

Meeting date: Thursday, August 19, 2021, 4pm

Format: In-person, by the OC playground

Agenda:

1. Discussion Items:

- a. Review and discuss the Early Learning Plan:

(<https://docs.google.com/document/d/11S4HRRKTlpwZn5sEXtOQ2TSYQssk4LLu/edit?usp=sharing&oid=114303131642433350072&rtpof=true&sd=true>)

- b. Review and discuss ARP ESSER funding priorities **(see Appendix)**

- c. Review and discuss Parent Survey and start to the school year in light of COVID concerns

(<https://drive.google.com/file/d/1AH3qJYCE9TrcpOsgkNxJDo-YGRZfpGcd/view?usp=sharing>)

2. Voting Items: Approval of Early Learning Plan

3. Adjourn

Attendees:

Steering Exec:

- | | |
|-----------------------------------|--|
| 1. Christine Marriott (Principal) | 5. Aliska Julian (Vice Chair/Past Chair) |
| 2. Joe Gibbs (Chair) | 6. Maile Cowley (Treasurer) |
| 3. Timothy Kryselmire (Co-Chair) | 7. Tina Bond (Teacher Rep) |
| 4. Alejandra Acosta (Vice Chair) | 8. Josceline Mascarenhas (Secretary) |

Additional attendees:

- | | |
|---|-----------------------------------|
| 1. Sebastian (parent, new family) | 5. Jerry Rapier (parent) |
| 2. Aurelie (parent) | 6. Amanda (1/2 teacher, K parent) |
| 3. Katherine Sharp (parent) | 7. Kristin (1/2 teacher) |
| 4. Kat (parent, Jamie's K – Steering Rep) | |

MEETING NOTES:

Voting Outcome: Steering Exec voted unanimously to approve the "Early Education Plan"

Key takeaways:

- 1) For details of the COVID measures discussions, refer to points C-1 to C-11 under "Discussion Notes"
- 2) Jerry Rapier (parent, certified COVID compliance officer) has volunteered free COVID testing if needed
- 3) Decision to start co-opping: at the end of first quarter

Action points:

1) Christine:

- a. Look into whether the updated ARP ESSER funding priorities will this compensate for the budget shortfall from last year
- b. Work with District "buildings and grounds" for the purchase of picnic tables: will see how we can achieve balancing quality (cheaper picnic tables chained to something heavy) vs. cost of tables moving into capital expenses (lifetime, concrete permanent ones)
- c. Look into whether air purifiers from the district will need extra equipment like filters to be purchased to start working immediately, and for later
- d. Confirm for exposure/contact-tracing: Does exposure mean both kids with no-masks? Or only one unmasked kid?
- e. **Send communication out reminding parents about rules for drop-off and pick-up**

2) Maile, Christine: Maile will put together a sign-up sheet for volunteers to help outside with Lunch and Traffic; Christine will send the email to the entire school

3) Exec/Parents: Shop for options for temporary tables and update Exec and Christine

4) Exec members: When discussing committees at Parent Meetings, please set the expectation that parents are invited to provide their preferences, and will be assigned where need is the most, especially Traffic and Cafeteria

5) Aliska, Alejandra: Aliska to initiate the Google Doc/Signup Genius for committee signup on the site after processing committee responses via survey and email from parents.

Discussion Notes:

A. Early Learning Plan

1. Grant of approx. \$11,000
2. This funds the part-time para-professional who does 1st grade literacy intervention and is also available to all grades where needed
3. We have to make this application to the State (as part of many grant applications that we make)
4. Approval timeline: We have a summer timeline for the School Community Council approval (in our case Steering Exec)
5. Exec has seen the draft plan 2 months ago
6. We now have the current plan with State feedback incorporated
7. Later in the meeting, we will vote on this
8. No questions from Exec on this matter

B. ARP ESSER funding priorities

1. **American Recovery Plan (ARP) + ESSER:** 3rd round of COVID money coming to our school
2. 1st round was used for PPE, air handlers, sanitizers, computers for remote learning, time for teachers to plan the remote teaching. It got used fast
3. 2nd round: used for the summer academy for special ed students to get a boost, among other expenses
4. 3rd round: This is intended to cover the rest of the support we need to get through the pandemic (this year and the next year).
5. The plan was circulated by Christine in the form of printouts during the meeting. **(See Appendix for copy)**
6. Top part of the plan (**see image in Appendix**) is the draft shared with SIC (School Improvement Committee)
7. Bottom part (**see image in Appendix**) has the updated plan with feedback incorporated. Here is the summary of key changes:
 - i. **Teacher training stipends:** there is a big disparity between OC teachers and district teachers for training stipends (State gave the funding to the district at \$1800 per teacher and our teachers got \$200 per teacher from the State). Some of this goes towards targeting this inequity for this year. Our teachers (K-3) are going to go through intensive 2-year training, same as the district teachers. 40-60 hours of work outside their work
 - ii. **PPE and air purifiers in all the classrooms:** These were added
 - iii. **Paras prioritized over furniture to support our students' learning:** reduced to \$4000 for 4 outside picnic tables
8. **Exec comments:**
 - i. **Aliska: Budget shortfall**
 1. After the budget shortfall last year: Will these funds help?
 2. **Action: Christine:** We will be looking into this. Remember that this is not a competitive grant. It is an allocated grant
 - ii. **Alejandra: Outdoor seating**
 1. Do we know how this works with outdoor seating purchases? Sooner the better to have the outdoor equipment (balancing quality with getting students spaced)
 2. **Christine:**
 - a. **Action: Christine:** Going to work with District "buildings and grounds" to see how we can achieve this balancing quality (cheaper picnic tables tied to a dumpster) vs. expenses moving into capital expenses (lifetime concrete permanent ones)
 - b. These will be placed closer to outdoor Cafeteria doors
 - c. **Action: Steering Exec/Parents:** Do parents want to shop for options and come back (temporary tables)?
 - d. Feedback: Parents are urging towards outdoor picnic tables, the sooner we can get this going, the better
 - e. **(Please see the rest of this discussion under C – 1. Lunch)**
 - iii. **Alejandra: Air purifiers:**
 1. We need to look into whether the air purifiers need extra equipment like filters to be purchased to start working immediately, and for later
 2. **Christine:** We will look into this

9. **Approval deadline is moved out, and we will have the opportunity to vote at Steering Meeting – 2nd week of September**

- i. **We can buy the lunch tables before this meeting**
- ii. If parents don't approve this, we are stuck with the school bearing the cost
- iii. That said, we are seeing more parents in favor of these and outdoor lunches to minimize indoor exposure when most kids will be unmasked at lunch

C. **OC 2021-22 Options Parent Survey and start to the school year in light of COVID concerns**

1. **Lunch:**

- i. **Having outdoor lunches for some kids was discussed in the faculty meeting today. Options discussed:**
 1. rotate classes for outdoor lunch
 2. have the kids bring picnic/sack lunches and walk to a park as a field trip
 3. have kids leave as soon as done eating
 4. **Note: There will be assigned seating for contact tracing (CDC says unmasked for 15 mins counts as exposure). Uppers are looking at having their seating chart and students picking their assigned seating spots.**
 5. **Supervision by school staff:** Paras will be in the lunch room
 6. **Parents supervising lunch:** Safe to have parents help with traffic and outdoor supervision – **(See Maile's volunteer plan below)**

ii. **Questions raised by parents:**

1. Can we look at unmasked kids together at a table without being discriminatory? This could probably be seen as discriminatory.
2. Can we look at kids sitting on the ground and eating, if they bring their own lunches and are okay sitting down? Yes, if that's okay with the kids and supervisors, they can.

iii. **Free and reduced lunch aspect:**

1. We want parents to get the benefit of school lunch, and we want kids to have the option to sit in the lunch room **if they want** – while doing what we can to limit lunch room numbers
2. **We want parents to qualify for free and reduced numbers and submit that application.** There tend to be other benefits to families that are associated with filling that free and reduced lunch application

2. **Air purifiers:** Covered by ARP ESSER funding proposals

3. **What is the planned response if there is exposure or a positive test?**

- i. **If students and employees are sick,** they are requested not to come to school
- ii. **If a student gets sick at the school,** we have a **COVID isolation room** by the office, full PPE for the nurse and secretary. This is separate from the regular sick room.
- iii. **Students returning after being sick need a negative COVID test and 14-day quarantine**
- iv. **Tracing:** As community members, we are asked to let the school know if we have been exposed or tested positive for COVID. This helps the school look back and trace potential exposure and inform the parents of those kids
- v. **Exposure qualification and notification:**
 1. **Qualification:** No masks, less than 6 feet, 15 minutes
 2. **Notification:** You would only get notified if your kid is exposed (passing in a hallway does not count as exposure)
 3. Does exposure mean both kids with no-masks? Or only one unmasked kid? **Action: Christine will look into and confirm this**
- vi. **If your kid is exposed at school to COVID (and not tested positive):** You can quarantine out of school for 2 weeks **OR** wear a mask at school for 14 days **OR** 10 days at home + negative test
- vii. **If a child is exposed outside the school to COVID (and not tested positive):** recommendation is to stay out of school for 2 weeks **OR** wear a mask into school for 14 days
- viii. **If we get 30 cases among staff/or kids within a 2-3-day window:**
 1. Our school would need to go remote for 2 weeks **OR** "test to stay" – where district nurses will come in and test and 90% need to test negative to stay

2. Murray High: 10-15% kids are wearing masks, 70% vaccination rate, setting up testing centers in parking lots daily

ix. **Anyone who needs to quarantine or is home due to being sick can switch to the OC Remote Option for that duration**

x. **Teachers are being asked to keep the Canvas course live for that seamless transition**

4. **Any sense of school board voting for the mayor's mask mandate:** Need to see. Superintendent and some board members are for it
5. **Jerry Rapier volunteered free COVID testing if needed by the school:** Jerry is a certified covid compliance officer and his company runs these: if needed, can show up using the nasal swab quick test with 15 minutes results. It's free. Happy to help the school with this. This would be better for our school than last year with respect to accessing tests
6. **How did students do with masks last year (question from Pre-K parent, Sebastian):**
 - i. Last year, the students, especially the Littles were great with masks.
 - ii. It is easy to get them on board, especially with peers wearing them
7. **If concerned about your child taking off their mask due to peer pressure:** Ask your teacher, and they will keep an eye out for this. A fairly large number of students
8. **Concern about kids without masks being bullied or excluded:** The OC has always been about inclusivity, and the para-pros and teachers will be sensitive to help kids work with that
9. **Concern about remote school sign-ups that "maskers" will go remote, leaving none of the "masked kids" in person:** We have about 17+20 = 37 students signed up as of now for the remote option; some classes have no remote kids. We should have a balanced outcome. Last year, the students did really well, and the hope is that continues this year.
10. **Will there be assigned seats in the classrooms:** Kind of, most kids will have masks on. The plan is to have some movement of the kids in the class. If teachers notice that the number of students in masks are lower, they will implement assigned seats.
11. **Staying remote till December:** Work with your teacher. If a remote student gets the vaccine and wants to come back to school for good, talk to your teacher

D. Voting for Early Education Plan:

1. Motion: Tina B
2. Seconded: Tim
3. Voting: **Unanimous vote by Steering Exec to approve the Early Education Plan**

E. Cafeteria: We need to reach out to Cafeteria Committee and parents for lunch time recess and supervision of kids eating outside: 11.15am to 1pm: 1-hour or 45-min shifts, 2-4 parents per shift

1. Not per class – at a school level
2. New families committee has 40 people already, it would be worth talking to Jen about bring New Families in. New families want to be involved, and they can be involved this way
3. Parents on POCKY would like to be involved as well
4. **Action: Exec members:** When Exec members do the Parent Meetings next week, please set the expectation that Library and Garden can be put down as choice 1 and 2 – but they will be assigned where the need is the most, especially Traffic and Cafeteria
5. **Action: Maile's Plan:** Maile will put together a sign-up sheet for volunteers to help outside with Lunch and Traffic even as the committees are being setup: Parents can sign-up for this in lieu of their co-opping/volunteer time
 - i. **Lunch shifts:**
 1. 11.15am to 12pm and 12pm to 1pm;
 2. 2-3 parents per shift, 4 would be great
 3. We stay outside even when rainy (well-prepared kids)
 4. Bad air days are the only days we will send kids out
 5. Will mention that we're planning to have outdoor tables soon
 - ii. **Traffic shifts:**
 1. 8.20 – 8.45 and 2.55 – 3.15
 2. 2 parents out front + 2 parents out back
 3. Directing parents to circle around if their child is not there for pickup
 4. Encouraging safety and rules

5. Pick-up /drop-off will be like last year: Middles in front, and others out back.
6. We could look at using cones to slow down cross traffic for the pick-up/drop-off out back.

iii. **Action: Christine: Send communication out reminding parents about rules for drop-off and pick-up:**

1. Remind students and parents not to run across the street
2. Remind students picked up behind not to
3. Ask the parents not to park in the back, so that we can use it to drop off.

F. Committee Signup:

1. Can we look at using Sign-up Genius for committee sign-up?
2. With a Google Doc you can set it up so parents "suggest" and the responsible exec member approves
3. **Action: Aliska to initiate the Google Doc/signup genius for committee signup on the site after processing committee responses via survey and email from parents**
4. For chairs and co-chairs: Steering Exec would need to select these and reach out (mostly in advance)
5. If volunteers sign-up for outdoor volunteering, Aliska and Alejandra can reach out later to see if they would like to continue on Traffic and Cafeteria

G. Decision to start co-opping: at the end of first quarter

Appendix: ARP/ESSER plan: printout shared and discussed at meeting

July Exec Meeting

ESSER Plan \$212,000 total:

Minimum 20% for addressing learning loss: one half FTE teacher in 2022-2023 to provide intervention/tutoring/individual learning plans to address learning loss ~\$50,000

Paraprofessionals: 2021-2022: 2.5 paraprofessionals \$45,000

Paraprofessionals 2022-2023: 2.5 paraprofessionals \$45,000

Technology: software licenses 2021-2022 and 2022-2023 \$20,000

Technology: computers 2021-2022 and 2022-2023: \$15,000

Furniture: outside 4 picnic tables for outdoor eating/classes \$10,000

Furniture: inside modular desks for distancing in classrooms \$10,000

Aftercare coordination to provide structure for tutoring and extended day learning: \$17,000

Modified Plan based on SIC and Exec feedback - discussion 2021-08-19 Exec meeting

ESSER Plan \$212,000 total:

Minimum 20% for addressing learning loss: one half FTE teacher in 2022-2023 to provide intervention/tutoring/individual learning plans to address learning loss ~\$50,000

Paraprofessionals: 2021-2022: 3.0 paraprofessionals \$54,000

Paraprofessionals 2022-2023: 3.0 paraprofessionals \$54,000

Technology: software licenses 2021-2022 and 2022-2023 \$16,000

Technology: computers 2021-2022 and 2022-2023: \$15,000

Furniture: outside 4 picnic tables for outdoor eating/classes \$4,000

Furniture: inside modular desks for distancing in classrooms \$2,000

Classroom Air Purifiers and PPE: \$2,000

Teacher Training Stipends (LETRS): \$11,000

Aftercare coordination to provide structure for tutoring and extended day learning: \$4,000