

# If you need a Counselor Recommendation for your college applications, **you must:**

- Complete the Class of 2022 Counselor Recommendation Survey on Naviance.
- To access survey go to About Me --> Surveys from Your School --> Class of 2022 Counselor Recommendation Survey
- Make sure to scroll to the bottom and click 'Save and Come Back' after each question you complete. Naviance has deleted answers in the past.
- Speak to your college counselor face-to-face and ask if she would write you a letter of recommendation.
- Email your college counselor and let her know that your survey is completed and which colleges will require a letter of recommendation.

