

Tustin Unified School District
Measure S Citizens' Oversight Committee (COC)
MINUTES: October 8, 2020 (Approved March 11, 2021)

Call to Order: The meeting of the Citizens' Oversight Committee was called to order at 5:32 p.m. via Zoom

Members Present:

Guy Ball (2019-20)	Armen Karamardian	Rand Scherff
Emily Banks	Erin LeMaster	Craig Weirens
Jeff Corless	Al Murray	
Grant Litfin, Assistant Superintendent	David Smith, Chief Technology Officer	

Guests – None.

Pledge of Allegiance: Al Murray led the Pledge of Allegiance to the flag.

Welcome: Grant Litfin announced Jeff Corless will be replacing Guy Ball who has come to the end of his term.

Adoption of the Agenda

It was moved by Al Murray, seconded by Guy Ball, and carried unanimously to adopt the agenda. *(Vote: Guy Ball-Yes, Emily Banks-Yes, Armen Karamardian-Yes, Erin LeMaster-Yes, Al Murray-Yes, Rand Scherff-Yes, Craig Weirens-Yes)*

Public Comments: None.

General Functions Consent Items:

1) It was moved by Armen Karamardian, seconded by Al Murray and carried unanimously to adopt the Minutes of the December 12, 2019, meeting. *(Vote: Guy Ball-Yes, Emily Banks-Yes, Armen Karamardian-Yes, Erin LeMaster-Yes, Al Murray-Yes, Rand Scherff-Yes, Craig Weirens-Yes)*

Discussion/Action Items:

- 1) Emily Banks and Grant Litfin reviewed the '18-'19 Audit Report and Debt Schedule. Emily Banks is available for calls/emails regarding any questions about the audit report. It was moved by Guy Ball, seconded by Erin LeMaster and carried unanimously to adopt the June 30, 2019 Annual Report and Financial and Performance Audit Report. *(Vote: Guy Ball-Yes, Emily Banks-Yes, Armen Karamardian-Yes, Erin LeMaster-Yes, Al Murray-Yes, Rand Scherff-Yes, Craig Weirens-Yes)*
- 2) Grant Litfin thanked Guy Ball for his six years of service on the committee. Guy stated, "It's been a great experience. Amazed how well everything has been done." It was moved by Craig Weirens, seconded by Al Murray and carried unanimously to formally end the slate of COC 2019-20 and open Measure S COC 2020-21 with new member Jeff Corless. *(Vote: Guy Ball-Yes, Emily Banks-Yes, Armen Karamardian-Yes, Erin LeMaster-Yes, Al Murray-Yes, Rand Scherff-Yes, Craig Weirens-Yes)*
- 3) Determination of Officers for the 2020-21 school year: It was moved by Craig Weirens, seconded by Erin LeMaster, and carried unanimously that Emily Banks chair and Al Murray vice-chair the Measure S COC. *(Vote: Emily Banks-Yes, Jeff Corless-Yes, Armen Karamardian-Yes, Erin LeMaster-Yes, Al Murray-Yes, Rand Scherff-Yes, Craig Weirens-Yes)*

Informational Items/Presentations:

- 1) Handout - 2020-21 Measure S COC Meeting Dates sent via email.
- 2) Purpose of the Citizens' Oversight Committee: Grant Litfin summarized, handout sent via email.
- 3) Measure S Bond Information: On November 6, 2012, voters approved the bond that would generate \$135 million over 30 years. Grant Litfin reviewed the bond issuances, handout sent via email.
- 4) Technology Update/Classroom Refresh: David Smith, Chief Technology Officer and Grant Litfin, Assistant Superintendent presented slides that outlined the progress of the refresh and reported that all classrooms were equipped to implement distance learning successfully.
- 5) 1:1 Devices – Every student grade TK-12 has a device.
- 6) COVID Impact – David Smith provided timeline.
 - a) January 20, 2020 – Discussions on what if COVID causes school closure
 - b) March 13, 2020 – Spring Break
 - c) March 23, 2020 – Teacher prep for distance learning
 - d) March 24, 2020 – Distance Learning begins (only 1 day of instruction lost)
 - e) May 29 – June 5, 2020 – Collection of devices for 5th & 8th grade students
 - f) August 3-7, 2020 – Distribution of 1:1 devices
 - g) September 24, 2020 – hybrid model begins in elementary schools
 - h) September 29, 2020 – hybrid model begins in secondary schools

The district was prepared largely due to Measure S.

- 7) Next Meeting is December 10, 2020

Adjournment: Meeting was adjourned at 6:36