

Dear Prospective Families,

Thank you for your interest in applying to The East Harlem School (EHS). We are accepting students entering the 4th-7th grades for the upcoming school year. All application materials are to be submitted to Ms. Sofia Huertas at the front desk. The application materials will then be forwarded to Ms. Jessica Garzon, Admissions Coordinator.

__ EHS Admissions Application

__ EHS Photo Consent Form for Prospective Students

__ Photocopy of your most recent W2 form or some other proof of annual income

__ Photocopies of the last two years' of grade reports/report cards and standardized test scores (for example: if your child is applying to the 4th grade, we will need reports for 2nd and 3rd grade)

__ Photocopy of your child's most recent annual physical form and immunization records

__ Photocopy of your child's Social Security Card

__ EHS Teacher Recommendation Form to be completed by your child's current teacher and returned to EHS in a sealed envelope.

__ Attend an EHS Admissions Open House with your child. These are typically scheduled once a month. Check with Ms. Sofia Huertas at the front desk or online at www.eastharlemschool.org for those dates. Please be sure to RSVP!

****Please make photocopies of all required documents.***

**** Prospective students will be asked to meet with an Admissions Representative for an EHS Admissions Day only after:**

- 1. Attending an EHS Admissions Open House**
- 2. Submitting an *EHS Admissions Application***

AND

- 3. Submitting an *EHS Photo Consent Form for Prospective Students***

*****In order to be considered for the final step in the admissions process, the Family Interview with our Head of School, all remaining materials must be submitted by the date of your scheduled EHS Admissions Day.**

Acceptances will be administered on a rolling basis. Please do not hesitate to contact Ms. Garzon at 212-876-8775 ext. 318 if you have any additional questions.

Sincerely,

Jessica Garzon
Admissions Coordinator

EHS Admissions Application

STUDENT INFORMATION:

First Name _____ Middle Initial ___ Last Name _____

Home Address _____

City _____ State _____ Zip _____

Home Phone Number _____

Social Security Number ____ - ____ - ____

Current Grade _____

Applying to Grade _____ for the 2018-2019 school year

Date of Application (mm/dd/yyyy) _____

CURRENT SCHOOL INFORMATION:

School Name _____

School Address _____

City _____ State _____ Zip _____

Contact Name _____

Phone _____

BIOGRAPHIC INFORMATION:

Birthday (mm/dd/yyyy) _____ Gender M F

Ethnicity _____

Medical Warnings/Allergies _____

How did you hear about The East Harlem School? _____

Comments: _____

The East Harlem School admits students of any race, color, gender, religion, sexual orientation, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the School. It does not discriminate on the basis of race, color, disability, age, gender, religion, sexual orientation, national or ethnic origin in administration of its educational policies, employment or hiring practices, financial aid or scholarship programs, athletic or other school-administered programs.

GUARDIAN INFORMATION—PRIMARY CONTACT:

Relationship to child _____
Title____ First Name _____ Middle Initial __ Last Name _____
Occupation _____
Address _____
City _____ State _____ Zip _____
Home Phone _____
Work Phone _____
Cell Phone _____
E-Mail _____

GUARDIAN INFORMATION—SECONDARY CONTACT:

Relationship to child _____
Title____ First Name _____ Middle Initial __ Last Name _____
Occupation _____
Address _____
City _____ State _____ Zip _____
Home Phone _____
Work Phone _____
Cell Phone _____
E-Mail _____

FINANCIAL INFORMATION:

Current Yearly Income (before taxes) _____
Last Year's Income (before taxes) _____
Number of Dependents _____
Rent or Mortgage Payment (monthly) _____

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Photo Release Form for Prospective Students

I, as the parent/guardian of the prospective student listed below, hereby give The East Harlem School at Exodus House and/or its designee the right to take and store photographs of my child as part of the application for The East Harlem School at Exodus House. This image or photograph is being taken for administrative use only and will not be used for personal profit or gain.

Child Name: _____
Please print

Parent/Guardian Name: _____
Please print

Parent/Guardian Signature: _____ **Date:** _____



Divulgación de fotografía para estudiantes potenciales

Yo, como el pariente/guardián del estudiante posible nombrado, le autorizo al East Harlem School at Exodus House y/o sus diseñadores a tomar y guardar fotos de mi hijo/a para parte de la aplicación para East Harlem School at Exodus House. Esta imagen o foto será tomada solamente para el uso administrativo y no será utilizado con fines de lucro o ganancias personales.

Nombre del estudiante posible: _____

Nombre del pariente/guardián: _____

Firma del pariente/guardián: _____ **Fecha:** _____

Teacher Recommendation/Recomendación de maestro

The East Harlem School at Exodus House seeks students from East Harlem and surrounding inner city communities who exhibit a desire to learn and an eagerness to embrace new challenges. The school serves 150 students in grades 4-8 with a challenging program that features small class size, personalized academic attention, and individualized tutoring.

Additionally, we offer an enriching after school program, numerous travel and outdoor education experiences and a weekly speaker series. Our students go on to competitive private and public schools in New York City and the Northeast.

Name of Student/ Nombre del estudiante: _____

Applying to Grade/Aplicando a grado: _____

Teacher's Name (please print): _____

Title: _____ **School:** _____

How long have you known the student and in what capacity? _____

Please place check marks at the points that reflect your evaluation of the student.

	Excellent	Good (Above Average)	Average	Below Average	No Basis for Judgment
Academic Potential					
Academic Achievement					
Intellectual Curiosity					
Effort/Determination					
Organization					
Creativity					
Participation					

	Excellent	Good (Above Average)	Average	Below Average	No Basis for Judgment
Ability to Work in Groups					
Social Skills					
Self-esteem					
Maturity					
Emotional Stability					
Overall Evaluation					

Please comment further if the student is relatively weak or strong in any areas listed on the table above.

Please add any additional information that is important for us to know about this student.

Thank you for taking the time to complete this recommendation form, which is an important part of the student's application.

Signature: _____ **Date:** _____

Mailing Address: _____

E-Mail: _____ **Telephone:** _____

Please place this form in an envelope, sign the envelope across the sealed flap, and return to the family or send directly to the address below:

The East Harlem School
 Admissions Office
 309 East 103rd Street
 New York, NY 10029