

UNIFORM SCHEDULE OF PUBLIC RECORD CHARGES

Pursuant to 1 V.S.A. 316(d) and Acts 1996, No. 159 section 1, the following fees are established as the actual cost of providing a copy of a public record:*

1. For staff time involved in physically duplicating a record, \$.65 per minute, plus applicable benefits and taxes, after the first 30 minutes.
2. For senior-level staff, information technology specialist, data management, and specialized staff (i.e. staff accountants) time spent extracting data from databases or performing similar tasks necessary to comply with a request to create a new public record, \$1.13 per minute, plus applicable benefits and taxes.
3. For any other staff time for which cost can be charged and collected under this section, \$.89 per minute, plus applicable benefits and taxes.
4. For photocopies, \$.05 per single-sided page, for pages up to 8.5 x 14 inches.
5. For color photocopies; \$1.00 per single-sided page.
6. For computer-generated paper copies, \$.05 per page for pages up to 8.5 x 14 inches.
7. See 4 – 6 above for scanned copies.
8. For audio, \$.50 per minute.
9. For video, \$.50 per minute.
10. Mailing fees: \$.58 for 5 pages, plus \$.30 for each additional 5 pages.

*Note: There are fees for copies of public records that are established by statute that may override the fees established by this schedule.