



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**Call to Order** - School Board

Karla Bratrud, Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Charles "CJ" Strehl

**2. Pledge of Allegiance - 6:03 PM**

**3. Agenda Review and Approval: 6:05 PM (Action)**

Approval of the agenda for Monday, September 27, 2021, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**4. Approval of Previous Minutes: 6:05 PM (Action)**

Approval of the UNOFFICIAL Minutes of the Regular School Board Meetings on August 23, 2021, Brief Business Meeting on September 13, 2021, and the Workshop Notes on September 13, 2021.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

- A. August 23, 2021 Regular Business Meeting Minutes 6
- B. September 13, 2021 Brief Business Meeting Minutes 9
- C. September 13, 2021 Workshop Notes i i

**5. Public Comment: 6:05 PM (Information)**

**6. Announcements: 6:10 PM (Information)**

**7. Spotlight on Success: 6:15 PM (Information)**

A. Cedar Ridge Elementary - "Building a Caring School Community - PBIS & Restorative Practices"

**8. Board Work: 6:25 PM (Action)**

A. Decision Preparation

B. Required Board Action **(Action)**

1) Resolution to Appoint Election Judges **(Roll Call) (Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Karla Bratrud Yes\_\_\_ No\_\_\_ Kim Ross Yes\_\_\_ No\_\_\_

Aaron Casper Yes\_\_\_ No\_\_\_ Adam Seidel Yes\_\_\_ No\_\_\_

Debjyoti Dwivedy Yes\_\_\_ No\_\_\_ Charles Strehl Yes\_\_\_ No\_\_\_

2) Establishing Absentee Ballot Board - Resolution **Action**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

3) Approval of Preliminary FY2022-23 Levy **(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

- a. Executive Summary
- b. Tax Levy Comparison
- c. Tax Levy Presentation Pay 22

4) School Board Vacancy Process **(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

a. Final Resignation Information for School Board Member/Vice Chair Beth Fletcher

**(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

C. Policy Monitoring **(Action)**

1) Executive Limitations (EL's) **(Action)**

a. EL 2.3 Treatment of Parents: The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child. **(Action)**

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(1) EL 2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(2) EL 2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(3) EL 2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

b. EL 2.6 Financial Management and Operations: The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval. **(Action)**

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(1) EL 2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(2) EL 2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(3) EL 2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(4) EL 2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(5) EL 2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(6) EL 2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

(7) EL 2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.

**OI Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Evidence Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

2) All Board Management Delegation Policies (BMD's) **(Action)**

a. BMD 3.0 - Single Point of Contact: The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not fully compliant.

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not fully compliant.

c. BMD 3.2 - Delegation to the Superintendent: The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not fully compliant.

d. BMD 3.3 - Superintendent Accountability & Performance: The School Board will view the Superintendent performance as identical to district performance on the School Board’s Ends and Executive Limitations policies.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not fully compliant.

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10 **(Action)**

a. GP 4.4 - Officer Roles: Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

b. GP 4.5 - School Board Members Code of Conduct: The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

c. GP 4.6 - Process of Addressing School Board Member Violations: The School Board and each of its members are committed to faithful compliance with the provisions of the School Board’s policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

d. GP 4.7 School Board Committee Principles: School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board’s job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

e. GP 4.8 - School Board Committee Structure: A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a

timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

f. GP 4.10 - Operation of the School Board Governing Rules: The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ Board behavior is/is not compliant.

D. Record of Board Self-Evaluation **(Action)**

1) 2021-22 Record of Board Policy Monitoring - Governance Policies *(No Updates)*

2) 2021-22 Record of Board Policy Monitoring - Ends and Executive Limitation **(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

3) 2021-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - *(No Updates)*

9. Superintendent Consent Agenda: **7:25 PM (Action)**

*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2021 Report

(2) July 2021 Report

(3) August 2021 Report

10. Superintendent's Incidental Information Report: **7:30 PM (Information)**

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

A. FY 2020-21 Year-end Preliminary Financial Report

B. FY 2021-22 Preliminary Enrollment Report

C. COVID-19 Update *(Presentation Uploaded)*

11. Board Action on Committee Reports & Minutes: **7:50 PM (Action)**

A. Board Development Committee

B. Community Linkage Committee **(Action)**

1) CLC Meeting Minutes from September 20, 2021:

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

2) Third Grade Reading Metrics - Revised Example

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

C. Negotiations Committee

D. Policy Committee

12. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): **8:10 PM (Information)**

- A. AMSD (Association of Metropolitan Schools) - Aaron Casper, Kim Ross
- B. ISD 287 (Intermediate School District 287) - Adam Seidel
- C. ECSU (Metropolitan Educational Cooperative Service Unit) - Kim Ross
- D. MSHSL (Minnesota State High School League) - Debjyoti Dwivedy

13. **Board Work Plan: 8:20 PM (Action)**

A. Work Plan "Change" Document (Action)

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

B. 2021-22 Board Annual Work Plan

14. **Adjournment: (Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to adjourn at \_\_\_\_\_ PM

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE AUGUST 23, 2021  
SCHOOL BOARD MEETING**

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A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on August 23, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

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**1. CONVENE: 6:00 PM (Roll Call)**

*Present:* Karla Bratrud, Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Charles "CJ" Strehl

*Present:* Superintendent Josh Swanson

**2. Pledge of Allegiance**

**A. Agenda Review and Approval – Motion to Amend** the Agenda by C. Strehl, **Seconded** by K. Ross to move COVID-19 Layered Mitigation Strategies (currently under Item 10, Item B) to be placed in Item 5, create agenda Item #5B under Board Education & Required Reporting; **Motion** by A. Seidel, **Seconded** by D. Dwivedy to **Amend** current **Motion** to strike Item 5B original, inserting back in 10 and subsequent agenda items be reordered; YES moves the **Motion** on the table (by CS) to item 10, and NO keeps the **Motion** on the table as Item 5B: YES (4) – KR, CJ, DD, AS; NO (3) – BF, KB, AC: The **Amendment** to the **Motion** Passes 4-3; **Motion** as Amended making Item 10, Item 5: Yes: (5) – KR, CJ, DD, AS, BF; NO (2) – KB, AC – Passed 5-2. Agenda as presented has been amended; **Motion** by B. Fletcher, **Seconded** by D. Dwivedy to approve the agenda as presented and Amended – YES (6) KR, AC, CJ, BF, AS, DD; NO (1) KB – Passed 6-1.

**3. Approval of Previous Minutes – Motion** by D. Dwivedy, **Seconded** by A. Seidel to approve the UNOFFICIAL Minutes of the School Board Regular Business Meeting for the 6/28/21 and 7/26/21 – Passed Unanimously

**4. Board Education & Required Reporting**

A. Morris Leatherman Presentation - Parent Survey

**5. Public Comment (3)**

- N. Pederson, Topic: Masks
- H. Jensen, Topic: Mask Mandate
- T. Tyson, Topic: No Masks

**6. Announcements – Eagle Excellence by Superintendent Josh Swanson**

- Sahil Parasharami, a 6th grader at CMS, participated in the national level Pickleball tournament (2021 AAU Junior Olympic Games) held in Houston, Texas. He along with his doubles partner 5th grader Gavin Getchius won Silver Medal in the boys doubles category.
- EPHS Senior Ilesh Gujral qualified for four national tournaments in Extemporaneous Speaking at Speech Nationals. He became a four-time quarterfinalist and a semi-finalist during the tournament.

**7. Board Work**

A. Decision Preparation

B. Required Board Action

1) Resignation of Board Member Beth Fletcher

C. Policy Monitoring

1) EL 2.1 Emergency Superintendent Succession

To protect the Board from sudden loss of Superintendent services, the Superintendent shall not permit there to be fewer than two other staff members sufficiently familiar with Board and Superintendent issues and processes who would be able to take over with reasonable proficiency as an interim successor.

**Motion** by D. Dwivedy, **Seconded** by B. Fletcher, the Operational Interpretation (OI) is reasonable – Passed Unanimously

**Motion** by D. Dwivedy, **Seconded** by K. Bratrud, the Evidence supports the Operational Interpretation (OI) – Passed

2) EL 2.2 Treatment of Students

The Superintendent shall not cause or allow an educational environment that is unsafe, unwelcoming, inequitable, disrespectful, unnecessarily intrusive, or that otherwise inhibits the effective learning needs of each student.

**Motion** by D. Dwivedy, **Seconded** by B. Fletcher that by exception, the overall Global Constraint of the OI for EL 2.2 and the remaining child policies are reasonable – Passed Unanimously

**Motion** by D. Dwivedy, **Seconded** by Karla Bratrud, that by exception, accepts that the Evidence supports the Global Constraint of the OI for EL 2.2 and all the remaining child policies – Passed Unanimously

a. EL 2.2.2 – Furthermore, the Superintendent shall not: Allow private student data to be unprotected.

**Motion** by A. Casper, **Seconded** by K. Ross, the Operational Interpretation (OI) is reasonable – Passed Unanimously

**Motion** by B. Fletcher, **Seconded** by A. Casper, the Evidence supports the Operational Interpretation (OI) – Passed Unanimously

b. EL 2.2.3 – Furthermore, the Superintendent shall not: Unfairly or inequitably identify and address student behavior violations.

**Motion** by B. Fletcher, **Seconded** by A. Casper, , the Operational Interpretation (OI) is reasonable – Passed Unanimously

**Motion** by A. Casper, **Seconded** by K. Bratrud, the Evidence supports the Operational Interpretation (OI) – Passed Unanimously

3) EL 2.7 Asset Protection

The Superintendent shall not cause or allow district assets to be unprotected, inadequately maintained, inappropriately used, or unnecessarily risked.

**Motion** by D. Dwivedy, **Seconded** by K. Bratrud that by exception, the overall Global Constraint of the OI for EL 2.7 and all the child policies are reasonable – Passed Unanimously

**Motion** by B. Fletcher, **Seconded** by K. Ross, that by exception, accepts that the Evidence supports the Global Constraint of the OI for EL 2.7 and all the child policies – Passed Unanimously

D. Record of Board Self-Evaluation

1) 2021-22 Record of Board Policy Monitoring - Governance Policies

2) 2020-21 & 2021-22 Record of Board Policy Monitoring - Ends and Executive Limitations

**Motion** by K. Bratrud, **Seconded** by B. Fletcher to approve record as presented – Passed Unanimously

8. **Superintendent Consent Agenda – Motion** by C. Strehl, **Seconded** by A. Casper to approve the Consent Agenda as presented – Passed Unanimously

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

B. Transportation Agreement (SEIU Local 284)

Board Recess: **Motion** by B. Fletcher, **Seconded** by A. Seidel to recess at 8:01 PM – Passed Unanimously

9. **Board Education**

A. COVID-19 Layered Mitigation Strategies

10. **Superintendent's Incidental Information Report**

A. Superintendent Updates

Board Recess: **Motion** by A. Seidel, **Seconded** by B. Fletcher, recess at 9:50 PM – Passed Unanimously

11. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

1) School Board Agenda Ideas

2) Policy Governance Training: Schedule w/Stacy Sjogren

3) Debrief DISC Training (*Reschedule for the 9/13/21 Workshop*)

4) 2021-22 School Site Visits (*Superintendent to handle*)

B. Community Linkage Committee **(Action)**

1) CLC Meeting Minutes from June 22, 2021 & July 27, 2021:

**Motion** by B. Fletcher, **Seconded** by A. Casper to approve as presented – Passed Unanimously

C. Negotiations Committee

D. Policy Committee

**12. Other Board Updates (AMSD, ISD 287 & ECSU, MSHSL): 8:35 PM (Information)**

A. AMSD (Association of Metropolitan Schools) - Aaron Casper & Kim Ross – Update to Board

B. ISD 287 (Intermediate School District 287) - Adam Seidel – No Update

C. ECSU (Metropolitan Educational Cooperative Service Unit - Kim Ross – No updated information

D. MSHSL (Minnesota State High School League) - Debjyoti Dwivedy – No updated information

**13. Board Work Plan**

A. Work Plan "Changes" Document – **Motion** by **Seconded** K. Bratrud to approve as presented – Passed Unanimously

**Eden Prairie School Board  
2021–22 WORK PLAN CHANGES  
"Proposed" Changes for the August 23, 2021**

Date of Meeting/Workshop	Changes Requested
Monday, September 13, 2021 – <b>Workshop</b>	<ul style="list-style-type: none"> <li>- Debrief DISC Training</li> <li>- Board Vacancy Conversation</li> <li>- Community Linkage Committee:                             <ul style="list-style-type: none"> <li>o Listen &amp; Learn Feedback</li> <li>o Meet &amp; Greet</li> <li>o Events/Dates</li> <li>o Third Grade Reading Metrics</li> <li>o Name of Metrics- Academic Achievement, Voice of the Community, etc.</li> </ul> </li> </ul>
Monday, September 27, 2021	- COVID-19 Update (Incidental)
Monday, October 11, 2021 – <b>Workshop</b>	
Monday, October 25, 2021	
Monday, November 8, 2021 – <b>Special Meeting</b>	
Monday, November 8, 2021 – <b>Workshop</b>	
Monday, November 22, 2021	
Monday, December 13, 2021	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• School Board Listening Session Discussion</li> <li>• Board Education – Assessment 101</li> </ul>	
<b>Placeholder – Policy Review</b>	

B. 2021-22 Board Annual Work Plan

**14. Adjournment – Motion** by B. Fletcher, **Seconded** by to adjourn at 10:56 PM – Passed Unanimously

\_\_\_\_\_  
Debjyoti Dwivedy – Board Clerk



**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE SEPTEMBER 13, 2021  
SCHOOL BOARD MEETING**

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A Brief Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on September 13, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

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**1. Convene - 6:00 p.m. Call to Order**

*Present:* Karla Bratrud, Aaron Casper, Debjyoti "DD" Dwivedy, Kim Ross, Adam Seidel, Charles "CJ" Strehl

*Not Present:* Beth Fletcher

*Present:* Superintendent Josh Swanson

**2. Agenda Review and Approval – Motion** by K. Ross, **Seconded** by A. Casper approve the agenda for the September 13, 2021, Brief Business Meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0.

**Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by K. Bratrud to approve the Consent Agenda as presented – Passed 6-0.

A. Contract Agreement with EPEA

B. Contract Agreement with EPPEA

**3. Adjournment – Motion** by A. Casper, **Seconded** K. Bratrud to adjourn the Monday, September 13, 2021, Brief Business Meeting of the Eden Prairie School Board #272 at 6:03 PM – Passed 6-0.

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Debjyoti Dwivedy – Board Clerk

3. Administration Proposals for FY-2022 Workshops  
The administration put forward suggestions for Workshop topics for the next year.
  - a. Memorandum from Dr. Swanson
4. School Board Website Updated Overview  
The School Board welcome video from last year was decided to be taken down. CLC will keep a close eye on Website and will bring it to the board.
5. New Policy Development Discussion (Ends & EL Policies)  
How and when the new policy can be introduced was discussed.
6. Debrief DISC Training  
Board discusses the value of DISC assessment. They also discussed how new board members can be onboarded and DISC can be leveraged.
7. Board Vacancy Conversation  
The board discussed the means to fill it. It is planned for discussion at the next business Meeting.
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Per Chair, Board Vacancy plan will be discussed in the next meeting business meeting, September 27, 2021.















































































