

**MINUTES OF SEPTEMBER 13, 2021 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**

Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office, 12880 N.E. 10<sup>th</sup>, Choctaw, OK 73020

Don Alsup, President, called the meeting to order at 6:00 p.m. Roll call established members present: Elizabeth Parker, Vice President, Pamela Matherly, Clerk, Daryl Crusoe, Assistant Clerk and Janice Modisette member.

Mr. Alsup called for consideration and approval of the agenda. Mr. Crusoe moved and Mrs. Modisette seconded to approve the agenda. The vote was unanimous.

Ms. Parker moved and Mrs. Modisette seconded, to approve the August 9, 2021 regular board meeting minutes. The vote was unanimous.

Ambra Smith, ACT President, reported that teachers and students are getting into the swing of things as we are in our 5<sup>th</sup> week of school. Ms. Smith added that our virtual day seemed to go pretty smoothly. She further stated that the district did a great job of getting the chromebooks and hot spots distributed to students and believes that we are very close to a 1:1 ratio on technology. Ms. Smith closed by stating that the contract has been approved by the ACT members.

There were no comments from the floor regarding agenda items.

There were no comments from the floor on agenda items.

Superintendent Reid made the following comments:

- Superintendent Reid stated that we are beginning the fifth week of school and moving along with the first quarter of the school year. CHS has their first parent/teacher conferences scheduled this evening. This is always completed on an alternate schedule from the elementary and middle schools due to the block schedule at CHS.
- All schools have had successful open houses and parent orientation programs. It continued to look a little different than normal years, but our teachers and administrators just have a way of making things work.
- All Fall extra-curricular activities are in full swing which includes: football, softball, cross country, volleyball, band, color guard, drama, vocal music, AFJROTC, and VoAg. Mrs. Burton has notified us that the CNP PAC has been selected to host both the 5A and 6A State One Act Play Contests. 5A will be held on Thursday, October 28<sup>th</sup> and 6A is Tuesday, November 2<sup>nd</sup>. The 6A regional will be held at Westmoore High School on Saturday, October 9 at 12:45 p.m. Our drama students will be performing “The Women of Lockerbie”.
- The board will vote on all employee group contracts this evening - ACT, SECNP, Central Office and site administrators. Again, negotiations went very smooth. We have an excellent relationship with our employee groups and appreciate their leadership and communication during negotiations.
- Mr. Berry will present the 2021-22 district budget this evening. We are thankful for the additional money the legislators put back into the formula. This money allowed us to add four teachers back to kindergarten and 1<sup>st</sup> grade classes as well as an additional two teachers in the other elementary classes that were in need.
- Homecoming will be Friday, September 24<sup>th</sup>. The homecoming parade will make its return this year. It will be at 6:00 p.m. on Thursday, September 23<sup>rd</sup>. It will begin at Choctaw Creek Park and end in the parking lot of CHS.
- We have one final scheduled virtual day on Friday, September 24, 2021. We scheduled two virtual days into the calendar so our students and teachers could practice with the new technology devices that were not as widely available last year. The hope is that virtual days would not be needed this year, but we will be prepared in the event they are.
- CNP’s COVID-19 numbers are around 1% positivity rate. Mandated quarantine numbers can vary but have been around 6%.

Superintendent Reid introduced CNP Maintenance Supervisor, Brian Cannon to give the board a report on the Maintenance Department. Mr. Cannon stated that the Maintenance Department was busy over the summer installing water bottle filling stations at school sites, cleaning up from last year’s late ice storm and window replacements at Westfall Elementary. He stated that they also added awnings for the porches of our pre-fab classrooms, new carpet in the NPMS media center, another round of tree trimming from the ice storm, and cleaning of right of way at JGI. He added that they also helped with the scheduling and installation of the bipolar ionization equipment on 550 units across the district. As school has started, we have had some of the same issues that we have each year in regard to air conditioners and plumbing. He closed by stating that they are getting caught up and beginning to work on the normal work orders. Mr. Reid stated that he would like to publicly express his appreciation to Brian. He stated that Brian is not a leader from his office but one that it out with his staff by joining them in performing physical labor.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the FY 2022 School Resource Officer Agreement between the Choctaw-Nicomma Park School District and the City of Choctaw. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly, to approve an out of state trip for CHS Band to perform at the Bands of America Super Regional in Indianapolis, IN departing on October 21, 2021 and returning on October 24, 2021. The vote was unanimous.

There were no comments from board members.

Kevin Berry, Chief Financial Officer, reported that tonight we will be presenting the budget during the budget hearing. Mr. Berry added that a lot of the last month has been spent preparing the budget. He added that it has been a very challenging year so far with the budget preparation due to the federal monies coming in and the state not putting allocations out so districts could prepare the budgets. He added that he finally received the allocations last week just before the budget deadline. Mr. Berry reported that there has also been a lot of work behind the scenes within the Finance Department to prepare for the upcoming bond proposal. In regard to Child Nutrition, Mr. Berry commended the food service staff for working hard to serve meals to the students while being extremely short handed. He added that the employees from the district child nutrition office along with staff from the warehouse are pitching in to help out. They are doing a great job of using staff to assist the cafeteria workers during these challenging times.

Ms. Matherly moved and seconded by Ms. Parker to approve encumbrances. Approved were the following: Fund 11 – #'s 273 -425 - \$465,816.07; Fund 21 – #'s 079-102 - \$168,542.74; Fund 22 - #'s - 038-045 - \$8,941.40; Fund 33 - #1 - \$1,921.05; Fund 36 - # 1 - \$4,396.53; Fund 38 #'s 1-2 - \$17,078.95; Fund 39 - #1 - \$10,300.00 and Fund 86 - #'s 010-015 - \$32,070.10. The vote was unanimous.

President Alsup opened the budget hearing. Mr. Berry explained that all board members had received the budget information in their packets and budget documents were available this evening for those in attendance to review and make comments if they desire. Mr. Berry added that there is a time period between our September board meeting and October board meeting that adjustments can be made to the budget before final approval, if needed. Mr. Berry gave a brief overview of each of the funds and explained that the general fund budget is significantly higher than last year because of the influx of federal funds. He added that some purchases have been made from the general fund and we are waiting for the money to be reimbursed for these purchases. Mr. Berry also added that there was additional money that the state put in to the formula which gave us additional funds as well. Our ad valorem also grew this year which is also something very positive for the school district. This helps our general fund, building fund and our bonding capacity. Mr. Berry stated that as Mr. Reid had previously mentioned, our student numbers have grown significantly this year. This will make a positive impact on our budget for next year. Mr. Berry stated in closing, we are presenting a balanced budget at this time. He added in regard to the building fund, the state passed Senate Bill 229 which takes a portion of marijuana sales and equalizes building funds for all school districts. This will give CNP Schools up to \$300,000 more in funds. The child nutrition budget has been increased a little this year. The difference right now is everyone under 18 eats free for breakfast and lunch and we get reimbursed \$3.60 for lunch and \$2.35 for breakfast from the hot line from the federal government. Mr. Berry then opened it up for questions from the floor. With no questions being asked, Mr. Berry closed the budget hearing.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the Estimate of Needs for FY 2021/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve FY 2020/21 Request for Approval of State Aid and/or Federal Funds for Schools (budget revision). The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Parker to approve the reoccurring transfer requests for Activity Fund 972 – Printing Services. The vote was unanimous.

Kelli Hosford, Executive Director of Student Services stated that they have been extremely busy in the Student Services Office; however, a lot of the things she can not talk about due to confidentiality but it has been a very busy few weeks. Mrs. Hosford expressed her appreciation to the principals and teachers in helping to get all of the students in the correct place. That is sometimes a difficult thing to do but Mrs. Hosford stated that they have worked tirelessly with her to make sure that this has happened. Additionally, Mrs. Hosford reported that all of our sites have been trained in RTI and we are

looking forward to our October 1<sup>st</sup> count. As of right now, in our district we have 1,069 students that are under the special education umbrella. This time last year, due to Covid, we were sitting at about 820 so we have over 200 students either back with us from other places or new enrollees. Our first EL tutor meeting is this week and we have 27 new kids that we are assessing also to see what their EL category should be. We have a counselor meeting next and have Janet Deen coming from Home Ranch Retreat to speak about their services. Mrs. Hosford stated that she attended her first Counsel Core grant meeting today. There are several things that we have to ensure we are doing properly such as coding and they are taking a survey with the counselors. We received our ARP funds that will be used to bridge the gaps with special education students. Mrs. Hosford stated that she sent out a survey to our principals, special education teachers and counselors just asking where they see the need is and how we can fill those gaps in the next few years. Mrs. Hosford stated that she would be putting that information together when the survey closes. Mrs. Hosford stated that she has to have a preliminary budget for the ARP funds completed by the end of October. In closing, Mrs. Hosford added that they don't want these funds used for staffing and would prefer that it be used for programs.

Ms. Matherly moved, seconded by Ms. Parker to approve CHS selection of the ACT as the 11<sup>th</sup> grade Oklahoma State Department of Education assessment. The vote was unanimous.

There was no Instructional Services report.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the consent agenda. The vote was unanimous.

At 6:27 p.m., Ms. Matherly made a motion, Ms. Parker seconded, to enter into executive session. The vote was unanimous.

At 7:34 p.m., by a motion from Ms. Matherly and a second by Mr. Crusoe, the board voted to return to open session. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve the following certified recommendations: Sheridan Starr, effective 8/16/21; Holly Foster, effective 8/9/21; Dalia Jovanovic, effective 8/9/21 and Kenneth Bland, effective 8/9/21. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve the following support recommendations: Jennifer Coy, effective 8/11/21; Amanda Romero, effective 8/11/21; Tammy Stone, effective 8/13/21; Shannon Heslip, effective 8/11/21; Shelly Williams, effective 8/11/21; Jonnie Hibbler, effective 8/11/21; Aidan Overhold, effective 8/18/21; Debra Reed, effective 8/13/21; Tammy Hailey, effective 8/13/21; Lindsay Birdsong, effective 8/13/21; Danielle Hunt, effective 8/13/21; Lynzie Jones, effective 8/20/21; Devin Swift, effective 8/23/21; Katherine Medina, effective 8/25/21; Jessica Massey, effective 8/26/21; Sara Reeves, effective 9/2/21; Crystal Myers, effective 9/13/21; and Madison Dockery, effective 9/13/21. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve the following support resignations: Janell Sealy, effective 6/30/21; Barbara Shubin, effective 6/30/21; Jessica Tinker, effective 6/30/21; Cheryl Lane, effective 6/30/21; Holly Foster, effective 7/1/21; Linda Cochran, effective 6/30/21; Christine Sturgess, effective 9/10/21; Tina Davidson, effective 9/10/21; and Kyla Francis, effective 9/8/21.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the ACT contract for the 2021/22 school year. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the Central Office Support Staff Contract for the 2021/22 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the Administrator/Director/Supervisor contract for 2021/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the SECNP Contract for 2021/22 school year. The vote was unanimous.

There being no new business, at 7:41 p.m. a motion was made by Mrs. Modisette and seconded by Ms. Matherly to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

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Don Alsup, President	Elizabeth Parker, Vice President	Pamela Matherly, Clerk
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Daryl Crusoe, Asst. Clerk	Janice Modisette, Member
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