



Student Device Loan Agreement

Student and parents/guardians agree that the person who is being loaned this Rochester Community Schools device shall follow District policies and regulations, Acceptable Technology Use Agreement, and the terms below. It is also agreed that this equipment is to be used by an RCS student and for school / educational use only.

This device is to be returned to Rochester Community Schools upon completion of the program or upon request. Equipment should be returned in good condition and include all adapters. If there is a malfunction that is hardware or software related or you need support, please visit the Rochester Community Schools website> About Us> Departments > Technology Services.

<https://www.rochester.k12.mi.us/about-us/departments/technology-services>

In the event the device requires technical service, it is very likely that the device may need to be erased and reset to factory settings. The student is fully responsible for any files lost or unsaved to a backup or the cloud. It is the student and parents/guardians responsibility to keep the device secured at all times. Never leave the device in a vehicle. Extreme heat/cold can have adverse effects on the device. A protective case is not being provided, the user is responsible for safely transporting device and charger.

The student’s parent/guardian accepts full financial responsibility for loss, theft, or any damage to the device, including, but not limited to, neglect. The device being loaned belongs to Rochester Community Schools and it may access, monitor and log the use of the device.

			To Be Filled Out By District Employee:		
Student Name:	Grade:	School:	Device Assigned:	Device Returned:	Reason
Student Name:	Grade:	School:	Device Assigned:	Device Returned:	Reason
Student Name:	Grade:	School:	Device Assigned:	Device Returned:	Reason
Student Name:	Grade:	School:	Device Assigned:	Device Returned:	Reason
			Number of devices issued:		Pickup Date:
Signature of Parent:					
Parent Phone:					