

Monday 11<sup>th</sup> October 2021

Dear Parents and Carers

**Re: Key Stage 2 Parent Consultation Evening**

At The Baird we place an emphasis on developing effective home-school relations and recognise the importance of high quality liaison with parents regarding your child's progress and development. We are therefore pleased to offer all parents and carers a Parent Consultation Meeting to give you an opportunity to discuss your child's progress.

KS2 Parent Consultation Meetings will take place on **Tuesday 19<sup>th</sup> October** from **2:00pm – 6:00pm**.

Ten minutes will be allocated per parent consultation meeting and these will take place in the main hall. Members of the Senior Leadership Team will also be available during these times, should you have anything you wish to discuss further.

Parents and carers should use the attached form to request a time slot. Appointments will be allocated on a first-come, first-served basis and we will endeavour to allocate appointments to suit everyone. Class teachers will return an appointment time to you, in your child's book bag.

We hope to see as many parents/carers as possible and look forward to meeting with you to celebrate your child's achievements.

Yours sincerely



Mrs C Welch  
Principal

**Parent Consultation booking form – to be returned to the class teacher**

Child's Name: \_\_\_\_\_

Child's Class: \_\_\_\_\_

I would like to book a Parent Consultation Meeting at the following time:

2:00 – 2:30	<input type="checkbox"/>	2.30 – 3:00	<input type="checkbox"/>
3:00 – 3:30	<input type="checkbox"/>	3:30 – 4:00	<input type="checkbox"/>
4:00 – 4:30	<input type="checkbox"/>	4:30 – 5:00	<input type="checkbox"/>
5:00 – 5:30	<input type="checkbox"/>	5:30 – 6:00	<input type="checkbox"/>

Signed (Parent / Carer): \_\_\_\_\_

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**For Class Teacher use only.**

Thank you for requesting a Parent Consultation appointment

Your confirmed appointment time is \_\_\_\_\_



**University of Brighton**

**Academies Trust**