

Gym Use Guidelines

Lee's Summit R-7 School District

The Lee's Summit School R7 School District welcomes youth sports organizations to utilize their gyms for practices and activities. To ensure a positive experience for both district employees and scouting organizations, the following are a few guidelines to follow when using gym space (in addition to School Board policies pertaining to facility use). Repeated failure to adhere to these guidelines may result in the loss of facility privileges.

- Groups may only use the spaces assigned to them on their facility use agreement. Using additional spaces will result in additional charges.
- The renter should have a hard copy of their rental agreement with them at all times during their event.
- All persons must enter and exit gyms through the designated gym door. Groups may not use other doors to enter the building and doors may not be propped open.
- No food or gum is allowed in gyms. Water is allowed in a plastic container with a secure lid and cannot be taken onto the gym floor.
- Baseball Teams are allowed to use gyms for conditioning purposes only. No bats or baseball/softballs are allowed.
- A coach over the age of 21 must be present at all times and is responsible for ensuring players and parents abide for the guidelines while they are using the facility. The coach should be the last person to leave the facility and should check to see that no belongings are left behind and make sure the area is clean. Any equipment or property left behind will be held at the facility for 7 days to allow for retrieval. Any equipment not claimed after 7 days shall become the property of the district.
- Children MUST be supervised by an adult at all times. This includes the restroom areas.
- Only clean athletic shoes with non-marking soles are allowed. No black soled shoes or cleats are allowed on gym floors.
- No tape or any other adhesive is allowed on any floor or wall surface.
- Raising and lowering of basketball goals should be done under the supervision of school personnel
- Hanging on basketball hoops or dunking is prohibited.
- Any damage that occurs must be reported to the custodian on duty immediately.
- Bouncing balls in any area other than the gym is prohibited.
- During the time a building is used by a group, the Building Manager or Crew Leader has full authority and his/her directions will be adhered to by the group. Any abuse of custodians or foul language may result in future usage privileges being suspended or revoked.
- Groups using district facilities are responsible for maintaining the general appearance and cleanliness of the buildings and grounds, including returning the facility area used to the order in which it was found.
- Smoking or the usage of any tobacco product is prohibited on District property. This also includes outdoor areas.

- Facility use agreements are not transferrable.
- P.E. storage rooms, office areas, and stages, are off-limits and should not be entered. When bleachers are folded up no one should be on them. School property must not be tampered with in any ways. This includes wall posters, P.E. equipment, displayed work in hallways, etc.
- School equipment should not be used unless specifically allowed on the facility use agreement. Any damage to school equipment by a team will be charged back to the coach or organization.
- Please be courteous to other teams using the facility. Arrive no more than 5 minutes before your practice time and leave immediately when your time is up.
- Any equipment requests must be made at the time of application and are submit to additional charges.
- Any sale or distribution of concessions must be approved at the time of application and are submit to any agreement the district has with specific vendors (ex. Coke).
- Any equipment or property left behind will be held at the facility for 7 days to allow for retrieval. Any equipment not claimed after 7 days shall become the property of the district.
- Balls allowed in district gyms are: basketballs, volleyballs, futsal balls.
- Balls prohibited from gyms include: baseballs, softballs, footballs.