

Addendum #1
RFP #21-13-232 PPE
Questions and Answers

1. I would like to know the quantities of the PPE Items that you are looking for this solicitation
- WCRESA does not have an estimate or known quantity for RFP #21-13-232. Items would be ordered (on an as-needed basis) by WCRESA and our thirty-three (33) public school districts and approximately 100 public school academies (i.e., charter schools). It should be noted that Detroit Public Schools Community District is one of our constituents, and it is also the largest public school district in the state of Michigan.

WCRESA surveyed schools prior to the 2020 RFP (#20-010-232) and these were the estimates from the schools that responded:

- KN95 Masks: 126,000
- Reusable Masks: 51,000
- Disposable Masks: 1,600,000
- Gloves: 810,000
- Face Shields: 37,000
- Gel Hand Sanitizer: 303,000
- Disinfectant Wipes: 245,000
- Disinfectant Spray: 110,000
- Touchless Thermometers: 3,900

WCRESA does not have actual usage for the 2020-2021 school year (as each school ordered directly from the vendor); however, it is believed usage was much higher.

2. What are the volumes for the products in this bid?

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3. Does the notarized paperwork need to be delivered in person or can it be sent electronically?

The notarized documents can be delivered/included with the electronic copy of the proposal

4. Can you provide the previous year's tabulation for the bid?

Please submit a request in accordance with the laws of FOIA via email to my attention at huntere@resa.net.

5. Can you provide the estimated annual qty for the bid?

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6. What are the specific product specs and are samples required to be sent along with the bid?

WCRESA requests product in

WCRESA requires that quoted items must comply with COVID-19 PPE guidelines established by the Centers for Disease Control (CDC) and Wayne County Health Department. Suppliers are expected to include product specifications documents for all items quoted in proposal to indicate compliance. Samples are not required to be sent; but may be to further indicate product quality and compliance.

7. Can you provide an estimated date of the contract to be started?

We would like to have the contract begin October or November 2021

8. Is it possible to list references that are not involved in a school district if they are county contracts?

Yes; government, healthcare and higher education references are acceptable

9. In regards to RFP #21-13-232, the documents mention that all items need FDA approval. Does that include the reusable face masks? I'm not aware of any FDA approval process for cloth masks. Also, are there any estimated quantities you can provide for each item? This would help us price more accurately. WCRESA requires that quoted items must comply with COVID-19 PPE guidelines established by the Centers for Disease Control (CDC) and Wayne County Health Department. Suppliers are expected to include product specifications documents for all items quoted in proposal to indicate compliance. As

for estimated quantity, WCRESA does not have an estimate or known quantity for PPE. Items would be ordered (on an as-needed basis) by WCRESA and our thirty-three (33) public school districts and approximately 100 public school academies (i.e., charter schools). It should be noted that Detroit Public Schools Community District is one of our constituents, and it is also the largest public school district in the state of Michigan.

10. You are going to be ordering throughout the year, so I was wondering if you can give me some kind of quantity and spend amount you have used in the past so I can be sure to have it in inventory and the proper certification.

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11. Our company InsightPPE offers KN95 filter inserts for reusable pocket face masks that is not FDA registered. The RFP states a FDA requirement is needed, although these 2 items are non-medical grade. KN95 is a certification standard for China and reusable face masks are under the Emergency Use Authorization. What quantities are estimated in the annual proposal, our supply is limited. If our product still meets your interests with our current inventory, we can continue with a bid.

PPE items do not need to be made in the USA; however, equipment quoted must comply with COVID-19 PPE guidelines established by the Centers for Disease Control (CDC) and Wayne County Health Department. Suppliers are expected to include product specifications documents for all items quoted in proposal to indicate compliance. As for estimated quantity, WCRESA does not have an estimate or known quantity for PPE. Items would be ordered (on an as-needed basis) by WCRESA and our thirty-three (33) public school districts and approximately 100 public school academies (i.e., charter schools). It should be noted that Detroit Public Schools Community District is one of our constituents, and it is also the largest public school district in the state of Michigan.

WCRESA invites suppliers to submit proposals for the items they have available that meets the guidelines above.

12. We would like to participate in Bid Opportunity RFP # 21-13-232 PPE, for a better quotation we would like to know a estimated quantities for each item!

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13. If there are bid terms and conditions Vendor may not be able to agree to, will WCRESA allow Vendor to include clarifications or exceptions as part of its bid submission?
Suppliers should list all exceptions to contract terms in Section 13.0 of the proposal. See Section C (Proposal Process) of the RFP to learn more about the proposal format.
Please also note Section D (Evaluation of Proposals and Award) to see the considerations WCRESA uses while reviewing proposals.
14. If there are insurance requirements that Vendor may not be able to agree to will WCRESA consider exceptions to insurance terms and conditions?
Suppliers should list all exceptions to contract terms in Section 13.0 of the proposal. See Section C (Proposal Process) of the RFP to learn more about the proposal format.
Suppliers should also include their list of assumptions in Section 3.0 of the proposal.
15. Are price adjustments allowed during the initial term of the contract and/or renewal period?
The preference is for suppliers to hold pricing throughout the duration of the contract; but WCRESA will consider all proposals. Please include any and all assumptions your company makes in Section 3.0 of your proposal; and any and all exceptions to RFP specifications/requirements as “Proposal Section 13.0” in your proposal
16. Is the one-year renewal option at the sole discretion of WCRESA or by mutual consent of both parties?
The one-year renewal option/request would be initiated by WCRESA; however, it will only be enacted if the Supplier mutually agrees.
17. Can you further explain the requirement listed on the bottom of Page 15 (FDA Certification Documents)?
WCRESA requires that quoted items must comply with COVID-19 PPE guidelines established by the Centers for Disease Control (CDC) and Wayne County Health Department. Suppliers are expected to include product specifications documents for all items quoted in proposal to indicate compliance.
18. Are we able to propose on just part of the list of PPE or the entire list of PPE products?
WCRESA will review and consider all proposals including partial proposals
19. Is it possible for you to supply information on past usage of these products?
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20. It would be very helpful in determining pricing and also in knowing what quantities should be held in stock so we can serve the customers seamlessly.

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21. We would love the opportunity to submit a quote for your Quote Request. Do you mind emailing us the full bid packet? Are there estimated quantities expected to be ordered?

A copy of the RFP can be found at:

<https://www.resa.net/administrative-support/purchasing/request-for-proposal>

<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>

As these are the only sites WCRESA uses to post RFPs, it is highly recommended that suppliers access either of these sites for the most up-to-date information.

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22. In reviewing the latest proposal, RFP #21-13-232, if you could share what the scope of the purchasing might be even from an historical perspective for gloves and masks, it would allow a more thorough and applicable pricing quote.

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23. Our submission file is too large for e-mail, 48-MB. How shall I submit it to you? May I send you a Google Drive or Dropbox link?

Yes. We will be sure to notify if we have trouble accessing the files.

24. Can usage be provided for the items or an estimate of what the volume has been in the past for the products listed?

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25. The number of districts /students serviced by Wayne RESA was provided, is there a current list of the number of schools that could potentially purchase product?

All thirty-three (33) public school districts and approximately 100 public school academies (i.e. charter schools) will order supplies. It should be noted that Detroit Public Schools Community District is one of our constituents, and it is also the largest public school district in the state of Michigan.

While the charter schools will place orders directly for their individual schools, central offices within the public school districts will place orders for their schools.

26. Will delivery parameters be provided? Ex: times/days deliveries are accepted, are there docks at any locations, inside delivery, steps or elevators?

Yes, these details will be provided to the awarded vendor by WCRESA, each public school district and charter school.

Items will be shipped to multiple locations. The intent of this RFP is to have all items ordered by, and delivered directly to, the individual public school districts and charter schools in Wayne County, Michigan. While deliveries will be made directly to the charter schools, public school districts typically have centralized locations for delivery.

27. Are there protocols in place for inside deliveries due to COVID-19, masks requirements, vaccination cards, ID cards any special guidelines.

Every school district and charter school has their own delivery protocols related to COVID-19. WCRESA has a loading dock where supplies will be scheduled for delivery. Masks are currently required. Further protocols will be provided (for each school district and charter) to the awarded supplier.