled January 10-May 13 at the DCA main building or online at times convenient for both student and instructor. Weekly attendance is expected. Makeup lessons are limited to only 2 per semester for lessons cancelled with 24-hour notice, or by 8am in case of illness. To register, please email the completed form to [sfranklin@dcawildcats.org](mailto:sfranklin@dcawildcats.org) and make your down payment to Venmo account: @DCA-Arts20\_21 to officially hold your spot. Remaining balances will be due in four equal payments due the first week of each month January-April, (10% early bird discount for full semester prepay by December 1,2021\*).

The Arts Academy at DCA Spring 2022 Registration Form				
16 weeks:	Piano,	Voice,	Guitar,	Violin (circle one)
	Tuition	Due w/regs form	Due: Jan, Feb, Mar, Apr	*Prepay by 12/1/21
30 minute lessons	\$500	\$40	\$115	*\$450
45 minute lessons	\$750	\$60	\$172.50	*\$675
<b>8 Weeks Youth Improv</b> -Follow the Fun- with Margaret French, Mondays 5:00-6:30pm				
Ages 12-17	\$225	\$25	\$100/Jan, Feb	*\$200
StudentName _____ Grade _____ Age _____ Birthday _____				
Musical Experience _____ Preferred Lesson time(s) _____				
Parent(s)/Gaurdian: _____ Phone _____				
Mailing Address _____				
Email: _____ Other Contact Info _____				
**I have read and agree to The Arts Academy's policies for payments and attendance (page 2).				
Parent/Guardian Signature _____ DATE: _____				

## **Arts Academy at DCA Policies**

### **Attendance**

Regular attendance is essential to artistic development. Instructors are contracted for their time per student and reserve a specific time for each student. 100% attendance is expected. This encourages consistency in practice and promotes steady progress.

Students should arrive just before their lesson time and prompt pick up after their lesson is expected. No child should be left unattended before or after their lesson time.

### **Practice**

Students should have their own instrument for daily practice at home. They should have enough space and privacy to focus on the practice without distractions. Additionally, developing a consistent schedule for practice will be of most benefit.

### **Make-Up Lessons**

Missed lessons will be eligible for only 2 make-up lessons during the semester, and a 24-hour cancellation notice is required. Extra weeks are included in the schedule for make-up lessons, or your instructor may schedule make-up lessons by appointment. Please schedule make-up lessons directly with your instructor. No refunds will be given for lessons missed beyond the 2 make-up limit per semester. No make-up classes for group classes.

### **Illness Policy**

Students should cancel their lessons or do their lessons online if they have been deemed contagious ill or have had a fever or cough during the 24 hours prior. The instructor must be notified directly by 8am on the morning of the absence to be eligible for a make-up lesson. Arts Academy instructors are not notified by DCA if your child is absent—please contact your instructor directly as soon as possible. Instructors may do temperature checks before lessons and/or stop lessons if the student feels unwell, has symptoms or is unable to focus.

### **Payments**

Payments are expected to be on time. \$20 per month late fees will accrue and/or lessons may be put on hold for payments that are more than 30 days past due. Please use the Venmo account: @DCA-Arts20\_21 for down payments, monthly payments and recital fees or additional fees. You may pay by check if paying the entire semester in full.

### **Cancelled Lessons**

Lessons cancelled by an instructor will be rescheduled, or, as a last resort a credit will be issued: these are rare and will not count towards the 2 make-up limit per term. We will follow DCA's decision relating to school closings due to weather or other circumstances, and affected lessons will be offered online or rescheduled.