

**HARRISON CENTRAL SCHOOL DISTRICT  
HARRISON, NEW YORK**

**BOARD OF EDUCATION**  
**REGULAR BUSINESS MEETING**

**Louis M. Klein Middle School**

**October 6, 2021**

**7:00 PM**

**BOARD OF EDUCATION**

**Dennis DiLorenzo  
Kelly Kozak  
Noreen Lucey  
Kelly Mulvoy Mangan  
Placido Dino Puccio  
Robert C. Sullivan Jr.  
Lindy Wolverton**

**Louis N. Wool, Ed.D.  
Superintendent of Schools**

**AGENDA  
REGULAR BUSINESS MEETING  
October 6, 2021**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
  - 1. COVID Testing Update
- VI. Personnel Report**
  - 1. Certificated Personnel
  - 2. Non-Certificated Personnel
  - 3. Other
- VII. Administrative Report**
  - 1. Appointment of Impartial Hearing Officer
  - 2. Approval of Extra Curricular Club
  - 3. Approval of CSE/CPSE Minutes
  - 4. Approval of CSE/CPSE Recommendations
- VIII. Finance and Facilities**
  - 1. 2021/22 Appropriation Transfers
  - 2. Treasurer's Report: August 2021
  - 3. Cancel Contract – RFB #21/22-08: Projector Bulbs
  - 4. Authorization to Purchase Health & Safety, Medical, Surgical, and First Aid Related Equipment, Supplies, Accessories, and Services from School Health Corporation.
  - 5. Donation of Vehicle to Port Chester Public Schools
  - 6. Approval of Contract with H2M Architects + Engineers
  - 7. Tax Certiorari: JK1717 Properties, LLC Tax Map #611-8

**NEXT MEETING OF THE BOARD OF EDUCATION**

**Regular Business Meeting**

**October 20, 2021**

**7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT**  
**Harrison, New York**

**PERSONNEL REPORT**

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

**PERSONNEL AGENDA**  
**Recommendations for Board Action**  
**Regular Meeting of the Harrison Board of Education**  
**October 6, 2021**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

**I. CERTIFICATED PERSONNEL**

**A. Resignation**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Bradley Aikman  
Assignment: Regular Substitute Teacher  
Location: Louis M. Klein Middle School  
Effective date: October 22, 2021
  
2. Name: Luisa Courtien  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective date: September 21, 2021
  
3. Name: Laura Cruz  
Assignment: Part-time English as a New Language Teacher (0.25 FTE)  
Location: Harrison Avenue Elementary School  
Effective date: September 23, 2021
  
4. Name: Christian McCourtney  
Assignment: Supervisor of Elementary Education  
Location: Districtwide  
Effective date: October 8, 2021

**B. Termination**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following terminations.

1. Employee Number: 5163  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Termination date: October 6, 2021
  
2. Employee Number: 5359  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Termination date: October 6, 2021

**C. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Iris Schechter  
Assignment: Part-time Art Teacher (0.056 FTE)  
Location: Preston Elementary School  
Effective dates: October 7, 2021 - June 30, 2022
2. Name: Joseph MacEachen  
Assignment: Regular Substitute Teacher  
Location: Louis M. Klein Middle School  
Effective dates: November 8, 2021 - June 24, 2022

**C. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Kenneth Leong  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: October 7, 2021 - June 30, 2022
2. Name: Christina Treffner  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: September 2, 2021 - June 30, 2022
3. Name: Iris Schechter  
Assignment: Per Diem Substitute Teacher  
Location: Preston Elementary School  
Effective dates: October 7, 2021 - June 30, 2022
4. Name: Jennifer Gallen  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: October 7, 2021- June 30, 2022
5. Name: Diane Levy  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: October 7, 2021 - June 30, 2022

**D. Extra Compensation Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2021-22 school year.

1. 6th Assignment

| <u>Name</u>         | <u>School</u> | <u>FTE</u> |
|---------------------|---------------|------------|
| Janessa Wilson      | HHS           | 0.098      |
| Allister McRae      | HHS           | 0.064      |
| Christine Vitarello | HHS           | 0.2        |
| Sarah Palefsky      | HHS           | 0.2        |

2. 6th Assignment (September 27, 2021 - November 1, 2021)

| <u>Name</u>      | <u>School</u> | <u>FTE</u> |
|------------------|---------------|------------|
| Daniel Logue     | HHS           | 0.167      |
| Kira DiFalco     | HHS           | 0.167      |
| Renee Katzenberg | HHS           | 0.167      |
| Cindy Leong      | HHS           | 0.167      |
| Lauren Ciallella | HHS           | 0.167      |
| Shari Heyen      | HHS           | 0.167      |

3. Mentoring Assignment (3 in-service credits per assignment)

| <u>Name</u>               | <u>School</u> | <u>Assignment</u>        |
|---------------------------|---------------|--------------------------|
| Jennifer Arenalla         | PRE           | (1) Mentoring assignment |
| Laura Brian               | LMK           | (1) Mentoring assignment |
| Lauren Carew              | HHS           | (1) Mentoring assignment |
| Veronica Cedillo-Tenaglia | LMK           | (1) Mentoring assignment |
| Josephine Claudet         | PAR           | (1) Mentoring assignment |
| Christine DePaoli         | HHS           | (1) Mentoring assignment |
| Lauren Fahey              | HAS           | (1) Mentoring assignment |
| Margaret Hanafin          | PUR           | (1) Mentoring assignment |
| Katie Heath               | HHS           | (1) Mentoring assignment |
| Amanda Murabito           | PAR           | (1) Mentoring assignment |
| Deirdre O'Brien           | HHS           | (1) Mentoring assignment |
| Danielle Rosen            | LMK           | (1) Mentoring assignment |
| Julie Ticehurst           | PAR           | (1) Mentoring assignment |
| Deborah Toteda            | HHS           | (1) Mentoring assignment |
| Christina Umbrino         | HAS           | (1) Mentoring assignment |
| Kathleen Vaccaro          | LMK           | (1) Mentoring assignment |
| Joanna Venditto           | LMK           | (1) Mentoring assignment |
| Janessa Wilson            | HHS           | (1) Mentoring assignment |
| Genevieve Kowal           | PAR           | (1) Mentoring assignment |

4. Mentoring Assignment (stipend: \$2,160 per assignment)

| <u>Name</u>         | <u>School</u> | <u>Assignment</u>        |
|---------------------|---------------|--------------------------|
| Melina Argeros      | LMK           | (1) Mentoring assignment |
| Catherine Johnson   | HHS           | (1) Mentoring assignment |
| Cindy Neese         | PRE           | (1) Mentoring assignment |
| Ann Niemeier        | PRE           | (1) Mentoring assignment |
| Joanne Raguso       | PUR           | (1) Mentoring assignment |
| Denise Riggio       | HAS           | (1) Mentoring assignment |
| Kathryn Tvenge      | PRE           | (1) Mentoring assignment |
| Christine Vitarello | HHS           | (1) Mentoring assignment |

5. IB MYP Coordinator (October 7, 2021 - June 30, 2022)

| <u>Name</u>     | <u>School</u> | <u>Stipend</u> |
|-----------------|---------------|----------------|
| Shari Heyen     | HHS           | \$6,841.12     |
| Joanna Venditto | LMK           | \$6,841.12     |

6. Extracurricular Clubs

| <u>Name</u>           | <u>School</u> | <u>Assignment</u>       | <u>Stipend</u> |
|-----------------------|---------------|-------------------------|----------------|
| Katie Harty           | HHS           | 9th Grade Class Advisor | \$1,278.50     |
| Lauren Carew          | HHS           | 9th Grade Class Advisor | \$1,278.50     |
| Fernando Amico        | PAR           | Art Club                | \$2,325        |
| Beth Warren           | PAR           | Computer Programming    | \$1,661        |
| Alexa Alter           | PAR           | Creative Writing        | \$1,827        |
| Danielle DeLuca       | PAR           | Tinker Lab              | \$1,661        |
| Jennifer Beck         | PAR           | ENL Club                | \$775          |
| Desirae Ciaffone      | PAR           | ENL Club                | \$775          |
| Emily Jacobsen        | PAR           | ENL Club                | \$775          |
| Carrie Lent           | PAR           | Gardening Club          | \$913.50       |
| Dorianne Nardi        | PAR           | Gardening Club          | \$913.50       |
| Nancy Lotrionte       | PAR           | Green Key Service Club  | \$1,661        |
| Amanda Murabito       | PAR           | Lego League             | \$1,661        |
| Jennifer Rinaldo      | PAR           | Writing/Newspaper Club  | \$2,557        |
| Meagan Munsell        | PAR           | Health & Fitness        | \$1,661        |
| Timothy Poole DiSalvo | PUR           | Purchase Moves!         | \$1,661        |
| Stephanie Marini      | PUR           | Caring Kids (1)         | \$1,827        |

**E. Request for Leave of Absence**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

- Employee Number: 4538  
Effective Dates: November 10, 2021 - February 13, 2022  
Leave Type: Family and Medical Leave

2. Employee Number: 4538  
Effective Dates: February 14, 2022 - June 30, 2022  
Leave Type: Child Care Leave

**F. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Rescind the mentoring assignments of the following teachers:  
Zoe Bennett  
Leah Moore  
Ariel Mankes  
Jennifer Rinaldo  
Johanna Henley  
Kristen Casey  
Alyssa Paul  
Jan Bailey  
Lisa O'Reilly  
Lauren Masi  
Michelle Pholman  
Nikki Marteli  
Nicole Mias  
Rachel Lukashok
2. Rescind the appointment of Tracy Gilman in her assignment as Art Club Advisor for the Louis M. Klein Middle School, effective September 2, 2021.
3. Change the stipends received by Christine Vitarello, Joshua Gallagher and Laurie Griffo for their assignments as Yearbook Club Advisors for the Harrison High School, from \$2,657 to \$5,314 each.
4. Change the FTE of the 6th assignment received by Elizabeth Bruns from 0.133 to 0.033.
5. Change the FTE of the 6th assignment received by Michael Gino from 0.1 to 0.2.

**II. NON-CERTIFICATED PERSONNEL**

**A. Regular Appointment (SED Clearance submitted)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Caroline Lukaswitz  
Assignment: Part-time School Monitor (18.75 hours/week)  
Location: Parsons Memorial Elementary School  
Probationary dates: October 7, 2021 - October 6, 2022
2. Name: Samantha Pinn  
Assignment: Part-time School Monitor (18.75 hours/week)  
Location: Harrison Avenue Elementary School  
Probationary dates: October 7, 2021 - October 6, 2022



**B. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Alexandra Ostroumoff  
Assignment: Per Diem Substitute Teacher Aide  
Location: Purchase Elementary School  
Effective dates: October 7, 2021- June 30, 2022
2. Name: Joseph Johnston  
Assignment: Chaperone  
Location: Harrison High School  
Effective dates: October 2, 2021- June 30, 2022
3. Name: Laura Valentzas  
Assignment: Part-time Clerk  
Location: Districtwide  
Effective dates: October 7, 2021- June 30, 2022

**C. Temporary Appointment (SED Clearance submitted)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment in accordance with the Schedule attached to this report. (See Appendix B)

4. Name: Kimberly Garcia  
Assignment: Per Diem Substitute Nurse  
Location: Districtwide  
Effective dates: October 7, 2021- June 30, 2022

**D. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change the hours of Caroline Benevenuto-Abreu in her assignment as Part-time School Monitor for Parsons Memorial Elementary School from 18.75 hours per week to 19.75 hours per week, effective October 7, 2021.
2. Change the rate of pay received by Roy Strickland in his assignment as Per Diem Cleaner from \$14.00 per hour to \$15.00 per hour.
3. Change the hours worked per week of Leticia Moron in her assignment as Part-time School Monitor for Parsons Memorial Elementary School, from 18.75 to 19.75 hours per week effective October 7, 2021.
4. Change the hours worked per week of Karla Luna in her assignment as Part-time School Monitor for the Samuel J. Preston Elementary School, from 18.75 to 15 hours per week, effective September 20, 2021.

5. Change the hours worked per week of Samuel Maldonado in his assignment as Part-time School Monitor for the Samuel J. Preston Elementary, from 15 hours per week to 18.75 hours per week, effective September 20, 2021.

### **III. OTHER**

#### **A. Approval of Agreement**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President to execute the employment agreements for the following employees, copies of which shall be incorporated by reference within the minutes of this meeting:

1. Employee ID#1187
2. Employee ID#2655
3. Employee ID#4725

#### **B. Contracted Services Provider**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service provider for the 2021-22 school year.

1. Jonah Gentleman, Debate Judge

#### **C. Acknowledgement of Student Teacher**

The Board of Education is requested to acknowledge the following student teachers.

|    | <u>Name</u>  | <u>College</u> | <u>Location</u> | <u>Subject</u> | <u>Dates</u>     |
|----|--|----------------|-----------------|----------------|------------------|
| 1. | Chelsea Finger<br>(Sterling Testing Systems completed)     | Pace           | LMK             | SPED & ELA     | 10/7/21-12/15/21 |
| 2. | Francesca Forgione<br>(Sterling Testing Systems completed) | Manhattanville | HAS             | SPED           | 10/8/21-11/30/21 |

## ADMINISTRATIVE REPORT

### 1. APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Ms. Judith Schneider as Impartial Hearing Officer for Case Number 561808.

### 2. APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

Computer Science Club

Louis M. Klein Middle School

### 3. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3900095, 3900090, 900948, 900040, 900089, 400043, 900050, 900627, 900169, 900638, 3300096, 410008, 410031, 410036.

### 4. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900643, 400205.

## FINANCE REPORT

### **1. 2021/22 APPROPRIATION TRANSFERS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021/22 appropriation transfers as submitted.

### **2. TREASURER'S REPORT: AUGUST 2021**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of August 2021.

### **3. CANCEL CONTRACT - RFB #21/22-08: PROJECTOR BULBS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education cancels contract RFB #21/22-08: Projector Bulbs with Video HiTech Corp. dba Adwar Video. The contractor can no longer provide the specified materials at the awarded prices. The required materials will be purchased as required, from New York State Contract or from the open market.

### **4. AUTHORIZATION TO PURCHASE HEALTH & SAFETY, MEDICAL, SURGICAL, AND FIRST AID RELATED EQUIPMENT, SUPPLIES, ACCESSORIES, AND SERVICES FROM SCHOOL HEALTH CORPORATION**

WHEREAS, Sourcewell, formally NJPA, a national purchasing cooperative organized under the laws of the State of Minnesota has made available to other municipalities a contract for HEALTH & SAFETY, MEDICAL, SURGICAL, AND FIRST AID RELATED EQUIPMENT, SUPPLIES, ACCESSORIES, AND SERVICES; and

WHEREAS, said contract for HEALTH & SAFETY, MEDICAL, SURGICAL, AND FIRST AID RELATED EQUIPMENT, SUPPLIES, ACCESSORIES, AND SERVICES was let for RFP consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the RFP and requirements of General Municipal Law, section 103;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the purchase of HEALTH & SAFETY, MEDICAL, SURGICAL, AND FIRST AID RELATED EQUIPMENT, SUPPLIES, ACCESSORIES, AND SERVICES as required from the specific awarded contractor, School Health, Corp., Contract #061417-SHC, in accordance with the requirements of General Municipal Law, section 103, through June 30, 2022.

### **5. DONATION OF VEHICLE TO PORT CHESTER PUBLIC SCHOOLS**

WHEREAS a vehicle in the district's maintenance fleet, specifically the 2008 Ford F250 Pickup Truck with plow and attachment VIN 1FTSX215X8EC31416 has been deemed obsolete and unnecessary, and was scheduled to be let for sale via public auction; and

WHEREAS the Port Chester Public Schools lost six vehicles due to flooding during Hurricane Ida, and is in immediate need of replacements;

**NOW THEREFORE...**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the donation of the 2008 Ford F250 Pickup Truck with plow and attachment VIN 1FTSX215X8EC31416 to the Port Chester Public Schools, with the stipulation that if, and at such time that the vehicle is let for sale by the Port Chester Public Schools, the Harrison Central School District will be reimbursed in any amount received for said vehicle. The vehicle will be removed from District inventory.

**6. APPROVAL OF CONTRACT WITH H2M ARCHITECTS & ENGINEERS**

WHEREAS, the Board of Education (the “Board”) of the Harrison Central School District (the “District”) previously engaged H2M Architects + Engineers (“H2M”) to provide professional design and construction-related consulting services for the 2016 Bond Referendum Projects, as well as other subsequent Capital Improvement Projects;

WHEREAS, H2M has entered into an agreement for those services, and has now agreed on the terms and conditions for professional design and construction-related services as required for the various upcoming projects associated with the Coronavirus Response and Relief Supplemental Appropriations Act, the American Rescue Plan and future Capital Improvement Projects, including associated fees, as provided in a new Agreement (the “2021 Projects Agreement”);

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the 2021 Projects Agreement between the District and H2M and authorizes the execution of the 2021 Projects Agreement;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute future proposals for Capital Improvement Projects in accordance with terms and conditions as outlined in the 2021 Projects Agreement between the District and H2M.

**7. TAX CERTIORARI: JK1717 PROPERTIES, LLC TAX MAP #611-8**

BE IT RESOLVED, that the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Order & Judgment in the tax certiorari proceeding captioned JK 1717 Properties v. Town of Harrison and the Harrison CSD;

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Order & Judgment.