

# GRANADA HILLS CHARTER

## Governing Board Meeting

Monday, June 28, 2021 11:00 AM

Via Teleconference pursuant to Executive Orders N-25-20 and N-29-20

### Minutes

#### In Attendance:

Brian Bauer, Executive Director (non-voting)  
Maribel Campos, Parent Member  
Lorene Dixon, At Large Member  
Jody Dunlap, At Large Member

Chris Hutton, Retired Teacher Member  
Joan Lewis, At Large Member  
Richard Nolan, At Large Member  
Jim Salin, At Large Member (Chair)

#### Absent:

Supriya Chakravarty, At Large Member

The meeting was called to order at 11:00 a.m. by Jim Salin and roll call was taken by Karla Diamond. Joan Lewis led the Pledge of Allegiance.

#### LCAP Advisory and Update (Frank Tarczynski, Administrator)

**Action Item # 1** - Frank Tarczynski requested approval for the 2021-2024 Local Control Accountability Plan (LCAP) that was presented at the public hearing last week. He highlighted the following for Board members:

- a wide range of academic and CTE programs
- interventions for English learners and students with disabilities
- implementing universal instructional strategies
- internal benchmarks to monitor programs and student learning
- standards based grading practices
- addressing equity and social emotional learning needs

Brian Bauer thanked Mr. Tarczynski for working closely with Administrator Jenny DaCosta and the rest of the team to finalize this plan. And Mr. Bauer also recognized Ms. DaCosta who has served the school with excellence these past ten years and is leaving us today to begin her role as middle school principal in the Oak Park district. Ms. DaCosta has done a great job engaging with stakeholders on the LCAP development and succinctly presenting it to the Board for many years, with a real focus on instruction, what is needed for students' success and care for our staff and students. Board members expressed appreciation to Ms. DaCosta for her years of service to GHC.

**Joan Lewis made a motion to approve the 2021-2024 Local Control Accountability Plan. Chris Hutton seconded the motion. Unanimously approved with the following votes:**

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

**Action Item #2** – Mr. Tarczynski presented the LCAP Local Indicators for approval. The local indicators address how GHC internally measures itself against the state identified indicators that are found in the California Dashboard. He highlighted the following:

- Ensuring 100 percent of teachers are appropriately credentialed

- Ensuring the campuses are safe and well-maintained
- Ensuring that students have access to appropriate instructional materials
- Continuing to survey parents and staff to measure and engage
- Increasing the percentage of students completing A-G requirements

**Lorene Dixon made a motion to approve the local indicators. Maribel Campos seconded the motion. Unanimously approved with the following votes:**

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

**Action Item #3** – Mr. Tarczynski presented the LCAP Annual Update from 2019 through the 2021 school year for approval. Most of the actions and services came in below budget, except for the increases that dealt with the transition into distance learning. There was an increase in the amount spent for preparing teachers and students for online learning through professional development, implementation and best practices. Additional staff hirings were needed to help in that transition and for supporting the gradual return to campus in the spring.

**Jody Dunlap made a motion to approve the Annual Update. Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

Chief Financial Officer’s Report (Tammy Stanton)

- **Action Item #4** – Tammy Stanton presented the 2021-22 LCFF Budget Overview for Parents for Governing Board approval. California Education Code (EC) Section 52064.1 requires each school district, county office of education (COE), and charter school (LEA) to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Statute requires: To the greatest extent practicable, the Budget Overview for Parents should use language that is understandable and accessible to parents.

The 2021-22 LCFF Budget Overview for Parents includes four sections:

1. LEA Name, CDS Code, and GHC Budget Contact.
2. Budgeted 2021-22 Revenue by Fund Source.
3. Budgeted 2021-22 Expenditures in the LCAP – It shows how much of the total is tied to planned action and services in the LCAP and other fund expenditures.
4. Update on Increased and Improved Services for High Needs Students in the prior year 2020-21. It shows a comparison of what GHC budgeted last year in the Learning Continuity and Attendance Plan for actions and services that contribute to increasing or improving services for high needs students with what GHC estimates it has spent in 2020-21.

**Jody Dunlap made a motion to approve the 2021-22 LCFF Budget Overview for Parents. Jim Salin seconded the motion. Unanimously approved with the following votes:**

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

- **Action Item #5 – Action Item #1** – Staff recommends the governing board approve the Consolidated Application indicating the school’s intent to participate in the following federal programs in 2021-2022:
  - Title I – Part A, Basic Grants: To provide supplementary academic support and educational services to students who are failing or most at-risk of failing to meet state standards in core academic subjects. (2020-2021 Funding Total: \$940,887, 2021-2022 Budget Estimate: \$1,012,978)
  - Title II – Part A, Improving Teacher Quality: To increase student academic achievement through strategies focused on recruiting, hiring, training, and retaining highly qualified teachers. (2020-2021 Funding Total: \$151,409, 2021-2022 Budget Estimate: \$240,716)
  - Title IV – Part A, Student Support and Academic Enrichment: To provide students with a well-rounded education, support safe and healthy students, and support the effective use of technology to improve academic achievement and digital literacy of all students. (2020-2021 Funding Total: \$62,611, 2021-2022 Budget Estimate: \$62,611)

Chris Hutton made a motion to approve the 2021-2022 Consolidated Application for Federal funding. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

**Facilities/Operations Update** (*Norm Holloway, Administrator, Operations*)

**Action Item #6** – Norm Holloway requested authorization to purchase 1250 replacement classroom desks and chairs for the Zelzah campus from STS Education totaling \$343,100.00. A recent assessment and inventory of student classroom furniture identified these desks and chairs as needing to be replaced. The new furniture allows student groupings for collaborative work, as well as individual seating to meet the school’s classroom capacity requirements. Quotes were obtained from four vendors and staff is recommending the purchase from STS Education. Cost includes the installation of the furniture and the vendor has guaranteed delivery by the start of the fall semester.

Lorene Dixon made a motion to approve the furniture purchase. Maribel Campos seconded the motion. Unanimously approved with the following votes:

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Yes		Jim Salin	Yes

**Executive Director’s Report** (*Brian Bauer*)

Brian Bauer gave an update on the current high school and TK-8 summer programs that will be welcoming our incoming ninth graders (three weeks) and sixth graders (two weeks) to orientations beginning July 6 and 12, respectively. A one day orientation will take place in late July for both seventh and eighth grade students. Elementary students will have orientation in early August before the regular school year begins.

**Action Item #7** - Mr. Bauer presented updates to the administrative, Classified managers and contract staff, and hourly classified salary schedules and provided an overview of the changes for Board members.

**Chris Hutton made a motion to approve the updates. Maribel Campos seconded the motion. Unanimously approved with the following votes:**

Maribel Campos	Yes		Lorene Dixon	Yes		Chris Hutton	Yes		Rich Nolan	Yes
Supriya Chakravarty	Absent		Jody Dunlap	Yes		Joan Lewis	Abstain		Jim Salin	Yes

Meeting adjourned to closed session at 11:45 p.m.

Meeting reconvened to open session at 12:08 p.m. Chair Salin reported that the Board discussed the Executive Director's evaluation. No action was taken.

Meeting adjourned at 12:09 p.m.