



Intra-district Transfer (IDT) and Open Enrollment (OE) Parameters 2022-23

Briefing - Oct. 7

Action - Oct. 19

ASSISTANT SUPERINTENDENTS

Dr. Tyrone Brookins - Elementary

Kelly Jansen - Middle School

Kristine Schaefer - High School

OCTOBER 2021



Agenda Topics

- Review Intra-District Transfer and Open Enrollment Definitions
- Elementary Intra-District Parameters and Timeline
- Secondary Intra-District Parameters and Timeline
- Open Enrollment Parameters and Timeline
- Schools Closed to New Open Enrollment



Intra-District Transfers and Open Enrollment

Board Policy 509.1, Intra-District Transfers (IDT)

Provides the opportunity for District 833 resident families to request to have their child attend a school outside of their assigned attendance boundaries.

Board Policy 509, Open Enrollment (OE)

Provides non-resident families the opportunity to attend a District 833 school.

The School Board shall review the outcome the intra-district transfer and open enrollment policies and make recommendations for the following school year.

Intra-District Transfer Parameters – Elementary



KEY POINTS:

- Space and staffing availability
- Siblings will have priority
- If the number of intra-district transfer requests exceeds the available space a lottery will take place to determine acceptance.
- Parents/guardians are responsible for providing transportation
- Families must reapply if requesting enrollment at a school outside the assigned attendance boundary when school transitions occur (elementary to middle; middle to high school).

Intra-District Transfer Timeline – Elementary Schools



No Buildings are Closed for IDT's

Applications Accepted **Dec. 1, 2021 – March 1, 2022 (4 p.m.)**

Any applications received after March 1 will receive the next number on the waitlist

Decision letters will be mailed out by April 1, 2022



Intra-District Transfer Parameters – Secondary

KEY POINTS:

- Space and staffing availability
- Siblings will have priority
- If the number of intra-district transfer requests exceeds the available space, there will be a selection through a lottery process.
- Parents/guardians are responsible for providing transportation
- Eligibility for athletic participation related to a transfer to a different school would be under the rules and guidelines of the Minnesota State High School League.

Intra-District Transfer Timeline – Secondary Schools



No Buildings are closed for IDT's

Applications accepted **Oct. 15*** – **Dec. 15**

Any applications received after December 15 will receive the next number on the waitlist

Decision letters will be mailed out by Jan. 14, 2022

* Applications are submitted pending Board approval of IDT Parameters on Oct. 19, 2021

Intradistrict Transfer Timelines

LEVEL	APPLICATIONS ACCEPTED	DECISION LETTERS MAILED
Elementary	Dec 1 - March 1	April 1
Secondary	Oct 15 - Dec 15	January 15



Open Enrollment For Non-Resident Students



Provides non-resident families the opportunity to attend a school.

- Current students who move during the school year outside of the South Washington County Schools attendance boundaries may apply for open enrollment and be able to finish the school year at the current school.
 - The student(s) may be assigned to a different school the next year.
- If a student is accepted for OE, they will continue at their assigned school throughout their years at that level.
- During a transition to another level (elementary to middle; middle to high school) the district retains the right to assign non-resident students to sites other than direct feeder schools based upon capacity and program.

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Open Enrollment Timeline

Applications Accepted

Dec. 1, 2021 – Jan. 14, 2022 (4 p.m.)

Any applications received after Jan. 15, 2021 will receive the next number on the waitlist

Decision letters will be mailed out by Feb. 14, 2022

Two overlapping circles are located in the bottom right corner. The larger one is a light beige color, and the smaller one overlapping its right side is a bright red color.

2022–23 Schools Closed for New Open Enrollment

* ELEMENTARY	** MIDDLE SCHOOL	* HIGH SCHOOL
Bailey Elementary	Cottage Grove Middle School	East Ridge High School
Grey Cloud Elementary	Lake Middle School	Park High School
Pine Hill Elementary	Oltman Middle School	Woodbury High School
Red Rock Elementary	Woodbury Middle School	

** Schools have reached 90% capacity*

*** Grade levels have reached 1% of the total enrollment being open enrolled*

Questions?