

Go Green Environmental Coordinator

Duties:

1. This position works under the direction of the site's PTO Executive Board. The PTO Go Green Environmental Coordinator coordinates the site's environmental and energy-reducing efforts. This is accomplished through forming a school Go Green committee to introduce, improve and increase environmentally sound practices in all aspects of school life, including all physical spaces of the site (indoors and out), classroom activities and parties, staff functions, school events, and educational opportunities.
2. Helps educate staff, students and families on the school district's environmental and Go Green policies. The site's head custodian is the first resource for any questions.
3. Acts as the site's representative on the District Go Green Committee, and attends District Go Green meetings or sends another site representative if they cannot attend.
4. Strongly encourages staff, parents and outside clubs to utilize the District Food Service if catering is needed. If food is brought in for classroom parties or after-school events, providers are encouraged to use compostable packaged products or, at the very least, products with little to no waste. Flyers on low-waste food alternatives and the District Food Service contact person should be made available to school staff, parents and outside organizations.
5. Acts as a liaison between their site and parents, student groups, and outside organizations that utilize their site and the school district on Go Green policies and procedures. Additional assistance can be obtained by contacting the District Buildings & Grounds Department at 952-848-3999.
6. Enlists volunteers to be on their site's Go Green Committee.
7. Ensures that they train their replacement when leaving the position.

Goals of the PTO Go Green Environmental Coordinator and School Go Green Committee are to:

- Ensure District environmental policies and practices are recognized and adopted throughout the site by all organizations and committees, despite changes in staff and volunteer turnover.
- Help create a site culture where environmental impacts are considered in making decisions regarding office and staff purchases, and event decorations (i.e. school carnivals, outside clubs, etc.).
- Work with other Committee Chairs to ensure the Green Team Committee is represented at PTO-related meetings.