

## **Upper School Spanish Language and Literature Teacher**

**Reports to:** Head of Spanish Department

The International School of Indiana (ISI) is looking for a teacher of Spanish Language and Literature to work with students in our Upper School (Grades 6 to 12). The role primarily involves working with students who have an advanced level of Spanish along with some native speakers. ISI is a small school with approximately 300 students in the Upper School. The school is looking forward to growing further in the next few years, as a campus unification project comes to fruition with both the Lower and Upper Schools to be located on the same campus. The students and staff at ISI come from diverse backgrounds with a strong commitment to international education. ISI is a three programme IB continuum school. Class sizes are small and students enjoy a holistic education. Recent school improvements have ensured time for collaborative planning and teacher planning and preparation alongside efforts to incorporate information technologies to enhance learning. If you are enthusiastic, a first language Spanish speaker who is keen to learn and grow as a teaching professional, we are interested in your application. Prior IB experience is preferred but not essential.

### **Responsibilities include:**

- Planning and delivering a Spanish Language and Literature curriculum for students in the upper school
- Maintaining a learning environment in which individual student needs are supported, and each child is included, challenged and successful.
- Maintaining well-ordered, attractive and engaging classrooms and hallway space that visibly demonstrates learning goals and expectations that also visibly celebrates student achievements.
- Employing a variety of teaching approaches and strategies that assist individual students to learn, and to understand content from multiple perspectives, including an openness to new approaches.
- Promoting internationalism through the assignments completed by his/her students.
- Regularly assigns both formative and summative assessments in professional balance.
- Provides timely and appropriate feedback to students in print, in person and on ManageBac.
- Making him/herself regularly available to students in need of academic, social and/or emotional support after the regular school day.
- Contributing to activities outside of lessons, including (but not limited to) Homeroom, supervision duties, clubs, coaching, personal projects, extended essays, chaperoning trips, attending on- and off-campus school-related events, etc.
- Receiving and delivering feedback from/to all school constituents in a highly professional manner.
- Implementing school rules and policies in a professional manner.
- Working collaboratively with all colleagues, students and parents.
- Communicating effectively, proactively and in a timely manner with students, parents, administrators and colleagues.
- Continually establishing strong rapport with all colleagues, students and parents.
- Completing any additional tasks, as assigned by the Upper School Principal or designee