



AP<sup>®</sup>

## Student Accommodations & Supports

Dear Parents/Guardians of EHS students with IEP or 504 plans,

If your student has either an Individual Education Plan (IEP) or a Section 504 plan, they may be eligible for accommodations (extended time, small group, etc.) on the Advanced Placement Exams (AP), Scholastic Assessment Test (SAT), and Pre-SAT (PSAT) if testing accommodations are listed in their plan. The deadline for requesting testing accommodations on these exams is months in advance of the test. Requests are submitted to the College Board and they determine the approval or denial of accommodations.

### **Deadlines:**

AP Exams: The College Board requires accommodation requests be complete and submitted by January each year. Please notify Lynn Sosnowski by December 14 if you plan to request accommodations for your student by completing and returning a parent consent form to her prior to the deadline.

If your son or daughter already has accommodations approved for these exams, please contact me to verify that the accommodations are up-to-date.

Note: the accommodations request process is separate from the test registration process.

If you have questions, please contact:

Lynn Sosnowski

SSD Coordinator

952-848-3141

[Lynn.sosnowski@edinaschools.org](mailto:Lynn.sosnowski@edinaschools.org)



Services for Students with Disabilities

## Consent Form for Accommodations Request

### Student Information

Student Name: \_\_\_\_\_

School: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_

### Student and Parent/Guardian Signature

I wish to apply for testing accommodation(s) on College Board tests (SAT, SAT Subject Tests, PSAT 10, PSAT/NMSQT, and/or Advanced Placement Exams) due to disability. I authorize my school: to release to the College Board copies of my records that document the existence of my disability and need for testing accommodations; to release any other information in the school's custody that the College Board requests for the purpose of determining my eligibility for testing accommodations on College Board tests; and to discuss my disability and accommodation needs with the College Board. I also grant the College Board permission to receive and review my records, and to discuss my disability and needs with school personnel and other professionals.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Parent/guardian signature is required if Student is under 18.)

### Instructions to the School

This form should be used when a request for accommodation(s) is submitted electronically (via SSD Online). The form should be maintained by the school with the student's records. It does not need to be sent to the College Board. You will be asked to verify that a signed Consent Form is on file at the school prior to submitting a request for accommodations.