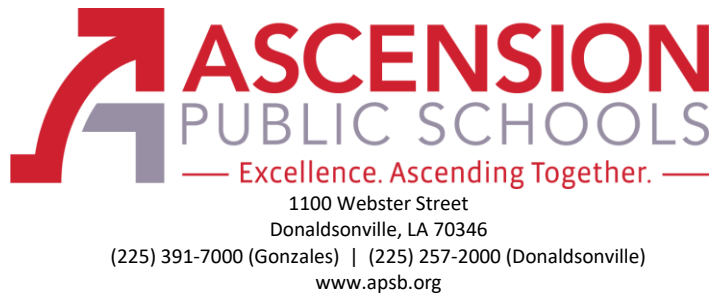


David A. Alexander
Superintendent

Taft Kleinpeter
Board President
District 5B

Troy Gautreau, Sr.
Vice President
District 7A



Robyn Penn Delaney, District 1
Scott Duplechein, District 2
Julie Blouin, District 3
Marty J. Bourgeois, District 4A
John Murphy, District 4B
John DeFrances, District 5A
Jared Bercegeay, District 6A
Louis Lambert, District 6B
Patricia Russo, District 7B

RFQ-22

Architectural Services for the Artificial Turf at Five High School Stadiums

Addendum 1

Please note the additional questions with responses for the above referenced Request for Qualifications. We apologize for any inconvenience this may cause you. Thank you for your cooperation in this matter.

Clarification:

1. Civil Engineers, Landscape Architects, and other Licensed Professionals of Record are eligible to submit their qualifications.
2. The Ascension Parish School Board will be closed on Tuesday, November 3rd, 2020. The Bid Date will be pushed back to Wednesday, November 4th, 2020. The time remains the same.

Advertisement:

1. Replace the Qualification due date with "November 4th."

Procedures:

1. 1.1 Background:
 - a. Replace the Qualification due date with "November 4th."
2. 1.5 – Schedule of Events:
 - a. Replace Receipt of Qualification Date with "11/04/2020."
3. Page 7 of 34: Copies of Proposals Required if Hand Delivered or Mailed:
 - a. Replace "Quantity of (8) proposals should be submitted in binders" with "Quantity of (6) should be submitted in separate binders or bound separately."
4. Section 2.0 Evaluation:
 - a. Add 2.1 Committee Member Evaluation:
 - i. Each Committee Member will score the respondents based upon the score card factors listed above with a maximum value of 100 points. Each member will then list their top-scoring five (5) Proposers from the list of responsible Proposers under consideration. The top five (5) Proposers will receive Ranking Points associated with the following matrix:

1. Five points for the first ranked Proposer
2. Four points for the second ranked Proposer
3. Three points for the third ranked Proposer
4. Two points for the fourth ranked Proposer
5. One point for the fifth ranked Proposer
6. Zero points for all other Proposers

Questions:

1. Question: Would you be able to give me insight into the selection process and a list of the selection committee members?

Answer: The selection process is described in section 2.0 and 2.1. Committee members with voting privilege consist of APSB staff and faculty, whereas other non-voting committee members, with administrative duties only, consist of the program management team. Carl Fontenot remains the main point of contact for any inquiries.

2. Question: Please clarify if eight hard copies will be required or if an electronic submission on BidSync will be sufficient.

Answer: See Addendum 1; Procedures Item 3.

3. Question: Does the project lead/principal need to be a licensed architect, or can it be another design professional (civil engineer or landscape architect)?

Answer: See Addendum 1; Clarification Item 1.

4. Question: Will electrical items need to be adjusted in the project (communications, scoreboard, play clock, lighting)?

Answer: Each site is unique and may require utility relocation to make the artificial turf system work appropriately.

5. Question: Please clarify if all existing competition fields must be completed (Section 1.2) or one/multiple fields (Section 2.0, Scorecard Factor 9) by August 2021?

Answer: Ideally one/multiple fields would be complete by August 2021.

6. Question: Does owner expect all 5 fields to be bid as one contract or as multiple bid packages?

Answer: APSB will consult with the awarded professional on the best way to ensure competitive bids, consistency for all surfaces, and districtwide utilization of maintenance resources.

7. Question: Scope lists mechanical engineering, electrical engineering and interior designer. Please clarify if each of these professional services are required in this project?

Answer: It is up to each team to decide which professional services should be provided for the projects in this RFQ.

8. Question: Page 8 under Section 1.9 states only submitted on Standard Form, but experience with other APSB RFQ's have allowed additional documents and qualification formats. Are we limited to submitting the standard forms or can we submit additional information (cover letter, appendices, images)?

Answer: Yes, the Standard Form will be submitted in lieu of a free form. Refer to Part 3: Instructions for Completing APSB Architectural and Engineering Services Standard Form.

9. Question: Are the AFC Budgets fixed for each project site or will there be flexibility to shift funding as long as the cost falls within overall amount allocated?

Answer: Budgets can vary for the individual projects, but there is limited funding for the entire scope of work.

10. Question: Would irrigation systems and fencing be considered an ancillary component with each project site?

Answer: No, these systems should be integral and specific to each project site.

11. Question: Please clarify what sports, in addition to football, the fields must be designed for (soccer, lacrosse, field hockey).

Answer: Stadiums will support football, band, and soccer at this time. Students and faculty will also have access to this field during a normal school day.

12. Question: Do you have a word or excel file that could be provided for RFQ-22?

Answer: Yes, this will be made available on the APSB website.

13. Question: I was wondering if Sub-Consultants also need to submit their own Standard Form to be submitted with the Prime's?

Answer: Only the prime is required to submit a standard form. Refer to Part 3: Instructions for Completing APSB Architectural and Engineering Services Standard Form.

14. Question: Can an engineer Prime this solicitation, or does it have to be an architect?

Answer: See Addendum 1; Clarification Item 1.

15. Question: Will you send us the Standard Form for this RFQ in a workable format? (i.e. Word or Editable PDF)

Answer: Yes, this will be made available on the APSB website.

16. Question: Is a Word file of the Standard Form available?

Answer: Yes, this will be made available on the APSB website.

17. Question: Would it be acceptable for APSB to receive a submission from a licensed engineering and landscape architecture firm?

Answer: See Addendum 1; Clarification Item 1.

18. Question: Will the necessary surveys and site-specific geotechnical investigations, provided by APSB, be completed and available for use on or around the notice of intent to award date of 11.17.20?

Answer: No. APSB will work with the awarded professional on what is needed from the owner. The anticipated timeline will be 6-8 weeks after notice of intent to award.

I acknowledge receipt of Addendum No. 1.

Company Name

Signature of Preparer

Name of Preparer (Print)

Phone Number of Preparer

***PLEASE INCLUDE THIS FORM IN YOUR RFQ PACKAGE!**