

LOS ALAMITOS UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee

March 31, 2021

FINAL MINUTES – Approved October 6, 2021

A meeting of the independent Citizens' Bond Oversight Committee of the Los Alamitos Unified School District was held on Wednesday, March 31, 2021 via teleconference.

I. CALL TO ORDER

The meeting was called to order at 6:37 p.m. by Chair Janet Murphy. A quorum of members was present and the meeting, having been duly convened, was ready to proceed with business.

II. PLEDGE OF ALLEGIANCE

Lorraine Navarro led the committee and staff members in reciting the Pledge of Allegiance.

III. ATTENDANCE

Members Present

Craig Cartozian
Keith Crafton
Alexandra Ito
Ashran Jen
Trini Jimenez
Brett Lorber
Brady Metcalfe
Janet Murphy
Lorraine Navarro

Staff Present

Elvia Galicia
C.J. Knowland
Mayra Gonzalez
Shoshana Dornblaser
Brian Ruff, Eide Bailly

Members Absent

Marilynn Poe
Chad Stuart

IV. WELCOME/INTRODUCTIONS

Chair Janet Murphy welcomed the committee members.

V. APPROVAL OF MINUTES

Keith Crafton moved to approve the *January 20, 2021* meeting minutes and Lorraine Navarro seconded. The committee unanimously adopted, and the motion was carried.

VI. COMMUNITY/STAFF PARTICIPATION ON NON-AGENDA ITEMS

None.

VII. PRESENTATION OF FINANCIAL AUDIT REPORT

Brian Ruff of Eide Bailly, LLP reviewed the Measure G and Measure K financial reports which were clean and include both the financial and performance audits. The audits are conducted based on the election materials. This year 86% of total expenditures were tested for Measure G which has \$15.6 million in expenditures for Fiscal Year 19-20. No findings or issues were reported. The Measure K audit also resulted in no findings with \$3.1 million of \$3.6 million in transactions tested.

VIII. APPROVAL OF ANNUAL REPORT

Keith Crafton motioned to approve the annual report and it was seconded by Brett Lorber. The committee unanimously adopted, and the motion carried. Janet Murphy will present the annual report to the Board of Education on April 13, 2021.

IX. UPDATE ON MEASURE K AND MEASURE G PROJECTS

The playground replacement projects slated to start soon and run through the summer are:

- Los Alamitos Elementary School Kindergarten playground
- Los Alamitos Elementary School lower playground
- Lee Elementary School upper playground
- Weaver Elementary School upper playground
- Hopkinson Elementary School Kindergarten playground

Other projects that have not yet been finalized are the LAHS second gymnasium, LAHS Performing Arts Center modernization and the LAHS classroom modernization projects. The scope and budget for these projects is still being reviewed and will be presented to the Board for direction. C.J. Knowland shared renderings of the playground structures with the committee. All playgrounds will have rubberized surfaces which are safer and less expensive to maintain. The Hopkinson play structure has been fabricated and installation is scheduled to begin over Spring Break.

C.J. shared that the STEM building at the high school continues to progress. Currently the contractor is pouring the concrete decks for each floor. The final pour should be completed this week. The mechanical, electrical and plumbing contractors will then begin working on the building as well as the framers who will start building the interior walls.

With respect to the upcoming projects at the high school, the construction team is putting together four options for the new gymnasium taking into consideration whether a two- or three-court design is better and whether the use will be primarily for competition or practice.

An itemized cost menu is being prepared for the classroom modernization project so that the Board can prioritize the projects while taking cash flow into consideration.

X. FINANCIAL REPORT

Mayra Gonzalez presented the Financial Report as of January 31, 2021. Thus far, the bulk of the expenditures has been for the multi-story building (59.45%) followed by the Infrastructure project (21.77%) and the Aquatics Center (11.25%). Funds received thus far in Fiscal Year 2020-21 totaled \$39,230,951 with \$177,760 in interest from Measure G and \$8,351,779 with \$66,354 in interest from Measure K.

Mayra reviewed the funding sources for each project and the budgets. Modifications were made to the budgets for the restroom projects as the bids came in higher than expected; however, as the playground projects completed, excess funds from those projects were added to the restroom budget. She also reviewed the expenditures as of January 2021 which totaled \$100 million in contracts committed with \$51 million in expenditures.

A question was asked about the length of time for which the funds are committed. C.J. explained that the funds are considered committed based on the dollar amount of the projects that have been contracted out. Once a project is complete, any excess funds can then be released and can be encumbered by another project.

XI. SELECTION OF 2021-2022 MEETING DATES

The proposed meeting dates for 2021-2022 are October 13, 2021, January 26, 2022 and March 30, 2022. A site tour will be scheduled in the future depending on construction progress. Keith Crafton moved to approve the meeting dates with a second from Lorraine Navarro. The committee unanimously adopted, and the motion carried.

XII. COMMITTEE COMMENTS

None.

XIII. PROPOSED FUTURE AGENDA ITEMS FROM COMMITTEE MEMBERS

None.

XIV. ADJOURNMENT

A motion to adjourn the meeting was made by Trini Jimenez with a second from Keith Crafton. The meeting was adjourned at 7:28 p.m. The next meeting will be held on Wednesday, October 13, 2021, at 6:30 p.m. in the District Office Board Room or via teleconference.