

## Wayne County RESA-ECS Scope of Work 2021-2022

<p style="text-align: center;"><b>August</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review/Approve Program Calendars</li> </ul>	<p style="text-align: center;"><b>September</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Initial Visit</li> <li><input type="checkbox"/> Learning Environment</li> <li><input type="checkbox"/> Review/Approve Daily Routine</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Meet individually with new teachers/teams</li> <li><input type="checkbox"/> Set Classroom Coach baseline dates as needed</li> <li><input type="checkbox"/> Begin ECS Verification Form (address missing items)</li> <li><input type="checkbox"/> Review Handbook</li> <li><input type="checkbox"/> Review Website</li> <li><input type="checkbox"/> Review goal setting for current year</li> <li><input type="checkbox"/> Review staff qualifications and complete compliance plans if needed</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> MDE ECS Meeting</li> <li><input type="checkbox"/> Classroom Coach Training - HighScope</li> <li><input type="checkbox"/> Wayne RESA GSRP Check In</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support forms</li> </ul>	<p style="text-align: center;"><b>October</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> General Observation(s)</li> <li><input type="checkbox"/> Complete Classroom Coach (Baseline)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Continue to do goal setting for current year-develop Professional Development Plan, set training dates as needed</li> <li><input type="checkbox"/> Verify IDPs for Home Visits/PTC</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA GSRP Mini Conference</li> <li><input type="checkbox"/> Wayne RESA ECS Meeting – October 4<sup>th</sup></li> <li><input type="checkbox"/> Fall Regional ECS Meeting – October 19<sup>th</sup></li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Form</li> </ul>
<p style="text-align: center;"><b>November</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> General Observation(s)</li> <li><input type="checkbox"/> Complete Classroom Coach (Baseline)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review COR/TS Gold data for content quality and quantity</li> <li><input type="checkbox"/> Review Children Records- Child Record Review Form (verify ASQ completed)</li> </ul>	<p style="text-align: center;"><b>December</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Check-in on yearly goals, amend professional development plan as needed</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> </ul>	<p style="text-align: center;"><b>January</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Provide teaching teams with necessary coaching to support with literacy implementation</li> <li><input type="checkbox"/> Verify IDPs for Home Visits/PTC</li> </ul>

<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA ECS Meeting November 15th</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> <li><input type="checkbox"/> ECS Verification Form</li> </ul>	<p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> <li><input type="checkbox"/> Child Record Review Form</li> <li><input type="checkbox"/> Family Participation Group Meeting #1 agenda, minutes, sign-in sheet</li> </ul>	<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA ECS Meeting</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> </ul>
<p style="text-align: center;"><b>February</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review COR/TS Gold data for content quality and quantity</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA GSRP Mini Conference</li> <li><input type="checkbox"/> Winter Regional ECS Meeting February 1<sup>st</sup></li> <li><input type="checkbox"/> Wayne RESA ECS Meeting February 28th</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> </ul>	<p style="text-align: center;"><b>March</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Classroom Coach End of Year Observation or</li> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> End of Year Classroom Coach and Goal setting</li> <li><input type="checkbox"/> Verify IDPs for Home Visits/PTC</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA ECS Meeting</li> <li><input type="checkbox"/> Spring Regional ECS Meeting</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> <li><input type="checkbox"/> Family Participation Group Meeting #2 agenda, minutes, sign-in sheet</li> </ul>	<p style="text-align: center;"><b>April</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Classroom Coach Observation or</li> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Planning Transitions to Kindergarten</li> <li><input type="checkbox"/> End of Year Classroom Coach and Goal setting</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne RESA Advisory Meeting</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> </ul>
<p style="text-align: center;"><b>May</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Classroom Coach Observation or</li> <li><input type="checkbox"/> General Observation(s)</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review COR/TS Gold data for content quality and quantity</li> <li><input type="checkbox"/> End of Year Classroom Coach and Goal setting</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Spring Regional ECS Meeting May 16<sup>th</sup></li> <li><input type="checkbox"/> Wayne RESA ECS Meeting May 23<sup>rd</sup></li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> </ul>	<div data-bbox="854 943 1634 1227" data-label="Image"> </div> <p><i>*Disclaimer: ECS Scope of Work is a plan and in the spirit of flexibility please remain open should any changes occur.</i></p>	<p style="text-align: center;"><b>June</b></p> <p><b>Classroom Visit:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> End of Year review</li> </ul> <p><b>Teacher Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Verify IDPs for Home Visits/PTC</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> </ul> <p><b>Due to Wayne RESA:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ECS Program Support Forms</li> <li><input type="checkbox"/> Family Participation Group Meeting #3 agenda, minutes, sign-in sheet</li> <li><input type="checkbox"/> End of Year Classroom Coach Goals</li> </ul>

## ECS Toolkit at your Fingertips:

*Follow the QR codes to connect to essential documents*

<p><a href="#">Wayne RESA – Early Childhood</a></p> 	<p><a href="#">MDE - GSRP Implementation Manual</a></p> 	<p><a href="#">Great Start Wayne</a></p> 	<p><a href="#">Essential Instructional Practices in Early Literacy: Prekindergarten</a></p> 	<p><a href="#">State of Michigan Childcare Licensing Rulebook</a></p> 
<p><a href="#">Early Childhood Standards of Quality</a></p> 	<p><a href="#">Great Start to Quality</a></p> 	<p><a href="#">Key Elements of High-Quality Early Childhood Learning Environments: Preschool</a></p> 	<p><a href="#">Essential Instructional Practices in Early Mathematics: Prekindergarten to Grade 3</a></p> 	<p><a href="#">Technical Assistance and Consultation Manual – Child Care Centers</a></p> 