

Year 7 Parent Consultations – Tutor Event - 14th October 2021 - 4-6pm

Dear Year 7 Parent/Carers

We are pleased to inform you of the arrangements for Year 7 parent consultations with your child's Tutor. **Consultations are scheduled to take place on Thursday 14th October between 4-6pm at the Academy. The event will take place in your child's House area - East Hill, Firehills, Silverhill, West Hill**

Parent consultations are an important event in our Academy calendar. Appointments will last for 10 minutes and will focus on your child settling into the Academy, establishing the routines and expectations, progress made and their attitude to learning. It will also give an opportunity to discuss any support that needs to be put in place to help with their future progress.

We have introduced an easy to use online appointment booking system - Schoolbooking. This system allows you to choose your own teacher appointment times. We have included full information and how to access Schoolbooking, you will receive an invitation email to your account. We are confident this system will be an improvement over our previous booking arrangements.

The appointment system and invitation email goes live on **Friday 8th October 3pm**. Please note, appointments will be made on a first come first served basis

To give you an even clearer picture of your child's progress, Year 7 progress reports will also be made available from Friday 19th November and from 11th March and Subject consultation event is scheduled for 28th April 2022.

Our guidance and support for year 7 students always focuses on; attending classes, focused learning, responding and acting upon feedback from their teachers, building positive relationships, homework, and wider reading around their subject, which is evidenced to vastly improve deeper understanding of key language, knowledge and concepts. Their outcomes will be based on their consistent hard work and performance.

If you do not have access to the internet, do not receive the invitation email or there is an issue logging in, then please contact the Academy office who will be happy to help or add appointments on your behalf – office@thehastingsacademy.org.uk – 01424 711950

Thank you for your continued support.



Mr Luke Sadler
Assistant Principal



How to book an appointment

Step 1 – Activation Email & Login

Use the link provided in your activation email. This will open your browser to <https://events.schoolbooking.com/>.

From here 'Activate' your account and password.

Saving your new password will take you Events Dashboard (Step2)

Account Activation

Please enter the information contained within your Activation Email. If you have an account but have not received an activation email, please try to [recover your account](#)

Email address or Mobile number

Activation Code

email. This setup a new directly to the

Account Details

Details Security Schools Log Out

Please set your password before proceeding

New Password

Password Confirmation


Step 2 – Select the Parent

Meeting/Event

If you have children in other schools using the same system your events will be listed in order of school name.

Events Dashboard

Upcoming Events

Skinner Demo Site	Year 7 Progress Meetings extra parking provided in playground	 THU 21ST MAR 4:00pm - 7:00pm
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Step 3 – Choose your how you plan to attend the Parent Meeting/Event

Use the dropdown to select the option that is best for you. Some of these choices may not be available for your event

Venue – in person at your school/education establishment

Telephone – the teacher will call you.

Video call – On-line video calls with the teacher.

Example Parent Meeting

SKINNER DEMO SITE

Thu 10th Dec 5:00pm - 8:00pm

Year 7 Review. Please choose either Telephone or Video Call

< Event List

Email / Print Itinerary


Notification Center 0

How do you plan to attend the event?
If selecting phone please ensure you have an up-to-date phone number.

Video call (using this system)

Telephone call (we will call you)

Video call (using this system)



Step 4 – Choose the teachers/subjects and meeting times

Simply select the teacher/class you would like meet to view the available times, and book. If you have chosen the video calling option, you will see your unique Join Meeting links. You will need to return to this page on the day of your event to start your video calls.

Example Parent Meeting

SKINNER DEMO SITE

Thu 10th Dec 5:00pm - 8:00pm

Year 7 Review. Please choose either Telephone or Video Call

< Event List

Email / Print Itinerary

Notification Center 0

How do you plan to attend the event?
If selecting phone please ensure you have an up-to-date phone number.

Video call (using this system)

Your Bookings
Please select available slots from the lesson below.

Evening

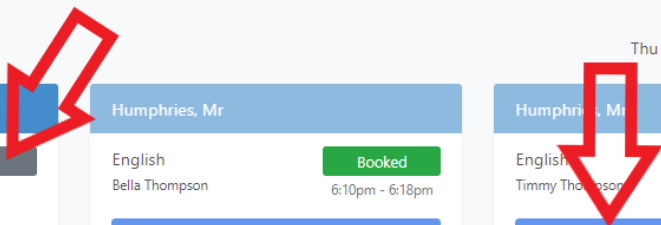
Teacher	Subject	Time	Status	Action
Whitemane, Mrs	Maths	Timmy Thompson	Select	
Humphries, Mr	English	Bella Thompson 6:10pm - 6:18pm	Booked	Join Meeting >
Humphries, Mr	English	Timmy Thompson 6:20pm - 6:28pm	Booked	Join Meeting >

18 slots remain

10 slots remain

10 slots remain

Thu 10th Dec, 5:00pm - 8:00pm




Make sure you have booked a time for every teacher you want to see and then **print or email your itinerary** ready to bring with you on the day.



For Video calls, please return to <https://events.schoolbooking.com/> on the day of the Parent Meeting and use Join Meeting links at the appropriate time. When the teacher sees you are connected, they will join the meeting. For the best experience we recommend you use a PC or Mac (with speakers and microphone), or a mobile device such as a tablet (iOS or Android). You can use the Join Meeting links at any time to test your device settings.

You will also receive a reminder email with a copy your itinerary the day before your Parent Meeting.

Example of Printed Itinerary



Itinerary for Year 10 Parent Evening

Skinner Demo Site

You have an upcoming booking for Year 10 Parent Evening at Skinner Demo Site.

Your itinerary is as follows

Time	Staff	Student	Class	Location
5:05pm - 5:10pm	Mr Murphy	Bella Thompson	75c Science	Computer Room - 30 PCs
5:15pm - 5:20pm	Mrs Whitemane	Timmy Thompson	7Ma Maths	CONFERENCE ROOM

[View your booking](#)



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