

Victor Central School District Committee Meeting
Victor Senior High School Building Council Approved Meeting Minutes

Date and Time: May 20, 2021

Location: ZOOM

Roles:

Facilitator: Brian Siesto

Time Keeper: Brian Siesto

Minute Taker: Joan Randall

Members: Chelsey Arcangeli (teacher), Laura Avissato (teacher), LeeAnne Birkemeier (teacher), Rod Engels (teacher), Meghan Fatzinger (teacher), Michele Moore-Haarr (parent), Jean Olson (parent), ~~Ryan Pero (student)~~, Joan Randall (CSEA Rep), Gayle Reh (parent), Vivian Richelsen (teacher), Grace Rydzynski (student), Brian Siesto (administrator), ~~Kathy Woodworth (parent)~~

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening		5 minutes						
1	Welcome/Call to Order	Brian Siesto called the ZOOM meeting to order and welcomed the group.						
2	Approve minutes of prior meeting dated: 4/22/21	Chelsey Arcangeli made a motion to approve the minutes from the 4/22/21 meeting. Meghan Fatzinger seconded it. Motion carried.						
3	Review Agenda	Brian Siesto reviewed the agenda.						
Guest(s) (if any)								
4	Guests	Amy Shannon						
Old Business		10 minutes						
1	Outstanding Student Achievement Award	Brian Siesto shared with the group that the nomination form for Building Council's annual Outstanding Student Achievement Award was sent to all high school parents. The deadline is Friday, May 7 th and to date we have received 7 student nominations, The winner will be announced at our annual SH Awards Night on Tuesday, June 1 st . Since this event will be videoed on Wednesday, May 12 th , an electronic ballot will be sent to all Building Council members so a winner can be determined before the film date.						
New Business		50 minutes						
1	Safety Protocol	Brian Siesto introduced Assistant Principal, Amy Shannon to review with Building Council the safety program that is in place at the Senior High School.						

		<ul style="list-style-type: none"> • New York State requires 8 timed fire drills and 4 timed lock down drills per school year. Faculty and staff use the Navigate app to complete adult and student attendance • This year, a new more effective system to Bomb Threat Protocol has been implemented. An administrative team sweeps the building looking for suspicious activity rather than the total evacuation of the building which generally took an average of 3-4 hours per incident. • Our Quick Response Team comprised of CPR and AED certified staff has responded to several incidences this year including injuries, seizures, and a car accident on campus.
2	September Reopening Update	Brian Siesto spoke about the plan for a full 5 day return for all students in September. We are waiting for New York State to determine the remote option for all schools. If a remote option is offered, BOCES would be responsible for all on-line instruction. A student would have to commit to the online option for the entire school year. More to follow.
3	Review of the Year	<p>There were so many changes during the school year. All of the SH Building Council Meetings were held via ZOOM with the following topics covered:</p> <ul style="list-style-type: none"> • October – Open House Videos • November – Budget Process, Remote Learning Possibility • January – Proposed Instructional Shift • February – Feedback on Instructional Shift Survey • March – Analyze the data on the Instructional Shift • April – End of Year Events, AP/IB Testing/Graduation <p>Every month, the emotional social health of our students and staff were discussed.</p>
4	Topics for 2021-22	A topic that is being discussed at the High School is the development of a Master Schedule Review Committee which would study the possibility of switching from a block schedule to a period schedule. This would allow more courses and more credit to be available for our student. More goals will be set starting at the first meeting in September.
5	Forms to Complete for District Office	Brian Siesto asked for volunteers to use their names on a form for Title I support as representatives of the SH Building Council. The following names and constituency groups were used: Brian Siesto (Administration), Joan Randall (CSEA/Paraprofessional), Grace Rydzynski (Student), Jean Olson (Parent), Gayle Reh (Parent), Rod Engels (Teacher), and Chelsey Arcangeli (Teacher).
Closing		
1	Closing	Brian Siesto congratulated Grace Rydzynski and Ryan Pero on their upcoming graduation. He also thanked all the members of the committee for their service to the HS Building Council and hoped to see them next school year. In person.