

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Town of West Hartford develops its Five-Year Community Development Block Grant (CDBG) Consolidated Plan (July 1, 2020 - June 30, 2024) for Housing and Community Development Programs in accordance with 24CFR Part 91. 24CFR Part 91 contains the final rule for consolidated submissions of the planning and application aspects of the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) formula program with the requirements for the Comprehensive Housing Affordability Strategy (CHAS).

A key component of the Five-Year Community Development Block Grant Consolidated Plan (July 1, 2020 - June 30, 2024) is the coordination provided by the central administration in the Department of Social Services. This municipal oversight results in an efficient leveraging of other Town of West Hartford and State resources to address identified needs. Experience has shown that collaborative efforts between the Town of Hartford and local housing and community development non-profits and service providers have been both a cost effective and efficient means to meet the housing and services needs of the community. Town of West Hartford staff coordination with and outreach to providers and the community at large remains crucial to the success of the CDBG program and the Town's Consolidated Planning process.

The Five-Year CDBG Consolidated Plan (July 1, 2020 - June 30, 2024) includes a description of the Town of West Hartford's housing and community development needs; a five-year strategy for 2020-2024 and plan that includes goals, priorities and activities to meet its projected needs; and a one year action plan for 2020-2021 that describes the projected use of funds for the upcoming program year covering the July 1 to June 30 time period. The Town of West Hartford prepares a new Action Plan every year to describe the fundable activities with its CDBG appropriation.

The overall goal to utilize HUD's community planning and development programs in West Hartford is to develop viable a urban community, provide decent housing and a suitable living environment, and expanding economic opportunities principally for low- and moderate-income persons.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Demo

The Town of West Hartford has established several broad priorities to meet its identified housing and community development needs for the next 5 years. These priorities are included in the Five-Year CDBG Consolidated Plan (July 1, 2020 - June 30, 2024) along with proposed projects and activities as well as proposed accomplishments and goals. The priorities include:

- Provide affordable rental housing opportunities for extremely low and very-low income renters by increasing the supply and maintaining the availability of affordable rental housing in the Town of West Hartford.
- Continue to provide support services to the homeless and those at-risk of homeless on a case-by-case basis.
- Support the continuance and/or expansion of existing public service programs, including those, which provide services to persons with disabilities, youths, seniors and/or substance abusers, or which offer transportation services and employment training.
- Expand existing efforts to meet the needs of the Town of West Hartford's physically disabled population by supporting projects designed to make current facilities accessible or to provide new ADA compliant facilities/equipment.
- Maintain and improve existing public facilities and encourage the development of upgraded facilities, particularly with regard to parks/recreation facilities and parking facilities serving low-income populations.
- Encourage the continued maintenance and improvement of the Town of West Hartford's infrastructure, particularly with regard to street and sidewalk improvements, as well as storm drain improvements.
- Enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities.

The Town of West Hartford will continue existing administrative and planning activities necessary for the implementation of the objectives, actions and programs outlined in this Five Year Consolidated Plan (2020-2024), including fair housing counseling, tenant-landlord counseling and/or public awareness.

3. Evaluation of past performance

Each year, the Town of West Hartford is required to report on the progress of its Five Year CDBG Consolidated Plan in its Consolidated Annual Performance and Evaluation Report (CAPER) for each period July 1-June 30. The CAPER includes information on CDBG expenditures, program beneficiaries and accomplishment data. The report also includes a narrative requirement that summarizes the Town of West Hartford's accomplishments with its federal resources and a self-evaluation of its program performance. Over the past Consolidated Plan Strategy Period (2015-2019), the Town of West Hartford utilized its CDBG allocations to provide a variety of programs and services to the benefit of low- and moderate-income persons and households.

The latest CAPER, submitted 9/24/2019, shows that the Town of West Hartford met nearly all of the goals set in the Annual Plan of July 1, 2018 to June 30, 2019. The Town of West Hartford measures

access in terms of either number of clients, or in terms of area beneficiary. The number of persons or households assisted by Fair Housing Activities, the Food Pantry, HANOC, Housing and Neighborhood Stabilization, and Volunteer Services all exceeded the goals set in the Annual Action Plan of July 1, 2018 to June 30, 2019. The number of areas in the community assisted by Public and Private Partnership endeavors also exceeded goals set in the Annual Action Plan of July 1, 2018 to June 30, 2019.

However, while the Annual Plan of July 1, 2018 to June 30, 2019 had a goal of 20 rental units rehabilitated in the Housing Rehabilitation Program, only 4 units were rehabilitated, a 20% completion rate. The narrative of the CAPER explains that the Housing Rehabilitation Program was impacted by staff retirement and a reorganization of the program into a different department. This informed new strategic goals for this program in the Five-Year CDBG Consolidated Plan (July 1, 2020 - June 30, 2024).

4. Summary of citizen participation process and consultation process

As required by HUD, the Town of West Hartford has consulted and coordinated with public and private agencies to assure that the Five Year CDBG Consolidated Plan 2020-2024 is a comprehensive document that meets all statutory requirements. These groups included the local and regional social service and housing providers, the West Hartford Housing Authority, the West Hartford Bloomfield Health District, the Hartford Area Continuum of Care as well as its own departments, elected officials and the public.

5. Summary of public comments

Public comments were collected with an online public survey, which received 409 responses. Questions asked residents to rank different community facilities, community services, infrastructure, special needs services, business and job services, and neighborhood services in terms of priority. Overall, the top priorities for residents that responded to the survey were for park and rec facilities, public health services, street improvement, child abuse services, job creation/retention, and recycling services.

Residents also had an opportunity to write in additional comments. Of the 119 write-in comments (included in an Appendix), the most common concerns voiced were the need for affordable housing (in general and for seniors), concern about high taxes in town, improvements to parks, a desire for weekly recycling pick up and for composting, road maintenance, business support, bike paths, and dog parks.

The Town of West Hartford conducted two public hearings for citizens whereby one resident participated. The Town of West Hartford received one email from a resident who is Co-Chair of the West Hartford Advisory Commission for Persons with Disabilities before the virtual hearing, as well.

6. Summary of comments or views not accepted and the reasons for not accepting them

The online survey received 119 total write-in comments. While many addressed topics within the scope of the Town's CDBG funding activities, several comments from the online survey were not incorporated

Demo

into the final Consolidated Plan because they were deemed to not be applicable to CDBG funding activities:

- Seven comments requested a town-wide composting service, and five comments requested greater recycling services;
- Five comments requested a dog park;
- Three comments requested traffic light upgrades;
- Two comments requested tree trimming;
- Two comments requested more free parking;
- One comment voiced support for vote by mail;
- One comment was disappointed that there is no Christmas tree pick up service;
- One comment was concerned about COVID-19.

All comments received are included in an Appendix.

7. Summary

On an annual basis, the Town of West Hartford prepares an Annual Action Plan which provides information on its anticipated resources, its proposed activities and its program for implementation and administration. The Town of West Hartford must submit its Annual Action Plan, for reporting period July 1 to June 30, to HUD every year by May 15th. However, due to accommodations for COVID-19, the deadline for submission was extended to August 14, 2020.

The One Year Annual Action Plan included in this document provides information on the Town of West Hartford's anticipated resources, proposed activities and funding allocations for the one-year period from July 1, 2020 to June 30, 2021. The Town's Five-Year CDBG Consolidated Plan (July 1, 2020 - June 30, 2024) incorporates public comments, employs rigorous fiscal oversight, and addresses identified community needs through a variety of programs.

The Town Council adopted a budget for the Town's HUD appropriation of \$996,008 which is included as part of the proposed Action Plan budget.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WEST HARTFORD	Department of Social Services and Leisure Services

Table 1 – Responsible Agencies

Narrative

In accordance with the Consolidated Plan’s requirements, the Department of Social Services administers the CDBG Program and is as the Lead Agency for the Town. The broad scope of work undertaken by Social Services best serves the demands of coordination during the plan development and application process, as well as the on-going management, implementation and administration of the Consolidated Plan.

The mission of the Town of West Hartford Social Services is to promote independence, well-being and enhanced quality of life for West Hartford citizens of all ages, through its programs and services and through individualized attention to residents in need. In addition to the coordination and administration of the Consolidated Plan and Community Development Block Grant Program (CDBG), Social Services of the Town also coordinates and implements a variety of programs and services.

Town social workers provide assessment, case management, and advocacy to adults and families experiencing financial difficulties, family issues, medical conditions, housing issues or other problems that affect their lives. They make referrals, coordinate services, or offer follow-up and guidance to residents in need of services. Case managers assist all residents, including those age 60 and over, and their caregivers and families, in assessing their situation and available programs and services that aim to help a resident remain independent in the community.

Consolidated Plan Public Contact Information

Helen Rubino-Turco, Director

Department of Leisure Services and Social Services

Demo

50 South Main Street,

West Hartford, CT 06107

Phone: (860) 561-7517

Helen.Rubino-Turco@WestHartfordCT.gov

PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

The institutional structure principally revolves around the Social Services Department since this department provides numerous support services for the CDBG Program. The placement of CDBG administrative responsibilities in the Department leverages extensive Town investments in services that support CDBG.

Department of Social Services staff members work to increase participation in support programs at the neighborhood level, especially among extremely low and very-low income citizens, as well as those traditionally underrepresented in the process. Efforts include all publicity for Consolidated Plan reports and documents, informational meetings, and public hearings through announcements and advertisements in the local news media and on the internet.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

Although Social Services serves as the Lead Agency and will be responsible for providing the oversight and implementation of the Consolidated Plan, coordination and implementation of the programs and activities that fall under the plan is a collaborative effort between the various departments that provide physical development, economic development, public services, housing production, and planning. Outreach, consultation and coordination with and between the Housing Authority, the Health District, non-profit and for-profit service providers, other community partners, and other Town of West Hartford departments will continue to be part of Plan implementation process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Town of West Hartford Department of Social Services is part of the Hartford Area Continuum of Care (CoC). The Hartford Area CoC is part of the Balance of State (CT BOS), which is a coalition of individuals and agencies that assist homeless and near homeless residents to obtain housing, economic stability, and an enhanced quality of life through comprehensive services. The Community Renewal Team (CRT) is the Action Agency for Hartford region to address the impact of poverty. In West Hartford, CRT implements the Energy Assistance Program applications, distribution of lunches through the Elderly Nutrition Program at the Elmwood Senior Center, and other services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The Town of West Hartford does not receive ESG funds; however, interaction with the Hartford Area Continuum of Care process provides the opportunity to address gaps in the Town of West Hartford's ability to deal with the issue of homelessness in the community. Homelessness is addressed in a regional way through the United Way 211, a system of help via telephone as a single integrated source for referrals for shelters as well as information about community services and crisis intervention. The Town of West Hartford Social Services Department collaborates with Journey Home, a non-profit organization that leads the effort to end homelessness in the Capital region of Connecticut. The Town of West Hartford works also with Community Renewal Team (CRT) through two Memorandums of Understanding for an Energy Assistance Program and Elderly Nutrition Program. Prior to renewal each year, the programs are evaluated based on numbers of low or moderate-income residents served, efficiency of delivery of services and outreach success rate.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	West Hartford Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	In the preparation of this plan, the department took steps to enhance coordination between assisted housing providers, and among private and governmental health, mental health, and service agencies. During the preparation of the plan, the department utilized steps to encourage involvement and collaboration with and between various interested program and service providers.
2	Agency/Group/Organization	Advisory Commission for Persons with Disabilities
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The 11-member Advisory Commission for Persons with Disabilities improves public awareness and understanding the needs, as well as the rights, of persons with disabilities. The West Hartford Social Services Director solicited the commissions input on how best to meet the strategic goal of assisting residents with disabilities through improvements to parks and facilities to meet the Americans with Disabilities Act (ADA).
3	Agency/Group/Organization	West Hartford Department of Community Development - Building Department
	Agency/Group/Organization Type	Health Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Building officials maintain records of their inspections by address to ensure that their inspections in low- and moderate-income blocks support other community development efforts, particularly regarding lead-based paint remediation/education and code enforcement activities. Records are reviewed annually or more often as needed. This activity helps prevent deterioration of the housing stock in the highest quartile of census blocks having low- and moderate-income households.
4	Agency/Group/Organization	West Hartford Department of Community Development - Engineering Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The West Hartford Engineering Department establishes a roadway repaving improvements on all 216 miles of roads in West Hartford. Each year, the lead engineer submits an annual list of roadway and sidewalk improvements to the Director of Leisure Services and Social Services, who reviews the list to ensure that low- and moderate-income neighborhoods are served.
5	Agency/Group/Organization	West Hartford-Bloomfield Health District
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Town of West Hartford supports an annual grant to the West Hartford-Bloomfield Health District to ensure that housing code inspections are carried out in low- to moderate-income neighborhoods, and that housing code violations are rectified. Inspections are reviewed annually. This activity helps prevent deterioration of the housing stock in the highest quartile of census blocks having low- and moderate-income households.

6	Agency/Group/Organization	West Hartford Housing Rehabilitation
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Health Agency
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This program assists qualified owners to reduce and abate hazardous materials, such as lead paint, to eliminate health and safety concerns, to remove handicapped barriers and to improve energy efficiency of a structure. An Elderly Assistance Program allows elderly residents to address a single failed building system, such as a leaky roof.
7	Agency/Group/Organization	West Hartford Community Partnerships Division
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Community Partnerships Division:This Town of West Hartford Department of Leisure Services and Social Services oversees the West Hartford Food Pantry, the Hillcrest Area Neighborhood Outreach Center (HANOC) and Volunteer Services, which connects the elderly to specific assistance programs to remain in their own home. It primarily serves the over 31% of residents who are considered low to moderate-income, and specifically the HANOC neighborhood, which is entirely low to moderate income.Public Private Partnerships:The Town of West Hartford Department of Leisure Services and Social Services oversees improvements to parks and facilities throughout the Town. Some parks and facilities in low- and moderate-neighborhoods may be improved to help revitalize neighborhoods or improve the living environment. Other improvement projects specifically address improvements to parks or public facilities for people with disabilities.

Identify any Agency Types not consulted and provide rationale for not consulting

The Town of West Hartford has consulted and coordinated with public and private agencies to assure that its Consolidated Plan is a comprehensive document that meets all statutory requirements. These groups included the local and regional social service and housing providers, the West Hartford Housing Authority, the West Hartford Bloomfield Health District, the Hartford Area Continuum of Care as well as its own departments, town commissions, elected officials and the public. The department took care to include all relevant agencies.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	CT Balance of State Continuum of Care	A representative from West Hartford is part of the CAN process. In addition, West Hartford Social Services (WHSS) continues to support services to the homeless and those at risk of homelessness on a case-by-case basis along with referrals from the West Hartford Police and Fire Departments. State Marshals notify WHSS of pending evictions and ejections in order for social workers to assist those residents who are experiencing housing insecurity. The West Hartford Housing Authority (WHHA) also refers clients who experience hardship with rent.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

As required by HUD, the Town of West Hartford has consulted and coordinated with public and private agencies to assure that its Consolidated Plan is a comprehensive document that meets all statutory requirements. These groups included the local and regional social service and housing providers, the West Hartford Housing Authority, the West Hartford Bloomfield Health District, the Hartford Area Continuum of Care as well as its own departments, town commissions including the Citizens with Disabilities Commission, Senior Advisory Commission, and West Hartford Prevention Council, elected officials, and the public.

Narrative (optional):

In accordance with HUD regulations (24 CFR Part 578), representatives from relevant organizations that serve homeless and formerly homeless individuals and other interested, relevant organizations within all cities and towns in the counties of Hartford, Litchfield, New Haven, New London, Windham, Tolland, and Middlesex established a Continuum of Care (CoC) to carry out the duties assigned in the aforementioned regulations. That Continuum of Care, entitled the Connecticut Balance of State Continuum of Care (CT BOS) with the Reaching Home Coordinating Committee (RHCC) designated as the CoC Board for the CT BOS CoC. The Reaching

Demo

Home is the statewide campaign to build the political and civic will to prevent and end homelessness in Connecticut. The RHCC delegates all responsibilities for managing the CoC to the CT BOS Steering Committee.

CT BOS is a united coalition of community and state systems that assist homeless and near homeless residents in the BOS region to obtain housing, economic stability, and an enhanced quality of life through comprehensive services. CT BOS addresses critical issues related to homelessness through a coordinated community-based process of identifying and addressing needs utilizing not only HUD dollars, but also mainstream resources and other sources of funding. The local planning bodies (i.e. CANs) facilitates the bulk of the work.

PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

According to Section 91.105 of the Consolidated Plan rule, each jurisdiction is required to adopt a plan to encourage the participation of its citizens in the development of the housing and community development submission, any amendments thereto and performance reports. Furthermore, according to HUD guidelines, each grantee must develop and follow a detailed Citizen Participation Plan that addresses the following elements:

- Encouragement of Participation
- Access to Meetings
- Access to Information
- Technical Assistance
- Public Hearings
- Opportunity for Public Comment
- Timely Response

The West Hartford Citizen Participation Plan addresses these elements.

The Town of West Hartford has devised a system of staff support/institutional structure that effectively promotes the Consolidated Plan, the planning process and the Community Development Block Grant Program to the community and the population it serves. Through a system of community outreach and follow-up the Department of Human and Leisure Services provides each citizen participation component with supportive staff assistance in order to facilitate meaningful involvement, technical assistance to participants and information about the

Demo

Community Development program to the public. Staff members work to increase participation at the neighborhood level especially among extremely low and very-low-income citizens, as well as others traditionally under-represented.

Staff directs all publicity for Consolidated Plan informational meetings and public hearings through announcements and advertisements in the local news media. The town posts on its website CDBG information including draft documents, notices and other materials to increase access to citizens, and incorporate use of the internet. News releases are prepared on the development of the Consolidated Plan, the availability of funds, program performance and other components of the program as needed. Special public relations materials are also prepared and distributed as needed.

Citizens' support and involvement in the Town of West Hartford's Community Development Program is provided through the initial community outreach and needs assessment process as well as the public hearing process. In this manner, citizen groups, neighborhood-based organizations, not-for-profit entities and the interested general public can be involved by having a voice in the process as it relates to projects and activities undertaken by the Community Development Program.

Public comments were collected with an online public survey, which received 409 responses. Questions asked residents to rank different community facilities, community services, infrastructure, special needs services, business and job services, and neighborhood services in terms of priority. Overall, the top priorities for residents that responded to the survey were for park and rec facilities, public health services, street improvement, child abuse services, job creation/retention, and recycling services.

Due to public health concerns created by the COVID-19 pandemic, the town conducted two public hearings online through the WebEx platform, streamed live, and recorded on the West Hartford Community Interactive website at whctv.org. The first public hearing had one attendee: a representative of West Hartford Fellowship Housing was interested in applying for funds. The second public hearing had no attendees.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Public hearing had one attendee, dated July 1, 2020.	Representative of West Hartford Fellowship Housing is interested in applying for funds	NA	https://youtu.be/ZEni6wRsrwU
2	Public Hearing	Non-targeted/broad community	Public hearing had no attendees, dated July 2, 2020.	NA	NA	https://youtu.be/-Cpdz_Be-p4

Demo

3	Internet Outreach	Non-targeted/broad community	Survey had 409 responses.	<p>Questions asked residents to rank different community facilities, community services, infrastructure, special needs services, business and job services, and neighborhood services in terms of priority. Overall, the top priorities for residents that responded to the survey were for park and rec facilities, public health services, street improvement, child abuse services, job creation/retention, and recycling services.</p>	<p>The online survey received 119 total write-in comments. While many addressed topics within the scope of the Town's CDBG funding activities, several comments from the online survey were not incorporated into the final Consolidated Plan. These comments were deemed not applicable to CDBG funding activities: Seven comments requested a town-wide composting service, and five comments requested greater recycling services; Five comments requested a dog park; Three</p>	
---	-------------------	------------------------------	---------------------------	--	---	--

Demo

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
					<p>comments requested traffic light upgrades;Two comments requested tree trimming;Two comments requested more free parking;One comment voiced support for vote by mail;One comment was disappointed that there is no Christmas tree pick up service;One comment was concerned about COVID-19.</p>	
4	Public Hearing	Non-targeted/broad community	Annual Action Plan Public Hearing #1 (Feb. 3) had no participants.	NA	NA	
5	Public Hearing	Non-targeted/broad community	Annual Action Plan Public Hearing #2 (Feb. 6) had no participants.	NA	NA	

Demo

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The housing needs for moderate, low, very low and extremely low income households in West Hartford presented in the Housing Needs Table was completed utilizing the 2011-2015 American Community Survey and Comprehensive Affordable Housing Strategy (CHAS) data provided by the U.S. Department of Housing and Urban Development (HUD) to determine the extent of households with housing problems. These values are estimates based on a five-year rolling average from a smaller sample size than the Decennial Census.

The definition of housing problems utilized in these cross tabulations is a non-duplicative count of households with housing problems including those that 1) occupy units with physical defects (lacking complete kitchen or bathroom); 2) live in overcrowded conditions (a housing unit with more than one person per room); 3) have a housing cost burden, including utilities, exceeding 30% of gross income, or have a severe housing cost burden, including utilities, exceeding 50% of gross income.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

Between 2009 and 2015, the Town of West Hartford experienced increases in total population (4.5%) and in number of households (6.6%).

The median income of the Town increased by 8.9% during the same time period. However, when the median income is adjusted for inflation from 2009 to 2015, the purchasing power of the median household income actually decreased by 1.6%. Data in Table 6 also indicates that 40% of West Hartford households have income less than 80% of Hud Area Median Family Income (HAMFI). Both small family and large family households generally have smaller percentages represented in the income categories of less than 80% HAMFI than do the universe of total households. However, low-, very low-, and extremely low-income households are much more commonly found among households with elderly (at least one person age 75 or older) residents. While only 13% of total households are between 0-30% HAMFI, 25% of households that contain at least one person age 75 or older is within this income bracket (1,015 households out of 3,145 total).

In terms of housing problems identified, the overwhelming majority of housing problems faced by households in West Hartford relate to housing cost burdens greater than 30% of income and greater than 50% of income. Overcrowding, severe overcrowding, substandard housing units, and zero or negative household income account for only 10% of total households facing housing problems. Both renter and owner households in West Hartford face housing cost problems. Cost burden problems among renter households tend to cluster in the extremely low- and very low-income categories, while similar problems among owner households are more widely distributed across all income groups.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	63,268	63,290	0%
Households	23,387	24,935	7%
Median Income	\$79,499.00	\$86,569.00	9%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	3,140	2,210	2,890	1,845	14,850
Small Family Households	800	645	970	640	7,655
Large Family Households	65	165	270	105	1,060

Demo

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Household contains at least one person 62-74 years of age	565	335	505	515	2,935
Household contains at least one person age 75 or older	1,015	755	685	300	1,260
Households with one or more children 6 years old or younger	210	265	290	220	1,125

Table 6 - Total Households Table

Data 2011-2015 CHAS
Source:

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	85	45	25	0	155	25	0	10	0	35
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	15	0	0	20	35	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	35	30	115	10	190	0	10	35	4	49
Housing cost burden greater than 50% of income (and none of the above problems)	1,260	405	95	10	1,770	790	545	440	140	1,915

Demo

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	165	390	315	95	965	90	415	590	415	1,510
Zero/negative Income (and none of the above problems)	150	0	0	0	150	120	0	0	0	120

Table 7 – Housing Problems Table

Data 2011-2015 CHAS
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	1,390	480	235	40	2,145	815	555	490	145	2,005
Having none of four housing problems	530	515	865	500	2,410	135	660	1,300	1,160	3,255
Household has negative income, but none of the other housing problems	150	0	0	0	150	120	0	0	0	120

Table 8 – Housing Problems 2

Data 2011-2015 CHAS
Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	530	325	155	1,010	190	255	450	895
Large Related	40	25	30	95	25	110	110	245
Elderly	705	265	120	1,090	444	480	330	1,254
Other	270	220	115	605	220	130	170	520
Total need by income	1,545	835	420	2,800	879	975	1,060	2,914

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	480	170	40	690	180	200	215	595
Large Related	40	0	20	60	25	70	45	140
Elderly	600	135	25	760	405	200	135	740
Other	255	105	10	370	185	80	60	325
Total need by income	1,375	410	95	1,880	795	550	455	1,800

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	50	30	125	30	235	0	10	35	4	49

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Multiple, unrelated family households	0	0	10	0	10	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	50	30	135	30	245	0	10	35	4	49

Table 11 – Crowding Information – 1/2

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source
Comments:

Describe the number and type of single person households in need of housing assistance.

The supplied HUD and CHAS data do not tabulate housing need by single person households. An estimate may be extrapolated from the total number of single person households. For the population as a whole according to 2011-2015 ACS estimates, 35% of households are “nonfamily,” with 28% of total householders living alone. This may suggest that the majority of “other” households in need of housing assistance are single person householders.

In Tables 9 and 10 detailing cost burdens, “other” households comprise 22% of all renters with a cost burden over 30%, and 19% of all renters with a cost burden over 50%. Roughly 45% of “other” renter households with a cost burden are extremely low income, and 69% of “other” renters with a severe cost burden are extremely low income. There are fewer “other” owner households with cost burdens (520 owners vs. 605 renters with cost burden over 30%, and 60 owners vs. 370 renters with cost burden over 50%).

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Disabled: Disability statistics from the 2013-2017 American Community Survey indicate that out of the total civilian, noninstitutionalized population in West Hartford, about 10% (6,454 +/- 564 people) has a disability. Among children 5-17 years old, about 4% have a disability, with a cognitive difficulty being the most common. Among adults 18 to 64 about 12% have a disability, with cognitive difficulties, ambulatory difficulties, and independent living difficulties being the most common. Among adults aged 65 or over, about 66% have a disability. The most common disability is an ambulatory difficulty, followed by independent living difficulties and hearing difficulties.

According to Table 24, disabled families received 18% of housing choice vouchers, although 100% of families request accessibility features.

Victims of domestic violence, dating violence, sexual assault and stalking: There were 166 total Family Violence Incidents in West Hartford in 2017, according to the CT Uniform Crime Reports. Of these, 73 were assaults, 1 was a sexual assault, 7 were strangulation, 1 was stalking, 30 were violation of court order, 24 were threatening, 8 were risk of injury, 160 were breach of peace, and 18 were "other". According to Table 24, no voucher recipients self-report as being a victim of domestic violence. According to Hartford 2019 Point-In-Time counts, 59 homeless adults (12% of all homeless adults) self-reported as being a survivor of domestic violence. West Hartford is included in the wider Balance of State report, which reports 354 people (16% of all homeless adults in the Balance of State region) as survivors of domestic violence. Without numbers more specific to West Hartford, it is best to approach domestic violence and homelessness as a regional issue.

What are the most common housing problems?

It is clear that (similar to most communities in Connecticut) the primary housing problem in West Hartford is cost burden, rather than issues of substandard housing or overcrowding. This is the case for both renters and owners; however, cost burden issues are much more prevalent among very low and extremely low-income households (those earning below 50% and 30% of median family income, respectively), elderly households, and small related households.

According to Tables 6, 7, and 8, roughly 10,090 households in West Hartford earn incomes of 0-100% AMI out of 24,940 households. This is 40% of the total households in West Hartford, with 60% earning more than 100% of AMI. Of the households earning 0-100% AMI, about 68% (6,894) have one or more of four housing problems. This is 28% of the overall total of 24,940. There is no data on any housing problems experienced by households earning more than 100% AMI.

Paying more than 30% of income toward housing costs is the definition of cost burden. Of households earning between 0 - 100% AMI, roughly 89% of housing problems are due to cost burdens. Out of total households, cost burden affects roughly 25% of households in West Hartford.

Severe cost burdens, or those paying more than 50% of their income toward housing costs, affect roughly 3,680 households (14%). Cost burdens of 30-50% of income affect roughly 2,034 households (8%).

Are any populations/household types more affected than others by these problems?

According to Table 7, a larger percentage of renters are affected by all housing problems (3,265 out of 6,982, or 47%) while a larger number of owners are affected by the same housing problems (3,629 out of 17,953, or 20%). With an overall total of roughly 28% of total households experiencing all housing problems, renters are being disproportionately affected as a whole.

Tables 9 (Cost Burden >30%) and 10 (Cost Burden >50%) break down cost burdens by type of household for the income groups 0-30% AMI (extremely low income), 30-50% AMI (very low income), and 50-80% AMI (low income). According to Table 9, of all households experiencing cost burdens, there are 2,344 cost-burdened elderly families and 1,905 cost-burdened small families. The largest group was among elderly, extremely low-income renters (705 households – those who are likely retired and living on fixed incomes.)

According to Table 10, there are 3,680 households experiencing severe cost burden. Again, the largest group was among elderly, extremely low-income renters (600 households – those who are likely retired and living on fixed incomes.)

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

Based upon data analysis and the fact that West Hartford has several lower- and moderate-income neighborhoods, it is evident that there are a number of households in West Hartford at risk of homelessness. In all household categories, the risk relates to the cost burden faced by households, which can, with a slight reversal of economic fortunes; result in a household becoming homeless.

While there are numerous causes of homelessness, including unemployment, eviction, domestic violence, transience, relocations and fire among others, once homeless, significant portions of the homeless population have service needs relating to mental illness, chemical and/or alcohol dependencies, domestic violence and/or AIDS.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Demo

The 2011-2015 CHAS/ACS data indicates that 13% of households in West Hartford have incomes below 30% of HAMFI.

The United Way also tracks a population known by the acronym ALICE – Asset Limited, Income Constrained, Employed. These households earn above the poverty level, but not enough to afford a bare-bones household budget. For example, in Hartford County it is estimated that a single adult’s “survival budget” is \$24,444, or an hourly wage of \$12.22. A household with two adults, an infant, and a preschooler needs a “survival budget” of \$78,984, or an hourly wage of \$39.49. This budget does not include savings, leaving households without a financial cushion.

According to the 2018 ALICE report, 29% of households in West Hartford are either ALICE or below the poverty line. Many of these households are at risk of becoming homeless due to a loss of income or an increase in housing costs.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

Additional families that could be threatened with homelessness are families, which could become unemployed due to continuing downsizing of some of the local and regional manufacturing establishments. This population is very difficult to address since at any point in time layoffs may occur with no warning and no one knows what families will be affected. In addition, employment changes like these affect each family differently depending on income, the market, family size, employment opportunities, education, etc. Another at risk population is families where spouses and or children become homeless in order to escape the unhealthy and abusive environments in which they reside.

Discussion

To meet the housing needs of the West Hartford community, the Lead Agency supports the following efforts:

- Continue support to agencies addressing the need for permanent, affordable rental and ownership housing units.
- Support non-profit organizations that are formed to expand the affordable housing market.
- Support eviction prevention programs for individuals and families at-risk of becoming homeless.
- Encourage full local community involvement in the development of affordable housing.
- Form coalitions involving the public, private and voluntary sectors in an effort to produce more low-cost housing.
- Research innovative approaches to developing affordable, permanent housing for senior citizens and other special needs populations.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

West Hartford is a majority white city, with 80% of households identifying as White/Non-Hispanic. The next largest racial/ethnic group is Hispanic households at 8%, Black/African American households at 6%, and Asian households at 5%. There are also an estimated 4 American Indian/Alaska Native households, which comprise less than 1% of the population.

HUD asks grantee communities to evaluate the extent that any racial or ethnic group has a disproportionately greater housing need in comparison to the needs of the population as a whole. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need, who are members of a particular racial or ethnic group, is at least ten percentage points higher than the percentage of persons in the category as a whole.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,460	410	270
White	1,500	365	140
Black / African American	440	0	90
Asian	170	4	29
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	315	19	10

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,840	370	0
White	1,315	305	0
Black / African American	120	20	0
Asian	140	0	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	250	35	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,635	1,260	0
White	1,160	1,010	0
Black / African American	90	20	0
Asian	65	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	250	185	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	695	1,150	0
White	555	820	0
Black / African American	10	95	0
Asian	70	100	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	25	140	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data 2011-2015 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

Among households in West Hartford between 0-30% AMI, 78% of the jurisdiction as a whole has one or more of four housing problems. Among this group, 92% of Hispanic households (315 households) have housing problems.

Among households in West Hartford between 30-50% AMI, 83% of the jurisdiction as a whole has one or more of four housing problems. Among this group, 100% of Asian households (140 households) and 100% of American Indian/Alaska Native households (4) have housing problems.

Among households in West Hartford between 50-80% AMI, 56% of the jurisdiction as a whole has one or more of the four housing problems. Among this group, 82% of Black/African American households (90 households) have housing problems.

Among households in West Hartford between 80-100% AMI, 38% of the jurisdiction as a whole has one or more of the four housing problems. Among this group, only 15% of Hispanic households (25 households) have housing problems, and no group has disproportionately more problems than the jurisdiction as a whole.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

West Hartford is a majority white city, with 80% of households identifying as White/Non-Hispanic. The next largest racial/ethnic group is Hispanic households at 8%, Black/African American households at 6%, and Asian households at 5%. There are also an estimated 4 American Indian/Alaska Native households, which comprise less than 1% of the population.

HUD asks grantee communities to evaluate the extent that any racial or ethnic group has a disproportionately greater housing need in comparison to the needs of the population as a whole. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need, who are members of a particular racial or ethnic group, is at least ten percentage points higher than the percentage of persons in the category as a whole.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,205	665	270
White	1,330	530	140
Black / African American	415	25	90
Asian	150	25	29
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	275	60	10

Table 17 – Severe Housing Problems 0 - 30% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,035	1,175	0
White	735	885	0
Black / African American	75	65	0
Asian	105	35	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	105	175	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	725	2,165	0
White	430	1,735	0
Black / African American	50	60	0
Asian	55	50	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	145	295	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	185	1,660	0
White	165	1,215	0
Black / African American	4	99	0
Asian	20	150	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	165	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data 2011-2015 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

Discussion

Among households in West Hartford between 0-30% AMI, 70% of the jurisdiction as a whole has one or more severe housing problems. Among this group, 80% of Hispanic households (275 households) have severe housing problems.

Among households in West Hartford between 30-50% AMI, 47% of the jurisdiction as a whole has one or more severe housing problems. Among this group, 75% of Asian households (105 households) have severe problems.

Among households in West Hartford between 50-80% AMI, 25% of the jurisdiction as a whole has one or more severe housing problems. Among this group, 52% of Asian households (55 households) have severe housing problems, and 45% of Black/African American households (50 households) have severe problems.

Among households in West Hartford between 80-100% AMI, 10% of the jurisdiction as a whole has one or more severe housing problems. Among this group, no racial or ethnic group has a disproportionately greater need.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

As shown in Table 21 below, West Hartford is a majority White/Non-Hispanic city. The majority of households also experience no housing cost burdens. However, 30% of the households in West Hartford do experience a cost burden or severe burden.

HUD asks grantee communities to evaluate the extent that any racial or ethnic group has a disproportionately greater housing need in comparison to the needs of the population as a whole. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need, who are members of a particular racial or ethnic group, is at least ten percentage points higher than the percentage of persons in the category as a whole.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	17,125	3,530	3,985	300
White	14,460	2,700	2,685	165
Black / African American	610	170	515	90
Asian	745	225	240	29
American Indian, Alaska Native	0	4	0	0
Pacific Islander	0	0	0	0
Hispanic	1,075	355	470	20

Table 21 – Greater Need: Housing Cost Burdens AMI

Data 2011-2015 CHAS
Source:

Discussion:

For the jurisdiction as a whole, 69% of households have no housing cost burden.

For the jurisdiction as a whole, 14% of households have a housing cost burden between 30-50% of income. 100% of American Indian/Alaska Natives (4 households) have housing cost burdens.

For the jurisdiction as a whole, 16% of households have a severe housing cost burden over 50% of income. 37% of Black/African American households (515 households) have severe housing cost burdens.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

At the 0-30% AMI income levels, Hispanic households are disproportionately affected. At the 30-50% AMI income levels, Asian and Hispanic households are disproportionately affected.

At the 30-50% AMI income levels, Asian and American Indian/Alaska Natives are disproportionately affected. Asian households are also disproportionately affected by severe housing problems.

At the 50-80% AMI income levels, Black/African American households are disproportionately affected. Black/African American and Asian households are also disproportionately affected by severe housing problems.

At the 80-100% AMI income levels, no households are were found to be disproportionately affected.

If they have needs not identified above, what are those needs?

There may be a possible need for translation services for non-English speakers. According to 2011-2015 ACS estimates, roughly 6% of households in West Hartford have limited English. For the population that speaks English less than “very well” and may also need housing assistance, having informational brochures in their language as well as bilingual service providers (especially for illiterate persons) may help people access programs and services.

Related to language barrier issues, some of the people experiencing housing needs may be recent immigrants. ACS estimates that roughly 11,000 people in West Hartford are foreign-born, with 6% entering the US before 2000, and 26% entering the US between 2000 and 2009, and 8% entering since 2010 or later. Of the foreign-born population, roughly 31% are from Europe, 35% are from Asia, 25% are from Latin America, 4% are from Northern America, 5% are from Africa, and less than 1% are from Oceania. Immigrants may be facing cultural barriers as well as language barriers and require additional help navigating available services.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

According to CPD Maps, racial and ethnic minorities tend to be more concentrated in the southeast Census tracts of West Hartford. This area roughly corresponds to the Hillcrest Area Neighborhood.

NA-35 Public Housing – 91.205(b)

Introduction

West Hartford does not have public housing, but the WHHA manages apartment complexes with deed-restricted affordable units or with Project-Based Housing Vouchers. The West Hartford Housing Authority currently has five properties under their management.

- 616 New Park (owned by New Park TOD Limited Partnership) is a 54-unit complex featuring one and two bedroom units with easy access to CTFastrack. The building has units at 60%, 50% and 25% AMI with 14 units set aside for veterans. There is currently a waitlist for new residents.
- Elm Grove Apartments (owned by Trout Brook Realty Advisors) have 40 garden style units for the elderly and people with disabilities. The complex has a community room, on-site parking, laundry facilities, and a garden. A Resident Services Coordinator is onsite three days a week and provides information and referrals, assistance in linking clients to programs, and coordinates onsite resident activities. Project Based Vouchers are in place for all 40 units. The wait list for units is currently closed.
- Alfred E. Plant (owned by Trout Brook Realty Advisors) underwent renovation of the existing 95 units, as well as the expansion of 42 additional units, in 2012. The building is located less than one mile from Blue Back Square, and a CT Transit bus stop is located in front of the property. All units are 55+ age restricted and affordable. The wait list for units is currently closed.
- The Goodwin property (owned by Trout Brook Realty Advisors) has 47 units, with 32 market rate units (rents of \$1,475-\$1,750) and 15 affordable units (rents of \$822-\$1,140). The wait list for affordable units is closed.
- In 2017, WHHA and TBRA formed a partnership with National Housing Trust in Washington DC in a preservation effort of the 72 units at The Elms. WHHA serves as the property manager and TBRA serves as the development consultant. Renovation funding is currently being sought

The waitlist for Section 8 vouchers is closed.

In addition to WHA properties, Federation Square at 2 Starkel Road, is an affordable, income-restricted senior housing community with 88 units.

West Hartford Fellowship Housing, at 20 Starkel Road in West Hartford, provides affordable, non-assisted living apartments designed for income eligible seniors and persons with disabilities.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	0	475	6	467	0	0	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	
Average Annual Income	0	0	0	13,471	11,552	13,408	0	0	
Average length of stay	0	0	0	5	7	5	0	0	
Average Household size	0	0	0	1	1	1	0	0	
# Homeless at admission	0	0	0	0	0	0	0	0	
# of Elderly Program Participants (>62)	0	0	0	219	4	215	0	0	
# of Disabled Families	0	0	0	85	1	84	0	0	

Demo

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
# of Families requesting accessibility features	0	0	0	475	6	467	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	0	382	6	374	0	0	0
Black/African American	0	0	0	85	0	85	0	0	0
Asian	0	0	0	0	0	0	0	0	0
American Indian/Alaska Native	0	0	0	7	0	7	0	0	0
Pacific Islander	0	0	0	1	0	1	0	0	0
Other	0	0	0	0	0	0	0	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Ethnicity	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	0	146	2	142	0	0	0
Not Hispanic	0	0	0	329	4	325	0	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Section 504 of the Rehabilitation Act of 1973 prohibits Federal agencies and all Non-Federal agencies receiving Federal funds from excluding people with disabilities, including psychiatric disabilities, from programs or activities -- including specific housing programs -- because of their disability. The present 504 discusses the elements and goals involved in converting housing units to render them handicap accessible. Although the Town's Housing Authority developments are elderly/disabled developments, no major modification activities will occur at this time.

What are the number and type of families on the waiting lists for public housing and section 8 tenant-based rental assistance? Based on the information above, and any other information available to the jurisdiction, what are the most immediate needs of residents of public housing and Housing Choice voucher holders?

In discussion with a representative of WHHA, the most immediate needs of Housing Choice Voucher (HCV) holders are:

- Continuing Education
- Obtaining a GED
- English as a Second Language
- Other Job Training

A lot, if not most of these programs are offered in the City of Hartford. However, many HCV holders in West Hartford don't like going into Hartford, so if programming is not offered in West Hartford HCV holders may miss out.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

In discussion with a representative of WHHA, the most immediate needs of Housing Choice Voucher (HCV) holders are:

- Continuing Education
- Obtaining a GED
- English as a Second Language
- Other Job Training

Demo

A lot, if not most of these programs are offered in the City of Hartford. However, many HCV holders in West Hartford don't like going into Hartford, so if programming is not offered in West Hartford HCV holders may miss out.

How do these needs compare to the housing needs of the population at large

18% of voucher recipients are disabled families, compared to 10% in the population at large. Physical and mental disabilities may hinder employment opportunities, contributing to a need for housing assistance for these families.

Black/African American and Hispanic families are both a disproportionately large part of the voucher recipient population. While Black/African American families make up 6% of total households, they account for 18% of voucher recipients. Similarly, while Hispanic families are 8% of total households, they account for 31% of voucher recipients. As noted by the WHHA, ESL needs can pose a barrier for families seeking housing and employment.

Discussion

See narrative above.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

West Hartford does not receive any funds from HUD to address homelessness issues as part of grant programs for this specific purpose. The Hartford Continuum of Care addresses homelessness in the region. However, West Hartford is not a member of this particular Continuum of Care. West Hartford is included within the Connecticut Balance of State Continuum of Care, which encompasses the areas of the state that do not have their own regional or municipal continuums.

Due to being within the Balance of State area, Point-In-Time (PIT) homeless counts are not readily available for West Hartford specifically.

The HUD-supplied Table 24, Characteristics of Residents [of Public Housing] indicates that 0 of the 475 voucher holders were homeless at the time of admission.

West Hartford recognizes that the issue of homelessness is of a regional scale, as has HUD in the creation of the Continuum of Care planning process. Both the Hartford region Continuum of Care and the Connecticut Balance of State Continuum of Care are the applicable needs assessment, planning and implementation structures within which West Hartford should work to meet homeless needs. The Balance of State Continuum prepares an Annual Plan and applications for funding including a response to the HUD Notification of Funding Availability (NOFA). The Balance of State continuum works in conjunction with non-profits such as Journey Home, with front line workers to coordinate referrals and other necessary actions. Documentation at given points in time via the CT Coordinated Access Dashboard, may be determined regionally for the following: all demographics, living situation (temporary, permanent, and type), outcomes and appointment schedules.

There are currently no homeless facilities in West Hartford, with the exception of the Bridge Youth Shelter, which provides 9 shelter beds serving teens and young adults. If homeless individuals do request services in West Hartford, they are referred to the services in City of Hartford through the 211 United Way system.

In 2020, the City of Hartford received \$309,047 in Emergency Solutions Grants (ESG) funds, which are targeted towards homeless emergency assistance. In the January 2020 Point-in-Time Counts, the City of Hartford counted 478 total sheltered homeless and 15 total unsheltered homeless, for a total of 493. This number includes 69 children, 29 chronically homeless adults (all single adults), 18 veterans, and 7 people with HIV/AIDS.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	4	0	4	0	0	5
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	20	21	41	41	1	0
Chronically Homeless Individuals	1	2	3	2	0	0
Chronically Homeless Families	0	2	2	2	0	2
Veterans	0	0	0	0	0	0
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	0	0	0	0	0	0

Table 26 - Homeless Needs Assessment

Alternate Data Source Name:

HMIS

Data Source Comments:

Indicate if the homeless population is: Has No Rural Homeless

Demo

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

See Homeless Needs Assessment Table.

The data for Veterans, Unaccompanied Youth, and persons with HIV is statistically small. Even in a general PIT count, the numbers are minimal. For this reporting period, there were no persons reported in these categories.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	0
Not Hispanic	0	0

Data Source
Comments:

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

As stated above, the Town of West Hartford has no emergency shelters, transitional housing, permanent supportive housing or permanent housing for homeless persons and/or families within its municipal borders. West Hartford relies upon the Coordinated Access Network (CAN) through the United Way 211 system. The Connecticut Coalition to End Homelessness provided the Homeless Needs data from the various CofC sources. The **Homeless needs Assessment** chart above captures all West Hartford zip codes based on Enrollment Created Date. This data collected is in conjunction with, and may be part of duplication of efforts by the West Hartford Social Workers.

West Hartford social workers receive referrals from the Police Department, Fire Department and community members. Social Workers complete assessments of overall need, including an intake, to determine the person or family’s needs and will assist persons or families with all possible resources. When there is no other recourse, social workers direct persons or families to the 211 system. This 211 process may include directing the person or families to homeless facilities and services in the City of Hartford to meet the needs of the homeless population within West Hartford.

In addition to fair housing programs and access to Greater Hartford Legal Aid when needed, West Hartford Social Services works to avert persons or families from facing evictions every year in West Hartford. West Hartford Social Workers work collaboratively with CT State Marshals, The West Hartford Bloomfield Health District and families when evictions are scheduled.

West Hartford is taking steps within the various departments to address the needs of potentially homeless or homeless individuals. The West Hartford Police Department works closely with the Social

Services Department to find new methods to address needs. Annually, the Social Services Department provides training to all police on various measures to help the neediest populations. Palm-sized handouts are available to patrol officers, which indicates services available to all persons in the community. As previously stated, police and social workers refer persons to the United Way 211 Connecticut system (centralized point of access for homeless persons) in Greater Hartford, and offer one-on-one support in helping to resolve the situation as quickly as possible.

Due to the advent of COVID-19, West Hartford initiated a joint pilot program between Social Services, The WHPD and Fire Department. This program, Community Life Safety and Support Program (CLASP), unfolded in March 2020 to insure that residents who were shut in their homes, had access to food, heat, and other necessary services, including rent. Teams of municipal workers were established, and calls were made weekly to individuals in need. This initiative will continue when other catastrophes arise in the coming years.

Through the next fiscal year, The Social Services Manager will actively participate with the Hartford Area Continuum of Care network. Through this involvement, the Town will contribute to discussions and respond to the homeless' needs to help formulate better methods to address homelessness in the region.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

This data is not defined.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

While it is likely that a small homeless population exists in West Hartford, its size and characteristics are not always clearly defined. West Hartford Social Workers will work with referred clients who may fit this category, including those facing evictions, and/or those who may have experienced circumstances that could include house or apartment fires. Social workers, along with the health department work to ensure that persons and families have basic needs met, including shelter, food and clothing.

Discussion:

See narratives above.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

As part of the Balance of State Continuum of Care process and as part of the Town's Consolidated Plan update process, the needs of persons requiring supportive housing, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addiction, persons with HIV/AIDS and their families and other special needs categories were analyzed and discussed. As part of the Continuum of Care planning process, permanent housing and permanent supportive housing continues receive the highest priority.

Describe the characteristics of special needs populations in your community:

Elderly/Frail Elderly: Within the several categories of disabilities, the inability for self-care and independent living difficulties are most indicative of a frail condition. Within West Hartford, over 31% of the population age 65 and over have such a difficulty, according to 2013-17 ACS estimates. People with these kinds of difficulties may need some level of assisted living. Additionally, almost 22% of people aged 65 and over have an ambulatory difficulty, which may require ADA-compliant, accessible homes.

West Hartford recognizes the existence of problems related to substance abuse and mental health among all age groups throughout the population. To this end, the Town sponsors a formal commission to provide oversight and guidance on related issues - The West Hartford Prevention Council (WHPC). Each year WHPC organizes a variety of educational programs, distributes written materials, and participates in the organization of activities for the West Hartford community.

The Town of West Hartford's Division of Social Services provides support for those who are involved in substance abuse and addiction. Residents facing these issues can go to the Town Hall where they can meet with a social worker for an "initial substance abuse assessment" by a licensed professional alcohol and drug abuse counselor. Based on the need residents in this situation can also receive counseling and, as-needed, referrals to other external resources.

West Hartford is also host to multiple 12-Step meetings occurring in Town every day of the week. West Hartford also is home to a branch of Oxford House, which is a national organization that sets up and provides oversight to safe houses for adults in recovery from addiction. The "Sherwood" Oxford house in West Hartford serves up to eight adult men at any one time.

The 2013-17 ACS data indicated that there are over 2,600 West Hartford residents with a cognitive difficulty. Within this total, roughly 340 were under 18, 1,220 were between age 18 to 64, and 1,100

were age 65 or older. Within the Town of West Hartford there are three facilities designed to support the needs of individuals facing mental health issues and/or developmental disabilities. The Robinson House group home, located on South Quaker Lane, is a licensed mental health residential living center that provides treatment for deaf individuals with severe and persistent mental illness. The Robinson House is licensed for 8 in-patient beds, but the facility also offers a companion apartment program. The Jewish Family Services of Greater Hartford operates an out-patient mental health clinic on Bloomfield Avenue. The Bridge Family Center on Farmington Avenue also provides an out-patient mental health clinic.

Data from 2013-17 ACS estimates indicated that 2,572 people in West Hartford were civilian veterans with the greatest number (609) serving in the Vietnam War.

The Hartford Continuum of Care's 2019 Point-in-Time homeless count tallied 7 homeless veterans, comprising 2% of all homeless adults in Hartford. Although it is difficult to quantify the need at this time, the Town discussed and should be prepared to address this need if it arises during the upcoming Strategy Period. A collaborative effort between the Veterans Administration, the Town, the Housing Authority, appropriate State agencies, local service providers and local nonprofits would be the most effective method to address these needs if they should arise.

What are the housing and supportive service needs of these populations and how are these needs determined?

West Hartford has an active network of non-profits that work collaboratively with the Town to address the issues of the disabled and the special needs populations in terms of housing and service needs. The Division of Social Services will coordinate with providers in this area to assess needs, develop linkages and support programs that create housing opportunities for identified needs. Outreach, referral, collaboration and support of existing programs and service providers will be key to identifying and developing successful programs.

In discussion with the West Hartford Housing Authority, specific supportive service needs of Housing Choice Voucher holders are continuing education, help getting a GED, English as a second language, and job training opportunities. Many of these programs are offered in the nearby City of Hartford.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The Connecticut Department of Health provides data on the number of AIDS cases by year and cumulatively since 1980. A total of 99 people in West Hartford were living with AIDS or HIV in the most recent 2017 data. Of these 99 individuals, 67% are male and 33% are female. 48% of these individuals are White, 18% are African-American, 31% are Hispanic, and 3% are "other."

The Greater Hartford Ryan White Title I Planning Council guides the planning for and expenditure of federal grants for health and social services for persons with HIV or AIDS in Hartford, Middlesex and Tolland Counties, within which West Hartford is located. The area has been designated a Transitional Grant Area (TGA), and the recipient of funds for the area is the City of Hartford's Health and Human Services Department.

Most of the housing, health and social services for persons living with HIV or AIDS in the immediate region are located in the City of Hartford. Although there is no data readily available to quantify the housing needs of West Hartford residents living with HIV or AIDS, the myriad organizations and service providers in Hartford meet health and social service's needs.

Discussion:

See narrative above.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction’s need for Public Facilities:

Senior and neighborhood public facility needs continue to be a priority for the Town. There is a need for the further provision and development of youth services in the Town to address the needs of its children and teens. Further development of youth services and the expansion of existing programs to service Town youth need adequate facilities such as youth centers to house such programs. Similarly, the needs assessment identified a need for quality, affordable child day care by and in the Town. There is also a growing need for the expansion of certain types of specialized day care, such as before and after school day care, sick child care, infant care and ‘non-traditional hours’ childcare (i.e. 2nd and 3rd shift). Community health care clinics or a satellite health district office so lower income residents have better access to health care; accessible neighborhood centers in underserved areas of the Town modeled after the successful Hillcrest Area Neighborhood Outreach Center (HANOC); and access to family resource centers were also cited as priority needs.

Improvements to and/or development of parks and recreational facilities are a high priority need for CDBG funding in the Town. The land area presently dedicated to active and passive recreational use in West Hartford is generally considered sufficient for the needs of the Town's population. The most pressing need in the Town with regard to parks and recreation resources is therefore the need to upgrade existing parks, open space and recreational facilities and to make ADA accessibility accommodations and improvements.

How were these needs determined?

In documenting the non-housing community development needs of West Hartford, the Town has performed a review of the CDBG funding requests of recent years and has looked to information provided in current Town-wide community documents, programs, and applications.

Describe the jurisdiction’s need for Public Improvements:

West Hartford's roads and streets provide its residents with access to jobs, services, recreation, etc. and are a vital component of the Town's infrastructure. Maintenance and improvement of the Town's streets and sidewalks is therefore essential to continued viability and economic growth. There is a need in West Hartford to improve streets and sidewalks in the downtown business district for economic development reasons. In addition, there is also a need to improve storm drain, streets and sidewalks in residential neighborhoods to maintain property values and enhance neighborhoods. There is a need in the Town to address hazardous materials such as lead and asbestos in housing rehabilitation projects supervised by the Department of Health and/or other applicable Town agencies.

How were these needs determined?

In documenting the non-housing community development needs of West Hartford, the Town has performed a review of the CDBG funding requests of recent years and has looked to information provided in current Town-wide community documents, programs, and applications.

Describe the jurisdiction's need for Public Services:

The Town of West Hartford supplies a broad range of public services to meet the needs of its residents. These services are provided through a cooperative effort between the Town and non-profit service providers. The ability of the Town to deliver these services to low and moderate-income persons and families is enhanced by the fact that the CDBG Program is administered by the Department of Social and Leisure Services. This leverages significant non-CDBG resources through the expenditure of CDBG funds.

Services for Seniors: West Hartford has a significant senior population, which creates a need for a wide range of services including healthcare, socialization, energy assistance, transportation and counseling. Similar to the general population, the rising cost of housing is resulting in a variety of hardships for seniors.

Youth Services: The West Hartford Division of Social Services is a vital partner within the comprehensive youth services network that exists in West Hartford. West Hartford contracts with The Bridge Family Center to maintain the West Hartford Youth Service Bureau (YSB). The YSB runs two teen centers in town provide youth with opportunities to socialize within a drug-free safe environment. Additionally, there are countless programs and activities offered by these agencies all designed to provide healthy choices to youth during their non-school hours. Continued collaborating and coordination of various youth services in order to identify and fill service gaps remains a priority need during the Five-Year Plan period.

Persons with Disabilities: As with other social service needs, West Hartford has a well-established network for meeting such needs. This network includes direct Town services, state agency services through the Department of Developmental Services (DDS) and non-profit groups. There are two non-profits: the Jewish Association for Community Living and Jewish Family Services, which sponsor group homes and individual apartments in West Hartford. Specific identified needs relevant to persons with disabilities include declining financial resources; clients are living longer lives, which increases demand for residential living; the cost of housing in West Hartford; and transportation for persons with disabilities is inadequate.

Health Care: As with other community social service needs, the continuing rise in the cost of health care results in service gaps relating to a person or family's income, job status and insurance coverage. Through the Department of Social and Leisure Services, the Town strives to coordinate service delivery to residents to avoid such gaps. This is particularly the case for low and moderate-income persons and

families. Gaps often occur in the following: adequate dental care, health screening, in-home health care for elders, and awareness of available medical care.

HIV/AIDS Needs: As of 2017, there were 99 individuals in West Hartford who have AIDS or are HIV-positive.

An important initiative to meet the variety of social service needs listed above is the Hillcrest Area Neighborhood Outreach Center (HANOC). It is a collaborative effort of the Town, the West Hartford Public Schools, the West Hartford Housing Authority and other community agencies. HANOC's overall mission is to improve the quality of life for residents of all ages through educational, social, health and wellness programs. This CDBG funded center has been a great success. In 2000, West Hartford received a HUD Best Practice Award for the creation of HANOC.

How were these needs determined?

In documenting the non-housing community development needs of West Hartford, the Town has performed a review of the CDBG funding requests of recent years and has looked to information provided in current Town-wide community documents, programs, and applications.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The Town of West Hartford is located in Hartford County, in the north central portion of the State of Connecticut. Spread out over 22 square miles, the Town has a total population of approximately 63,360 people residing in 17 Census Tracts (CT4961-4977). Once a small suburb of Hartford, West Hartford has emerged into a bedroom/commuter community for the entire Hartford-Springfield metropolitan area. The Town's close proximity to Hartford, excellent school system and high quality of life have increased the demand and cost of housing and reduced the availability of affordable housing. The Town contains over 24,400 occupied housing units, 72% of which are owner-occupied, with a homeowner vacancy rate of roughly 1%. This tight housing market, along with finite rental opportunities, limit the possibilities for young families, seniors and low to moderate-income families to find housing within the Town.

Within Hartford County, many low to moderate-income households struggle to achieve economic self-sufficiency and to preserve a decent environment for their families. A primary need is the lack of affordable housing in the area.

The Town has an older developed area known locally as the Elmwood section. Densely populated, it has the highest densities located in census tracts 4967, 4968, 4969 and 4971. These census tracts are also generally the same as the areas with higher concentrations of low to moderate-income persons. The Town has made a concerted effort to revitalize this area. As part of this effort, West Hartford has targeted Community Development Block Grant (CDBG) and other funds for use in these areas to provide housing rehabilitation, community facilities and public improvements.

As will be discussed in the subsections that follow, the Town also recognizes that there are some higher concentrations of racial/ethnic minorities and low-income households in the Town.

To meet the housing needs of the West Hartford community, the Lead Agency supports the following efforts:

- Continue support to agencies addressing the need for permanent, affordable rental and ownership housing units.
- Support non-profit organizations that are formed to expand the affordable housing market.
- Continue to provide support services to the homeless and those at-risk of homeless on a case-by-case basis.
- Encourage full local community involvement in the development of affordable housing.
- Form coalitions involving the public, private and voluntary sectors in an effort to produce more low-cost housing.

Research innovative approaches to developing affordable, permanent housing for senior citizens and other special needs populations.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

According to 2011-2015 ACS estimates, there are 26,265 total housing units in West Hartford. The housing stock is heavily weighted toward owner-occupied at about 68% of all occupied housing units. There is an overall 5.1% vacancy rate, with homeowner vacancy rates at about 1%, while the rental vacancy rate is about 6.5%.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	17,480	67%
1-unit, attached structure	795	3%
2-4 units	2,825	11%
5-19 units	1,770	7%
20 or more units	3,320	13%
Mobile Home, boat, RV, van, etc	75	0%
Total	26,265	100%

Table 27 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	30	0%	350	5%
1 bedroom	375	2%	2,300	33%
2 bedrooms	2,640	15%	2,960	42%
3 or more bedrooms	14,910	83%	1,365	20%
Total	17,955	100%	6,975	100%

Table 28 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

According to the 2018 Affordable Housing Appeals List, West Hartford had 26,396 total housing units (from 2010 Census), with 7.46% of the units qualifying as affordable. This includes 587 governmentally assisted units, 788 tenant rental-assistance units, 332 CHFA/USDA mortgages, and 261 deed-restricted units of 1,968 units.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

West Hartford does not anticipate a loss of affordable housing units at this time.

Does the availability of housing units meet the needs of the population?

The most common property type is a 1-unit detached structure (67% of housing stock). However, the low homeowner vacancy rate indicates that demand for homeownership in West Hartford is greater than the supply of homes.

The renter unit sizes appears to meet the needs of the renter population. According to Table 32, roughly, 38% of units (2,650) are 0-1 bedroom, and according to 2011-2015 ACS estimates, roughly 47% of renters (3,255) are single-person households. Additionally, 42% of renter units (2,960) have two bedrooms and 42% of renter households (2,926) have 2 to 3 people; and 20% of renter units (1,365) have 3 or more bedrooms and 11% of renter households (801) have 4 or more people.

Conversely, owner-occupied units are heavily weighted to homes with many rooms: 83% of owner-occupied units (14,910) have 3 or more bedrooms, while only 17% of households (4,371) have four people or more. While 21% of owner-occupied households (3,811) have only one person, 0-1 bedroom units are only 2% of units (405); additionally, 39% of owner-occupied households (9,771) have 2 to 3 people, and only 15% of houses (2,640) are 2 bedrooms. Homeowners may favor more bedrooms than strictly necessary for their current household size for many reasons (using extra bedrooms as guest rooms or offices, or holding extra rooms in anticipation of future children or for elderly parents or grandparents to move in). However, a larger stock of smaller, affordable housing units may be beneficial for low-income single people and couples, such as elderly homeowners who wish to downsize.

Describe the need for specific types of housing:

The 2010 Consolidated Plan found through surveys that privately owned, unsubsidized apartment complexes in West Hartford do not offer ADA-compliant units for disabled people. Housing intended for the elderly (both not-for-profit and privately owned) more often would have a small percentage of units that are ADA-compliant, roughly 6%. While the Elm Grove Apartments managed by the West Hartford Housing Authority does offer 40 units for the elderly and persons with disabilities, the wait list for these units is currently closed. Increasing the stock of ADA-compliant units as the population of West Hartford continues to age will be an important housing goal.

Discussion

See narrative above.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

The Town updated its Plan of Conservation and Development in 2020. According to the feedback received during the Plan’s community engagement process, “the community expressed a number of ideas and desires regarding neighborhoods and housing. Residents characterized the town as being walkable with well-maintained homes and properties located in residential neighborhoods of varying and distinctive character. Residents identified the Town’s diversity of housing types, styles and density as contributing to the Town’s stable housing market. Residents also expressed concerns about weaknesses and threats to the Town’s neighborhoods and housing. These include high property tax rates, housing choice and cost for seniors and young adults, and commercial creep into certain neighborhoods from adjacent commercial areas” (p. 28). As such, the Local Neighborhoods & Housing Goal is to “enhance and maintain West Hartford’s existing neighborhoods and encourage diversity of housing types and costs to provide access and availability of housing options to current and future residents” (p. 28). Strategies and actions include investing in neighborhood infrastructure including sidewalks; promoting the maintenance, rehabilitation, and improvement of the Towns existing housing stock; and reviewing the zoning ordinances to encourage the availability of a range of housing types and affordability levels.

According to Table 5, median income has increased from \$74,499 in 2009 to \$86,569 in 2015 (9%). However, when the 2009 figure is adjusted to inflation to 2015 dollars (\$87,995), the purchasing power of the median income has decreased slightly (-1.6%).

Median home values over the same time period have decreased 2% (from \$319,500 in 2009 to \$313,500 in 2015), reflecting a housing market that has not yet recovered from the housing bubble and crash. Similarly adjusted for inflation, home prices have fallen closer to 11% from pre-housing bubble highs. As the median housing stock is slightly lowering in value, this can help new homeowners enter into the market (although homeowner vacancy is around 1%), but also means that current homeowners are not building wealth through equity, which can lead to longer-term financial issues if the housing market does not trend back up.

Median contract rent has increased 20% (from \$908 in 2009 to \$1,087 in 2015), as shown in Table 33. Adjusted for inflation, rents have increased about 8%. These conditions can lead to households that could formerly comfortably afford housing costs to become priced out, especially among renter households dealing with rising rents.

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	319,500	313,500	(2%)
Median Contract Rent	908	1,087	20%

Table 29 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	855	12.3%
\$500-999	2,175	31.2%
\$1,000-1,499	2,670	38.3%
\$1,500-1,999	625	9.0%
\$2,000 or more	645	9.2%
Total	6,970	99.9%

Table 30 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	615	No Data
50% HAMFI	1,200	345
80% HAMFI	3,750	1,915
100% HAMFI	No Data	3,610
Total	5,565	5,870

Table 31 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	0	0	0	0	0
High HOME Rent	0	0	0	0	0
Low HOME Rent	0	0	0	0	0

Table 32 – Monthly Rent

Data Source Comments:

Is there sufficient housing for households at all income levels?

No. In general, higher-end housing that can create a greater profit margin for developers will get overdeveloped. Less-profitable affordable housing will be underdeveloped compared to the needs of the area.

For example, according to Table 35 there are only 615 units affordable to households earning 30% of less of HAMFI. According to 2011-2015 CHAS Table 1 for West Hartford, there are 2,067 renter households at this income level, yielding an undersupply of 1,452 units. The number of housing units and number of households for renters in the 30%-50% HAMFI level are about even (1,200 units and 995 households, an oversupply of 205 units). However, there are 3,750 rental units affordable to 80% HAMFI, but there are only 1,100 renter households earning 50%-80% AMI, yielding an oversupply of 2,650 units. Information is not given for renter units above 80% AMI, although 8% of renters earn 80%-100% AMI and 33% of renters earn over 100% AMI. This housing unit mismatch can contribute to households becoming cost-burdened, as there are not enough affordable units to meet the need at the extremely low-income category.

The general trend is evident in owner-occupied units and households. Information is withheld on Table 35 on owner units at the 30% HAMFI level (roughly 6% of home owners fall into this income category), but at the 30%-50% income bracket there is an undersupply of 869 affordable units (345 units to 1,214 households). The 50%-80% income bracket has an oversupply of 130 units (1,915 units to 1,785 households). However, at the 80-100% income bracket, there is an oversupply of 2,305 units (3,610 units to 1,305 households). Information is not given for owner units above 100% AMI, although 70% of owner households fall into this category.

How is affordability of housing likely to change considering changes to home values and/or rents?

According to Table 33, median home values have decreased 2% from 2009 to 2015 and median contract rent has increased 20% in the same period. Continually rising rents without a concurrent rise in incomes will likely result in more households becoming cost-burdened.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The median contract rent in Table 33 is \$1,087. This is higher than the HOME rents/Fair Market Rents (FMR) for the area for efficiencies (\$732) and 1 bedroom apartments (\$918 for FMR and High HOME, \$822 for low HOME). However, the median contract rent is lower than the FMR/HOME rents for units that have 2 or more bedrooms.

Discussion

See narratives above.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

Definitions

The definition of housing problems used by HUD is a non-duplicative count of households with housing problems including those that 1) occupy units with physical defects (lacking complete kitchen or bathroom); 2) live in overcrowded conditions (a housing unit with more than one person per room); 3) have a housing cost burden, including utilities, exceeding 30% of gross income, or have a severe housing cost burden, including utilities, exceeding 50% of gross income.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	4,520	25%	3,115	45%
With two selected Conditions	65	0%	180	3%
With three selected Conditions	0	0%	20	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	13,365	74%	3,670	53%
Total	17,950	99%	6,985	101%

Table 33 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	600	3%	435	6%
1980-1999	905	5%	800	11%
1950-1979	8,545	48%	3,475	50%
Before 1950	7,900	44%	2,280	33%
Total	17,950	100%	6,990	100%

Table 34 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	16,445	92%	5,755	82%
Housing Units build before 1980 with children present	245	1%	175	3%

Table 35 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Data Source: 2005-2009 CHAS

Need for Owner and Rental Rehabilitation

One of the most difficult barriers to creating and improving affordable housing is due to the nature of the housing stock and costs involved with rehabilitation. The older stock found throughout the Town causes great financial difficulties for rehabilitation. Bringing these structures up to state and local code, in many cases, does not facilitate a financially feasible project. Many potential affordable housing improvements and creation are lost due to this high cost of compliance. New strategies of financing and assistance to current owners and developers should be investigated to attempt to overcome the financial challenges faced with rehabilitation to the older housing stock within the Town.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Lead is a toxic chemical that has numerous adverse health effects on young children. While lead-based paint was banned from new construction in 1978, many older homes may still have paint with lead. Children living in or visiting these buildings may be at an increased risk of lead exposure, as young children may ingest paint chips or dust. National statistics (from *The Prevalence of Lead-Based Paint Hazards in U.S. Housing*, David E. Jacobs et. al., 2002) provide some rough estimates to the percentage of units found to have lead paint by age of structure. These percentages are as follows

Pre-1940	56-75%
1940-1959	32-51%
1960-1977	6-12%

HUD provides a simplified way to estimate risk of lead-based paint hazard in Table 39. Housing units built before 1980 have some risk of presence of lead paint, as lead paint was banned in 1978. Due to the

age of the housing stock in West Hartford, most units were built before 1980 (92% of owner-occupied units, and 82% of renter-occupied units) for a total of 22,200 units. Note that not all of these units contain a health risk. Many units are well maintained and may not necessarily contain deteriorated painted surfaces, lead paint dust, or lead contaminated soil. As shown by national statistics, older housing stock is more likely to have lead issues. In addition, units with no children under 6 years of age pose a limited risk, since toddlers and young children are the subpopulation most at risk for lead poisoning.

Table 39 incorrectly estimates that there are 245 such owner-occupied units and 175 renter-occupied units with a child under age 6. This number is improbably low for the number of pre-1980 units, and subsequent research into the 2007-2011 CHAS data shows that these figures are actually the number of children in housing units built after 1980. Table 39 should reflect the number of children in units built before 1980: 2,385 children in owner-occupied units (15% of pre-1980 owner units) and 550 children in renter-occupied units (10% of pre-1980 rental units).

Out of the 22,185 units built before 1980, the greatest risk for lead paint is in structures built before 1940. According to the 2011-2015 CHAS data, there are 6,715 such units in West Hartford (5,230 owner occupied and 1,485 renter occupied). Of these, 885 contains a child under the age of six (795 in owner occupied and 90 in renter occupied). These structures should be targeted for lead testing.

Low and extremely low-income households are the least likely to be able to afford upkeep and maintenance on units with a lead paint hazard, and the least likely to be able to afford abatement. Of the 3,135 households who are extremely low income, 19% (290 in owner-occupied housing and 300 in renter-occupied housing) live in structures built before 1940 and have the greatest lead paint risk. Of these households, 35 are estimated to have children under the age of 6.

Discussion

Using its CDBG allocation, the Town of West Hartford has funded lead prevention both through its Housing Code Enforcement program and through its Housing Rehabilitation program. Emphasis is placed on households having low and moderate incomes and on families residing in housing stock in need of maintenance and/or rehabilitation. Through the West Hartford – Bloomfield Health District, affected children have available to them blood lead screening, educational awareness, necessary counseling and follow-up for Housing Rehabilitation Projects for eligible households.

The construction managers for West Hartford's Housing Rehabilitation program are each certified lead paint inspectors. They have undergone all applicable training in HUD's new regulations. One of their tasks is to be certain that all projects funded through West Hartford's CDBG grant are in compliance with applicable HUD regulations.

From the most recent Department of Public Health Lead Surveillance Report in 2016, a total of 1,083 children under the age of six were tested for lead poisoning. 99.4% had blood lead levels in the safe range of 0-4 micrograms per deciliter ($\mu\text{g}/\text{dl}$). 7 children (0.6%) tested had blood lead levels of more than 5 $\mu\text{g}/\text{dl}$. 1 child had blood levels of more than 10 $\mu\text{g}/\text{dl}$. This is lower than the state-wide rate of 3.8% of tested children having blood lead levels of over 5 $\mu\text{g}/\text{dl}$.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

The West Hartford Housing Authority (WHHA) is a quasi-governmental agency established by enabling legislation of Federal, State and Municipal governments. The Mission of the West Hartford Housing Authority is to create, preserve, revitalize and pursue affordable housing and community development opportunities that serve a diverse mix of households. The core efforts of the Authority will be focused in West Hartford, and through their affiliate Trout Brook Realty Advisors they will entertain, through partnerships or through consultative services, affordable housing activity throughout the State of Connecticut.

Services provided by the WHHA include:

- Housing Choice Voucher Services, which includes both project-based vouchers and tenant-based vouchers. Both types of vouchers are available to veterans through the Veteran's Affairs Supportive Housing (VASH) program.
- The Family Self-Sufficiency (FSS) Program, which helps WHHA clients become more financially stable. Families in the program are provided opportunities for education, job training, and other forms of social services assistance.
- Property management services for five apartment complexes in West Hartford. WHHA does not have any public housing. The properties managed by WHHA are detailed below.
- The WHHA also leases to the Town of West Hartford the Hillcrest Area Neighborhood Outreach Center (HANOC), which is a vital community center that coordinates resources to meet the needs of low-income families.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available			0	670			0	0	0
# of accessible units									

Consolidated Plan

WEST HARTFORD

65

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 37 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

West Hartford does not have public housing, but the WHHA manages apartment complexes with deed-restricted affordable units or with Project-Based Housing Vouchers. The West Hartford Housing Authority currently has five properties under their management.

- 616 New Park (owned by New Park TOD Limited Partnership) is a 54-unit complex featuring one and two bedroom units with easy access to CTfastrack. The building has units at 60%, 50% and 25% AMI with 14 units set aside for veterans. There is currently a waitlist for new residents.
- Elm Grove Apartments (owned by Trout Brook Realty Advisors) have 40 garden style units for the elderly and people with disabilities. The complex has a community room, on-site parking, laundry facilities, and a garden. A Resident Services Coordinator is onsite three days a week and provides information and referrals, assistance in linking clients to programs, and coordinates onsite resident activities. Project Based Vouchers are in place for all 40 units. The wait list for units is currently closed.
- Alfred E. Plant (owned by Trout Brook Realty Advisors) underwent renovation of the existing 95 units, as well as the expansion of 42 additional units, in 2012. The building is located less than one mile from Blue Back Square, and a CT Transit bus stop is located in front of the property. All units are 55+ age restricted and affordable. The wait list for units is currently closed.
- The Goodwin property (owned by Trout Brook Realty Advisors) has 47 units, with 32 market rate units (rents of \$1,475-\$1,750) and 15 affordable units (rents of \$822-\$1,140). The wait list for affordable units is closed.
- In 2017, WHHA and TBRA formed a partnership with National Housing Trust in Washington DC in a preservation effort of the 72 units at The Elms. WHHA serves as the property manager and TBRA serves as the development consultant. Renovation funding is currently being sought.

Public Housing Condition

Public Housing Development	Average Inspection Score
n/a	n/a

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

West Hartford does not have public housing, but the WHHA manages apartment complexes with deed-restricted affordable units or with Project-Based Housing Vouchers.

The Alfred E. Plant building was recently renovated and expanded in 2012 to better serve its residents. Two locations, 616 New Park and the Goodwin building are both new construction within the last ten years.

WHHA is currently seeking renovation funding for The Elms, 72 units owned by the National Housing Trust.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

Each year the WHHA updates its Major Agency Goals & Objectives to maintain a current working plan for the five (5) areas which broadly cover organizational components for a quasi-governmental affordable housing real estate operation that administers a Housing Choice Voucher (HCV) Program (West Hartford does not have public housing).

1. "Asset Management" covers systems and organizational capacity to oversee real estate assets. This includes regulatory compliance, customer services, property management and related systems that support these functions such as Information Technology, staff expertise and the creation of new or revised administrative policies.
2. "Leased Housing Programs" refer to the use of either tenant-based rental subsidies pursuant to 24 CFR 982 or project-based rental subsidies pursuant to 24 CFR 983.
3. "Supportive & Resident Services" covers all Authority initiatives that cover household-based economic development efforts such as the Family Self-Sufficiency Program or services targeted to specific sub-populations to assist them in maintaining their residency or ability to be program participants.
4. "Organizational Administration" references initiatives which deal with human capital, financial management, information technology, risk services, purchasing, risk management and any other strategic administrative functions which enhance or improve the operations and the positioning of the Authority.

5. “Entrepreneurial Activities” include income generating actions (i.e. fee-for-service) and the creation of entities to serve societal needs, leveraging the core competencies, reputation, and relations of the parent entity.

Discussion:

See narratives above.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

As discussed previously in the Homeless Needs Assessment section, the Town of West Hartford has no emergency shelters, transitional housing, permanent supportive housing or permanent housing for homeless persons and/or families within its municipal borders. Like most of the communities within the Capitol Region, West Hartford relies upon homeless facilities and services in the City of Hartford to meet the needs of the homeless population within West Hartford. While it is likely that a small homeless population exists in West Hartford, its size and characteristics are not defined. This lack of definition limits the ability to determine the exact needs of any homeless persons or families in the Town, and to discern whether any additional homeless facilities or services are needed in West Hartford.

As per Section 91.210 of the Consolidated Plan rule, the Town has compiled an inventory of those facilities and services that assist homeless individuals, homeless families with children and other homeless sub-populations based upon both the Hartford Area and the Balance of State Continuum of Care applications. Currently, when a homeless family or individual presents themselves to the Town and is in need of assistance, Hartford Area shelters, as well as shelters throughout the balance of the state are contacted for the availability of beds.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	0	0	0	0	0
Households with Only Adults	0	0	0	0	0
Chronically Homeless Households	0	0	0	0	0
Veterans	0	0	0	0	0
Unaccompanied Youth	0	0	0	0	0

Table 39 - Facilities and Housing Targeted to Homeless Households

Data Source Comments:

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

West Hartford's efforts in this area have continued to focus on prevention, through its fair housing program, which serves to avert dozens of evictions per year, and through its ongoing network building with the region's shelters for homeless persons.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

Providers of service to people experiencing homelessness in Connecticut are coordinated via the Coordinated Access Networks (CANs). CAN is a system that can provide wraparound services to all individual and households experiencing homelessness. It is a standardized method for accessing housing/homeless services from the point that a household experiences homelessness to the point that they achieve stable housing. It requires standardized and written protocols, assessment tools, and agreed upon priorities among the community who serve those experiencing homelessness.

The State Department of Housing (DOH), with partners from the CT Coalition to End Homelessness, Partnership for Strong Communities, and the Department of Mental Health and Addiction Services (DMHAS), designed this system of eight Coordinated Access Networks (CANs), or regions, based on the transient movement of people experiencing homelessness. West Hartford participates in the Greater Hartford Continuums of Care. For persons experiencing housing insecurity, the point of entry is through the 211 (211.org) system.

211 can be accessed by phone or computer (211.org). A toll-free call to 211 connects persons to a community resource specialist who will avail critical services to the person in need. In addition, other resources can include:

- supplemental food and nutrition programs
- shelter and housing options and utilities assistance
- emergency information and disaster relief
- employment and education opportunities
- services for veterans
- health care, vaccination and health epidemic information
- addiction prevention and rehabilitation programs
- reentry help for ex-offenders
- support groups for individuals with mental illnesses or special needs
- a safe, confidential path out of physical and/or emotional domestic abuse

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

As part of the Balance of State Continuum of Care process and as part of the Town’s Consolidated Plan update process, the needs of persons requiring supportive housing, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addiction, persons with HIV/AIDS and their families and other special needs categories were analyzed and discussed. As part of the Continuum of Care planning process, permanent housing and permanent supportive housing continues receive the highest priority.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Elderly/frail elderly: In West Hartford’s 2015 Consolidated Plan listed housing assistance for LMI and elderly residents as a high priority need. In fact, housing assistance is West Hartford’s number one community development priority.

West Hartford continues its partnership with the West Hartford Housing Authority in an effort to offer affordable housing to as many elderly residents as possible.

Disabilities: West Hartford has an active commission for persons with disabilities, the West Hartford Advisory Commission for Persons with Disabilities. This group serves in an advisory capacity, monitoring issues affecting persons with disabilities and alerting the Town administration of issues needing attention. They improve public awareness and understanding of the needs, as well as rights, of people with disabilities. The West Hartford Special Education PTO (SEPTO) is a town-wide special education PTO that provides support, education, and friendship to parents navigating their way through the school system with a child receiving special education services.

Addiction: The Town of West Hartford’s Division of Social Services provides support for those who are involved in substance abuse and addiction. Residents facing these issues can go to the Town Hall where they can meet with a social worker for an “initial substance abuse assessment” by a licensed professional alcohol and drug abuse counselor. Based on the need residents in this situation can also receive counseling and, as-needed, referrals to other external resources.

West Hartford is also host to multiple 12-Step meetings occurring in Town every day of the week. Residents can find daily meetings of AA, NA, CA, OA and CODA seven days a week. West Hartford also is home to a branch of Oxford House, which is a national organization that sets up and provides oversight to safe houses for adults in recovery from addiction. The “Sherwood” Oxford house in West Hartford serves up to eight adult men at any one time.

HIV/AIDS: The Greater Hartford Ryan White Title I Planning Council guides the planning for and expenditure of federal grants for health and social services for persons with HIV or AIDS in Hartford, Middlesex and Tolland Counties, within which West Hartford is located. The area has been designated a Transitional Grant Area (TGA), and the recipient of funds for the area is the City of Hartford's Health and Human Services Department. Most of the housing, health and social services for persons living with HIV or AIDS in the immediate region are located in the City of Hartford.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Within the Town of West Hartford there are three facilities designed to support the needs of individuals facing mental health issues and/or developmental disabilities. The Robinson House group home, located on South Quaker Lane, is a licensed mental health residential living center that provides treatment for deaf individuals with severe and persistent mental illness. The Robinson House is licensed by the State of Connecticut's Department of Public Health for 8 in-patient beds, but the facility also offers a companion apartment program. The Jewish Family Services of Greater Hartford operates an outpatient mental health clinic on Bloomfield Avenue. The Bridge Family Center on Farmington Avenue also provides an outpatient mental health clinic.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

During the next year, West Hartford will fund various Community Development Association programs, social services, and capital improvements that will benefit both homeless and special needs populations.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

During the next year, West Hartford will fund various Community Development Association programs, social services, and capital improvements that will benefit both homeless and special needs populations.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

West Hartford last updated the Analysis of Impediments to Fair Housing Choice document in 2010. It found that West Hartford lacks vacant land for new development, as most neighborhoods are densely concentrated. In recent years, affordable housing production has been through rehabilitation and reuse of existing structures located throughout the Town.

Lack of Developable Land:

Future residential development will most likely take the form of small single family housing subdivisions, small-scale infill development in established neighborhoods and corridors, or adaptive reuse of existing buildings or previously developed sites. Redevelopment and adaptive reuse bring with them their own unique set of physical, financial and political challenges, while affordable single family detached housing developments are generally financially infeasible in an area with high land prices and other substantial development and construction costs.

Housing and Development Costs:

In the past, a homeownership assistance program was established. It was mostly utilized for the purchase of existing homes, and new construction of units is limited. As the cost of ownership housing has increased dramatically in West Hartford, the cost gap to create affordable housing opportunities for moderate-income families has made the costs of this program prohibitive except in selected situations. One of the most difficult barriers to creating and improving affordable housing is due to the nature of the housing stock and costs involved with rehabilitation. The older stock found throughout the Town causes great financial difficulties for rehabilitation. Bringing these structures up to state and local code, in many cases, does not facilitate a financially feasible project. Many potential affordable housing improvements and creation are lost due to this high cost of compliance. New strategies of financing and assistance to current owners and developers should be investigated to attempt to overcome the financial challenges faced with rehabilitation to the older housing stock within the Town.

West Hartford also faces a barrier to affordable housing when it comes to the market out-pricing potential development and homeownership opportunities for families in lower income brackets. With such a high average housing cost, it is very difficult to subsidize homeownership opportunities. West Hartford faces the dilemma of trying to serve the greatest number of potential homebuyers yet still being able to provide low-income opportunities for homeownership. For example, if families are given direct down payment assistance for 10% to 20% of their home purchase price, the Town will be able to assist very few families at a very high cost per housing unit. Conversely, if the Town creates a program to assist a larger population by providing limited assistance to potential homebuyers, the financial assistance provided on a per family basis may not be sufficient to fill the gap and provide them with the financial incentive to purchase a home. As a result, only a very small portion of the population in need of assistance will likely be served.

Funding Reductions:

The reduction in funding amounts for a variety of state and federal grants and other financial programs has curtailed both the Town of West Hartford's, and other communities around the country, ability to provide additional affordable housing units for local residents.

First-ring suburbs such as West Hartford are facing an ever-increasing number of housing, economic and social problems and issues that were once confined solely to larger urban areas. These communities have always had fewer financial means for addressing these problems and issues than their larger central city counterparts. Now, these same communities are being called upon to address a greater number of issues with a dwindling supply of funding.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

- The overall unemployment rate in West Hartford decreased between the 2007-2011 ACS data and the 2011-2015 ACS data, falling from 6.19% to 5.64%. However, the unemployment rate for residents aged 25 to 65 is 3.79%. The unemployment rate for residents aged 16-24 is much higher at 15.69%.
- From 2011 to 2015, there was a slight increase in both the civilian labor force and the civilian employed population 16 years and over.
- Income levels have been rising, but have not quite kept up with inflation. From 2009 to 2015, the median income has experienced a 1.6% decrease in purchase power.

Over half of the workers that live in West Hartford work in the Education and Health Care Services sector (23%), Finance, Insurance and Real Estate sector (17%), and Professional, Scientific, Management Services sector (12%), with many of these workers commuting to Hartford. West Hartford residents are also highly-educated, with 66% of residents aged 18 to 65 attaining an Associate’s Degree, Bachelor’s Degree, or Graduate or professional degree.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	29	0	0	0	0
Arts, Entertainment, Accommodations	2,153	3,540	9	15	6
Construction	505	494	2	2	0
Education and Health Care Services	5,892	7,012	24	29	5
Finance, Insurance, and Real Estate	4,368	1,474	18	6	-12
Information	928	259	4	1	-3
Manufacturing	2,209	2,740	9	11	2
Other Services	1,022	1,309	4	5	1
Professional, Scientific, Management Services	3,154	1,489	13	6	-7

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Public Administration	0	0	0	0	0
Retail Trade	2,419	4,571	10	19	9
Transportation and Warehousing	571	407	2	2	0
Wholesale Trade	948	611	4	3	-1
Total	24,198	23,906	--	--	--

Table 40 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	34,370
Civilian Employed Population 16 years and over	32,445
Unemployment Rate	5.64
Unemployment Rate for Ages 16-24	15.69
Unemployment Rate for Ages 25-65	3.79

Table 41 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	12,240
Farming, fisheries and forestry occupations	930
Service	2,065
Sales and office	6,430
Construction, extraction, maintenance and repair	1,195
Production, transportation and material moving	835

Table 42 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	23,160	76%
30-59 Minutes	5,930	20%
60 or More Minutes	1,255	4%
Total	30,345	100%

Table 43 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	795	105	515

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
High school graduate (includes equivalency)	3,045	245	770
Some college or Associate's degree	4,720	260	965
Bachelor's degree or higher	18,655	650	2,515

Table 44 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	10	10	90	395	745
9th to 12th grade, no diploma	370	75	245	595	465
High school graduate, GED, or alternative	980	700	950	2,405	2,635
Some college, no degree	1,845	900	995	2,385	1,455
Associate's degree	135	365	325	985	625
Bachelor's degree	1,195	3,000	2,315	4,800	2,115
Graduate or professional degree	100	2,310	3,290	6,100	3,140

Table 45 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	35,720
High school graduate (includes equivalency)	28,892
Some college or Associate's degree	38,326
Bachelor's degree	60,096
Graduate or professional degree	82,189

Table 46 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Table 45, Business Activity, shows the number of workers (residents) in West Hartford, as well as the number of jobs within the town boundaries. If the “jobs less workers” entry for a business sector is 0,

then the workforce matches the number of jobs within the town. A positive number indicates that workers need to commute into West Hartford to fulfill these jobs, and a negative number indicates that residents commute outside of town. The largest business sector in West Hartford is “Education and Health Care Services”, with 5,892 workers and 7,012 jobs (jobs less workers:5%). The second largest sector is Fire, Insurance, and Real Estate (FIRE), with 4,368 workers and 1,474 jobs (jobs less workers: -11%). Many of these West Hartford residents commute to Hartford, the health insurance capital of America and home to companies such as Aetna. Residents also likely commute to Hartford to work in Professional, Scientific, Management Services (jobs less workers: -6%). Conversely, many of the jobs in Retail Trade (jobs less workers: 9%) and Arts, Entertainment, Accommodations (jobs less workers: 6%) require workers from elsewhere to commute into West Hartford. Overall, this fits with West Hartford’s identity as a first-ring commuter suburb of Hartford. The sectors where workers commute in to work jobs in West Hartford (Retail Trade; Education and Health Care Services; and Arts, Entertainment, Accommodations) tend to have lower earnings. The high cost of housing may price out these workers, such as retail workers, nurses, and teachers.

Describe the workforce and infrastructure needs of the business community:

According to the recently-released Comprehensive Economic Development Strategy (CEDS), “Metro Hartford Future: Accelerating Shared and Sustained Economic Growth” (2020), the three main goals for the Metro Hartford region are: 1) Develop talent – with a focus on underserved and underrepresented populations – to meet the needs of the region’s employers; 2) Invest in quality of place amenities throughout our region in order to retain and attract talent; and 3) Brand and promote our industry strengths to increase investment. These goals are to counteract the prevailing trend of stagnate population growth in the region as a whole.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

According to the regional 2020 CEDS, the population of the Hartford region has been stagnant and is expected to decline, with the prime-age working years (25-54) already decreasing over the last ten years. Jobs in the region are expected to have a slow growth rate of 0.5%. The Hartford region seeks to achieve three goals:

- Educate, train, and retain talent, with a focus on underserved and underrepresented populations;
- Invest in quality-of-place amenities throughout the region in order to retain and attract talent; and
- Promote the region’s industry strengths to increase investment.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

West Hartford has a high educational attainment (57% with a bachelor's degree or more among those 18 years old and older, according to Table 50). While this highly-educated population will be well-situated to respond to employment opportunities in the jurisdiction, the population with a high school diploma or less (roughly 27% of the population 18 and above) may need additional resources and training in order to gain employment in higher-wage jobs.

Higher educational attainment is strongly correlated with higher median earnings in West Hartford. While the median yearly earnings for a high school graduate is \$28,892 according to Table 51, the median earnings for a worker with some college or an Associate's degree is \$38,326, a 33% increase. Similarly, the median yearly earnings for a worker with a Bachelor's degree is \$60,096 (a 108% increase from high school graduate) and \$82,189 for a worker with a graduate or professional degree (a 184% increase from high school graduate). Greater educational attainment or vocational training may enable some LMI individuals to advance to higher-paying jobs, but they may also face various barriers to furthering their education.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

As reported in the regional 2020 CEDS, the Connecticut state government is placing a great deal of emphasis on workforce initiatives. The number one goal is to educate, train, and retain talent with a focus on underserved and underrepresented populations. The CEDS specifically says that the target populations for these programs in the Metro Hartford region are: current high school students who are not interested in college/post-secondary education, recent high school graduates, "Opportunity Youth" between 16 and 24 and not enrolled in school, young adults with stable job histories in low-wage sectors seeking career advancement, and individuals previously involved in the justice system. The CEDS also acknowledges economic disparities faced by minorities and women, and states that it is critical to focus on these groups to create inclusive economic development.

These and other workforce training initiatives will support Consolidated Plan goals of helping LMI residents more easily afford appropriate housing.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The CEDS acknowledges that in trying to retain a competitive workforce is threatened by rising rental costs and declining home values in the region, as well as unmet rental demand. A long-term strategy to address housing needs in the region is to implement transit-oriented development at scale.

Discussion

See narratives above.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The composition and characteristics of West Hartford's population and its housing stock is very mixed. Persons and families with the lowest incomes and the neighborhoods having the highest numbers of low- and moderate-income households is designated as the highest priority for the receipt of Consolidated Plan funding, in all activity areas.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Most of West Hartford's neighborhoods include a mixture of households from all income levels, from all age groups and from all religious and ethnic backgrounds with the exception of the southeast quadrant. In this section of town, there is a pronounced concentration of racial/ethnic minorities living at extremely low and low-income levels. Due to the age of the housing stock and the lack of private funds invested in this area, in recent years, the Town, made a concerted effort to revitalize the neighborhoods in this area. These efforts will continue over the Consolidated Plan strategy period in hopes that they will strengthen the Town as a whole and its low and moderate-income neighborhoods in particular. These efforts will also ensure that the living environment in the town's most urban areas is decent, safe and affordable.

What are the characteristics of the market in these areas/neighborhoods?

In West Hartford, housing market conditions are such that it is often difficult for low-mod income households to maintain safe and decent housing for themselves. The contributing causes of this condition include a short supply of available land for development, a shortage of new housing stock affordable to low-mod households and a shortage of funds available to assist those in need.

Are there any community assets in these areas/neighborhoods?

The Hillcrest Avenue neighborhood remains the lowest income neighborhood in West Hartford, having the highest percentage of Low and Moderate Income (LMI) households, the highest number of non-white households and the highest number of female-headed households. The area is both geographically and culturally isolated and is home to two of the largest affordable housing complexes within West Hartford. The Hillcrest Area Neighborhood Outreach Center (HANOC) assists LMI families residing in the Hillcrest Avenue neighborhood to become more financially independent and to become better integrated into their schools and community. HANOC is the result of a collaborative effort involving a partnership between the Town of West Hartford, the West Hartford Housing Authority and the West Hartford Public School System. Programs offer individuals and families the opportunity to enhance their lives through self-determination, personal responsibility, commitment and collaboration.

Services are provided out of a community center purchased by the West Hartford Housing Authority, leased and operated by the Town of West Hartford.

Are there other strategic opportunities in any of these areas?

The Hillcrest Area Neighborhood is a small residential neighborhood that is geographically isolated by industrial and commercial uses as well as by the South Branch Park River and Piper Brook.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

According to the website geolSP.com, 100.00% of the population of West Hartford has access to Broadband Internet and the average home download speed is 10.8345 Mbps. 0.00% of the population does not have access to wired broadband Internet Access.

The West Hartford Information Technology Department estimates that approximately 2% of households with school-aged children lack internet. During the recent pandemic when public education operated remotely, the West Hartford Public School loaned around 20 hotspots, well below anticipated need. The WHPS recently ordered 500 more in case the demand increases in the coming academic year. By comparison, the WHPS loaned out over 2,300 actual Chromebooks/iPads. Requests for internet service was very low because families were all working/learning from home and needed extra devices but not necessarily internet service.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

According to the website geolSP.com, there are 2 DSL Providers, 2 Cable Internet providers, 3 Fiber Internet (FTTH) providers, and 0 Fixed Wireless (WISP) providers in West Hartford, CT. There are also 4 Mobile Broadband (cellular) providers with service available in West Hartford.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

West Hartford is a part of the Capitol Region Council of Governments (CRCOG), which completed the Capitol Region Natural Hazard Mitigation Plan for 2019-2024. Each of the 38 member municipalities, including West Hartford, receives individual Municipal Annexes with specific plan recommendations. West Hartford's Municipal Annex does not specifically identify natural hazard risks associated with climate change.

Hazard mitigation is also addressed specifically in West Hartford's Plan of Conservation and Development (POCD). POCD actions specifically address natural hazards.

The Town has experienced significant flooding events in the past and has worked to mitigate the problem over the course of many years. West Hartford participates in the FEMA Community Rating System (CRS), and therefore has many flood-mitigation capabilities and programs in place. The Town is currently a Class-8 CRS community.

The Town of West Hartford undertook significant structural mitigation projects in the early 1980s, including rechanneling the Trout Brook to remove 238 houses from the floodplain. Flooding continues to be a major concern for the Town.

Some of the flooding issues in West Hartford result from sanitary sewer service back-ups. The Metropolitan District Commission owns and operates the sewer system in West Hartford. The Clean Water Project should alleviate overflow problems in this area.

Hurricanes and severe winter storms can also create significant impacts to the Town and its residents and businesses. Winter storms in 2015 significantly affected the Town; one concern about snow events is a lack of space to store snow removed from roads.

Thunderstorms and associated high winds are also a concern. Microbursts have caused considerable damage in nearby towns in the past, including Wethersfield and in the Elmwood section of Town in 2009. West Hartford also feels that its lack of access to real-time data and reporting during power outages is a hindrance to its mitigation capabilities.

Relatively significant droughts in recent years have increased concern about that risk. Aquarion Water Company installed a temporary pipeline to bring water to areas suffering from low supplies during the drought conditions of 2017. MDC rarely transfers water to New Britain during droughts.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

The West Hartford Municipal Annex to the Capitol Region Natural Hazard Mitigation Plan does not identify risks to low- and moderate-income households.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The Town of West Hartford has established several broad priorities to meet its identified housing and community development needs. These priorities are included in the Five-Year CDBG Consolidated Plan (July 1, 2020 - June 30, 2024) along with proposed projects and activities as well as proposed accomplishments and goals. The priorities include:

- Provide affordable rental housing opportunities for extremely low and very-low income renters by increasing the supply and maintaining the availability of affordable rental housing in the Town.
- Continue to provide support services to the homeless and those at-risk of homeless on a case-by-case basis.
- Support the continuance and/or expansion of existing public service programs, including those, which provide services to persons with disabilities, youths, seniors and/or substance abusers, or which offer transportation services and employment training.
- Expand existing efforts to meet the needs of the Town's physically disabled population by supporting projects designed to make current facilities accessible or to provide new ADA compliant facilities/equipment.
- Maintain and improve existing public facilities and encourage the development of upgraded facilities, particularly with regard to parks/recreation facilities and parking facilities serving low-income populations.
- Encourage the continued maintenance and improvement of the Town's infrastructure, particularly with regard to street and sidewalk improvements, as well as storm drain improvements.
- Enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities.

Continue existing administrative and planning activities necessary for the implementation of the objectives, actions and programs outlined in this Strategic Plan, including fair housing counseling, tenant-landlord counseling and/or public awareness.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

Table 47 - Geographic Priority Areas

1	Area Name:	HUD-approved LMI areas
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	LMI areas in West Hartford are generally in the southeast quadrant near the Hartford border.
	Include specific housing and commercial characteristics of this target area.	A concentration of two to three family homes, apartment buildings and commercial zones are generally in West Hartford LMI areas. 51% to 86% of residents are low/moderate income.
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	Identified need for structural improvements. The housing stock in West Hartford is older and needs improvement for ADA code compliance.
	Identify the needs in this target area.	Safe and affordable housing, and employment.
	What are the opportunities for improvement in this target area?	Road improvement, Housing rehabilitation and Code Enforcement upgrades.
Are there barriers to improvement in this target area?	Responsive communication between home and business owners and town services.	
2	Area Name:	Hillcrest Avenue neighborhood
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Other
	Other Revital Description:	Area of high number of LMI households

<p>Identify the neighborhood boundaries for this target area.</p>	<p>The Hillcrest Avenue neighborhood is in the southeast corner of the Town of West Hartford, bounded on the north by I-84.</p>
<p>Include specific housing and commercial characteristics of this target area.</p>	<p>The Hillcrest Avenue area is bisected by a commercial corridor around the CT Fastrak Busway. The commercial development includes a mix of big box commercial, industrial, and smaller commercial/service businesses and restaurants. The housing stock includes large-scale apartment complexes such as Brookstone Court as well as moderately-dense single-family neighborhoods. 77.6% of residents are low/moderate income.</p>
<p>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</p>	<p>In this section of town, there is a pronounced concentration of racial/ethnic minorities living at extremely low and low-income levels. Due to the age of the housing stock and the lack of private funds invested in this area, the Town has made a concerted effort to revitalize the neighborhoods in this area. These efforts will continue over the Consolidated Plan strategy period in hopes that they will strengthen the Town as a whole and its low and moderate-income neighborhoods in particular. These efforts will also ensure that the living environment in the town’s most urban areas is decent, safe and affordable.</p>
<p>Identify the needs in this target area.</p>	<p>The Hillcrest Avenue neighborhood remains the lowest income neighborhood in West Hartford, having the highest percentage of Low and Moderate Income (LMI) households, the highest number of non-white households and the highest number of female-headed households.</p>

	What are the opportunities for improvement in this target area?	The Hillcrest Area Neighborhood Outreach Center (HANOC) assists LMI families residing in the Hillcrest Avenue neighborhood to become more financially independent and to become better integrated into their schools and community. HANOC is the result of a collaborative effort involving a partnership between the Town of West Hartford, the West Hartford Housing Authority and the West Hartford Public School System. Programs offer individuals and families the opportunity to enhance their lives through self-determination, personal responsibility, commitment and collaboration. Services are provided out of a community center purchased by the West Hartford Housing Authority, leased and operated by the Town of West Hartford.
	Are there barriers to improvement in this target area?	In West Hartford, housing market conditions are such that it is often difficult for low-mod income households to maintain safe and decent housing for themselves. The contributing causes of this condition include a short supply of available land for development, a shortage of new housing stock affordable to low-mod households and a shortage of funds available to assist those in need.
3	Area Name:	West Hartford
	Area Type:	Municipality
	Other Target Area Description:	Municipality
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	Municipal boundaries of West Hartford.
Include specific housing and commercial characteristics of this target area.	Once a small suburb of Hartford, West Hartford has emerged into a bedroom/commuter community for the entire Hartford-Springfield metropolitan area. 31.2% of residents are low/moderate income.	

How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	While the Hillcrest Avenue area has the highest concentration of low-moderate income households, CDBG-funded activities are open to low- and moderate-income families regardless of where they live in the Town.
Identify the needs in this target area.	Many low to moderate-income households struggle to achieve economic self-sufficiency and to preserve a decent environment for their families. A primary need is the lack of affordable housing in the area.
What are the opportunities for improvement in this target area?	The Town's close proximity to Hartford, excellent school system and high quality of life have increased the demand and cost of housing and reduced the availability of affordable housing.
Are there barriers to improvement in this target area?	The Town contains over 24,400 occupied housing units, 72% of which are owner-occupied, with a homeowner vacancy rate of roughly 1%. This tight housing market, along with finite rental opportunities, limit the possibilities for young families, seniors and low to moderate-income families to find housing within the Town.

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

As described in the Needs Assessment section of this Five-Year Consolidated Plan the composition and characteristics of West Hartford's population and its housing stock is very mixed. Persons and families with the lowest incomes and the neighborhoods having the highest numbers of low- and moderate-income households have been designated as the highest priority for the receipt of Consolidated Plan funding, in all activity areas. In West Hartford, housing market conditions are such that it is often difficult for low-mod income households to maintain safe and decent housing for themselves. The contributing causes of this condition include a short supply of available land for development, a shortage of new housing stock affordable to low-mod households and a shortage of funds available to assist those in need.

Most of West Hartford's neighborhoods include a mixture of households from all income levels, from all age groups and from all religious and ethnic backgrounds with the exception of the southeast quadrant. In this section of town, there is a pronounced concentration of racial/ethnic minorities living at extremely low and low-income levels. Due to the age of the housing stock and the lack of private funds invested in this area, the Town has made a concerted effort to revitalize the neighborhoods in this area.

These efforts will continue over the Consolidated Plan strategy period in hopes that they will strengthen the Town as a whole and its low and moderate-income neighborhoods in particular. These efforts will also ensure that the living environment in the town's most urban areas is decent, safe and affordable.

The Hillcrest Avenue neighborhood remains the lowest income neighborhood in West Hartford, having the highest percentage of Low and Moderate Income (LMI) households, the highest number of non-white households and the highest number of female-headed households. The Hillcrest Area Neighborhood Outreach Center (HANOC) assists LMI families residing in the Hillcrest Avenue neighborhood to become more financially independent and to become better integrated into their schools and community. HANOC is the result of a collaborative effort involving a partnership between the Town of West Hartford, the West Hartford Housing Authority and the West Hartford Public School System. Programs offer individuals and families the opportunity to enhance their lives through self-determination, personal responsibility, commitment and collaboration. Services are provided out of a community center purchased by the West Hartford Housing Authority, leased and operated by the Town of West Hartford.

The geographic areas selected for Consolidated Planning activities are the Town's low and moderate-income areas. The Town also supports those projects or activities, which serve a limited clientele defined as low and moderate-income.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 48 – Priority Needs Summary

1	Priority Need Name	Provide affordable rental housing opportunities
	Priority Level	High
	Population	Low Moderate Middle Large Families Families with Children Elderly
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing Rehab Program
	Description	<p>Provide affordable rental housing opportunities for extremely low and very-low income renters by increasing the supply and maintaining the availability of affordable rental housing in the Town</p> <ul style="list-style-type: none"> • Continue the provision of existing rental assistance and support applications for additional rental assistance and rental subsidies (i.e. Section 8 vouchers and certificates and other forms of rent subsidization) through the local housing authority. In addition, encourage the provision of supportive services aimed at promoting self-sufficiency. • Increase the supply of quality, affordable rental housing in the Town by supporting both the rehabilitation and construction of affordable rental units, where appropriate. • Increase the supply and availability of affordable rental units, especially with two or more bedrooms, where appropriate.
	Basis for Relative Priority	Demonstrated high need for affordable rental housing opportunities.
2	Priority Need Name	Cultivate affordable homeownership opportunities

	Priority Level	High
	Population	Moderate Middle Large Families Families with Children Elderly Elderly Persons with Physical Disabilities
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing Rehab Program
	Description	<p>Cultivate affordable homeownership opportunities through the financing of housing for first time homebuyers, the preservation of existing ownership housing through rehabilitation and improving the availability of supportive social services to homeowners.</p> <ul style="list-style-type: none"> • Support and encourage the development of new affordable ownership housing in the Town. • Support and encourage the rehabilitation of existing owner-occupied housing units. • Support the delivery of support services that provide homeownership preparation training, financial literacy training and other services that prepare homeowners for the responsibilities and challenges that come with homeownership. • Enhance the delivery of support services which will alleviate or reduce the problems of cost burden and overcrowding experienced by extremely low- income homeowners, resulting from limited economic resources.
	Basis for Relative Priority	Demonstrated high need for affordable homeownership opportunities.
3	Priority Need Name	Homeless and At-Risk Support
	Priority Level	Low

	Population	Extremely Low Low Moderate Chronic Homelessness Individuals Families with Children
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing & Neighborhood Stabilization HANOC Volunteer Services Food Pantry
	Description	<p>Increase the level and delivery of support services to the homeless and those at-risk of becoming homeless</p> <ul style="list-style-type: none"> • Support existing programs of assessment and outreach targeted to serve homeless families, individuals and persons with special needs, as well as programs, which are designed to prevent at-risk populations from becoming homeless. • Assist local service providers in expanding their existing programming designed to provide permanent supportive housing and/or permanent housing for these individuals. • Increase participation in the Hartford Area Continuum of Care process. • Strengthen efforts to prevent foreclosures and eviction of families and individuals. • Support the delivery of support services which are designed to prevent homelessness – such as job skill training, life skill training, foreclosure prevention, tenant landlord mediation.
	Basis for Relative Priority	Low demonstrated need for homeless services, based on statistically nonexistent numbers of homeless people in West Hartford.
4	Priority Need Name	Increase Supply of Special Needs Housing
	Priority Level	High

	Population	Low Moderate Families with Children Elderly Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing Rehab Program
	Description	<p>Increase the supply of housing that meets the special accommodation and support service needs of population groups with special housing needs.</p> <ul style="list-style-type: none"> • Support efforts to provide a range of affordable housing options for persons requiring special accommodations or supportive services including the elderly, persons with physical or mental disabilities, or persons requiring long-term care. • Assist local service providers in expanding their existing programming designed to provide permanent supportive housing and/or permanent housing for individuals with special housing needs. • Support the delivery of supportive housing services which are designed to assist persons with special needs.
	Basis for Relative Priority	Demonstrated high need for special needs housing.
5	Priority Need Name	Support continuance/expansion of Public Services
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Individuals Families with Children Mentally Ill veterans Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	HANOC Volunteer Services Food Pantry

	Description	<p>Support the continuance and/or expansion of existing public service programs including those which provide services to persons with disabilities, youths, seniors and/or substance abusers or which offer transportation services and employment training</p> <ul style="list-style-type: none"> • Support the continuance and/or expansion of existing public service programs designed to assist seniors, persons with disabilities, youth and/or substance abusers. • Support the development, continuance and/or expansion of existing public service programs designed to provide transportation services to low- income Town residents and persons with special needs. • Encourage the development, continuance and/or expansion of existing employment training programs. • Continue to support and encourage the development of programs designed to promote crime awareness and prevention. • Wherever feasible, support the expansion of existing child care programs to provide a wider array of services to children in need. • Endorse and support the activities and programs of youth centers and child care centers already in existence in the Town and support the development of new centers, if feasible. • Support the continuance and/or expansion of existing public service programs that provide health services to low-income populations in the Town.
	Basis for Relative Priority	Demonstrated high need for public services.
6	Priority Need Name	Maintain and improve public facilities
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents

	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Public & Private Partnerships
	Description	Maintain and improve existing public facilities and encourage the development of upgraded facilities, particularly with regard to parks/recreation facilities and parking facilities serving low-income populations <ul style="list-style-type: none"> • Expand and improve existing recreational facilities, particularly those located in distressed areas with high concentrations of low-income populations. • Expand and improve parking facilities, particularly existing facilities, which serve the commercial business district, where necessary and feasible. • Expand and improve infrastructure facilities to support the development of affordable housing and economic development activities benefiting low and moderate-income persons.
	Basis for Relative Priority	Demonstrated high need for public facilities.
7	Priority Need Name	Support maintenance/improvement of Infrastructure
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Public & Private Partnerships

	Description	<p>Encourage the continued maintenance and improvement of the Town's infrastructure, particularly with regard to street and sidewalk improvements, as well as storm drain improvements</p> <ul style="list-style-type: none"> • Support and encourage the repair, replacement or reconstruction of local sidewalks and/or streets for neighborhood enhancement and to encourage economic development. <p>Support and encourage the repair, replacement or reconstruction of local storm drainage facilities for neighborhood enhancement and to facilitate economic development.</p>
	Basis for Relative Priority	Demonstrated high need for public infrastructure.
8	Priority Need Name	Improve Lead-based Paint Education & Remediation
	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing Rehab Program
	Description	<p>To enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities</p> <ul style="list-style-type: none"> • Support the development of programs and policies designed to improve lead-based paint education and remediation in Town-funded housing rehabilitation projects. • Support existing efforts of code enforcement, including unsafe housing in low-income neighborhoods. • Continue to encourage and support asbestos and lead paint removal activities in all Town-funded housing rehabilitation projects.
	Basis for Relative Priority	Demonstrated high need for lead abatement.
9	Priority Need Name	Support Code Enforcement Efforts

	Priority Level	High
	Population	Non-housing Community Development
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing & Neighborhood Stabilization
	Description	To enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities <ul style="list-style-type: none"> • Support the development of programs and policies designed to improve lead-based paint education and remediation in Town-funded housing rehabilitation projects. • Support existing efforts of code enforcement, including unsafe housing in low-income neighborhoods. • Continue to encourage and support asbestos and lead paint removal activities in all Town-funded housing rehabilitation projects.
	Basis for Relative Priority	Demonstrated high need for code enforcement.
10	Priority Need Name	Promote ADA Accessibility Improvements
	Priority Level	High
	Population	Persons with Physical Disabilities Non-housing Community Development
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Housing Rehab Program
	Description	To expand existing efforts to meet the needs of the Town's physically disabled population by supporting projects designed to make current facilities accessible or to provide new ADA compliant facilities/equipment. <ul style="list-style-type: none"> • Support the continuance and/or expansion of construction or modification projects designed to improve access for mobility impaired persons.

	Basis for Relative Priority	Demonstrated high need for ADA improvements.
11	Priority Need Name	Continue Administrative/Planning Activities
	Priority Level	High
	Population	Other
	Geographic Areas Affected	Hillcrest Avenue neighborhood Municipality
	Associated Goals	Fair Housing Activities CDBG Administration
	Description	<p>To continue existing administrative and planning activities necessary for the implementation of the objectives, actions and programs outlined in this Strategic Plan including fair housing counseling, tenant-landlord counseling and/or public awareness activities.</p> <ul style="list-style-type: none"> • Continue to fund the necessary planning and administrative activities undertaken by the Lead Agency to improve coordination of housing and community development activities in West Hartford. • Support and encourage the development of public service programs designed to provide fair housing counseling and tenant/landlord counseling to low-income Town residents.
	Basis for Relative Priority	Demonstrated high need for administration of programs.

Narrative (Optional)

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	General housing market and inventory conditions reflect an expensive housing stock fueled by high costs, fixed supply, low vacancy rates and an in-migrating population with the financial capacity to meet market demands for price. West Hartford's housing units are dominated by owner occupied homes. The majority of all occupied units were owned and most of these were 2-4 bedrooms in size. The financial characteristics of housing units represent some of the true impediments to providing affordable housing to those in need.
TBRA for Non-Homeless Special Needs	Impediments to creating affordable housing or to meeting the needs of special needs populations are greater than opportunities in view of the market and inventory conditions of housing in West Hartford. Clearly, high cost and demand, overall income levels of residents and, absence of developable land for new opportunities are driving affordable housing advances into retreat.
New Unit Production	In general, the lack of available land for new development and the attractiveness of the community as a home to more affluent residents, makes it extremely difficult to provide, produce or create affordable housing units (either for sale or for rent).
Rehabilitation	The older existing housing stock can serve as a major resource for affordable homeownership with renovation or rehabilitation. The Town should undertake a strong effort to reduce the cost of rehabilitation and to reduce the regulatory barriers to low-cost, affordable rehabilitation. Home rehabilitation reflects a continuum from minor fix-up, through remodeling and renovation, all the way to total "gut" rehabilitation, with each action presenting technical and financial issues requiring regulatory flexibility. Given the wide range of conditions and choices, home rehabilitation entails difficult regulatory challenges.
Acquisition, including preservation	Cutting the costs of homeownership, including financing, production, and transaction costs and fees, to make homeownership more affordable, make financing more available, and simplify the home buying process to make it easier to purchase and own a home. Streamlining transaction costs, expanding creative financing and public gap financing, and making technological improvements in loan underwriting will reduce the costs of homeownership. Increase the affordability of housing by land banking and selling only the structure to the low and moderate-income household.

Table 49 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

West Hartford receives CDBG Program funds on an annual basis through HUD. The table below shows the Town's CDBG allocation for the 2020/2021 (July 1, 2020 to June 30, 2021) Program Year and the expected amount available over the remainder of the Five Year Plan Strategy Period. For purpose of estimation, the assumption is that the annual allocation over the next four years would be level with the current year's allocation.

Projects included in the Annual Action Plan (July 1, 2020 to June 30, 2021) are chosen in response to the priority needs of the Five Year CDBG Consolidated Plan (July 1, 2020 to June 30, 2024).

- The priority needs to provide affordable rental housing opportunities, to cultivate affordable homeownership opportunities, to increase supply of special needs housing, to promote ADA accessibility improvements, and to improve lead-based paint education and remediation is reflected in the Housing Rehab Program, which provides funding to improve residential properties for eligible residents.
- The priority need to support code enforcement efforts is reflected in funding of housing and neighborhood stabilization.
- The priority need to provide support to homeless and at-risk populations and to support continuation/expansion of public services is reflected in the funding of HANOC, volunteer services, and the food pantry.
- The priority need to maintain and improve public facilities and infrastructure is reflected in the funding of public & private partnerships.
- The priority need to continue to administrative and planning activities is reflected in the funding of CDBG administration and fair housing activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	996,008	150,000	80,345	1,226,353	3,396,094	For purposes of estimating expected amount available for the remainder of ConPlan, a conservative estimate for annual allocation was multiplied by 4.

Table 50 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Each year the Town of West Hartford seeks and receives community development-related funding from several other sources; i.e. State of CT-DOT, North Central Regional Mental Health Board; Greater Hartford Transit District, and private donations. West Hartford will continue to seek opportunities to leverage funds such as:

- The CDBG funded Housing Rehabilitation Program continues to offers flexible funding opportunities to income eligible property owners (including grants and extremely low-interest loans).
- West Hartford utilizes \$7,000 of CDBG Funds for Greater Hartford Legal Aid (GHLA). GHLA provides free legal services to low-income persons whose assets or resources meet the attached GHLA guidelines for eligibility. GHLA abides by the provisions of nondiscrimination under Title VI of The Civil Rights Act of 1964.

- The Town of West Hartford coordinates and offers several transportation services to the community. Dial-a-Ride provides transportation assistance to West Hartford residents who are age 60+ OR who are over 18 years old and have a qualifying disability. Residents can use this service up to three times per week for medical appointment, grocery shopping and social activities. West Hartford subsidizes the cost of this service with a state transportation grant. The fee for residents is limited to \$50 per year. Those with ongoing or urgent medical treatment can utilize the Medical Assistance Program (MAP) Program. There is a separate application for this program, including a physician’s statement but there is no additional charge for current Dial-A-Ride clients.

This funding, both CDBG and state grants, in conjunction with Town resources, complements the Town budget and reduces the tax burden for services per taxpayer.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

West Hartford does not have a land bank program.

Discussion

In order to liquidate older assets, West Hartford will utilize funds held from 2014, 2017, and 2018 to fund portions of HANOC, Food Pantry, Volunteer Services, and West Hartford-Bloomfield Health District. The remainder of 2019 funds used complies with Grant Fund Accounting Principles for the total annual disbursement.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
WEST HARTFORD	Government	Economic Development Non-homeless special needs Planning neighborhood improvements public facilities public services	Jurisdiction
Department of Leisure Services and Social Services	Departments and agencies	Non-homeless special needs neighborhood improvements public facilities public services	Jurisdiction
West Hartford Housing Authority	PHA	Public Housing	Jurisdiction
West Hartford Engineering Department	Departments and agencies	neighborhood improvements public facilities	Jurisdiction
West Hartford-Bloomfield Health District	Regional organization	neighborhood improvements public facilities public services	Jurisdiction

Table 51 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The institutional structure principally revolves around the Department of Social Services and Leisure Services since this department provides numerous support services for the CDBG Program. The placement of CDBG administrative responsibilities in the Department leverages extensive Town investments in services that support CDBG.

Department of Social Services and Leisure Services staff members work to increase participation at the neighborhood level, especially among extremely low and very-low income citizens, as well as those traditionally under-represented in the process. This includes all publicity for Consolidated Plan reports

and documents, informational meetings and public hearings through announcements and advertisements in the local news media and on the internet.

Although the Department of Social Services and Leisure Services serves as the Lead Agency and will be responsible for providing the oversight and implementation of the Consolidated Plan, coordination and implementation of the programs and activities that fall under the plan is a collaborative effort between the various departments that provide physical development, economic development, public services, housing production, and planning. Outreach, consultation and coordination with and between the Housing Authority, the Health District, non-profit and for-profit service providers, and other community partners will continue to be part of Plan implementation process.

The Town has assessed the strengths and gaps in its service delivery system as part of the update of its Consolidated Plan. There are no identified or significant gaps in its delivery of services as they relate to the implementation of its Consolidated Plan for Housing and Community Development and/or its administration of its Community Development Block Grant (CDBG) program funds.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services			
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X		
Healthcare			
HIV/AIDS			
Life Skills	X		
Mental Health Counseling	X		
Transportation	X		

Other			

Table 52 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Providers of service to people experiencing homelessness in Connecticut are coordinated across communities in Coordinated Access Networks (CANs). Service providers work together to streamline and standardize the process so that people are connected to appropriate housing and resources as quickly as possible. People throughout the state call 211, or access 211.org, to be directed to available resources. West Hartford is within the Greater Hartford CAN. Callers in West Hartford may be directed to shelters in the greater Hartford area including:

- Salvation Army Marshall House
- Open Hearth Mission
- Immaculate Conception Church
- South Park Inn
- My Sister’s Place
- Hartford Interval House
- YMCA
- YWCA

In addition to its relationship with the above shelters, West Hartford does have within its borders a youth shelter for children aged 11 to 18.

The Greater Hartford Ryan White Title I Planning Council guides the planning for and expenditure of federal grants for health and social services for persons with HIV or AIDS in Hartford, Middlesex and Tolland Counties, within which West Hartford is located. The area has been designated a Transitional Grant Area (TGA), and the recipient of funds for the area is the City of Hartford’s Health and Human Services Department.

Most of the housing, health and social services for persons living with HIV or AIDS in the immediate region are located in the City of Hartford.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The Town has assessed the strengths and gaps in its service delivery system as part of the update of its Consolidated Plan. There are no identified or significant gaps in its delivery of services as they relate to

the implementation of its Consolidated Plan for Housing and Community Development and/or its administration of its Community Development Block Grant (CDBG) program funds.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

To ensure the program implementation process continues to meet the needs of the Town's low- and moderate-income constituents, the town will take actions to enhance citizen participation and community outreach and further develop inter-agency or departmental cooperation. Toward this end, the Department of Leisure and Social Services and its staff will:

- provide in-house technical assistance to those participating or those interested in participating in the Consolidated Planning process
- keep information flowing among the various bodies to maintain informed participation
- serve as a liaison between the Town and the public and provide them with support services as appropriate

In addition to these actions, if needed over the upcoming strategy period, various actions to eliminate any gaps that may occur in the Town's service delivery system and/or to strengthen, coordinate or integrate into the institutional structure or into the process. In particular, current service levels can be enhanced if there is an unfulfilled need, and any service gaps that are identified can be addressed.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public & Private Partnerships	2020	2024	Non-Housing Community Development	West Hartford	Maintain and improve public facilities Support maintenance/improvement of Infrastructure	CDBG: \$1,391,464	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted
3	Housing & Neighborhood Stabilization	2020	2024	Affordable Housing Non-Housing Community Development	HUD-approved LMI areas	Homeless and At-Risk Support Support Code Enforcement Efforts	CDBG: \$742,670	Housing Code Enforcement/Foreclosed Property Care: 6150 Household Housing Unit
4	HANOC	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	Hillcrest Avenue neighborhood	Homeless and At-Risk Support Support continuance/expansion of Public Services	CDBG: \$387,002	Public service activities other than Low/Moderate Income Housing Benefit: 2250 Persons Assisted
5	Volunteer Services	2020	2024	Non-Housing Community Development	West Hartford	Homeless and At-Risk Support Support continuance/expansion of Public Services	CDBG: \$135,463	Public service activities for Low/Moderate Income Housing Benefit: 1250 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Food Pantry	2020	2024	Non-Housing Community Development	Hillcrest Avenue neighborhood West Hartford	Homeless and At-Risk Support Support continuance/expansion of Public Services	CDBG: \$135,463	Public service activities other than Low/Moderate Income Housing Benefit: 7500 Persons Assisted
7	Fair Housing Activities	2020	2024	Fair Housing	West Hartford	Continue Administrative/Planning Activities	CDBG: \$35,000	Other: 5925 Other
8	CDBG Administration	2020	2024	Administration	West Hartford	Continue Administrative/Planning Activities	CDBG: \$808,890	Other: 0 Other
9	Housing Rehab Program	2020	2024	Affordable Housing	West Hartford	Provide affordable rental housing opportunities Cultivate affordable homeownership opportunities Increase Supply of Special Needs Housing Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements	CDBG: \$986,495	Homeowner Housing Rehabilitated: 50 Household Housing Unit

Table 53 – Goals Summary

Goal Descriptions

2	Goal Name	Public & Private Partnerships
	Goal Description	Under this activity West Hartford seeks out, develops, funds and completes projects in conjunction with community organizations and private groups throughout town. Focus is on public facility improvements situated in HUD-designated LMI areas or projects that qualify under other national objective criteria. During the five-year period 2020 to 2024 the goals for this activity are the completion of a minimum of 2 projects per year; cumulative total for the five- year period: 10 projects.
3	Goal Name	Housing & Neighborhood Stabilization
	Goal Description	<p>In order to avoid deterioration of West Hartford’s older housing stock and older neighborhoods it is critical to implement strategic stabilization efforts throughout town, but especially in West Hartford’s older, lower-income neighborhoods. To this end West Hartford uses a significant portion of its CDBG entitlement grant to fund code compliance activity throughout the town’s HUD-Designated LMI neighborhoods, including: (1) the State Health Code (2) West Hartford Property & Maintenance Code and (3) the State Building Code.</p> <p>During the five-year period 2020 to 2024 the goals for this activity are: (1) Health Code Inspections combined with West Hartford Property & Maintenance Code inspections, in HUD-designated LMI areas: 330 per year; cumulative five-year goal is 1,650 inspections and (2) Building Code Inspections in HUD-designated LMI areas: 900 per year; cumulative five-year goal is 4,500.</p>
4	Goal Name	HANOC
	Goal Description	<p>The Hillcrest Area Neighborhood Outreach Center (HANOC) is a collaborative effort of the Town of West Hartford, the West Hartford Public Schools, the West Hartford Housing Authority and other community agencies. HANOC serves a culturally diverse, low-income population in the southeastern section of West Hartford. Programs and services assist families of limited economic means to become more financially independent and involved in the schools and community by coordinating resources to meet their needs.</p> <p>HANOC’s community partnership approach provides youths and adults with the opportunity to improve the quality of their lives through educational, social, health and wellness programs in a safe and supportive environment. During the five-year period 2020 to 2024 the goal for this activity are: 2,250 individuals served through a variety of adult and youth programming.</p>

5	Goal Name	Volunteer Services
	Goal Description	<p>Volunteer Services strives to fulfill the social service needs of the most at-risk residents including the elderly, persons with disabilities, and children and families with low incomes, through the provision of screened and trained volunteers who assist with town-wide volunteer programs.</p> <p>Programs include Medical Escort, Friendly Visiting, Grocery Shopping, Telephone Reassurance, Tutoring of Adults and Children and the Food Pantry. During the five-year period 2020 to 2024 the goals for this activity are: 1,250 individuals will be served through a variety of volunteer programs.</p>
6	Goal Name	Food Pantry
	Goal Description	<p>West Hartford's Division of Community Partnership operates a food pantry to meet the needs of low-income residents with emergency needs. Each year, hundreds of low-income households are assisted through the distribution of approximately 4,000 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items.</p> <p>Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc. During the five-year period 2020 to 2024 the goals for this activity are: 1500 persons per year cumulative 5-year goal is 7500 persons will be served through the Food Pantry.</p>

7	Goal Name	Fair Housing Activities
	Goal Description	<p>West Hartford engages several ongoing programs targeting the improvement of fair housing conditions. Annually West Hartford conducts workshops aimed at better educating the public on issues related to fair housing, including landlord and tenant rights and responsibilities, predatory lending, home ownership opportunities, etc. By funding the position of fair housing officer each year many households are able to avoid or postpone eviction, lessening the negative impact such an event has on the residents. By working with tenants “at-risk” of eviction or for whom final eviction execution papers have been served the fair housing officer is often able to mediate a better solution than eviction.</p> <p>West Hartford provides CDBG funding through annual grants to (1) Legal Aid of Greater Hartford (GHLA) for the provision of free legal services to West Hartford residents who are above GHLA’s usual income guidelines but within CDBG guidelines.</p> <p>During the five-year period 2020 to 2024 the goals for this activity are: (1) 10 workshops; (2) 30% ratio when comparing eviction execution notices served to evictions that are carried out, (3) GHLA will provide free legal services to 35 clients.</p>
8	Goal Name	CDBG Administration
	Goal Description	<p>West Hartford has a long-standing tradition of compliance with all HUD requirements for CDBG entitlement communities. Over the years a few findings have been issued by HUD CPD staff. During the five-year period 2020 to 2024 the goal for this activity is to have no findings or sanctions issued against West Hartford by HUD.</p>
9	Goal Name	Housing Rehab Program
	Goal Description	<p>Maintaining quality housing is a high priority in West Hartford, and funding to improve residential properties is available to eligible residents through the town's Housing Rehabilitation program. Grants and low interest loans can be obtained to correct housing code violations, to remove hazardous materials from the structure and to eliminate architectural barriers that restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency. Owners who sell or transfer any portion of the property within a 10-year period will be required to repay all or a portion of the funding. For the five-year period 2020 to 2024 the goal for this activity will be the completion of 10 units per year for a total of 50 units.</p>

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

While West Hartford does not receive HOME funds, the Town continues to progress steadily towards accomplishing its community development goals. West Hartford's highest community development priority is in the area of providing housing assistance to LMI households through a variety of programs that receive funding from the Town's CDBG allocation. Especially included in this category is the Housing Rehabilitation program, and the town's fair housing program and code enforcement activities.

Other Community Development actions include the Emergency Energy/Utility Assistance Program, which is funded through several locally-based funds. The program will serve 4,000 households over the next five years.

Each of these provides the support and/or financial assistance needed to enable hundreds of West Hartford's LMI residents to remain in decent, safe and affordable housing. West Hartford has continued to focus its CDBG expenditures on programs related to affordable housing and to fair housing choice for its LMI residents.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Section 504 of the Rehabilitation Act of 1973 prohibits Federal agencies and all Non-Federal agencies receiving Federal funds from excluding people with disabilities, including psychiatric disabilities, from programs or activities -- including specific housing programs -- because of their disability. The present 504 discusses the elements and goals involved in converting housing units to render them handicap accessible. Although the Town's Housing Authority developments are elderly/disabled developments, no major modification activities are planned at this time.

Activities to Increase Resident Involvements

In its Five Year and Annual Plan to HUD, the Housing Authority outlined the following strategies for achieving its goal to address the shortage of affordable housing.

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

1. Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
2. Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
3. Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
4. Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Strategy 2: Increase the number of affordable housing units by:

1. Apply for additional section 8 units should they become available
2. Leverage affordable housing resources in the community through the creation of mixed-finance housing
3. Pursue housing resources other than public housing or Section 8 tenant-based assistance.
4. Implement Project-based Section 8 Voucher Program consistent with revised statutes.

The Authority will continue to implement a Project-based Section 8 Program (PBV) track designed to work in tandem with other sources of affordable housing finance.

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the 'troubled' designation

NA

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

West Hartford last updated the Analysis of Impediments to Fair Housing Choice document in 2010. It found that West Hartford lacks vacant land for new development, as most neighborhoods are densely concentrated. In recent years, affordable housing production has been through rehabilitation and reuse of existing structures located throughout the Town.

Lack of Developable Land:

Future residential development will most likely take the form of small single family housing subdivisions, small-scale infill development in established neighborhoods and corridors, or adaptive reuse of existing buildings or previously developed sites. Redevelopment and adaptive reuse bring with them their own unique set of physical, financial and political challenges, while affordable single family detached housing developments are generally financially infeasible in an area with high land prices and other substantial development and construction costs.

Housing and Development Costs:

In the past, a homeownership assistance program was established. It was mostly utilized for the purchase of existing homes, and new construction of units is limited. As the cost of ownership housing has increased dramatically in West Hartford, the cost gap to create affordable housing opportunities for moderate-income families has made the costs of this program prohibitive except in selected situations. One of the most difficult barriers to creating and improving affordable housing is due to the nature of the housing stock and costs involved with rehabilitation. The older stock found throughout the Town causes great financial difficulties for rehabilitation. Bringing these structures up to state and local code, in many cases, does not facilitate a financially feasible project. Many potential affordable housing improvements and creation are lost due to this high cost of compliance. New strategies of financing and assistance to current owners and developers should be investigated to attempt to overcome the financial challenges faced with rehabilitation to the older housing stock within the Town.

West Hartford also faces a barrier to affordable housing when it comes to the market out-pricing potential development and homeownership opportunities for families in lower income brackets. With such a high average housing cost, it is very difficult to subsidize homeownership opportunities. West Hartford faces the dilemma of trying to serve the greatest number of potential homebuyers yet still being able to provide low-income opportunities for homeownership. For example, if families are given direct down payment assistance for 10% to 20% of their home purchase price, the Town will be able to assist very few families at a very high cost per housing unit. Conversely, if the Town creates a program to assist a larger population by providing limited assistance to potential homebuyers, the financial assistance provided on a per family basis may not be sufficient to fill the gap and provide them with the financial incentive to purchase a home. As a result, only a very small portion of the population in need of assistance will likely be served.

Funding Reductions:

The reduction in funding amounts for a variety of state and federal grants and other financial programs has curtailed both the Town of West Hartford's, and other communities around the country, ability to provide additional affordable housing units for local residents.

First-ring suburbs such as West Hartford are facing an ever-increasing number of housing, economic and social problems and issues that were once confined solely to larger urban areas. These communities have always had fewer financial means for addressing these problems and issues than their larger central city counterparts. Now, these same communities are being called upon to address a greater number of issues with a dwindling supply of funding.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Petition Legislators to support new authorizations of housing development funds; attend and present evidence at budget hearings to increase housing fund allocation; petition DECD (Department of Economic and Community Development) to broaden its pool of housing programs; discuss and offer local assistance on streamlining DECD applicant review process in an effort to reduce processing time and not jeopardize project viability.

Continue to support, create regulatory solutions to broaden affordable housing opportunities with the existing zoning structure of the Town; attend meetings, and present evidence of opportunities available, which are not harmful to the integrity of current zoning standards.

- The Town's older existing housing stock can serve as a resource for affordable homeownership with renovation or rehabilitation.
- Home rehabilitation can span a wide spectrum from minor fix-up, through remodeling and renovation, all the way to total "gut" rehabilitation, with each action presenting technical and financial issues requiring regulatory flexibility. Given the wide range of conditions and choices, home rehabilitation entails difficult regulatory challenges.
- In the past building codes generally required that when a given percentage of a structure was replaced, the entire building had to be brought up to new construction code requirements.
- New requirements in areas such as lead-based paint abatement, asbestos removal, energy efficiency, fire safety, and protection from natural hazards represent further constraints to cost-effective home rehabilitation.
- Other new requirements involve off-street parking accommodations and zoning restrictions intended for new construction. There are also design rules more appropriately applicable to new construction than rehabilitation. Although many of these requirements protect public health and safety, they can add to costs, deter rehabilitation, and inadvertently lead to abandonment or disinvestment rather than improvement of existing structures.
- Underwrite costs of homeownership, including financing, production, and transaction costs and fees, to make homeownership more affordable, make financing more available, and simplify the home buying process to make it easier to purchase and own a home.
- Changing conventional methods of design and building less expensive houses will enable many more low- and moderate-income families to purchase homes.

- Regulatory reforms to allow developers and builders to reduce the costs of land assembly, housing construction, and home rehabilitation, making homeownership more affordable for willing homebuyers who are now priced out of the housing market.

- Across all income levels, African-American and Hispanic American households have lower homeownership rates compared to other groups with comparable incomes. At the same time, low- and moderate- income households are much less likely than higher income households to own homes. Breaking down racial and ethnic barriers and increasing access for other underserved households will extend homeownership opportunities to families and enable minority households to own homes.

In the Town’s Plan of Conservation and Development completed and adopted in 2009, the Town set as one of its housing policies to “Encourage the availability of a range of housing types and affordability levels to meet the diverse needs of the community. Under this policy, three (3) actions were listed. They are as follows:

- Consider the establishment of a Housing Trust Fund for the purpose of creating affordable housing.
- Consider revisions to zoning regulations to permit greater diversity of housing types and cost.
- Continue to support the efforts of nonprofit groups and for profit developers to expand housing choice options in the community.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Support services are available to the homeless through several social service agencies. Social Service programs provide daily expense payments, provide for medical care cost coverage and counsel the homeless and/or near homeless in unemployment and other benefit-related opportunities. The number of unsheltered individuals in West Hartford is very small. When non-sheltered individuals are identified there are adequate supports in place through the West Hartford Division of Social Services to address the short-term and, at some level, the long-term needs of these residents. West Hartford does not have within its geographic boundaries any emergency shelters so that, when this type of support is needed, for the most part shelters operating in Hartford are used.

Addressing the emergency and transitional housing needs of homeless persons

Within the Town of West Hartford, there are no homeless facilities for families or individual adults. The Bridge Youth Shelter is located within the Town and provides 9 beds however the beds are not available for general referral. Six (6) beds are for Department of Children and Families (DCF) referrals and three (3) are for community referrals.

Homeless facilities serving West Hartford are located in Hartford or surrounding municipalities. Hartford based organizations are the lead participants in the Continuum of Care planning and application process. West Hartford has established increased participation in the regional Continuum of Care process as its overall objective to meet its homeless needs. This participation will complement the services provided through the Department of Social and Leisure Services and the Town's non-profit services providers. The Town participates in the Connecticut Balance of State (BOS) Continuum of Care. As part of its participation, representatives from the Town administration, the West Hartford Housing Authority, the Public School System and the Police Department all participate on the Continuum of Care Planning Committee. The Director of the Division of Social Services serves as the Town of West Hartford's liaison to the regional Continuum of Care network of providers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Providers of service to people experiencing homelessness in Connecticut are coordinated via the Coordinated Access Networks (CANs). CAN is a system that can provide wraparound services to all individual and households experiencing homelessness. It is a standardized method for accessing

housing/homeless services from the point that a household experiences homelessness to the point that they achieve stable housing. It requires standardized and written protocols, assessment tools, and agreed upon priorities among the community who serve those experiencing homelessness.

The State Department of Housing (DOH), with partners from the CT Coalition to End Homelessness, Partnership for Strong Communities, and the Department of Mental Health and Addiction Services (DMHAS), designed this system of eight Coordinated Access Networks (CANs), or regions, based on the transient movement of people experiencing homelessness. West Hartford participates in the Greater Hartford Continuums of Care. For persons experiences housing insecurity, the point of entry is through the 211 (211.org) system.

211 can be accessed by phone or computer (211.org). A toll-free call to 211 connects persons to a community resource specialist who will avail critical services to the person in need. In addition, other resources can include:

- supplemental food and nutrition programs
- shelter and housing options and utilities assistance
- emergency information and disaster relief
- employment and education opportunities
- services for veterans
- health care, vaccination and health epidemic information
- addiction prevention and rehabilitation programs
- reentry help for ex-offenders
- support groups for individuals with mental illnesses or special needs
- a safe, confidential path out of physical and/or emotional domestic abuse

According to homeless count statistics, many homeless individuals in the system are considered severely mentally ill and are receiving supportive services as available. Case managers from affiliated agencies assist in providing services to this sub-population as needed.

Sheltered Homeless with alcohol or drug abuse problems (with or without co-existing mental illness) are the most commonly described sub-population and represent a majority of all sheltered homeless on record. Outside agencies provide case management. Caseworkers from affiliated agencies provide victims of Domestic Violence, Homeless Youth and AIDS related sheltered homeless services as required. No one homeless shelter facility in the region has adequate on-site staff or facilities to meet the demands of all sub-population-sheltered homeless.

Support agency case management serve Severely Mentally Ill (SMI) and Alcohol or Drug Abusing unsheltered homeless. Unsheltered homeless experience more a burden due to the lack of bed space in

the emergency shelter for overnight accommodations. Although daily drop-in, meals and counseling are provided, all unsheltered homeless are not able to have their emergency needs met.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

West Hartford is aware of some extremely substandard or overcrowded living situations of persons to whom various service providers provide meals or groceries. Households are currently provided food from emergency food pantries. Many of these people are dependent upon assistance benefits, and an increasing number have lost their jobs. These families and individuals, along with those in substandard or overcrowded situations, should be considered at risk of homelessness due to their precarious situations.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Using its CDBG allocation, the Town of West Hartford has funded lead prevention both through its Housing Code Enforcement program and through its Housing Rehabilitation program. Emphasis is placed on households having low and moderate incomes and on families residing in housing stock in need of maintenance and/or rehabilitation. Through the West Hartford – Bloomfield Health District, affected children have available to them blood lead screening, educational awareness, necessary counseling and follow-up for Housing Rehabilitation Projects for eligible households.

How are the actions listed above related to the extent of lead poisoning and hazards?

From the most recent Department of Public Health Lead Surveillance Report in 2016, a total of 1,083 children under the age of six were tested for lead poisoning. 99.4% had blood lead levels in the safe range of 0-4 micrograms per deciliter ($\mu\text{g}/\text{dl}$). 7 children (0.6%) tested had blood lead levels of more than 5 $\mu\text{g}/\text{dl}$. 1 child had blood levels of more than 10 $\mu\text{g}/\text{dl}$. This is lower than the state-wide rate of 3.8% of tested children having blood lead levels of over 5 $\mu\text{g}/\text{dl}$.

How are the actions listed above integrated into housing policies and procedures?

The construction managers for West Hartford's Housing Rehabilitation program are each certified lead paint inspectors. They have undergone all applicable training in HUD's new regulations. One of their tasks is to be certain that all projects funded through West Hartford's CDBG grant are in compliance with applicable HUD regulations.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

West Hartford has several programs that help to reduce the number of families living in poverty. Among these are:

- West Hartford’s Housing Rehabilitation program allows low to mod-income households to affordably improve the conditions in which they live by making their dwelling units compliant with applicable health, fire and building codes.
- Provides volunteer services and volunteer services to elderly residents. Through this program assistance is provided to those seniors attempting to remain in their homes, in avoidance of living in a long-term care facility such as a nursing home.
- Energy Assistance through CRT (partially CDBG-funded position), and Emergency Fuel and Emergency Utility assistance to LMI West Hartford Households; funding sources included General Fund (local tax dollars), charitable funds and funding from Operation Fuel.
- Grant to Greater Hartford Legal Assistance: free of charge legal services are provided to West Hartford households through this program.
- At the Hillcrest Area Neighborhood Outreach Center (HANOC), LMI residents can participate in adult education programs.
- At the HANOC community center, LMI households can receive basic nutrition assistance benefits through the WIC program.
- At the Hillcrest-Faxon perishable food distribution program, LMI households can receive supplies of fresh produce and other perishable food items through Foodshare’s Mobile Food van program.
- West Hartford Emergency Food Pantry Staff works with many organizations and groups throughout the community in conducting food drives.
- West Hartford Emergency Food Pantry distributes food bags from various sites and is coordinated by the West Hartford Social Services staff.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Many of West Hartford’s poverty reducing programs are integral to the affordable housing plan, especially as housing cost burden and affordability is the greatest housing problem faced by LMI residents. Programs such as the Housing Rehabilitation program are directly funded by CDBG allocations.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Town of West Hartford systemically maintains and monitors program performance to ensure that they meet the goals and objectives as set forth in the Consolidated Plan. The Town of West Hartford completes programmatic and fiscal review of all project expenditures and accomplishments, including all sub-recipient activities, to ensure compliance through the procedures described below.

The Community Development Block Grant (CDBG) Administrator is the point person for compliance, and is responsible for IDIS input and reporting of the Annual Action Plan and the Consolidated Annual Performance and Evaluation Report (CAPER). This individual assures that projects and activities meet HUD regulations, and accurately reports performance.

The CDBG Administrator works with various departments in the town, including the Town of West Hartford Financial Department. The Financial Operation Manager monitors the budget including all drawdowns and financial decisions. Both the CDBG Administrator and the Financial Operations Manager reconcile the accounting reports to assure drawdown of funds is timely and appropriately monitored.

The Director of Leisure Services and Social Services oversees the committee to determine spending needs. The Director is the liaison to the West Hartford Town Manager and West Hartford Town Council, and is responsible for assuring communication and compliance with all HUD and Town of West Hartford procedures and regulations.

Departments who receive CDBG funding also report data to the CDBG Administrator on a quarterly basis, or as requested.

1. The Social Services Department provides data on evictions, Renters Rebate, Energy assistance to residents, and measures to assist the homeless. The Social Services Department maintains a contract with Community Renewal Team to provide case management for energy assistance applications, which is reviewed annually. They also provide annual support through a contract with Greater Hartford Legal Aid (subrecipient) to assist low- or moderate-income residents who experience legal issues regarding evictions, fair housing rights, etc., and data is reviewed quarterly and annually. The Social Services Department Division of Community Partnership maintains Public Service activities data, and submits information to the CDBG Administrator quarterly.
2. The Director of Leisure Services and Social Services maintains a contract with the West Hartford Bloomfield Health District (subrecipient) to support health code compliance to low- and moderate-income residents for housing sustainability and better living conditions. Data is provided to the CDBG Administrator on a quarterly basis.
3. The Division of Community Partnerships maintains the Housing Rehabilitation program on the housing needs of low- and moderate-income individuals and the elderly. Generated reports are reviewed by the CDBG administrator monthly, and quarterly.
4. The West Hartford Building Department provides quarterly data on inspections in low- or moderate-income residences.

5. The West Hartford Engineering Department works with the Director of Leisure Services to recommend projects that will improve low- and moderate-income areas. When accepted, the department maintains and updates all necessary documentation following all West Hartford and HUD protocols.

The CDBG Administrator, annually for compliance, reviews the above information. All departments produce and maintain records, including time sheets. In addition, to assure fiscal compliance, an outside accounting company financially audits the Town of West Hartford annually.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

West Hartford receives CDBG Program funds on an annual basis through HUD. The table below shows the Town's CDBG allocation for the 2020/2021 (July 1, 2020 to June 30, 2021) Program Year and the expected amount available over the remainder of the Five Year Plan Strategy Period. For purpose of estimation, the assumption is that the annual allocation over the next four years would be level with the current year's allocation.

Projects included in the Annual Action Plan (July 1, 2020 to June 30, 2021) are chosen in response to the priority needs of the Five Year CDBG Consolidated Plan (July 1, 2020 to June 30, 2024).

- The priority needs to provide affordable rental housing opportunities, to cultivate affordable homeownership opportunities, to increase supply of special needs housing, to promote ADA accessibility improvements, and to improve lead-based paint education and remediation is reflected in the Housing Rehab Program, which provides funding to improve residential properties for eligible residents.
- The priority need to support code enforcement efforts is reflected in funding of housing and neighborhood stabilization.
- The priority need to provide support to homeless and at-risk populations and to support continuation/expansion of public services is reflected in the funding of HANOC, volunteer services, and the food pantry.
- The priority need to maintain and improve public facilities and infrastructure is reflected in the funding of public & private partnerships.
- The priority need to continue to administrative and planning activities is reflected in the funding of CDBG administration and fair housing

activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	996,008	150,000	80,345	1,226,353	3,396,094	For purposes of estimating expected amount available for the remainder of ConPlan, a conservative estimate for annual allocation was multiplied by 4.

Table 54 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Each year the Town of West Hartford seeks and receives community development-related funding from several other sources; i.e. State of CT-DOT, North Central Regional Mental Health Board; Greater Hartford Transit District, and private donations. West Hartford will continue to seek opportunities to leverage funds such as:

- The CDBG funded Housing Rehabilitation Program continues to offers flexible funding opportunities to income eligible property owners (including grants and extremely low-interest loans).
- West Hartford utilizes \$7,000 of CDBG Funds for Greater Hartford Legal Aid (GHLA). GHLA provides free legal services to low-income persons whose assets or resources meet the attached GHLA guidelines for eligibility. GHLA abides by the provisions of nondiscrimination

under Title VI of The Civil Rights Act of 1964.

- The Town of West Hartford coordinates and offers several transportation services to the community. Dial-a-Ride provides transportation assistance to West Hartford residents who are age 60+ OR who are over 18 years old and have a qualifying disability. Residents can use this service up to three times per week for medical appointment, grocery shopping and social activities. West Hartford subsidizes the cost of this service with a state transportation grant. The fee for residents is limited to \$50 per year. Those with ongoing or urgent medical treatment can utilize the Medical Assistance Program (MAP) Program. There is a separate application for this program, including a physician's statement but there is no additional charge for current Dial-A-Ride clients.

This funding, both CDBG and state grants, in conjunction with Town resources, complements the Town budget and reduces the tax burden for services per taxpayer.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

West Hartford does not have a land bank program.

Discussion

In order to liquidate older assets, West Hartford will utilize funds held from 2014, 2017, and 2018 to fund portions of HANOC, Food Pantry, Volunteer Services, and West Hartford-Bloomfield Health District. The remainder of 2019 funds used complies with Grant Fund Accounting Principles for the total annual disbursement.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public & Private Partnerships	2020	2024	Non-Housing Community Development	HUD-approved LMI areas	Maintain and improve public facilities	CDBG: \$284,390	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2 Persons Assisted
3	Volunteer Services	2020	2024	Non-Housing Community Development	West Hartford	Support continuance/expansion of Public Services	CDBG: \$35,136	Public service activities other than Low/Moderate Income Housing Benefit: 225 Persons Assisted
4	Food Pantry	2020	2024	Non-Housing Community Development	West Hartford	Support continuance/expansion of Public Services	CDBG: \$35,136	Public service activities other than Low/Moderate Income Housing Benefit: 725 Persons Assisted
5	HANOC	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	Hillcrest Avenue neighborhood	Support continuance/expansion of Public Services	CDBG: \$76,839	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Housing & Neighborhood Stabilization	2020	2024	Affordable Housing Non-Housing Community Development	HUD-approved LMI areas	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements	CDBG: \$150,000	Housing Code Enforcement/Foreclosed Property Care: 700 Household Housing Unit
7	Fair Housing Activities	2020	2024	Fair Housing	West Hartford	Continue Administrative/Planning Activities	CDBG: \$7,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
8	CDBG Administration	2020	2024	Administration	West Hartford	Continue Administrative/Planning Activities	CDBG: \$215,358	Other: 1 Other
9	Housing Rehab Program	2020	2024	Affordable Housing	West Hartford	Provide affordable rental housing opportunities Cultivate affordable homeownership opportunities Increase Supply of Special Needs Housing Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements	CDBG: \$422,494	Homeowner Housing Rehabilitated: 50 Household Housing Unit

Table 55 – Goals Summary

Goal Descriptions

2	Goal Name	Public & Private Partnerships
	Goal Description	Under this activity West Hartford seeks out, develops, funds and completes projects in conjunction with community organizations and private groups throughout town. Focus is on public facility improvements situated in HUD-designated LMI areas or projects that qualify under other national objective criteria. During the five-year period 2020 to 2024 the goals for this activity are the completion of a minimum of 2 projects per year; cumulative total for the five- year period: 10 projects.
3	Goal Name	Volunteer Services
	Goal Description	Volunteer Services strives to fulfill the social service needs of the most at-risk residents including the elderly, persons with disabilities, and children and families with low incomes, through the provision of screened and trained volunteers who assist with town-wide volunteer programs. Programs include Medical Escort, Friendly Visiting, Grocery Shopping, Telephone Reassurance, Tutoring of Adults and Children and the Food Pantry. During the five-year period 2020 to 2024 the goals for this activity are: 1,250 individuals will be served through a variety of volunteer programs.
4	Goal Name	Food Pantry
	Goal Description	West Hartford’s Division of Community Partnership operates a food pantry to meet the needs of low-income residents with emergency needs. Each year, hundreds of low-income households are assisted through the distribution of approximately 4,000 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc. During the five-year period 2020 to 2024 the goals for this activity are: 1500 persons per year cumulative 5-year goal is 7500 persons will be served through the Food Pantry.

5	Goal Name	HANOC
	Goal Description	<p>The Hillcrest Area Neighborhood Outreach Center (HANOC) is a collaborative effort of the Town of West Hartford, the West Hartford Public Schools, the West Hartford Housing Authority and other community agencies. HANOC serves a culturally diverse, low-income population in the southeastern section of West Hartford. Programs and services assist families of limited economic means to become more financially independent and involved in the schools and community by coordinating resources to meet their needs.</p> <p>HANOC’s community partnership approach provides youths and adults with the opportunity to improve the quality of their lives through educational, social, health and wellness programs in a safe and supportive environment. During the five-year period 2020 to 2024 the goal for this activity are: 2,250 individuals served through a variety of adult and youth programming.</p>
6	Goal Name	Housing & Neighborhood Stabilization
	Goal Description	<p>In order to avoid deterioration of West Hartford’s older housing stock and older neighborhoods it is critical to implement strategic stabilization efforts throughout town, but especially in West Hartford’s older, lower-income neighborhoods. To this end West Hartford uses a significant portion of its CDBG entitlement grant to fund code compliance activity throughout the town’s HUD-Designated LMI neighborhoods, including: (1) the State Health Code (2) West Hartford Property & Maintenance Code and (3) the State Building Code.</p> <p>During the five-year period 2020 to 2024 the goals for this activity are: (1) Health Code Inspections combined with West Hartford Property & Maintenance Code inspections, in HUD-designated LMI areas: 330 per year; cumulative five-year goal is 1,650 inspections and (2) Building Code Inspections in HUD-designated LMI areas: 900 per year; cumulative five-year goal is 4,500.</p>

7	Goal Name	Fair Housing Activities
	Goal Description	<p>West Hartford engages several ongoing programs targeting the improvement of fair housing conditions. Annually West Hartford conducts workshops aimed at better educating the public on issues related to fair housing, including landlord and tenant rights and responsibilities, predatory lending, home ownership opportunities, etc. By funding the position of fair housing officer each year many households are able to avoid or postpone eviction, lessening the negative impact such an event has on the residents. By working with tenants “at-risk” of eviction or for whom final eviction execution papers have been served the fair housing officer is often able to mediate a better solution than eviction.</p> <p>West Hartford provides CDBG funding through annual grants to (1) Legal Aid of Greater Hartford (GHLA) for the provision of free legal services to West Hartford residents who are above GHLA’s usual income guidelines but within CDBG guidelines.</p> <p>During the five-year period 2020 to 2024 the goals for this activity are: (1) 10 workshops; (2) 30% ratio when comparing eviction execution notices served to evictions that are carried out, (3) GHLA will provide free legal services to 35 clients.</p>
8	Goal Name	CDBG Administration
	Goal Description	<p>West Hartford has a long-standing tradition of compliance with all HUD requirements for CDBG entitlement communities. Over the years a few findings have been issued by HUD CPD staff. During the five-year period 2020 to 2024 the goal for this activity is to have no findings or sanctions issued against West Hartford by HUD.</p>
9	Goal Name	Housing Rehab Program
	Goal Description	<p>Maintaining quality housing is a high priority in West Hartford, and funding to improve residential properties is available to eligible residents through the town's Housing Rehabilitation program. Grants and low interest loans can be obtained to correct housing code violations, to remove hazardous materials from the structure and to eliminate architectural barriers that restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency. Owners who sell or transfer any portion of the property within a 10-year period will be required to repay all or a portion of the funding. For the five-year period 2020 to 2024 the goal for this activity will be the completion of 10 units per year for a total of 50 units.</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

The projects included in West Hartford's 2020 AAP reflect those identified in the 2020 Five-Year CDBG Consolidated Plan.

Projects

#	Project Name
1	CDBG Administration
2	West Hartford Bloomfield Health District
3	Building Code Enforcement
4	Housing Rehab Admin Services
5	Housing Rehab Grants & Loans
6	HANOC
7	Volunteer Services
8	Public & Private Partnership
9	Food Pantry
10	Fair Housing Activities

Table 56 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated to projects that are in line with the priority needs identified in the Five Year CDBG Consolidated Plan (July 1, 2020 to June 30, 2024). These needs are:

- Provide affordable rental housing opportunities for extremely low and very-low income renters by increasing the supply and maintaining the availability of affordable rental housing in the Town. Cultivate affordable homeownership opportunities through finance of housing for first time homebuyers, preserve existing home ownership of housing through rehabilitation, and improve the availability of supportive social services to homeowners. Increase the level and delivery of support services to the homeless and those at- risk of becoming homeless. Increase the supply of housing that meets the special accommodation and support service needs of population groups with special housing needs. Support the continuance and/or expansion of existing public service programs including services to persons with disabilities, youths, seniors and/or substance abusers or which offer transportation services and employment training. Maintain and improve existing public facilities. Encourage the development of upgraded facilities, particularly with regard to parks/recreation facilities and parking facilities serving low-

income populations. Encourage the continued maintenance and improvement of the Town's infrastructure, including street and sidewalk improvements, as well as storm drain improvements. Enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities. Expand existing efforts to meet the needs of the Town's physically disabled population by supporting projects designed to make current facilities accessible or to provide new ADA compliant facilities/equipment. Continue existing administrative and planning activities necessary for the implementation of the objectives, actions and programs outlined in this Strategic Plan including fair housing counseling, tenant-landlord counseling and/or public awareness activities.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	West Hartford
	Goals Supported	CDBG Administration
	Needs Addressed	Continue Administrative/Planning Activities
	Funding	CDBG: \$215,358
	Description	Funds will cover the cost of the administration of all CDBG funded programs. This includes applications for funding; reporting to HUD on program and expenditure issues, etc. The Town of West Hartford personnel execute these activities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This activity is for CDBG program administration.
	Location Description	This activity is for CDBG program administration, and is administered town-wide.
	Planned Activities	This activity is for CDBG program administration.
2	Project Name	West Hartford Bloomfield Health District
	Target Area	Hillcrest Avenue neighborhood West Hartford
	Goals Supported	Housing & Neighborhood Stabilization
	Needs Addressed	Improve Lead-based Paint Education & Remediation Support Code Enforcement Efforts
	Funding	CDBG: \$100,000
	Description	Health Code Inspections
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Estimated to benefit 330 families annually living in potentially substandard housing.
	Location Description	In LMI-areas throughout West Hartford, with a focus on the Hillcrest Avenue neighborhood.

	Planned Activities	In order to avoid deterioration of West Hartford’s older housing stock and older neighborhoods, it is critical to implement strategic stabilization efforts throughout town, but especially in West Hartford’s older, lower-income neighborhoods. To this end, West Hartford uses a significant portion of its CDBG entitlement grant to fund code compliance activity throughout the town’s HUD-Designated LMI neighborhoods, including: (1) the State Health Code (2) West Hartford Property & Maintenance Code and (3) the State Building Code.
3	Project Name	Building Code Enforcement
	Target Area	Hillcrest Avenue neighborhood West Hartford
	Goals Supported	Housing & Neighborhood Stabilization
	Needs Addressed	Support Code Enforcement Efforts
	Funding	CDBG: \$50,000
	Description	To support a program where building code inspectors/compliance officers perform initial and follow-up inspections. The process includes referrals from eligible property owners to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 900 families annually will benefit from inspections.
	Location Description	In LMI-areas throughout West Hartford, with a focus on the Hillcrest Avenue neighborhood.
Planned Activities	To support a program where building code inspectors/compliance officers perform initial and follow-up inspections. The process includes referrals from eligible property owners to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.	
4	Project Name	Housing Rehab Admin Services
	Target Area	Hillcrest Avenue neighborhood West Hartford
	Goals Supported	Housing Rehab Program

	Needs Addressed	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation
	Funding	CDBG: \$222,494
	Description	To provide program delivery and project oversight for West Hartford's residential rehabilitation program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	This activity provides administration services for the Housing Rehab Program.
	Location Description	In LMI-areas throughout West Hartford, with a focus on the Hillcrest Avenue neighborhood.
	Planned Activities	This activity provides administration services for the Housing Rehab Program.
5	Project Name	Housing Rehab Grants & Loans
	Target Area	Hillcrest Avenue neighborhood West Hartford
	Goals Supported	Housing Rehab Program
	Needs Addressed	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements
	Funding	CDBG: \$200,000
	Description	Maintaining quality housing is a high priority in West Hartford, and funding to improve residential properties is available to eligible residents through the town's Housing Rehabilitation program.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10 families annually will receive rehabilitation funds to improve their homes.
	Location Description	In LMI-areas throughout West Hartford, with a focus on the Hillcrest Avenue neighborhood.

	Planned Activities	Grants and low interest loans are available to correct housing code violations, to remove hazardous materials from the structure and to eliminate architectural barriers, which restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency.
6	Project Name	HANOC
	Target Area	Hillcrest Avenue neighborhood
	Goals Supported	HANOC
	Needs Addressed	Support continuance/expansion of Public Services
	Funding	CDBG: \$76,839
	Description	HANOC is a neighborhood community center providing a comprehensive array of social, educational and vocational services in West Hartford's lowest income neighborhood. Funding covers the salaries and related expenses of professional social work staff and operating expenses.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	450 low-income families annually.
	Location Description	The Hillcrest Avenue Neighborhood.
	Planned Activities	Adult and youth programming.
7	Project Name	Volunteer Services
	Target Area	West Hartford
	Goals Supported	Volunteer Services
	Needs Addressed	Support continuance/expansion of Public Services
	Funding	CDBG: \$35,136
	Description	Volunteer Services provides support services for at-risk residents including the frail elderly and persons with disabilities; educational enrichment services for low-income adults and children and manages the Town's food pantry. Delivery of services is through the provision of screened volunteers who assist with town-wide volunteer programs. Funds pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.

	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250 low-moderate income persons.
	Location Description	Town-wide volunteer program.
	Planned Activities	Volunteer Services provides support services for at-risk residents including the frail elderly and persons with disabilities; educational enrichment services for low-income adults and children and manages the Town's food pantry. Delivery of services is through the provision of screened volunteers who assist with town-wide volunteer programs. Funds pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.
8	Project Name	Public & Private Partnership
	Target Area	West Hartford
	Goals Supported	Public & Private Partnerships
	Needs Addressed	Support maintenance/improvement of Infrastructure Promote ADA Accessibility Improvements
	Funding	CDBG: \$284,390
	Description	Public improvement projects including the maintenance and expansion of existing infrastructure, public facilities and/or public improvements as determined by a need-based application process. Projects must benefit LMI populations. Goal is 2 projects annually.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Public improvement projects are determined by a need-based application process; number of families that will benefit will vary.
	Location Description	Projects may be town-wide, but must benefit LMI populations.
	Planned Activities	To correct deficiencies in facilities and public improvements serving the Town's lower income populations. Two projects will be assisted annually.
9	Project Name	Food Pantry
	Target Area	West Hartford

	Goals Supported	Food Pantry
	Needs Addressed	Support continuance/expansion of Public Services
	Funding	CDBG: \$35,136
	Description	West Hartford's Division of Community Partnership operates a food pantry to meet the needs of low-income residents with emergency needs. Assistance to low-income households is through the distribution of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources; school and church groups, businesses, families, individuals, community organizations, etc.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1,500 families in need of food assistance annually.
	Location Description	West Hartford Food Pantry.
	Planned Activities	West Hartford's Division of Community Partnership operates a food pantry to meet the needs of low-income residents with emergency needs. Annually, assistance to hundreds of low-income households is through the distribution of approximately 6,300 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc
10	Project Name	Fair Housing Activities
	Target Area	West Hartford
	Goals Supported	Fair Housing Activities
	Needs Addressed	Continue Administrative/Planning Activities
	Funding	CDBG: \$7,000

Description	West Hartford engages several ongoing programs targeting the improvement of fair housing conditions. Annually West Hartford conducts workshops aimed at better educating the public on issues related to fair housing, including landlord and tenant rights and responsibilities, predatory lending, home ownership opportunities, etc. By funding the position of fair housing officer each year many households are able to avoid or postpone eviction, lessening the negative impact such an event has on the residents. By working with tenants at-risk of eviction or for whom have received final eviction execution papers, the attorney is often able to mediate a better solution than eviction. West Hartford provides CDBG funding through annual grants to (1) Legal Aid of Greater Hartford (GLHA) for the provision of free legal services to West Hartford residents who are above GHLA's usual income guidelines but within CDBG guidelines.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	Activities will be undertaken Town-wide.
Planned Activities	During the five-year period 2020 to 2024 the goals for this activity are: (1) 10 workshops; (2) 30% ratio when comparing eviction execution notices served to evictions completed, (3) GLHA will provide free legal services to 35 clients.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

West Hartford's 2020 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2020 CON-Plan submission.

As described in the Needs Assessment section of this Five-Year Consolidated Plan, the composition and characteristics of West Hartford's population and its housing stock is very mixed. Persons and families with the lowest incomes and the neighborhoods having the highest numbers of low- and moderate-income households are highest priority for the receipt of Consolidated Plan funding in all activity areas. In West Hartford, rental and housing fair-market values are high. It is often difficult for low-mod income households to maintain housing for themselves. The contributing causes of this condition include a short supply of available land for development, a shortage of new housing stock affordable to low-mod households, and a shortage of funds available to assist those in need.

West Hartford prides itself in its unique neighborhoods, which includes families from all income levels, age groups, and religious and ethnic backgrounds. However, the southeast quadrant of town has a pronounced concentration of racial/ethnic minorities living at low and extremely low-income levels. Due to the age of the housing stock and the lack of private funds invested in this area, the Town has made a concerted effort to revitalize these neighborhoods. These efforts will continue throughout the Consolidated Plan strategy period to strengthen the Town as a whole and its low and moderate-income neighborhoods, in particular. These efforts will also ensure that the living environment in the town's most urban areas meets the standards for safety and quality as is reflected in other parts of the community.

The Hillcrest Avenue neighborhood remains the lowest income neighborhood in West Hartford with the largest percentage of Low and Moderate Income (LMI) households, the largest number of non-white households and the largest number of female head-of- households. The Hillcrest Area Neighborhood Outreach Center (HANOC) assists LMI families residing in the Hillcrest Avenue neighborhood facilitates through programs such as promotion of financial independence, and acculturation, integration and engagement into the schools and community. HANOC is the result of a collaborative partnership between the Town of West Hartford, the West Hartford Housing Authority and the West Hartford Public School System. Programs offer individuals and families the opportunity to enhance their lives through self-determination, personal responsibility, commitment and collaboration. The community center, a West Hartford Housing Authority property, offers and houses services and is leased and operated by the Town of West Hartford.

Geographic Distribution

Target Area	Percentage of Funds
Hillcrest Avenue neighborhood	11
West Hartford	89

Target Area	Percentage of Funds
HUD-approved LMI areas	

Table 57 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The geographic areas selected for Consolidated Planning activities are the Town’s low and moderate-income areas. The Town also supports those projects or activities, which serve a limited clientele defined as low and moderate-income.

Discussion

None.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The Town of West Hartford refers homeless individuals or households in need of shelter assistance to a regional 211 (United Way). The 211 contact completes an intake assessment and may direct persons to one of the several area shelters in Hartford or the surrounding municipalities. Hartford-based organizations are the lead participants in the Continuum of Care (CAN) planning and application process. West Hartford has established increased participation in the regional Continuum of Care process as its overall objective to meet its homeless needs. This participation will complement the services provided through the Department of Leisure Services and Social Services and the Town's non-profit services providers. The Town of West Hartford participates in the Connecticut Balance of State (BOS) Continuum of Care. As part of its participation, representatives from the Town administration, the West Hartford Housing Authority, the West Hartford Public School System and the West Hartford Police Department all participate on the Continuum of Care Planning Committee. The Department of Social Services manager serves as the Town of West Hartford's liaison to the regional Continuum of Care network of providers.

The Housing Rehabilitation Program assists qualified owners to reduce and abate hazardous materials (e.g. lead based paint and asbestos), eliminate health and safety concerns, remove handicapped barriers, and improve the energy efficiency of the structure. The funding is provided in a combination of a grant and a low interest loan with a \$25,000 cap for a single family home. All programs require the gross household income to be at or below 80% of median income (e.g. family of 3, \$64,750) for Hartford PMSA as prescribed by the United States Department of Housing and Urban Development (HUD).

The Elderly Assistance Program is available to qualified owners, age 65 years and older, who own and reside in single-family homes. This streamlined program enables residents to address a single failed building system (e.g. leaking roof or heating system replacement) or provide a single handicapped accommodation (e.g. access ramp or stair glide). The funding is provided in the form of a grant (50%) and a zero percent (0%) interest loan (50%) in the amount of the failed building component or handicapped accommodation.

The West Hartford Housing Authority (WHA) has an objective within their Major Agency Goals & Objectives Five Year Rolling Plan (included in Appendix) concerning Supportive & Resident Services. Short term goals for this objective are:

1. Partner with multiple West Hartford-area organizations to align and focus resources on WHA and analogous local populations. This alignment will leverage individual (i.e. 'siloed') interventions and produce a 'multiplier' effect. The result will be improved capacity to measure outcomes and sustainability.
2. Continue to be a catalyst for resident initiatives at all WHA managed communities.

3. Conduct collaborative workshops with Resident Service Coordinators (RSC) and Property Management team to exchange knowledge of policy and practices in order for the RSC's to better serve residents.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	82
Acquisition of Existing Units	0
Total	102

Table 59 - One Year Goals for Affordable Housing by Support Type
Discussion

The CAN Network manages outcome data on homeless in the Greater Hartford region. Published data does not provide projections specifically for West Hartford.

West Hartford Housing Authority (WHA) established Trout Brook Realty Advisors (TBRA), a separate non-profit corporation, to acquire, develop, manage, and rehabilitate affordable housing, and to develop and operate programs for recipients of affordable housing. Currently, TBRA owns and manages five apartment complexes. One complex, The Elms, is in a reconstruction phase for its 72 units. The West Hartford Housing authority provides property management services to persons, elderly and families who utilize the 670 housing Choice Vouchers, inclusive of these five apartment West Hartford complexes. WHHA does not track specific goals regarding households supported for homeless, non-homeless and special needs.

For those who need support in the prevention of homelessness, including families, elderly, veterans, disabled residents and those with mental illness, the West Hartford Department of Social Services (WHHS) accepts referrals from residents, community members and from other sources. In addition, WHHS consistently supports residents who face evictions. On average, Social Services supports approximately 30 persons or families annually once the Housing Court sets the formal eviction process in motion. With CDBG Funding, West Hartford also provides a Grant program for qualified lowincome and elderly residents who need assistance with major home renovations. This year, renovation and code compliance is anticipating 10 housing units.

While there is currently no set outcome goals to assist the homeless, in the coming year, West Hartford

Social Services, along with other town departments, including Police, Fire and Public Health, is piloting an initiative supporting those who may face eviction or ejection, and those who resort to panhandling for income and substance abuse concerns. This program will reorganize the department to a proactive stance on homelessness activities. Results of this new program will be included in the 2020-2024 CAPER reports.

For those who need rental assistance, West Hartford has access, if residents qualify, to a private fund, The Town That Cares Fund (TTC). With financial support from TTC, social workers were able to support 16 persons or families (including 3 elderly and 4 children) who were facing a loss of residence or eviction. With the current economic environment, the number of evictions could likely increase during the coming year. West Hartford has set 20 persons or families as its goal.

AP-60 Public Housing – 91.220(h)

Introduction

Since July 1, 2011, West Hartford Housing Authority no longer owns any housing units under the Public Housing program. But the Housing Authority still collaborates and works in conjunction with West Hartford (especially West Hartford Social Services). Each of the management offices bring a variety of programs to their sites. Activities includes holiday gift and meal programs, emergency food deliveries, Rent Rebate, Health screenings, etc.

Actions planned during the next year to address the needs to public housing

Effective July 1, 2011, West Hartford Housing Authority completed its re-organization and no longer owned any housing units under the Public Housing program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Effective July 1, 2011, West Hartford Housing Authority completed its re-organization and no longer owned any housing units under the Public Housing program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

None.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

West Hartford Social Services (WHSS) is the lead agency in town, which deals with individuals and families who are homeless or at risk of becoming homeless. WHSS has a relationship with the current emergency shelter coordination program - 211-Infoline - and assists in connecting those clients needing sheltering services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

West Hartford Social Services receives direct referrals from clients as well as from the police and fire department. The department social workers will reach out to individuals and families to assess needs and will direct families to the appropriate services. The department is aware of evictions and ejections and ensures that families receive homeless services in those situations. In addition, in cases of fire and natural disasters, the Town will enact the Relocation Act.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Town of West Hartford has no emergency shelters, transitional housing, permanent supportive housing or permanent housing for homeless persons and/or families within its municipal borders. Like most of the communities within the Capitol Region, West Hartford relies upon homeless facilities and services in the City of Hartford to meet the needs of the homeless population within West Hartford. The size, scope and characteristics of the West Hartford homeless population exists but is not defined. This lack of definition limits the ability to determine the exact needs of any homeless persons or families in the Town, and to discern whether any additional homeless facilities or services needed in West Hartford.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The attainment of permanent housing and self-sufficiency by previously homeless persons or families is the desired goal of all service providers. The need for permanent housing relates to the homeless population in general. Persons or families need permanent affordable housing options to transition to as

a step toward self-sufficiency and independence. Rental housing stock is the primary need to achieve this objective, although for some families, the move to affordable homeownership models may also be a potential option.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Through active participation in the Hartford Area Continuum of Care and, wherever feasible, the support of programs and projects within its borders that meet the objectives of its Consolidated Plan, the Town will work to address the needs of the homeless and near homeless.

Discussion

The Town will work collaboratively with the regional Continuum of Care system of providers to help people who are homeless through a process for prevention; outreach and assessment; and the support of emergency shelter, transitional housing, and permanent supportive housing activities. The Continuum of Care serves as a consortium of agencies working together to provide services for homeless persons and strategies for ending homelessness in the region. West Hartford will participate in the Continuum planning and strategy development process during the Program Year and support its application efforts for competitive funding as appropriate.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Within the Town of West Hartford, identified barriers to affordable housing include the cost and availability of land development; high residential development costs in the State of Connecticut; high rehabilitation and code compliance costs; strength of the private market out-pricing affordable housing program efforts; and reductions in funding and limited housing and community development resources. The Town does not have its own resources overcome the identified affordable housing barriers. However, the town will, when practical and in keeping with the Town's long-range plans, encourage, support and assist efforts by others as they address the identified needs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

West Hartford will support legislation at the state level when the opportunity presents itself. Examples include:

- Petition Legislators to support new authorizations of housing development funds
- Attend and present evidence at budget hearings to increase housing fund allocation,
- Petition DECD (Department of Economic and Community Development) to broaden its pool of housing programs
- Discuss and offer local assistance on streamlining DECD applicant review process in an effort to reduce processing time and not jeopardize project viability

West Hartford will continue to support and create regulatory solutions to broaden affordable housing opportunities with the existing zoning structure of the Town

- Attend meetings and present evidence of opportunities available, which are not harmful to the integrity of current zoning standards.
- Utilize renovation or rehabilitation of the Town's older existing housing stock as a resource for affordable home ownership. Home rehabilitation can span a wide spectrum from minor fix-up, through remodeling and renovation, all the way to total "gut" rehabilitation, with each action presenting technical and financial issues requiring regulatory flexibility. Given the wide range of conditions and choices, home rehabilitation entails difficult regulatory challenges.
 - Review building code requirements. In general, building codes require that when a given percentage of a structure was replaced, the entire building has to be brought up to new construction code requirements. New requirements in areas such as lead-based paint abatement, asbestos removal, energy efficiency, fire safety, and protection from natural hazards represent further constraints to cost-effective home rehabilitation.

- Zoning restrictions and design rules. Other new requirements involve off-street parking accommodations and zoning restrictions intended for new construction. There are also design rules more appropriately applicable to new construction than rehabilitation. Although many of these requirements protect public health and safety, they can add to costs, deter rehabilitation, and inadvertently lead to abandonment or disinvestment rather than improvement of existing structures.
 - Change conventional methods of design and building less expensive houses will enable many more low- and moderate-income families to purchase homes.
 - Regulatory reform to allow developers and builders to reduce the costs of land assembly, housing construction, and home rehabilitation, making homeownership more affordable for willing homebuyers who are now priced out of the housing market.
 - Across all income levels, African-American and Hispanic American households have lower homeownership rates compared to other groups with comparable incomes. At the same time, low- and moderate- income households are much less likely than higher income households to own homes. Breaking down racial and ethnic barriers and increasing access for other underserved households will extend homeownership opportunities to families and enable minority households to own homes.
- In the Town’s Plan of Conservation and Development completed and adopted in 2009, the Town set as one of its housing policies to “Encourage the availability of a range of housing types and affordability levels to meet the diverse needs of the community.” Under this policy, three (3) actions listed as follows:
 1. Consider the establishment of a Housing Trust Fund to create affordable housing.
 2. Consider revisions to zoning regulations to permit greater diversity of housing types and cost.
 3. Continue to support the efforts of nonprofit groups and for profit developers to expand housing choice options in the community.

Discussion:

See narrative above.

AP-85 Other Actions – 91.220(k)

Introduction:

The Consolidated Plan refers to needs within the Town, which may continue to be underserved. The primary obstacles to meeting all these needs are the fiscal constraints presented by reasonable taxing limitations and lack of other funding sources.

Actions planned to address obstacles to meeting underserved needs

HANOC is a neighborhood community center providing a comprehensive array of social, educational and vocational services in West Hartford's lowest income neighborhood. The funding will be utilized to cover the salaries and related expenses of professional social work staff and operating expenses.

Actions planned to foster and maintain affordable housing

Maintaining quality housing is a high priority in West Hartford. Funding to improve residential properties is available to eligible residents and to investor/owners through the town's Housing Rehabilitation program. Grants and low interest loans are available to correct housing code violations, remove hazardous materials from the structure or to eliminate architectural barriers that restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency.

Actions planned to reduce lead-based paint hazards

The Health Code, Housing & Property Code Enforcement project will support a program where health code inspectors/compliance officers perform initial and follow-up inspections. The West Hartford Social Services Department or other municipal can refer eligible property owners for possible participation in the Housing Rehabilitation Program.

Actions planned to reduce the number of poverty-level families

Volunteer Services provides support services for at-risk residents including the frail, elderly and persons with disabilities. Volunteer Services also provides educational enrichment services for low-income adults and children and works in conjunction with the Town of West Hartford Food Pantry. The Volunteer Services coordinator vets screened volunteers who assist with town-wide volunteer programs. Funds pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.

West Hartford's Department of Social Services operates The West Hartford Food Pantry to meet the needs of low-income residents with emergency needs. Low-income households receive distribution of

non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources including school and church groups, businesses, families, individuals, community organizations, etc.

Actions planned to develop institutional structure

To ensure the program implementation process continues to meet the needs of the Town's low- and moderate-income constituents, West Hartford will enhance citizen participation and community outreach and further develop inter-agency or departmental cooperation, including:

1. Provide in-house technical assistance to those participating or those interested in participating in the Consolidated Planning process.
2. Facilitate transparency of information among the various bodies to maintain informed participation.
3. Serve as a liaison between the Town and the public to provide support services as appropriate.
4. Facilitate quarterly forums to better coordinate service delivery between/among public and nonprofit agencies.

In addition to these actions, if needed over the upcoming strategy period, various actions to eliminate any gaps that may occur in the Town's service delivery system and/or to strengthen, coordinate or integrate into the institutional structure or into the process can be taken. In particular, if there is an unfulfilled need and any current service levels can fill the gaps.

Actions planned to enhance coordination between public and private housing and social service agencies

Public improvement projects including the maintenance and expansion of existing infrastructure, public facilities and/or public improvements as determined by a need-based application process. Projects must benefit LMI populations.

Discussion:

As is stated by HUD, The Consolidated Plan and process assists West Hartford in assessing its affordable housing and community development needs and market conditions in order to make data-driven, place-based investment decisions.

The allocation of CDBG funds to various activities defined in the Town's Action Plan for the 2020-2021 Program Year Plan will assist the Town to accomplish the following:

1. Foster and maintain affordable housing.
2. Remove barriers to affordable housing.
3. Evaluate and reduce lead-based paint hazards.
4. Reduce the number of poverty level families.

5.Support neighborhood revitalization.

During FY 2020, the Town will support efforts and funding applications by the West Hartford Housing Authority to foster improvements to the properties that they manage and resident initiatives.

Through administration of the HUD Programs, the Department of Leisure Services and Social Services will coordinate activities with other Town departments and between public and private housing and social services.

West Hartford will monitor performance to meet the goals and objectives as set forth in the Consolidated Plan with programmatic and fiscal review of all project expenditures and accomplishments, including all sub-recipient activities.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The Project Table identifies projects planned with all CDBG funds expected to be available during the year. The following identifies program income, which is included in projects, that is available for use.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	150,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	150,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Hartford Courant

media group

AFFIDAVIT OF PUBLICATION

State of Illinois

December 26, 2019

County of Cook

Order No: 6555508
\$176.80

I, Adrian Shelton, do solemnly swear that I am a representative of the Hartford Courant, printed and published daily, in the state of Connecticut and that from my own personal knowledge and reference to the files of said publication the advertisement of Public Notices was inserted in the regular edition.

On Dates as Follows:

Dec: 25, 2019

Sold To
TOWN OF WEST HARTFORD SOCIAL SVC (Theresa Lerner) - CU90254377
50 S Main St Rm 306
WEST HARTFORD, CT 06107

Bill To
TOWN OF WEST HARTFORD SOCIAL SVC (Theresa Lerner) - CU00254377
50 S Main St Rm 306
WEST HARTFORD, CT 06107

 Adrian Shelton, Representative,

Subscribed and sworn before me on December 26, 2019

 Notary Public



Order # - 6555508

**Town of West Hartford Community
Development Block Grant Program (CDBG)**

It is anticipated that the U.S. Department of Housing and Urban Development will be allocating approximately \$850,000 in CDBG funds to the Town of West Hartford FY 2020-2021 budget. CDBG activities must provide a benefit principally to low/moderate income persons.

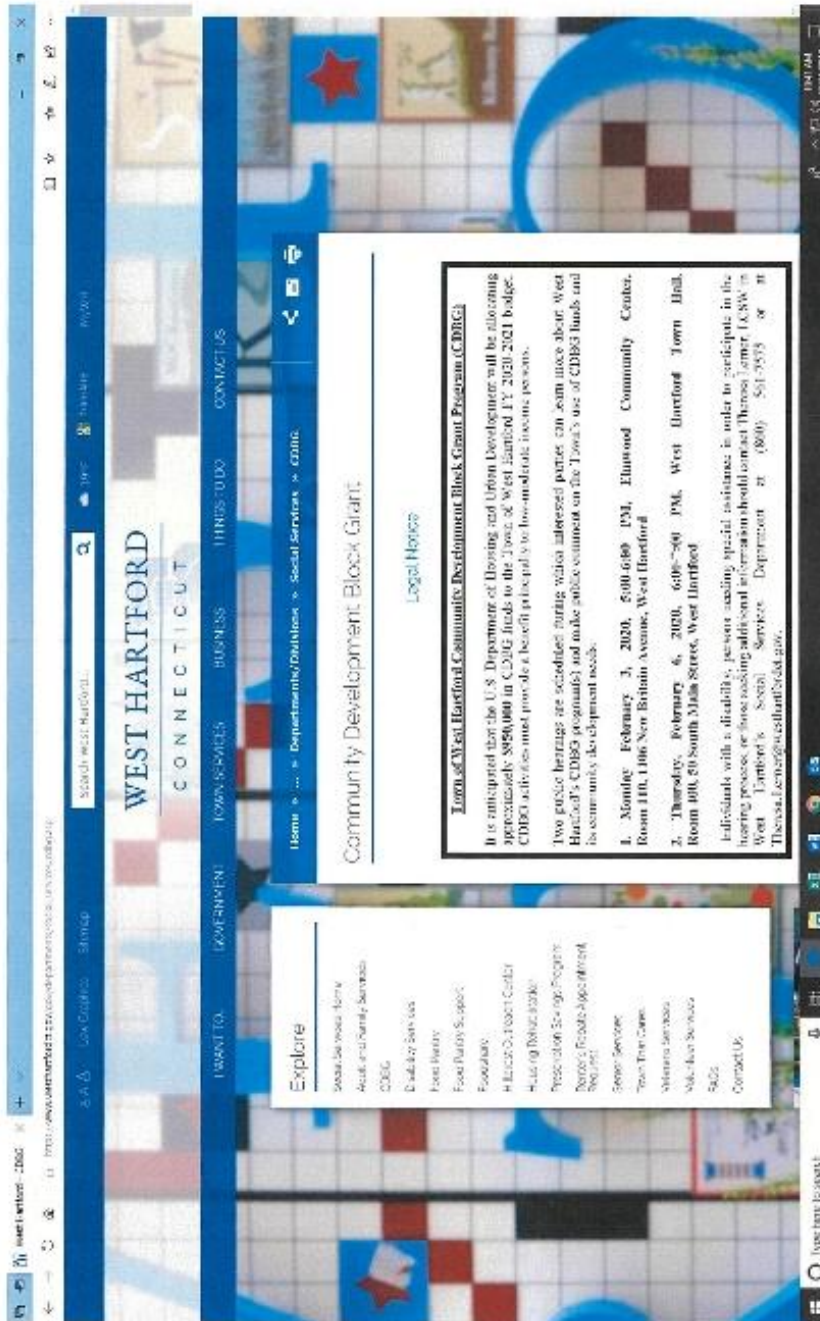
Two public hearings are scheduled during which interested parties can learn more about West Hartford's CDBG programs and make public comment on the Town's use of CDBG funds and its community development needs:

1. Monday February 3, 2020, 5:00-6:00 PM,
Elmwood Community Center,
Room 110, 1105 New Britain Avenue, West
Hartford

2. Thursday, February 6, 2020, 6:30-7:00
PM, West Hartford Town Hall,
Room 400, 50 South Main Street, West
Hartford

Individuals with a disability, persons needing special assistance in order to participate in the hearing process, or those seeking additional information should contact Theresa Lerner, LCSW in West Hartford's Social Services Department at (860) 561-7375 or at Theresa.Lerner@westhartfordct.gov.
12/25/19 6555E06

Order # - 6555908



Hartford Courant media group

Publication Date: 05/29/2020

Ad Number: 6684216-1 / PO# Five (5) Year 20
 Client Name: West Hartford Social Services
 Insetion Number: West Hartford Social Services
 Section/Page/Zone: Main/A009/2
 Size: 1 x 7.43
 Color Type: B&W
 Description: Legal Notice

This E-Sheet confirms that the ad appeared in The Hartford Courant on the date and page indicated. You may not create an e-sheet, or it may not appear in any newspaper any content displayed or contained on the e-sheet.

THE HARTFORD COURANT WEDNESDAY, MAY 27, 2020 67

CT Here
Buy, Sell, Save.

courant.com/real-estate

Real Estate Today

Public Notices

Parcel #	Address	Area	Value	Assessed Value	Assessment Change	Exemption	Notes
001-0000000000000000							
002-0000000000000000							
003-0000000000000000							
004-0000000000000000							
005-0000000000000000							
006-0000000000000000							
007-0000000000000000							
008-0000000000000000							
009-0000000000000000							
010-0000000000000000							
011-0000000000000000							
012-0000000000000000							
013-0000000000000000							
014-0000000000000000							
015-0000000000000000							
016-0000000000000000							
017-0000000000000000							
018-0000000000000000							
019-0000000000000000							
020-0000000000000000							

YOUR PERFECT HIRE IS WAITING

2 Lines
3 Days
FREE*

To Place An Ad On Online
Lucky
courant.com/jobcenter

CLICK. LIST. SELL.

ON THE MARKET
Every Thursday.

CT Here
Buy, Sell, Save.

YOUR PERFECT JOB IS WAITING

tribune publishing
recruitment services

Search jobs. Post your resume. Stand out from the crowd.

courant.com/jobs

Town of West Hartford Community Development Block Grant (CDBG)
Five (5) Year 2020-2024 Consolidated Plan

Legal Notice

The Town of West Hartford will hold two virtual public hearings on the 2020-2024 Five-Year CDBG Consolidated Plan. The public hearings will be held on July 1, 2020 at 6:00 p.m. and July 2, 2020 at 2:00 p.m. Both public hearings will be conducted exclusively as virtual meetings. A complete copy of the Five (5) Year Consolidated Plan is available to the public on the Department of Social Services CDBG website www.westhartfordct.gov.

VIRTUAL VIEWING INSTRUCTIONS:

The public hearings will be conducted exclusively as virtual public hearings in accordance with Executive Order No. 7B issued by Governor Ned Lamont. The public hearings will broadcast live on television on West Hartford Community Interactive Comcast Channel 5 and Frontier TV Channel 6098, and streamed live at www.whctv.org.

AUDIO COMMENT:

Any interested person may participate in the public hearings by calling at the scheduled dates and times and using the following access codes:

July 1, 2020 at 6:00 p.m. Call: 1 (408) 418-9388 Access Code: 794 374 705

July 2, 2020 at 2:00 p.m. Call: 1 (408) 418-9388 Access Code: 797 356 245

Participants using caller ID blocking will not be permitted to participate. Participants will be called on in the order in which their call was received. When prompted by the Host of the public hearing, participants will have the permission to speak on matters germane to the hearing

WRITTEN COMMENT:

Any interested person may submit a written comment via email to Theresa.Lerner@westhartfordct.gov. Written comments will be made part of the record at the public hearing on July 1, 2020. In order to be included as part of the record, comments must meet the following requirements:

- Comments must be received no later than noon on July 2, 2020.
- The "subject" of the email shall be "[LAST NAME, FIRST NAME] CDBG 2020-2024Consolidated Plan".
- The body of the email must begin with the interested person(s) full name and street address.
- Comments must be germane to the Five Year Consolidated Plan

Any individual with a disability who needs special assistance to participate in the public hearings should contact Susanne Oslander, Department of Social Services, 860-561-7580, seven days prior to the hearing.

***** PRIVACY NOTICE *****

The phone number, electronic and physical address, and name of any person who comments by phone or email may be considered a public record and subject to public disclosure pursuant to the Connecticut Freedom of Information Act, as codified in Chapter 14 of the General Statutes.

We need your input!
How should West Hartford spend its Community Development Block Grant Funds (CDBG) for the next five years?

West Hartford needs to determine its 2020-2024 Five-Year CDBG Consolidated Plan and we need your input. This plan funds and prioritizes affordable housing, social and public services, and community development needs to benefit low and moderate-income residents. CDBG is an important tool to help West Hartford tackle serious challenges facing our community.

Please complete the attached survey to let us know how we can enhance our community with these CDBG funds.



https://docs.google.com/forms/d/1Wru03ucX2_2WX9rHPAJiwHHJIAFKhIovp0vSNr1YFzY/edit?usp=sharing

For more information, contact Theresa Lerner LCSW, CDBG Administrator in the West Hartford Social Services Department at Theresa.Lerner@westhartfordct.gov.

<https://www.westhartford.org/development/2020-2024-Community-Plan-2020-2024-Plan.pdf>

appropriation of West Hartford, 2019 to 2020 CDBG of \$957,000 in funding from HUD. Approved activities include Code Enforcement, Housing Rehabilitation, CDBG Program Administration, Public Services and Public Facility Improvements. A copy of this plan is listed below and also available for review and public comment during normal business hours in 211 Division of Social Services, Room 306, West Hartford Town Hall, 50 South Main Street and (2) is also posted on the Town's website. Copies can be emailed to Theresa.Lerner@ci.westhartford.ct.us.

ANNUAL ACTION PLANS

Year
+ 2019
+ 2018
+ 2017

Five Year Consolidated Plan for Housing and Community Development

As a Community Development Block Grant (CDBG) Entitlement Community, every five years West Hartford is required by the US Department of Housing and Urban Development (HUD) to submit for approval a strategic plan: the five year Consolidated Plan for Housing and Community Development (CON-Plan). Preparation of West Hartford's 2020-2024 CON-Plan began in the fall of 2019. You may review the current draft of the 2020-2024 Five Year CON-Plan, which will be submitted to HUD in mid-August for approval.

West Hartford CDBG Entitlement Grant History

Based on the size and the age of its housing stock, West Hartford receives a formula-based grant to carry out a wide range of community development activities that help to revitalize neighborhoods, economic development, and providing improved community facilities and services. The table below indicates the amounts of these grants for the past ten years.

For more information please contact West Hartford Social Services at 860-561-7565.

Program Year	CDBG Grant	Increase/Decrease \$	Increase/Decrease %
2000-2001	\$1,337,000	N/A	N/A
2001-2002	\$1,322,000	-\$15,000	-1.200%





COMMUNITY DEVELOPMENT BLOCK GRANT

Basic Overview

Annually, the Community Development Block Grant Program (CDBG), administered by the US Department of Housing and Urban Development (HUD), provides federal grant funding to state and local governments. HUD provides these grants on a formula basis to select cities, counties and states in order to assist in the development of viable communities by providing decent housing, suitable living environments and expanded economic opportunities for residents who are low and moderate income persons.

West Hartford is defined by HUD as a CDBG "entitlement" community. As such, based on the size and the age of its housing stock, West Hartford receives a formula-based grant to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

CDBG Eligible Activities

CDBG funds may be used for activities which include, but are not limited to:

- Acquisition of real property.
- Relocation and demolition.
- Rehabilitation of residential and non-residential structures.
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes.
- Public services, within certain limits; activities relating to energy conservation and renewable energy resources.
- Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Activities Ineligible for CDBG Funding

- Acquisition, construction, or reconstruction of buildings for the general conduct of government.
- Political activities; certain income payments; and construction of new housing by units of general local government.

HUD Administrative Requirements

To receive its annual CDBG entitlement grant, a grantee must develop and submit to HUD its Five-Year Consolidated Plan: a jurisdiction's comprehensive planning document and application for CDBG funding. The goals will serve as the criteria against which HUD will evaluate a jurisdiction's Plan and its performance under the Plan. Also, the Consolidated Plan must include several required

certifications, including that not less than 70% of the CDBG funds received, over a one, two or three year period specified by the grantee, will be used for activities that benefit low and moderate income persons, and that the grantee will affirmatively further fair housing.

Citizen Participation

A grantee must develop and follow a detailed plan which provides for and encourages citizen participation and which emphasizes participation by persons of low- or moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use CDBG funds.

The plan must provide citizens with reasonable and timely access to local meetings, information, and records related to the grantee's proposed and actual use of funds; provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance; provide for timely written answers to written complaints and grievances; and identify how the needs of non-English speaking residents will be met. In the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

Town of West Hartford to submit 2019 Community Development Block Grant (CDBG) Annual Action Plan (AAP).

This plan includes the anticipated allocation and prioritization of Federal funds for housing and community development programs over a one-year period: 07/01/19-06/30/20. On July 23, 2019 this plan was submitted for approval to the US Department of Housing and Urban Development (HUD). This AAP includes the anticipated appropriation of West Hartford's 2019 to 2020 CDBG of \$967,000 in funding from HUD. Approved activities include: Code Enforcement, Housing Rehabilitation, CDBG Program Administration, Public Services and Public Facility Improvements. A copy of this plan is listed below and also available for review and public comment during normal business hours in (1) Division of Social Services, Room 306, West Hartford Town Hall, 50 South Main Street and (2) is also posted on the Town's website. Copies can be emailed to [Theresa Lerner](mailto:Theresa.Lerner@WestHartfordCT.gov) or call 860-561-7575.

ANNUAL ACTION PLANS

+ 2019

First page of the PDF file: 2019_AAP

https://resources.fileshare.net/images/v1582324607/westhartford.ct.gov/vy0nka/mc50oe/vygoxoc/2019_AAP.pdf

+ 2018

First page of the PDF file: 2018-AAP

(<https://resources.finalsite.net/images/v1582824607/westhartfordctgov/f50hw815rdksenkwphv/2018-AA2.pdf>)

+ 2017

First page of the PDF file: 2017-AAP

(<https://resources.finalsite.net/images/v1582824607/westhartfordctgov/f50hw815rdksenkwphv/2017-AA2.pdf>)

Five Year Consolidated Plan for Housing and Community Development

As a Community Development Block Grant (CDBG) Entitlement Community, every five-years West Hartford is required by the US Department of Housing and Urban Development (HUD) to submit for approval a strategic plan, the Five Year Consolidated Plan for Housing and Community Development (CON-Plan). Preparation of West Hartford's 2020-2024 CON-Plan began in the fall of 2019. You may review the [current draft](https://resources.finalsite.net/images/v1582824607/westhartfordctgov/f50hw815rdksenkwphv/2020-2024-Five-Year-CON-Plan) (<https://resources.finalsite.net/images/v1582824607/westhartfordctgov/f50hw815rdksenkwphv/2020-2024-Five-Year-CON-Plan>), which will be submitted to HUD in mid-August for approval.

West Hartford CDBG Entitlement Grant History

Based on the size and the age of its housing stock, West Hartford receives a formula-based grant to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. The table below indicates the amounts of these grants for the past ten years.

For more information please contact West Hartford Social Services at 860-561-7555.

Program Year	CDBG Grant	Increase/ Decrease \$	Increase/ Decrease %
2000-2001	\$1,337,000	N/A	N/A
2001-2002	\$1,322,000	-\$15,000	-1.1200%
2002-2003	\$1,244,000	-\$78,000	-5.9000%
2003-2004	\$1,270,000	\$26,000	2.0900%
2004-2005	\$1,306,000	\$36,000	2.8300%
2005-2006	\$1,234,567	-\$71,433	-5.4700%
2006-2007	\$1,115,814	-\$118,753	-9.6300%

Program Year	CDBG Grant	Increase/ Decrease \$	Increase/ Decrease %
2007-2008	\$1,117,178	\$1,364	0.1220%
2008-2009	\$1,053,518	-\$63,660	-6.0130%
2009-2010	\$1,102,902	\$49,384	4.6179%
2010-2011	\$1,202,059	\$99,156	8.2899%
2011-2012	\$1,003,054	-\$198,204	-16.4880%
2012-2013	\$807,538	-\$195,916	-19.5163%
2013-2014	\$850,974	\$43,036	5.6327%
2014-2015	\$853,719	\$2,741	0.3220%
2015-2016	\$846,863	-\$6,856	-0.8011%
2016-2017	\$874,003	\$27,140	3.20485%
2017-2018	\$879,164	\$5,161	0.585%
2018-2019	\$967,061	\$87,897	9.9978%
2019-2020	\$975,644	\$8,583	0.89%
2020-2021	\$995,008	\$20,364	2.08%

Contact Us

THERESA LERNER

Social Worker

<mailto:Theresa.Lerner@WestHartford1.Gov>

Work: [860-561-7575](tel:860-561-7575) / <tel:860-561-7573>

May 28, 2020

From: Mary Silverberg and Joe Kolczynski

To: Helen Rubino Turco

Subject: Use of CDBG funds

Helen,

Access for all citizens to public facilities is essential for two reasons. First, it is a legal requirement that public facilities be accessible to all citizens, with or without disabilities. Second, and perhaps even more importantly, it provides an opportunity for heightened awareness of the needs of people with disabilities.

Considering this, the West Hartford Advisory Commission for Persons with Disabilities supports expenditures of CDBG funds to promote accessibility in all parks and public facilities in accordance with ADA requirements.

Regards,

Mary Silverberg and Joe Kolczynski

Co-Chairs, West Hartford Advisory Commission for Persons with Disabilities



Town of West Hartford Community Survey - Consolidated Plan

The Town of West Hartford receives funding from the Department of Housing and Urban Development (HUD), and wants your input to guide affordable housing and community development priorities for the next five years.

1. How would you describe yourself? Check all that apply.

Check all that apply.

- West Hartford resident - Renter
- West Hartford resident - Homeowner
- Service agency or organization staff/volunteer
- Business owner
- Rental housing provider or housing developer
- Senior Citizen
- Parent of school-aged children
- Person with a disability
- Landlord
- Faith-based organization

2. What community facilities are needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Senior Centers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth Centers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care Centers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Park & Rec Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fire Station and Equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Libraries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. What community services are needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Senior Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth Activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Health Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Legal Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. What infrastructure is needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Drainage improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water/sewer improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sidewalk improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Signage improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Biking/Cycling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. What special needs services are needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Center/Services for Disabled	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accessibility Improvements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic Violence Support Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance Abuse Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homeless Shelters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
HIV/AIDS Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Abuse Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. What business and job services are needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Start-up Business Help	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Small Business Loans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Job Creation/Retention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment Training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Commercial Facade Improvement Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Business Mentoring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. What neighborhood services are needed in West Hartford?

Mark only one oval per row.

	Low Priority	Medium Priority	High Priority	I don't know
Tree Planting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trash & Debris Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Graffiti Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Code Enforcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cleanup of Abandoned Lots	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Optional: Is there anything else you'd like us to consider?

9. The Town of West Hartford wants to identify and overcome any barriers to Fair Housing Choice. This survey is for information gathering purposes only. Do you believe that housing discrimination is an issue in West Hartford?

Mark only one oval.

- Yes
- No
- Maybe

10. Have you ever experienced discrimination in housing in West Hartford?

Mark only one oval.

- Yes
- No
- Maybe

11. If so, who do you believe discriminated against you? Check all that apply.

Check all that apply.

- Landlord
- Real estate agent
- Mortgage lender or insurer at bank

Other: _____

12. On what basis do you believe you were discriminated against? Check all that apply.

Check all that apply.

- Race
- Color
- National origin
- Religion
- Gender
- Disability
- Family status (such as single parent, unmarried couple, etc.)
- Sexual orientation, gender identity, or expression
- Source of income (Section 8 voucher or other)

Other: _____

13. If you were discriminated against, did you report the incident?

Mark only one oval.

- Yes
- No

14. If you did not report the incident, why not?

Check all that apply.

- Don't know where to report
- Afraid of retaliation
- Too much trouble
- Don't believe it makes a difference

Other: _____

15. If you feel you have been discriminated against, please call the contact person for West Hartford's Fair Rent Commission, Astrid Calderon, at (860) 561-7565.

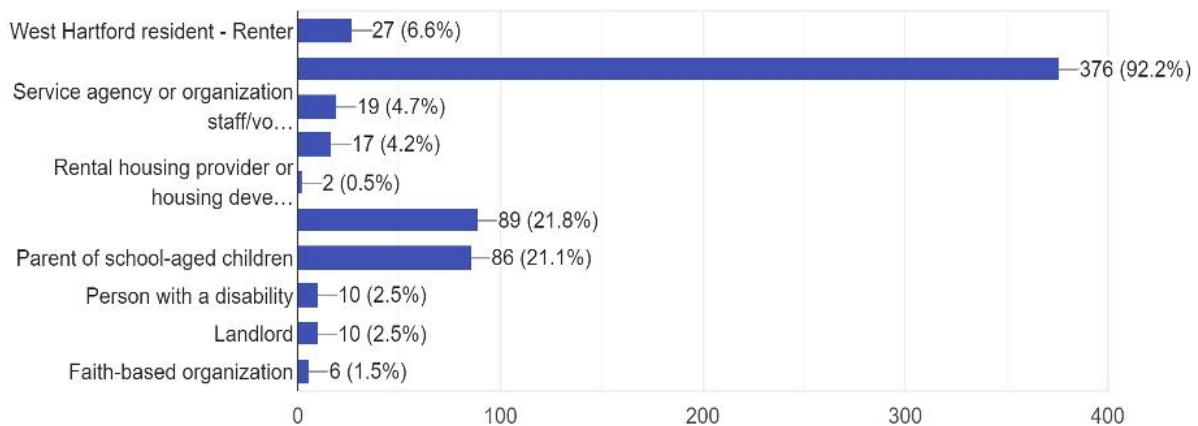
16. Thank you for your time! If you have any questions, please contact Helen Rubino-Turco at (860)-561-7517. Do you have any other comments or feedback not captured in a question earlier?

This content is neither created nor endorsed by Google

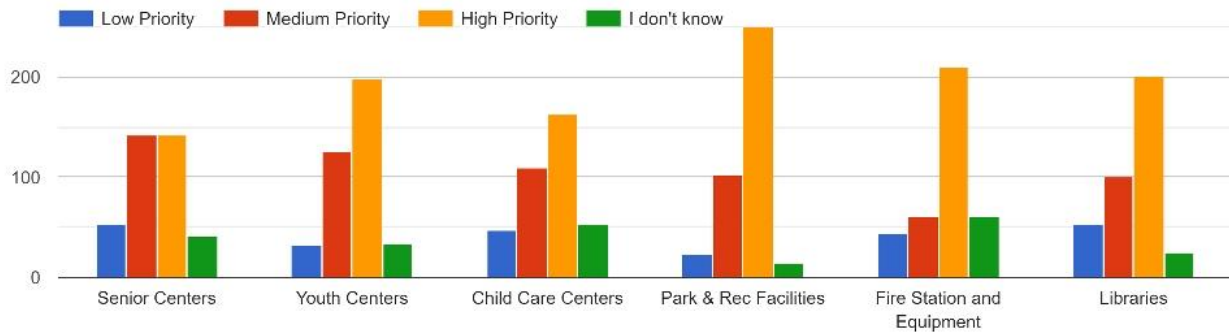


How would you describe yourself? Check all that apply.

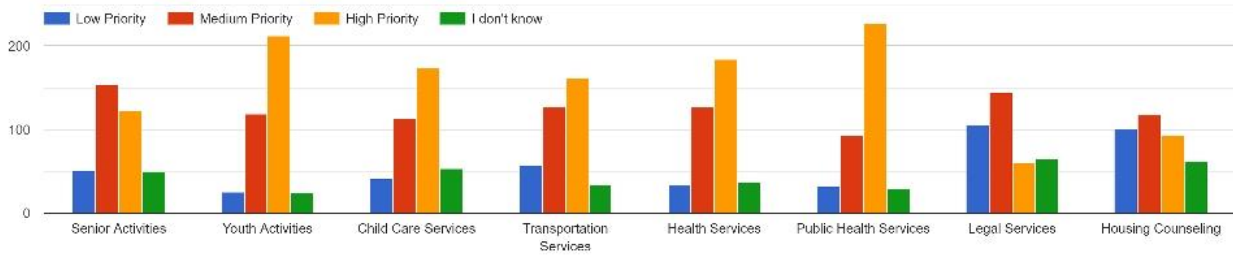
408 responses



What community facilities are needed in West Hartford?



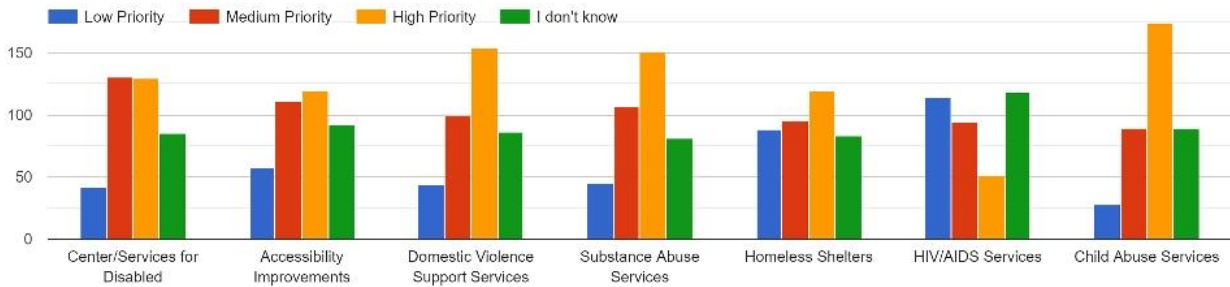
What community services are needed in West Hartford?



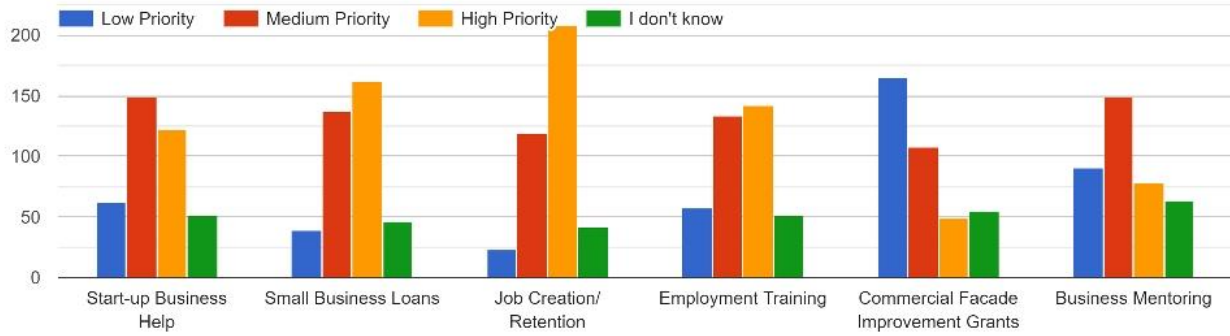
What infrastructure is needed in West Hartford?



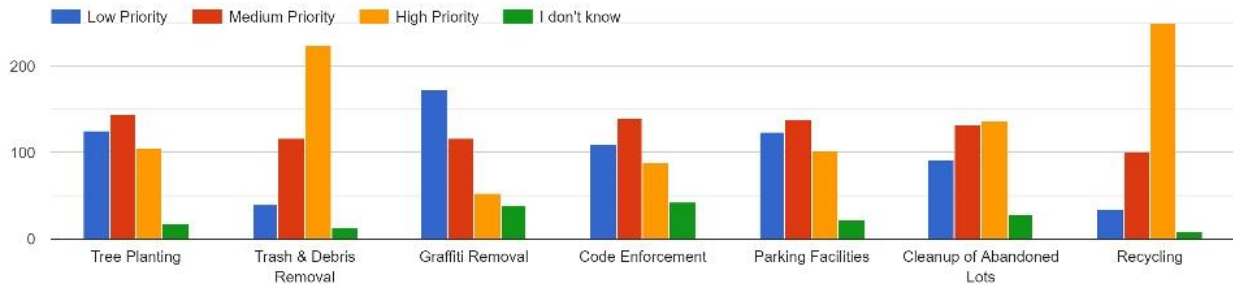
What special needs services are needed in West Hartford?



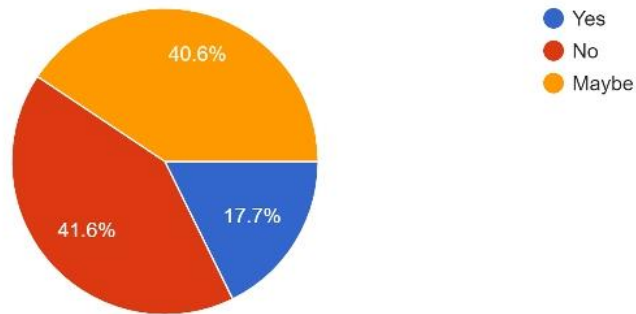
What business and job services are needed in West Hartford?



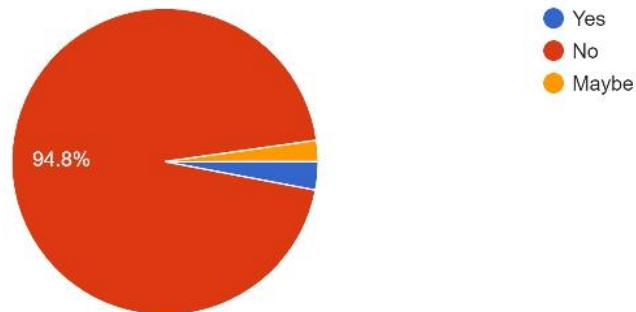
What neighborhood services are needed in West Hartford?



The Town of West Hartford wants to identify and overcome any barriers to Fair Housing Choice. This survey is for information gathering purposes o...using discrimination is an issue in West Hartford?
401 responses

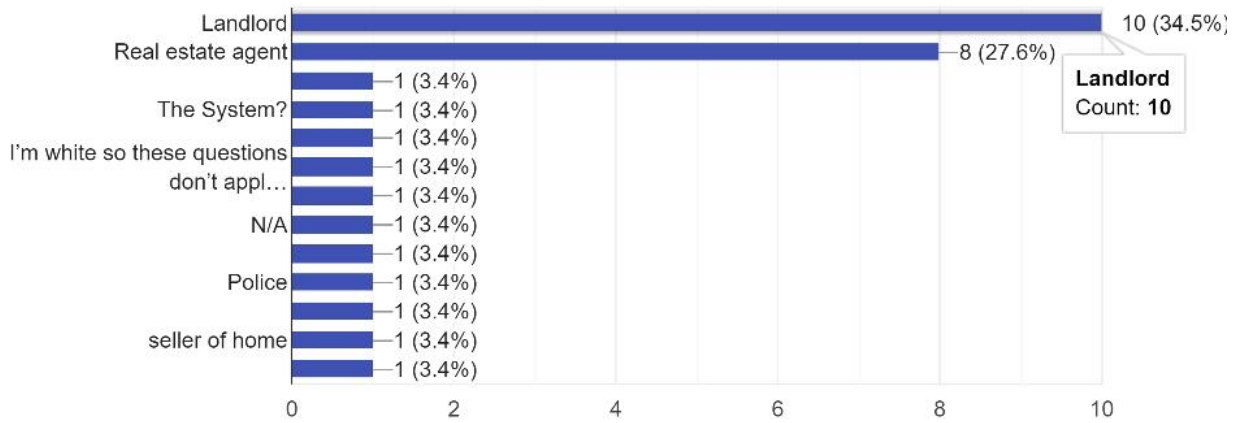


Have you ever experienced discrimination in housing in West Hartford?
403 responses



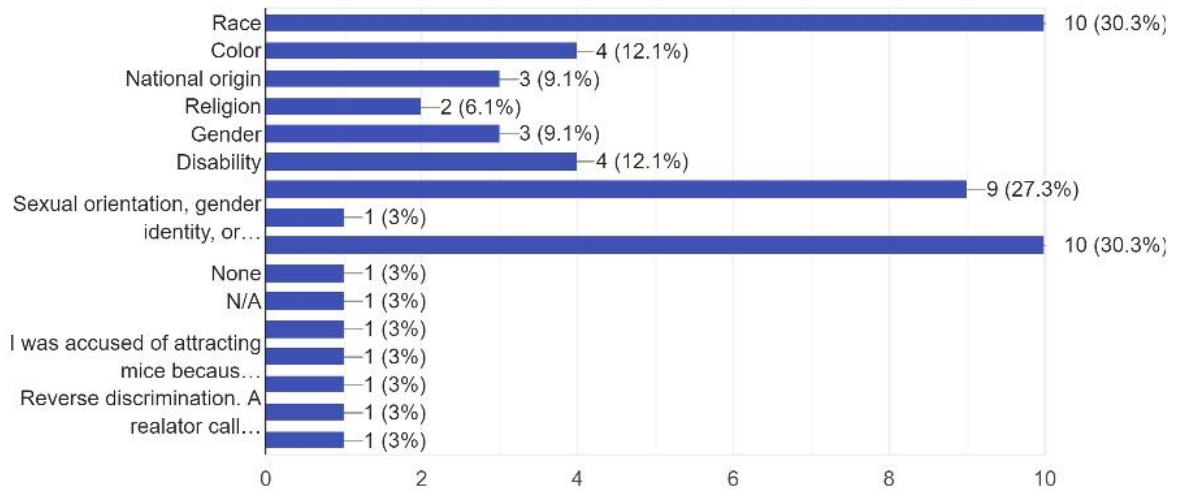
If so, who do you believe discriminated against you? Check all that apply.

29 responses



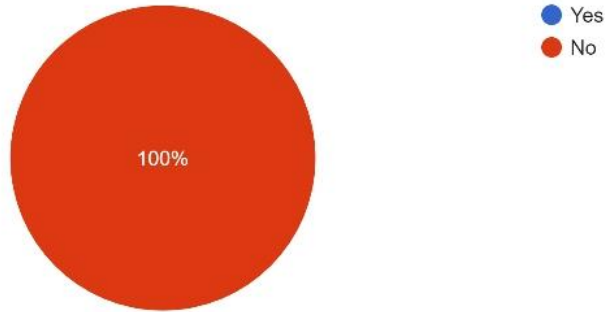
On what basis do you believe you were discriminated against? Check all that apply.

33 responses



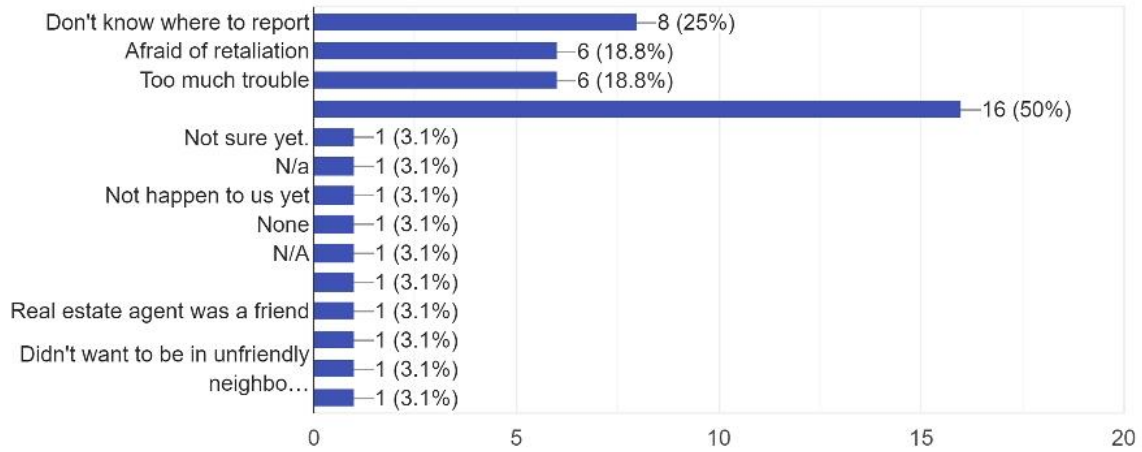
If you were discriminated against, did you report the incident?

37 responses



If you did not report the incident, why not?

32 responses



- # Optional: Is there anything else you'd like us to consider?
- 1 I think the town regulations are very important to keeping our town orderly, please do not loosen them because people don't want to follow the rules.
 - 2 418 and 504 South Main Street are in absolute disrepair. The owners are not maintaining the yards; the grounds are overgrown on both properties. 504 has debris from fallen trees for over a year. repeated calls to the health department have not resulted in any improvements.
 - 3 Access to technology/internet for low-income families to increase education equity
 - 4 Affordable after school and summer youth center. Youth mentorship programs. Parenting classes.
 - 5 Affordable Housing for seniors
 - 6 Affordable housing should be a priority. Taxes are too high making rents and home ownership too expensive. My house has not increased in value in a # of years due to high taxes. There should be middle income NEW condos instead of all the \$300K plus condos. The taxes on them and the fees are so high that middle income homeowners can't afford to downsize and stay in West Hartford. Single people like me can't afford to live here in retirement.
 - 7 Affordable Housing!!!! There is way too much NIMBY in West Hartford
 - 8 After school care is lacking you have to get on a waiting list before kids start kindergarten. Not every program at elementary schools are equal the wealthier parts of town have more options. This is a big problem for working parents and with more families now needing both parents working there is going to be a greater need for after school care
 - 9 All new housing should be LEED. Existing housing should be retrofitted to minimize energy consumption. If the purpose of this project is to increase affordable housing, why are you considering all these facility and service upgrades? And why are you soliciting input from residents who don't need affordable housing--and may even object to it anywhere in their vicinity?
 - 10 Another fire station in the north end so it doesn't take them so long to get to houses on Avon mountain
 - 11 Better enforcement of town regulations on panhandling especially around new park ave and Flatbush Ave and New Britain Ave
 - 12 Better parking access for walking trails in town.
 - 13 bike paths
 - 14 Bike trails and pedestrian mall in the Center
 - 15 Bring back leaf vacuuming. We pay the highest taxes and don't have leaf pickup? Crazy and it effects the majority. I love WH but am still angry it was taken away as punishment for voting against the budget. Stop spending money on those terrible granite curbs that slash tires and reinstate leaf vacuuming. You have elderly people who can't do all that bagging and are being forced to pay landscapers a lot of money.
 - 16 Bring back weekly recycling!!
 - 17 Businesses, facilities, and activities geared towards 18 to 40 year olds
 - 18 Can any of this \$\$ be used to lower our taxes?
 - 19 Cleaning up parks, creating varied and affordable programs for young teens after school
 - 20 Commercial businesses in residential zones
 - 21 Community gardens
 - 22 Composting
 - 23 Composting household food waste, coordinated food assistance, affordable housing
 - 24 Composting service - tired of the squirrels eating my neighbors trash
 - 25 Continue to keep maintaining and improving our awesome town of West Hartford!!
 - 26 continued support for golf courses in WH, parks, community gardens. Return of services such as once a year free (meaning included in the high taxes we pay already) bulk items pick up, bus service to Bloomfield Center from WH Center.
 - 27 Could it be considered to have a center for the Youth's (middle to high school) in Boulanger/Oakwood/Charter Oak like HANOC (Hillcrest Area Neighborhood Center)
 - 28 Cutbacks to public works use contractors to mow lawns and rake leaves

29 Develop a rental assistance property on the corner of New Britain Ave. & Beechwood Rd.

Develop a secure area in the Brixton St. Area for winter storage of RV, Boats and trailers for resident code adherence and funds for the Town of West Hartford. This is currently being done at both the Berlin Fairgrounds and the Hebron Fairgrounds. They make a lot of money doing this!

Develop walking paths around the perimeters of our town parks.

Add much needed parking at the Buena Vista Recreational Area. A raised parking area could provide in the winter months an outdoor skating surface and in the summer a surface that would allow the Summer Camp an alternative weather and sun protected play area with possible solar photoelectric panel cover, another level of permanent parking and a bottom level for parking.

30 diversity improvement needed

31 Dog park

32 Dog park

33 DOG PARK - We need to keep up with the times and attract Millennials (and younger). Vital to long-term viability.

34 Electric Vehicle charging stations and projects that promote sustainability, environmental responsibility, things to reduce traffic, promote solar, creation of multigenerational housing options (small neighborhood style.)

35 Elmwood and Park rd commercial districts need investment funding.

36 Enhancing the Library hours. Noah Webster: Friday open until 7, Sunday open at 11am

37 Everything we do and fund has to be viewed first through the lens of climate action and environmental sustainability. This must be the priority. I want to see us lead on reducing our community's carbon footprint through active transportation, transit, energy efficiency and clean energy, and land conservation. Much of our community, including young people, behave in ways that make them appear oblivious or indifferent to the climate crisis.

38 Fix potholes. Stop raising taxes. Give seniors a tax break. Answer under community services for seniors should be a high priority not medium but button is not work.

39 Fix the potholes

40 Focus more on homeowners and less on section 8

41 Food assistance- in a town as wealthy as ours, food and housing insecurity should not exist. There needs to be more access to food and housing assistance, no ID required.

42 Food banks

43 Food scrap composting town-wide

44 Free pre-school for all residence

45 Go back to planting more flowers around town as you did 20 years ago.

46 Going back to weekly recycling pickup

47 Greater consideration for affordable housing.

48 Green space

49

I think affordable housing is really important. Housing in West Hartford is too expensive for a single teacher to afford who also has education loans and a car loan. I don't want to see our public employees (teachers, firefighters, librarians, etc.) priced out of our community at the beginning of their careers. We need these people to be able to live here comfortably to increase their investment in the community.

It was hard to assign priorities to things that I think we are doing well already but still believe to be very important. For example, services for Senior Services are very important, but I know we have two facilities and a wealth of programs. We have a wealth of sports/theater opportunities for kids, but we don't have enough services for kids that aren't interested in sports or for the very youngest children and their families. The Library could do significantly more and better programming for young children. We should strengthen our early childhood resources, especially to support working parents and immigrant families.

- 50 I think we need better parks for kids
- 51 I was a bit confused by the wording of the survey. Senior Centers are very important. But we have two good ones already. So do I check high priority (important to have) or low priority (since we already have them)? Is the question about maintaining what we have or about expansion?
- 52 incentives for homeowners to take care of their front yard. maybe distribute mulch? bulbs? seeds? have community gardens in several locations? have a once a month volunteer clean-up in the neighborhood? volunteer fix side walks in your neighborhood day?
- 53 It would be nice to have spaces and activities that integrate people from different backgrounds and walks of life
- 54 Library services are vital and of the highest priority - WH Libraries are exemplary
- 55 Lived in Town since 2001, Town must focus on professional level jobs of the future (health-tech, fin-tech, R&D) and fostering a positive business climate.
- 56 Lower parking fees for residents, fix our streets, lower out property taxes!
- 57 Lower Taxes for Seniors
- 58 Many intersections have pedestrian cross buttons, but no walk signal.
- 59
Mental health supports are overwhelmed nationwide, and Connecticut is no different. Though it seems like there is plenty of help available, finding therapy even with insurance coverage is a tough prospect. I would suggest tightening up of the referral process from schools so that there is a "pipeline" created of therapists that can be referred by name based on insurance and availability. I had so many good names referred to me that either had no availability or did not take my insurance. Mobile Crisis is a huge help but the process of finding help could be simplified. Also -- Can low income housing programs be funded locally? There are so few options -- especially for seniors or disabled individuals who wish to remain independent but need accessibility to transportation, medical services, financial and food support.
- 60 More affordable housing and deeply affordable housing and multi-family units of housing just add more housing.
- 61 More biking and pedestrian paths, more bike locks in center, more/faster street repair/repaving (patch potholes, fix poor quality streets), town supported composting, separated recycling so more items can actually be recycled.
- 62 More care and feeding of the parks.
- 63 More community centers in poorer areas (like Hanoc), translation support for town and school information
- 64 More free tree trimming before storms
- 65 More support and consideration of small businesses needs in West Hartford.
- 66 Multi cultural ethnic community center
- 67 My selections reflect short-term needs. Relatively high cost to live in WeHa: consider that in your deliberations to accommodate all without making high taxes worse. Our Police Department was ignored in this survey - they have a stake in this, as well.
- 68 No
- 69 Our basics (street repairs, upkeep) and wonderful schools should have "most of the pie"
- 70 Our name is West Hartford not weha I dislike seeing or hearing that!!!!!!!
- 71 Our town needs to step-up efforts to providing affordable housing to ensure young families can afford to come to live here and older residents can afford to stay.
- 72 Overall pedestrian friendliness -- e.g., sidewalks that don't randomly end, installation of ADA compliant accessible curbs, sidewalks, crosswalks on residential streets that don't have them, etc
- 73 Parking in the Center and BlueBack should be free for residents
- 74 Parking is an issue. Paying such fees. If I want to see a movie in town it's too pricey! Want to eat in town, so pricey to park. How about shuttle from free lots that are on the periphery? Around town shuttles and stops.
- 75 Parks maintenance including golf courses and athletic fields
- 76 Permanent dog park
- 77 Picking up grass clippings for recycling
- 78 Picking up recycling every week
- 79 Plan for more and better internet for all WH citizens

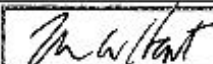
- 80 PLEASE DEAL WITH THE POTHOLES. THE STREETS ARE A MESS
- 81 Preserve open space, encourage public transportation,
- 82 Real AFFORDABLE housing. \$2000 per month is not affordable, it's ridiculous. Rent where I am is \$1,000...with plenty of mold and chipped paint (lead) and other issues that the landlord won't fix because they want to sell the house. Because of an incident that happened on December 31, 2019, I called WH Social Services to receive assistance in finding housing for myself and my daughter. NO ONE contacted me after calling twice.
- 83 Real low income housing, services to allow people to age in place like transportation. We have so many athletic facilities and no arts facilities, even for our wonderful school ensembles.
- 84 reducing taxes for seniors
- 85 Removal trees and ask residents to see if interested before dump it
- 86 Scattered site low income housing; biking for transportation, not just recreation and a dedicated employee to work on this to cut down on car traffic; rain gardens to replace in road drains that go into Trout Brook, more women in paid leadership positions in town government - on the school side and the town side, it seems like the top leadership is all male
- 87 School Funding and partnerships with activities for teens
- 88 Separate food waste collection, keeping at least one outdoor pool open until Labor Day, closing Cornerstone for repairs while outdoor pools are open, property tax reduction for owning same property for over 25 years or other stated time or for being over 75 or older not dependent on income.
- 89 Soup kitchens needed. Stop putting such priority on bicycles needs. Too many town HR employees.
- 90 Stop picking up Christmas trees. Not all town residents buy them, and if they can transport them home, they can transport them to the dump too!
- 91 Support to local businesses recovery post Covid19
- 92 Synchronized traffic lights...use the model of NYC. Have walkers cross in front of the lane that is stopped. The light cycles are extremely frustrating...even when stopped at a light if you are not there at the right time light stays red. Enforce safety in crosswalks. Cars do not stop for pedestrians.
- 93 Tax reduction for Seniors like NY has. Your income level is too low. We need our money to last longer as we are living longer.
- 94 Teens need low or no cost activities and jobs
- 95 The increasing amount of petty crime and addicts/beggars at every major intersection is a growing problem, making our communities less safe and discouraging people from moving to certain areas of town, e.g. Elmwood. Need more police or other presence to enhance safety.
- 96 The Senior Centers in We Ha are an embarrassment. They are totally substandard to surrounding areas. Look at the demographics. It is about time to pay attention to that population.
- 97 The social,emotional and economic ramifications of this pandemic w/be breathtaking and endless.Our town hast to be prepared for these variables.
- 98 There is a huge need for lower to medium priced rentals. Specifically for seniors. The lower priced units tend to be second floor or third floor walk ups with laundry not in the unit. Seniors can not do that. There is over a two year wait list for low income housing. This is a huge need that is going to grow as baby boomers age out. This must be acted on immediately. All new rental units being build are so expensive. Elderly can not afford them. Let's honor our seniors and care for them. There are enough parks and stuff for young people. Take care of our seniors now! Enough with football fields. House our seniors! As a real estate agent in town, I am saddened that I can not find housing for clients that they can afford.

- 99 There is an overweighting to certain services we have (not that they aren't imp, but already overbudgeted), such as the libraries. There are needs for seniors not being met, such as dial-a-ride enhancement,, you cannot use DAR for doctor ordered therapy in Newington, seniors have been left adrift with covid-19, I haven't been able to get groceries. But we have too many "leisure" ideas for seniors, basic needs are more important. Anyone over 60 should be able to get bags of food without producing a "Certificate of Poverty." DAR should be free for any senior on Medicaid or a Medicare Savings Program (that is not me, but I know many suffer lack in WH). There needs to be better counseling for housing for seniors, it is abysmal. We need MUCH more fire safety public awareness programs, and have them go to complexes and help them understand importance of many fire-safety things such as needing a fire extinguisher and how to use them, many people (esp seniors, but all ages) have zero knowledge what they should be doing who live in complexes. We need Fam. Svcs. to realize people not yet 65 are seniors and should be treated better (I was told when I was 64 and 2 months shy of 65 that I was "not a senior," trying to find out about getting help as a "senior."
- 100 There is no more important set of actions than mitigation for climate change. We need hard-headed planning and serious action. The rooftop solar initiative of 10 years ago should be repeated, and all public buildings should have arrays. Tree planting, with species selection based on changing climate zones over the next 20-50 years, must be accelerated. Public health is crucial, as we will see migration of disease into CT and more intense instances of outbreaks of disease already here, like West Nile virus and Lyme disease. Making WH far more bike- and walking-friendly is crucial. And we should work with our neighboring towns to develop coordinated, smart action plans that reach beyond WH into our region. The Town should establish a new Climate Change Office staffed with highly trained professionals to lead the planning, with help from all the academic and state institutions working on these problems, a rich resource that we must leverage.
- 101 Think out of the box. High priority on sustainability and small business growth. We have enough senior centers and libraries but we should focus our libraries on many of the things that Hartford Public library is doing. They are ahead of the curve with programming and services. Reward partnerships rather than projects or organizations that are not working with others. Consolidation is important. Why not look at money to consolidate 911 services. We have how many 911 centers in the state and we could consolidate these services with other towns and save a lot of money. This would be one area that I do not think would impact West Hartford at all to go to a regional service.
- 102 To enforce the rules concerning: dog parks, town parks, trash and recycling bins on the street
- 103 Too many programs. Cut govt. lower taxes.
- 104 Traffic light upgrades and removal of street lights that simply waste energy. Open up the trout brook for recreational use.
- 105 Traffic lights are a bit of a mess not taking traffic flow into consideration. Sedgwick/Main can wait forever with no traffic. Monitoring traffic flow.
- 106 U can grow small biz when land lords charge high rents. It is impossible to be a small biz owner and survive under crushing rents. Plus, charge for parking...
- 107 Vet contractors for road repairs better in terms of long term build quality. Too often after a year or so the road repairs don't hold up and begin to deteriorate or have levelling issues.
- 108 Voting by mail ... this is urgent! If you can send me a tax bill you can send me a ballot in the mail. This is being done in whole states -- Washington, Oregon, Utah. For God sake, this should have been done years ago! We're a town of 58,000 people ... how hard could this be?
- 109 We need a long term plan to provide housing for our disabled residents
- 110 We need more affordable housing options
- 111 we need more diversification of businesses. too many restaurants. we also need to pay attention to existing infrastructure and be good stewards of that, not create anything new
- 112 We need to budget these grants wisely so that people can afford to live here. Grants should be used on MUST DOs before Nice-to-have. That will save tax dollars so taxes don't need to increase. I would like to see the money spent on things that benefit the whole town / all ages such as library, streets, parks etc.
- 113 We should be helping to clean up some of the lower income neighborhoods that comprise west hartford and neighboring towns
- 114 We should be helping to clean up some of the lower income neighborhoods that comprise west hartford and neighboring towns

- 115 Weekly recycling
- 116 West Hartford DESPERATELY NEEDS A DOG PARK! Please! It promotes the sense of community, human interaction, and attracts young families who often have dogs, but can't afford a property with big yard. We constantly have to drive to neighboring towns which is disappointing because something as a dog park is so necessary in every community. There are plenty of volunteers who can assist with managing and set up. THANK YOU!
- 117 With the Corbin's Corner area consistently expanding, better pedestrian access could help traffic. There are countless homes near that area, but without sidewalks along Ridgewood, it is dangerous to walk there.
- 118 Yes, I strongly believe that you need to have bilingual staff in our town hall, offices, commissions, town council, schools, centers and stores. You don't see diversity at commissions and town council and that is very sad and tells a lot about our leadership in our town. The Latino population is growing in West Hartford. You need to create funds/grants for students going to college. West Hartford is a great town to live and raise a family but unfortunately, you don't see staff diversity when you go to different offices. Also, you can feel racism/discrimination in my beautiful town and it's very sad as well.
- 119 You may want to consider some form of the Longtime Owner Occupants Program in West Hartford as a way to allow longtime, older residents to remain while still allowing for community growth. See <https://www.phila.gov/services/payments-assistance-taxes/income-based-assistance-programs/longtime-owner-occupants-program/>.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, indicate appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Town of West Hartford"/>		
* b. Employer/ Taxpayer Identification Number (EIN/TIN): <input type="text" value="06-6002124"/>	* c. Organizational DUNS: <input type="text" value="8078550980009"/>	
d. Address:		
* Street1: <input type="text" value="50 South Main Street"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="West Hartford"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="CT: Connecticut"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip/Postal Code: <input type="text" value="06107-2005"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Release and Social Services"/>	Division Name: <input type="text" value="Social Services"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Theresa"/>	<input type="text"/>
Middle Name: <input type="text" value="H."/>	<input type="text"/>	
* Last Name: <input type="text" value="Lerner"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="CSRF Coordinator/Social Worker"/>		
Organizations Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="860-561-7575"/>	Fax Number: <input type="text" value="860-561-7577"/>	
* Email: <input type="text" value="Theresa.Lerner@westhartfordct.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text"/>	
CFDA Title: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text" value="14.210"/>	
* Title: <input type="text" value="Settlement Grant"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="Cancel"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="CDBG Project titles: Public Services, CDBG Program Administration, Housing and Rehabilitation Administration, Housing Rehabilitation, Code Enforcement, Public Facilities Improvements"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="Cancel"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="07-001"/>	* b. Program/Project: <input type="text" value="CT-001"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel"/> <input type="button" value="OK"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2020"/>	* b. End Date: <input type="text" value="05/30/2021"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="595,000.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="595,000.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel"/> <input type="button" value="OK"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Matthew"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Bart"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Town Manager"/>	
* Telephone Number: <input type="text" value="860-561-7440"/>	* Fax Number: <input type="text" value="860-561-7420"/>
* Email: <input type="text" value="mbarthart@westhartfordct.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="9/18/20"/>

ASSURANCES - CONSTRUCTION PROGRAMS

GMS Number: 4240-0009
 Expiration Date: 02/26/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

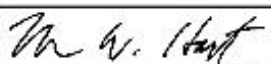
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in the application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4201 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. Those include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1661-1683, and 1686-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-265), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§260 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-07)
 Prescribed by GMB Circular A-102

11. Will comply, or has already complied, with the requirements of Title I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276a and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11614; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11690; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-323); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11693 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§468a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	West Hartford Town Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Town of West Hartford	08/26/2020

SF-424D (Rev. 7-97) Back

**Certification for
a Drug-Free Workplace**

U.S. Department of Housing
and Urban Development

Applicant Name
Town of West Hartford
Program/Activity Receiving Federal Grant Funding

See Attached

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

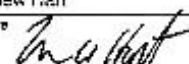
g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

See Attached

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 5729, 5832)

Name of Authorized Official Matthew Hart	Title Town Manager
Signature 	Date 8/3/2020

Form HUD-50070(3/99)
ref. Handbooks 7417.1, 7475.13, 7485.1 & 3

Certification for a Drug-Free Workplace

Program/Activity Receiving Federal Grant Funding

Activities

1. Town of West Hartford Sterling Field
2. Town of West Hartford Fern Park ADA Compliance
3. Town of West Hartford Eisenhower Restroom Replacement
4. Town of West Hartford Seymour/St Charles Paving
5. Town of West Hartford Rehabilitation Administrative Services
6. Town of West Hartford CDBG Administrative Services
7. Town of West Hartford Bloomfield Health District Code Compliance
8. Town of West Hartford Code Enforcement
9. Town of West Hartford Housing Rehab Grants and Loans
10. Town of West Hartford Volunteer and Geriatric Services
11. Town of West Hartford Food Pantry
12. Town of West Hartford HANOC Neighborhood Center

Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include (ie street address, city, county, State, and zip code.

Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

1. Sterling Field 800 Flatbush Avenue West Hartford CT 06110
2. Fern Park 567 Fern Street West Hartford CT 06107
3. Eisenhower Park ADA Compliance 13 Sheep Hill Drive West Hartford CT 06117
4. Paving: Seymour and St James Streets, West Hartford CT 06119
5. Town of West Hartford Rehabilitation Administrative Services 50 S Main Street Room 204 West Hartford CT 06107
6. Town of West Hartford CDBG Administrative Services 50 S Main Street Room 306 West Hartford CT 06107
7. Town of West Hartford Bloomfield Health District Code Compliance 653 Bloomfield Avenue Suite 3 Bloomfield CT 06002
8. Town of West Hartford Code Enforcement 50 S Main Street Room 208 West Hartford CT 06107
9. Town of West Hartford Housing Rehab Grants and Loans 50 S Main Street Room 306 West Hartford CT 06107
10. Town of West Hartford Volunteer and Geriatric Services 50 S Main Street Room 306 West Hartford CT 06107
11. Town of West Hartford Food Pantry 50 S Main Street Room 306 West Hartford CT 06107
12. Town of West Hartford HANOC Neighborhood Center 105 Hillcrest Avenue West Hartford CT 06110

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing –The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying –To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction –The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

08/03/2020

Date

Town Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

08/03/2020
Date

Town Manager
Title

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 20006) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



 Signature of Authorized Official

08/03/2020

 Date

 Town Manager
 Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

08/03/2020
Date

Town Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

08/03/2020
Date

Town Manager _____
Title

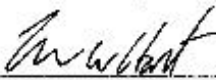
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature of Authorized Official

09/03/2020
Date

Town Manager _____
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Grantee Unique Appendices

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
---	---	--

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

West A.	PHA Information.																										
A.1	<p>PHA Name: <u>West Hartford Housing Authority</u> PHA Code: <u>CT-39</u></p> <p>PHA Plan for Fiscal Year Beginning: <u>-1/01/2020</u></p> <p>PHA Plan Submission Type: <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>All information is available at the West Hartford HA (WHHA) Main Office located at 80 Shield Street, West Hartford, Connecticut 06110.</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																	
Participating PHAs	PHA Code					Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program																			
		PH	HCV																								
Lead PHA:																											

B.	5-Year Plan. Required for <u>all</u> PHAs completing this form.
B.1	<p>Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years.</p> <p>The Mission of the West Hartford Housing Authority is to create, preserve, revitalize and pursue affordable housing and community development opportunities that serve a diverse mix of households. The core efforts of the Authority will be focused in West Hartford. We will entertain, through partnerships or through consultative services, affordable housing activity in West Hartford and elsewhere in Connecticut whenever feasible.</p> <p>The WHHA seeks to promote a viable and dynamic community through its leadership and collaborative activities and will continue to focus on maintaining and managing quality housing and providing residential services that afford our residents the opportunity to achieve personal growth and financial independence.</p>
B.2	<p>Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years.</p> <p>See Attachment A for Goals & Objectives See Attachment B for New Activities for FYE 2020 See Attachment C for HCV Program Policy changes for FYE 2020</p>
B.3	<p>Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>See Attachment D</p>
B.4	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>See Attachment E</p>

B.5	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p style="text-align: center;">The definition of substantial modification</p> <p>The West Hartford Housing Authority considers a major change in the content of the HAP for the fiscal year starting 1/1/2020 to consist of one or more the following:</p> <ol style="list-style-type: none"> 1. Implementation of program incentives to increase the number of working households in the program. 2. Establishment of new or revised waiting list preferences for the Housing Choice Voucher (HCV) Program. <p>For this fiscal year, the following actions are NOT to be considered major changes. These matters have been discussed with the RAB as part of the process resulting in the baseline Housing Agency Plan for FYE 2020.</p> <ol style="list-style-type: none"> 1. Submission of an Application for inclusion in the Moving to Work (MTW) Program. 2. Revisions to the Housing Choice Voucher (HCV) Program Administrative Plan to address program integrity, customer service and to implement policies and procedures to improve management of program utilization levels. 3. Changes to the HCV Program Administrative Plan to implement new program requirements and options under the Housing Opportunity through Modernization Act (HOTMA). 4. Decisions to open a waiting list for a specific period of time. 5. Modification to HQS Inspection administration but not standards for units subject to Uniform Relocation Act (URA) coverage.
B.6	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
B.7	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

- A.1** Include the full PHA Name, PHA Code, PHA Fiscal Year Beginning (MM/YYYY), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. 5-Year Plan.

- B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. [\(24 CFR §903.6\(a\)\(1\)\)](#)
- B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. [\(24 CFR §903.6\(b\)\(1\)\)](#) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.
- B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. [\(24 CFR §903.6\(b\)\(2\)\)](#)
- B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. [\(24 CFR §903.6\(a\)\(3\)\)](#)
- B.5 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.
- B.6 Resident Advisory Board (RAB) comments.**
- (a) Did the public or RAB provide comments?
 - (b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. [\(24 CFR §903.17\(a\), 24 CFR §903.18\)](#)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq, and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Attachment A – Goals & Objectives

West Hartford Housing Authority Major Agency Goals & Objectives Five Year Rolling Plan

Each year the Housing Authority of the Town of West Hartford ("WHHA") updates its Major Agency Goals & Objectives to maintain a current working plan for the five (5) areas which broadly cover organizational components for a quasi governmental affordable housing real estate operation that administers a Housing Choice Voucher (HCV) Program. Items that pertain to asset or property management are included because of the intent of the WHHA to provide more of a 360 degree view of goal & objectives on an entity-wide basis and not merely goals & objectives for the HCV Program.

A) Asset Management

"Asset Management" covers systems and organizational capacity to oversee real estate assets. This includes regulatory compliance, customer services, property management and related systems that support these functions such as Information Technology, staff expertise and the creation of new or revised administrative policies.

A.1) Improve Facilities Management Systems to support Site- based Management and Property Planning

Short Term (12 to 24 months)

1. Assess current maintenance work order system through the "lens" of a Facilities Management paradigm to better align day-to-day maintenance activities and planning for capital improvements.
2. Identify several existing software products that support facilities management data needs and reporting.

Medium Term (25 to 48 months)

1. Update work order coding system to facilitate detailed monthly and annual internal reporting on a property by property basis. Ninety percent (90%) of all maintenance activity should be documented through the work order system including unit turnover.
2. Develop property inspectional systems that promote a goal of 80% of all work orders being generated through the inspection protocols or preventive maintenance schedules.
3. Tie Work Order system to project-based budgets and other financial information to established capacity to job cost work orders and develop management analytics.
4. Have Capital Needs Assessment (CNAs) prepared for each property by a 3rd party to be updated every five (5) years. The CNA is to be a replacement reserve analysis adjusted for actual modernization and observed conditions.

Long Term (49+ months)

1. Use Work Order and CNA information for facilities planning and budgeting requirements.
2. Develop measurable property goals (i.e. turnover costs per unit) and objective as part of the budget development/management process to challenge and gauge effectiveness of the budget planning process and budget execution

A.2) Review Occupancy Management and Related Compliance Requirements

Short Term (12 to 24 months)

1. Review current income recertification process to determine if there are methods to streamline administrative procedures and maintain compliance for income restricted units for properties under management.

Medium Term (25 to 48 months)

1. Conduct an in-depth review of property specific tenant selection plans to determine current compliance with tenant selection, affirmative fair marketing
2. Update marketing plans for each property that capitalizes on its unique attributes as well as minimizes the challenges in marketing certain properties. Partner with other entities where possible to enhance and coordinate marketing efforts. Provide staff training on fundamentals of marketing as part of the plan to evolve the portfolio.

Long Term (49+ months)

1. Paperless Resident Record Management System – Review and assess solutions that would be most suitable and beneficial for WHHA's operation. The intent of the solution is to integrate resident documents and data into workflow processes that allow for creation, retention and management of electronic resident records in a manner consistent with all pertinent rules and regulations. This solution shall also provide improved information sharing and inter-departmental coordination for easy retrieval and reporting capabilities.

A.3) Maintain security and public safety systems at the highest levels permitted by available funding

Short Term (12 to 24 months)

1. Baseline current security systems and identify hardware improvements that would enhance security.
2. Develop property specific security plans. Engage West Hartford Police Department in security plan.

Medium Term (25 to 48 months)

1. Evaluate and refine effectiveness of security plan and supporting surveillance systems.

Long Term (49+ months)

1. Evaluate effectiveness of security; continue to evaluate and refine security plan.

B) Leased Housing Programs

"Leased Housing Programs" refer to the use of either tenant-based rental subsidies pursuant to 24 CFR 982 or project-based rental subsidies pursuant to 24 CFR 983.

Short Term (12 to 24 months)

1. Continue to utilize project-based Housing Choice Vouchers for supporting development efforts including family, supportive and elderly facilities.
2. Continue to enhance and utilize the HCVP 2 Year Model to maximize voucher

- utilization while remaining within budget authority levels.
3. Enhance and enforce the tracking of zero-income households to comply with HUD requirements and to minimize the overpayment Housing Assistance Payments. This initiative will also assist in the identifying and reducing fraud abuse.
 4. Reorganize staffing assignment to improve processing and equitable caseloads as it relates to project-based vouchers and the growing portability program.
 5. Increase landlord and participant outreach by conducting periodic workshops for landlords involved in failed Housing Quality Standard inspections in an effort to streamline the inspection process and reduce the administrative burden associated with re-inspection and recertification.

Medium Term (25 to 48 months)

1. Develop an enhanced resident file review system that will ensure compliance, identify areas of opportunity, and improve program outcomes.
2. Conduct an in-depth review of program governance documents, including the Administrative Plan to ensure current practices are following policies. Update policies as needed.

Long Term (49+ months)

1. Continue implementation of objectives described above.

C) Supportive & Resident Services

“Supportive & Resident Services” covers all Authority initiatives that cover household-based economic development efforts such as the Family Self-Sufficiency Program or services targeted to specific sub-populations to assist them in maintaining their residency or ability to be program participants.

Short Term (12 to 24 months)

1. Partner with multiple West Hartford-area organizations to align and focus resources on WHHA and analogous local populations. This alignment will leverage individual (i.e. 'siloes') interventions and produce a 'multiplier' effect. The result will be improved capacity to measure outcomes and sustainability.
2. Continue to be a catalyst for resident initiatives at all WHHA managed communities.
3. Conduct collaborative workshops with Resident Service Coordinators (RSC) and Property Management team to exchange knowledge of policy and practices in order for the RSC's to better serve residents.

Medium Term (25 to 48 months)

1. Develop a monitoring and evaluation plan. Using a variety of tools such as surveys, resident assessments, and community-level data, this information will be used to improve and refine services and programs.

Long Term (49+ months)

1. Continue implementation of objectives described above.

D) Organizational Administration

“Organizational Administration” references initiatives which deal with human capital, financial management, information technology, risk services, purchasing, risk management and any other strategic administrative functions which enhance or improve the operations and the positioning of the Authority.

Short Term (12 to 24 months)

1. Fully implement a document retention policy and continue its implementation Authority-wide including the disposal/archiving of historical and/or stored documents.
2. Collaborate with our Insurance Consultant to implement a robust insurance program that will streamline and centralize policies and coverage while reducing risk across the portfolio. Provide staff with training on insurance coverage's and limits to ensure claims are processed appropriately.
3. Review and update the WHHA adopted Investment Policy as appropriate.
4. Complete the implementation of ACH payments for vendors, reducing payment times and administrative processing costs while improving vendor relations.
5. Review existing purchasing & procurement systems to distinguish between WHHA purchasing & procurement requirements and requirements for 3rd party management contracts.
6. Review strategies to address legacy cost issues such as the consequence of participation in the State of Connecticut Municipal Employee Retirement System (MERS).

Medium Term (25 to 48 months)

1. Continue to refine the new performance appraisals and evaluations to make them goal specific and objectively measurable.

Long Term (49+ months)

1. Conduct a formal Cyber Security Assessment and action plan to resolve any findings or comments to reduce cyber security risk factors.

E) Entrepreneurial Activities

“Entrepreneurial Activities” include income generating actions (i.e. fee-for-service) and the creation of entities to serve societal needs, leveraging the core competencies, reputation, and relations of the parent entity.

Short Term (12 to 24 months)

1. Determine feasibility of forming new corporation(s) to produce development-related fee-for-services to third parties in and out of West Hartford, and initiate activities.
2. Identify innovative approaches to leverage the asset value and subsidy opportunities to create more affordable housing opportunities for West Hartford, including Housing Choice Vouchers, Moving to Work, State Policy Advocacy, etc.
3. Assess the feasibility of implementing a Land Trust to provide tax incentivized donations of residential and “brownfield” properties by local owners. Residential single-family homes could be retained or sold as appropriate with disposition proceeds used for housing purposes. Brownfield properties would be accepted that have potential for redevelopment and conversion to housing or mixed-use purposes.

Medium Term (25 to 48 months)

1. Develop a Business Plan servicing 3rd party property owners in the Town of West Hartford and regionally to manage the marketing, leasing, and management of housing or mixed-use properties.
2. Implement innovative approaches to support the creation of additional affordable housing opportunities for West Hartford through strategic partnering.

Long Term (49+ months)

1. Continue development and implementation of above activities

Attachment B -- New Activities for FYE 2020

New Activities for FYE 2020

Project Based Vouchers.

If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations and describe how project-basing would be consistent with the PHA Plan.

The Authority anticipates continued use of Project-based Section 8 (PBV). Use of PBV is for the purposes of affordable housing preservation and expansion of affordable housing inventory within West Hartford. **There are two "pots" of PBV. The generic "pot" is roughly 134 [20% x 670 = 134]; of these available PBV the WHHA has placed 106 under a HAP. The second "pot" as established by HOTMA is for 10% of the program or 67 PBV.** The WHHA has placed 26 PBV under this cap.

Existing Utilization

Alfred E. Plant Apartments	66
Elm Grove Apartments	40
The Goodwin	12
616 New Park	<u>14</u>
TOTAL	132

Units that will go under AHAP in FYE 2020

To Be Determined through a current RFP process.

The WHHA has issued an RFP for up to another 20 PBV for new construction under the four categories of the 10% cap established under HOTMA.

The WHHA may also adjust existing HAP units counts for PBV based on project occupancy levels and other factors in the interest of the WHHA and our HCV Program.

Attachment C – Progress Report

West Hartford Housing Authority Accomplishments for FYE 2019

1. The WHHA has implemented a small VASH Program of five (5) Vouchers, has applied for additional VASH Vouchers and intends to seek additional VASH whenever possible.
2. The WHHA submitted a Letter of Interest for participation in the Moving to Work (MtW) Program under Cohort #1, which is for Small PHAs (< 1000 HCV/LIPH combined subsidies).
3. The WHHA was designated a High Performer under the Section Eight Management Assessment Program (SEMAP).

Attachment D -- Description of HCV
Administrative Policy & procedure Changes

West Hartford Housing Authority HCV Administrative Plan Changes for FYE 2020

General Changes

1. Implement policy and related procedures for Utility Allowance checks to be paid directly to the utility company in lieu of the participant.
2. Make it mandatory that applicants and program participants submit Income Tax returns or verification of non-filing status for all adult participant/HH members that are not elderly.
3. If the participant/household member has an annual income increase/decrease of \$100 or less per month or \$1,200 on a twelve-month projected basis, they will not be required to report this until their next annual reexamination. Any combination of increases or decreases that result in a change in annual income of more than \$1,200 will require the household to contact the WHHA which will make the final determination if an Interim Recertification is required.
4. Increase minimum rent from \$50 to \$100 as permitted under current regulation.

Program Integrity

1. If a participant/household member(s) intentionally reduces their work hours or otherwise manipulates their income levels and sources for the purpose of maximizing subsidy the household will receive a formal warning for the first instance and may have any adjustment in their tenant share of rent denied on the basis of income manipulation for the purposes of obtaining a financial benefit. If at Zero Rent such intentional behavioral will result program termination as the WHHA will consider such actions program abuse/fraud.
2. Allow Repayment Agreement for amounts that are \$5000 or less. Higher amounts to require termination from the program and reporting on all available data and credit reporting systems including HUD's Enterprise Income Verification System.

Voucher Retention Upon Separation of Head(s) of Household

A voucher may be retained by another household member who is not a head of household only if the following conditions are met:

1. The current Head of Household is deceased or absent due to incarceration or absent due to confinement in a medical facility without the expectation of return to the unit and,
 - a. The household member has reached the age of majority and is related by blood or law to the voucher holder
 - b. The household member was included on the voucher at the time of death, incarceration, or confinement as a spouse, adoptive parent or was previously a household member for a minimum of five years.
 - c. The household member(s) is under 18 but has been granted emancipated minor status (exempted from the five-year period of being on the lease); or
 - d. Has been placed in the care of another adult to be brought into the unit by action of the judicial system or the state child protection agency.

Waiting List Administration

The WHHA will separate the HCV waiting list into a Tenant-based and Project-based set of waiting lists. The PBV Waiting List will permit an applicant to identify which individual property(s) or "any" for which they are willing to accept a unit.

The WHHA will implement a preference for households on both the project-based and the tenant-based waiting subject to a Board of Commissioner approved Relocation Plan or a Relocation Plan for a preservation or new construction property located in West Hartford that has received an award of 9% LIHTC under the Qualified Allocation Plan administered by CHFA. The intent is to minimize dislocation and displacement by initiatives to expand or maintain the supply of affordable housing in West Hartford.

Attachment E – VAWA Policy & Plan

Statement on Compliance with the Requirements of the Violence against Women Act

The West Hartford Housing Authority (WHHA) has completed a review of the Final Rule issued by the U.S. Department of Housing & Urban Development (HUD) implementing new requirements under the Violence Against Women Act (VAWA) for its Housing Choice Voucher Program.

HUD issued a Final Rule implementing the new requirements that were contained in the reauthorization of VAWA contained in the Violence Against Women and Department of Justice Reauthorization Act of 2013 (Pub. L. 113-4). The Final Rule was published on November 16, 2016 and effective as of December 16, 2016.

When the Interim Rule was published on November 29, 2008, the Authority conducted a review to identify program requirements that might result in impediments for VAWA households in terms of their program participation.

This review confirmed that the WHHA already had administrative systems that allow for applicants and program participants to identify mitigating circumstances for both the public housing and HCV Program. Language was developed to clarify that among the types of mitigating information documentation of the applicant or program participant being a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified.

This expansion of the notion of mitigating information covered applicant screening, lease compliance and in the case of the HCV Program actions that might otherwise result in program termination. In situations in which the abuser is currently part of the household, the WHHA has developed policy changes that would facilitate bifurcation of assistance.

The PHA has adopted reasonable procedures for verification of status under VAWA using form HUD 50066, by police report or court record, or by other certifying documentation provided by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance.

WHHA has not implemented any special supportive service programs for victims of domestic violence nor entered into any Memorandum of Agreement with local service providers. Information on referrals to local service providers that work with domestic abuse victims has been made available to staff.

**WEST HARTFORD HOUSING AUTHORITY'
VIOLENCE AGAINST WOMEN ACT ("VAWA") POLICY**

PURPOSE AND APPLICABILITY.

The purpose of this policy is to implement the requirements of the Violence Against Women Act ("VAWA") with respect to the responsibilities of the West Hartford Housing Authority (the "WHHA") regarding domestic violence, dating violence, sexual assault and stalking. This policy shall be applicable to all of the federally subsidized housing programs administered by the WHHA and shall be part of the Housing Choice Voucher Administrative Plan by reference. Protections under this policy are available to all victims regardless of sex, gender identity, or sexual orientation and will be applied consistent with all nondiscrimination and fair housing requirements.

GOALS AND OBJECTIVES.

The goals and objectives of the WHHA's VAWA Policy are as follows:

- A. Maintain compliance with all applicable legal requirements imposed by VAWA;
- B. Ensure the physical safety of victims of actual or threatened domestic violence, dating violence, sexual assault and stalking;
- C. Provide and maintain housing opportunities for victims of domestic violence, dating violence, sexual assault and stalking;
- D. Create and maintain collaborative arrangements between the WHHA, law enforcement authorities, victim service providers and others to promote the safety and well-being of victims of actual or threatened domestic violence, dating violence, sexual assault and stalking; and
- E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, sexual assault and stalking affecting individuals assisted by the WHHA.

DEFINITIONS.

- A. "Affiliated individual," with respect to an individual, means:
 - I. A spouse, parent, brother, sister, or child of that individual, or a person to whom that individual stands in the place of a parent or guardian (for example, the affiliated individual is a person in the care, custody, or control of that individual); or

- II. Any other person living in the household of that individual.
- B. "Dating Violence" is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship.
- C. "Domestic Violence" includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child, by a person who is living with or has lived with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- D. "Perpetrator" means a person who commits acts of domestic violence, dating violence, sexual assault, or stalking against a victim.
- E. "Sexual Assault" is any type of sexual contact or behavior that occurs without the explicit consent of the recipient, including when the individual lacks capacity to consent.
- F. "Spouse or Intimate Partner" includes a person who is or has been in a social relationship of a romantic or intimate nature with the victim, as determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship.
- G. "Stalking" engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's individual safety or the safety of others, or suffer substantial emotional distress.
- H. "VAWA Self Petitioner" refers to noncitizens who claim to be victims of "battery or extreme cruelty." Battery or extreme cruelty includes domestic violence, dating violence, sexual assault, and stalking. VAWA allows these noncitizens to self-petition for Lawful Permanent Resident ("LPR") status without the cooperation of or knowledge of their abusive relative.

NOTIFICATIONS PROVIDED.

- A. All applicants and tenants of all WHHA Housing Programs will be provided HUD- 5380, "Notification of Occupancy Rights Under the Violence Against Women Act (VAWA)" and HUD-5382, "Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking and Alternate Documents" at the following times:

- i. At time of denial of assistance or admission;
- ii. At time of providing of assistance or admission;
- iii. At any eviction or termination; or
- iv. At recertification or lease renewal.

B. These forms will be provided in the applicable language, if necessary, in accordance with Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency).

ADMISSIONS AND SCREENING.

A. Non-Denial of Assistance. The WHHA will not deny assistance or admission to any person because that person is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, provided that such person is otherwise qualified for admission.

B. Mitigation of Disqualifying Information.

- i. An applicant for assistance whose history includes incidents in which the applicant was a victim of domestic violence, may request that the WHHA take such information into account in mitigation of potentially disqualifying information, such as poor credit history or previous damage to a dwelling.
- ii. If requested by an applicant to take such mitigating information into account, the WHHA shall be entitled to conduct such inquiries as are reasonably necessary to verify the claimed history of domestic violence and its probable relevance to the potentially disqualifying information.
- iii. The WHHA will not disregard or mitigate potentially disqualifying information if the applicant household includes a perpetrator of a previous incident or incidents of domestic violence.

TERMINATION OF TENANCY OR ASSISTANCE.

A. VAWA Protections.

iv. A tenant may not be denied tenancy or occupancy rights solely on the basis of criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking if:

- 1. The criminal activity is engaged in by a member of the household of the tenant or any guest or other person

under the control of the tenant; and

2. The tenant or an affiliated individual of the tenant is the victim or threatened victim of such domestic violence, dating violence, sexual assault, or stalking.
- v. An incident of actual or threatened domestic violence, dating violence, sexual assault, or stalking shall not be considered as a serious or repeated violation of the lease by the victim or threatened victim or good cause for terminating the assistance, tenancy or occupancy rights of the victim or threatened victim of such incident.

B. Limitations of VAWA Protections.

- vi. Nothing in the above section limits the authority of the WHHA to comply with a court order with respect to the rights of access or control of property, including civil protection orders issued to protect a victim of domestic violence, dating violence, sexual assault, or stalking, or the distribution or possession of property among members of a household.
- vii. Nothing in the above section limits any available authority of the WHHA to evict or terminate assistance to a tenant for any violation not premised on an act of domestic violence, dating violence, sexual assault, or stalking. However, the WHHA will not hold to a more demanding standard, a tenant or an affiliated individual who is or has been a victim of or domestic violence, dating violence, sexual assault, or stalking.
- viii. Nothing in the above section limits the authority of the WHHA to evict or terminate from assistance any tenant or lawful applicant if:
 1. The WHHA can demonstrate an actual and imminent threat to other tenants or those employed at or providing to the property, if the tenant is not evicted or terminated from the assistance; and
 2. No other actions that could be taken to reduce the threat have been successful, including transferring the victim to a different unit, barring the perpetrator from the property, involving law enforcement, or seeking other legal remedies to prevent the perpetrator from acting on a threat.

VERIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING.

- A. Requirement for Verification. Subject only to waiver as provided in paragraph D below, the WHHA shall require verification in all cases where an individual requests protection against an action involving domestic violence, dating violence, sexual assault, or stalking. Verification may be accomplished in one of three ways:
- ix. Completing HUD-5382, "Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking";
 - x. Other documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing domestic violence, dating violence, sexual assault, or stalking, or the side effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury that the incident or incidents in question are bona fide and meet the requirements of the applicable definition set forth in this policy; or
 - xi. A police or court record provided to the WHHA by federal, state, tribal, or local police or court record describing the incident or incidents in question.
- B. Time Allowed. An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence, sexual assault or stalking, and who is requested by the WHHA to provide verification, must provide such verification within 14 business days after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.
- C. If the WHHA receives conflicting evidence that an incident of domestic violence, dating violence, sexual assault, or stalking has been committed (such as certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the abuser or perpetrator), the WHHA has the right to request that the tenant provide third-party documentation within thirty 30 calendar days in order to resolve the conflict. Failure to provide third-party documentation where there is conflicting evidence will result in loss

of protection under VAWA and this policy against a proposed adverse action.

- D. Waiver of verification requirement. With respect to any specific case, the WHHA may waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the President & CEO. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

NON-CITIZEN SELF-PETITIONER VERIFICATION.

- A. Financial assistance to ineligible noncitizens will not be denied while verifying immigration status.
- B. Self-petitioners can indicate that they are in "satisfactory immigration status" when applying for assistance or continued assistance. "Satisfactory immigration status" means an immigration status which does not make the individual ineligible for financial assistance. After verifying such immigration status in the Department of Homeland Security ("DHS") Systematic Alien Verification for Entitlements ("SAVE") System, WHHAs will make a final determination as to the self-petitioner's eligibility for assistance.
- C. In order to qualify, the noncitizen victim must have been battered or subjected to extreme cruelty by their spouse or parent, who is a U.S. citizen or LPR ("Lawfully Permanent Resident").
- D. Once WHHA receives a self-petition (INS Form I-360 or I-130) or INS Form 797, WHHA will not request any additional information from the self-petitioner, other than what is required using the SAVE system to complete the verification.
- E. When WHHA receives a self-petition or INS Form 797 Notice of Action, the WHHA will initiate verification in the SAVE System.
- F. Final determination from the SAVE System. WHHA will receive one of confirmations:
 - i. The VAWA self-petition is verified, in which case the applicant is immediately eligible for housing and no evidence of battery or extreme cruelty shall be requested or collected;

- ii. The I-130 is verified, in which case the petitioner submitting a family-based visa petition must provide to the WHHA any evidence of "battery or extreme cruelty."
- G. Housing assistance and all other VAWA protections will be granted to the self-petitioner throughout the verification process until a final determination of LPR ("Lawful Permanent Resident") status is made. If the final determination is to deny the VAWA self-petition or LPR petition, the WHHA must alert the petitioner and take actions to terminate voucher assistance.

EMERGENCY TRANSFER PLAN.

- A. Eligibility for Transfer. In accordance with the Violence Against Women Act ("VAWA") the WHHA allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit, regardless of sex, gender identity, or sexual orientation. The ability of the WHHA to honor such request for tenants currently receiving assistance may depend upon the following:
- i. A preliminary determination that the tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, and
 - ii. On whether the WHHA has another dwelling unit that is available and is safe to offer the tenant for temporary or more permanent occupancy.
- B. Requesting a transfer.
- i. To request an emergency transfer the tenant shall notify the WHHA office and submit a written request for a transfer (HUD-5383). The tenant's written request for an emergency transfer should include either:
 1. A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the WHHA's program; or
 2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period

preceding the tenant's request for an emergency transfer.

- ii. The WHHA cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request. However, the WHHA will act as quickly as possible to move a tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit.
- iii. If a tenant reasonably believes a proposed transfer would not be safe, the tenant may request a transfer to a different unit.
- iv. If a unit is available, the transferred tenant must agree to abide by the terms and conditions that govern occupancy in the unit to which the tenant has been transferred. The WHHA may be unable to transfer a tenant to a particular unit if the tenant cannot establish eligibility for that unit.
- v. In cases where the WHHA determines that the family's decision to move out of the WHHA housing was reasonable under the circumstances, the WHHA may wholly or partially waive rent and any rent owed shall be reduced by the amounts of rent collected for the remaining lease term from a tenant subsequently occupying the unit.
- vi. Portability. An HCV-assisted tenant will not be denied portability to a unit located in another jurisdiction so long as the tenant has complied with all other requirements of the Housing Choice Voucher Program and has moved from the unit in order to protect the health or safety of an individual member of the household who is or has been the victim of domestic violence, dating violence, sexual assault or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.
- vii. If the WHHA has no safe and available units for which a tenant who needs an emergency is eligible, the WHHA will assist the tenant in identifying other housing providers who may have safe and available units to which the tenant could move.
- viii. At the tenant's request, the WHHA will refer the individual to organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking.

C. Safety and Security of Tenants.

- i. Confidentiality. The WHHA will keep confidential information that the tenant submits in requesting an emergency transfer or about the emergency transfer, unless the tenant gives the WHHA written permission to release the information on a time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program. This includes keeping confidential the new location of the dwelling unit of the tenant, if one is provided, from the person(s) that committed an act(s) of domestic violence, dating violence, sexual assault, or stalking against the tenant. Please see the Notice of Occupancy Rights under the Violence Against Women Act for more information about WHHA's responsibility to maintain the confidentiality of information related to incidents of domestic violence, dating violence, sexual assault, or stalking.
- ii. Pending processing of the transfer and the actual transfer, if it is approved and occurs, the tenant is urged to take all reasonable precautions to be safe.
- iii. Tenants who are or have been victims of domestic violence are encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233, or a local domestic violence shelter, for assistance in creating a safety plan. For persons with hearing, that hotline can be accessed by calling 1-800-787- 3224 (TTY).
- iv. Tenants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656- HOPE, or visit the online hotline at <https://ohl.rainn.org/online/>.
- v. Tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

OTHER REMEDIES.

A. Lease Bifurcation.

- i. The WHHA may bifurcate a lease, or remove a household member from a lease in order to evict, remove, terminate occupancy rights, or terminate assistance or occupancy

rights to such member who engages in criminal activity directly related to domestic violence, dating violence, sexual assault, or stalking. In such a case, it does not matter that the perpetrator was a signatory to the lease and the victim is allowed to stay in the unit or on the program.

- ii. In removing the perpetrator from the household, the WHHA will follow all federal, state and local eviction procedures.
- iii. If the evicted person was the eligible person in the household, the remaining tenants will be given 90 days from the date of bifurcation of the lease to:
 - a. Establish eligibility for the program they are currently under;
 - b. Establish eligibility under another program; or
 - c. Find alternative housing.

B. Efforts to promote housing stability.

The WHHA will make every effort that is feasible and permissible to victims to remain in their units or other units of the WHHA and/or retain assistance. The WHHA will bear the cost of any transfer, where permissible.

C. Relationships with service providers.

It is the policy of the WHHA to cooperate with organizations and entities, both private and governmental, which provide shelter and/or services to victims of domestic violence. If the WHHA becomes aware that an individual assisted by the WHHA is a victim of domestic violence, dating violence, sexual assault or stalking, the WHHA will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring the WHHA either to maintain a relationship with any particular provider of shelter or services to victims of domestic violence or to make a referral in any particular case. The WHHA's annual Public Housing Agency Plan shall describe providers of shelter or services to victims of domestic violence with which the WHHA has referral or other cooperative relationships.

LOCAL DOMESTIC VIOLENCE SERVICES AND RESOURCES

Below is a non-exhaustive list of local domestic violence-related services and resources available in Hartford County. This Section XI may be amended and revised from time to time, as needed, without the need for approval from the WHHA Board of West Hartford Housing Authority: VAWA Compliance Policy

Page 11

Commissioners so that changes or updates to contact information may be promptly made whenever discovered.

Interval House Hartford (860) 527-0550.

Nothing in this Policy Statement:

- (1) limits Management from honoring court orders addressing rights of access to or control of the property, including civil protection orders issued to protect the victim or issued to address the distribution or possession of property among the household members in cases where a family breaks up;
 - (2) limits Management from evicting a Tenant for any violation of a lease not premised on the act or acts of violence in question against the Tenant or a member of the Tenant's household, provided that Management does not subject an individual who is or has been a victim of domestic violence, dating violence, or stalking to a more demanding standard than other Tenants in determining whether to evict;
 - (3) limits Management from terminating the tenancy of any Tenant if Management can demonstrate an actual and imminent threat to other Tenants or those employed at or providing service to the premises if that Tenant is not evicted; or
 - (4) supersedes any provision of any Federal, State, or local law that provides greater protection than this section for victims of domestic violence, dating violence, or stalking.
- (e) All information Management may request to confirm domestic violence, dating violence or stalking victim status, pursuant to federal law, shall be retained in confidence by Management, and shall not be entered into any shared database, except to the extent that disclosure is:
- (1) requested or consented to by the individual in writing;
 - (2) required for use in an eviction proceeding; or
 - (3) otherwise required by applicable law.

Attachment F – Plan Transmittal Letter & Certifications



September 18, 2019

Jennifer Gottlieb, Program Center Coordinator
Office of Public Housing
U. S. Department of Housing and Urban Development
One Corporate Center, Suite 19
Hartford, CT 06103-3220

Dear Ms. Gottlieb:

The Housing Authority of Town of West Hartford ("WHHA") is pleased to inform you that we have completed our Housing Agency Plan for FYE 2020 in accordance with the regulations promulgated by the U.S. Department of Housing and Urban Development (HUD) found at 24 CFR 903. The Public Hearing was held on Tuesday, September 11, 2019.

This year is the first year of a new five-year cycle. Therefore, we are submitting the following in one electronic PDF file:

1. Agency Plan Five Year Plan (form HUD 50075-5Y)
2. Attachment A – Goals & Objectives
3. Attachment B – New Activities for FYE 2020
4. Attachment C – Progress Report
5. Attachment D – Description of HCV Administrative Policy & procedure Changes
6. Attachment E – VAWA Policy & Plan
7. Attachment F – Plan Transmittal Letter & Certifications

We have received neither comments at the Public Hearing nor any formal comments from the Resident Advisory Board (RAB).

The following certification are included in Attachment F:

1. PHA Certifications of Compliance with the PHA Plan and Related Regulations:
Board Resolution to Accompany the PHA Plan (high performer version).
2. Civil Rights Certification (form HUD 50077-CR)
3. Consistency with the Consolidated Plan Certification (form HUD 50077-SL)

Our Plan is also being submitted electronically to your attention via email including all certifications. The electronic submission consists of a single PDF. All referenced documents are available for review at the Main Office of the Housing Authority.

If you or your staff have any questions or require clarification, do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "George Howell".

George Howell
Executive Director

Attachments

80 Shield Street • West Hartford, CT 06110 • Tel: 860-953-0002 • Fax: 860-953-5763

**Civil Rights Certification
(Qualified PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 02/29/2016

Civil Rights Certification

Annual Certification and Board Resolution

As they on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within these programs, addressing these impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

West Hartford Housing Authority
PHA Name

CT039
PHA Number/HA Code

I hereby certify that all the information on this form, as well as any information provided in the accompanying materials, is true and correct. Warning: HUD will prosecute false certification statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1003, 1019, 1012, 31 U.S.C. 3729, 3762)

Name of Authorized Official George Howell	Title Executive Director
Signature 	Date: 10-8-19

**Certification by State or Local
 Official of PHA Plans Consistency
 with the Consolidated Plan or
 State Consolidated Plan
 (All PHAs)**

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
 Consistency with the Consolidated Plan or State Consolidated Plan**

I, Matthew Hart, the Town Manager
Official's Name *Official's Title*


certify that the 5-Year PHA Plan and/or Annual PHA Plan of the
West Hartford Housing Authority
PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of
 Impediments (AI) to Fair Housing Choice of the
Town of West Hartford
Local Jurisdiction Name
 pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State
 Consolidated Plan and the AI.

The attached Mission and Goals of West Hartford Housing Authority are consistent with the Consol datec
Plan.

I hereby certify that all the information provided herein, as well as any information provided in the past, is true and correct to the best of my knowledge and belief. I understand that providing false information is a violation of the Federal Acquisition Regulation (FAR) and may result in civil and criminal penalties. I understand that providing false information is a violation of the Federal Acquisition Regulation (FAR) and may result in civil and criminal penalties. I understand that providing false information is a violation of the Federal Acquisition Regulation (FAR) and may result in civil and criminal penalties.

Name of Authorized Official	Title
Matthew Hart	Town Manager
Signature	Date
	August 29, 2019

**Certifications of Compliance with
PHA Plans and Related Regulations
(Standard, Troubled, HCV-Only, and
High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plan and Related Regulations including
Required Civil Rights Certifications**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning 1/2020, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).


West Hartford Housing Authority
PHA Name

CT 039
PHA Number/HA Code

Annual PHA Plan for Fiscal Year 2020

5-Year PHA Plan for Fiscal Years 2020 -2024

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official	Title
Clare Dowd	Chairperson
Signature	Date
	9-10-19

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Continued Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, check appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received:		4. Applicant Identifier:	
5a. Federal Entity Identifier:		5b. Federal Award Identifier:	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="Town of West Hartford"/>			
* b. Employer/Taxpayer identification Number (EIN/TIN): <input type="text" value="06-002124"/>		* c. Organizational DUNS: <input type="text" value="0070550980000"/>	
* d. Address:			
* Street:	<input type="text" value="50 South Main Street"/>		
* Street2:	<input type="text"/>		
* City:	<input type="text" value="West Hartford"/>		
* County/Parish:	<input type="text"/>		
* State:	<input type="text" value="CT: Connecticut"/>		
* Province:	<input type="text"/>		
* Country:	<input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code:	<input type="text" value="06107-2805"/>		
* e. Organizational Unit:			
Department Name: <input type="text" value="Economic and Social Services"/>		Division Name: <input type="text" value="Social Services"/>	
* f. Name and contact information of person to be contacted on matters involving this application:			
* Prefix:	<input type="text" value="Ms."/>	* First Name:	<input type="text" value="Theresa"/>
* Middle Name:	<input type="text" value="S."/>		
* Last Name:	<input type="text" value="Sermer"/>		
* Suffix:	<input type="text"/>		
* Title:	<input type="text" value="CDSF Coordinator/Social Worker"/>		
* Organizational Affiliation: <input type="text"/>			
* Telephone Number:	<input type="text" value="860-561-7875"/>	* Fax Number:	<input type="text" value="860-561-7577"/>
* Email:	<input type="text" value="Theresa.Sermer@westhartford.ct.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	
<input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type:	
<input type="text"/>	
Type of Applicant 3: Select Applicant Type:	
<input type="text"/>	
* Other (specify):	
<input type="text"/>	
* 10. Name of Federal Agency:	
<input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number:	
<input type="text"/>	
CFDA Title:	
<input type="text"/>	
* 12. Funding Opportunity Number:	
<input type="text" value="4.216"/>	
* Title:	
<input type="text" value="CDBG Establishment Grant"/>	
13. Competition Identification Number:	
<input type="text"/>	
Title:	
<input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.):	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:	
<input type="text" value="CDBG Project titles: Public Services, CDBG Program Administration, Housing and Rehabilitation Administration, Housing Rehabilitation, Code Enforcement, Public Facilities Improvements"/>	
Attach supporting documents as specified in agency instructions	
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

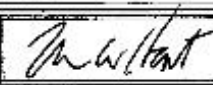
* a. Federal	<input type="text" value="555,000.00"/>
* b. Apportion	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="555,000.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
 Yes No
 If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)
 ** I AGREE
 ** The list of certifications and assurances, or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Last Name:
 Middle Name:
 * Last Name:
 Suffix:
 * Title:
 * Telephone Number: Fax Number:
 Email:
 * Signature of Authorized Representative:  * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

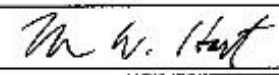
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to assure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1661-1683, and 1685-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-265), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 rid-3 and 290 no 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8001 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(g) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-150) and Executive Order (EO) 11914; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1980 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in ensuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§489a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	West Hartford Town Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Town of West Hartford	08/26/2020

SF 424D (Rev. 7-87) Back

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Town of West Hartford

Program/Activity Receiving Federal Grant Funding

See Attached

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designated on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

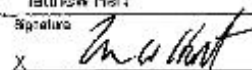
2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

See Attached

Check here if there are workplaces or sites that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Matthew Hart	Title Town Manager
Signature 	Date 8/3/2020

form HUD-50070 (3/98)
ref. Handbook 7417.1, 7475.13, 7485.1 & .3

Certification for a Drug-Free Workplace

Program/Activity Receiving Federal Grant Funding

Activities

1. Town of West Hartford Sterling Field
2. Town of West Hartford Fern Park ADA Compliance
3. Town of West Hartford Eisenhower Restroom Replacement
4. Town of West Hartford Seymour/St Charles Paving
5. Town of West Hartford Rehabilitation Administrative Services
6. Town of West Hartford CDBG Administrative Services
7. Town of West Hartford Bloomfield Health District Code Compliance
8. Town of West Hartford Code Enforcement
9. Town of West Hartford Housing Rehab Grants and Loans
10. Town of West Hartford Volunteer and Geriatric Services
11. Town of West Hartford Food Pantry
12. Town of West Hartford HANOC Neighborhood Center

Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above. Place of Performance shall include the street address, city, county, State, and zip code.

(Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

1. Sterling Field 800 Flatbush Avenue West Hartford CT 06110
2. Fern Park 567 Fern Street West Hartford CT 06107
3. Eisenhower Park ADA Compliance 13 Sheep Hill Drive West Hartford CT 06117
4. Paving: Seymour and St James Streets, West Hartford CT 06119
5. Town of West Hartford Rehabilitation Administrative Services 50 S Main Street Room 204 West Hartford CT 06107
6. Town of West Hartford CDBG Administrative Services 50 S Main Street Room 306 West Hartford CT 06107
7. Town of West Hartford Bloomfield Health District Code Compliance 693 Bloomfield Avenue Suite 3 Bloomfield CT 06002
8. Town of West Hartford Code Enforcement 50 S Main Street Room 208 West Hartford CT 06107
9. Town of West Hartford Housing Rehab Grants and Loans 50 S Main Street Room 306 West Hartford CT 06107
10. Town of West Hartford Volunteer and Geriatric Services 50 S Main Street Room 306 West Hartford CT 06107
11. Town of West Hartford Food Pantry 50 S Main Street Room 306 West Hartford CT 06107
12. Town of West Hartford HANOC Neighborhood Center 105 Hillcrest Avenue West Hartford CT 06110

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

08/03/2020

Date

Town Manager

Title

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifics both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2020, 2021, 2022 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

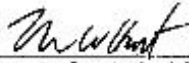
1. A policy prohibiting the use of excessive force by law enforcement agencies within its

6

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

08/03/2020
Date

Town Manager _____
Title

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

08/03/2020
Date

Town Manager _____
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

08/03/2020
Date

Town Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

M. White
Signature of Authorized Official

08/03/2020
Date

Town Manager
Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature of Authorized Official

08/05/2020

Date

Town Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Appendix - Alternate/Local Data Sources

1	Data Source Name 2009-2011 American Community Survey
	List the name of the organization or individual who originated the data set. U.S. Census Bureau, American Community Survey
	Provide a brief summary of the data set. Survey of West Hartford residents.
	What was the purpose for developing this data set? To collect demographic data for the 2009-2011 ACS.
	Provide the year (and optionally month, or month and day) for when the data was collected. 2009-2011
	Briefly describe the methodology for the data collection. Mail/phone surveys.
	Describe the total population from which the sample was taken. Residents of West Hartford.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. Information not available.
	Data Source Name HMIS
List the name of the organization or individual who originated the data set. Connecticut Coalition to End Homelessness (CCEH): Rose Kelly, Data Analyst	
Provide a brief summary of the data set. "West Hartford (06117,06110,06119,06107) Counts of Clients identified as: Chronically Homeless (identify as Individuals or Families) Households with adults only (identify as Individuals or Families) Households with adults and children (Families, Children) Households with only children (Unaccompanied Youth age 18-24) Unaccompanied children (under age 18) Veterans HIV status"	
What was the purpose for developing this data set? For 2020-2024 west Hartford Consolidated Plan estimate of homeless needs assessment for reporting period.	
Provide the year (and optionally month, or month and day) for when the data was collected. July 1, 2019 - June 30, 2020	

<p>Briefly describe the methodology for the data collection.</p> <p>"Date parameters were based on clients with enrollments during date parameters HUD Data Dictionary definitions were used for all fields Sheltered or Unsheltered status was based on Prior Residence Minors < 18 years old and adults => 18 years old Exits to permanent housing destinations were counted as exiting homelessness Total days experiencing homelessness was based on an average of Length of Stay for each group Zip code was identified from Prior Zip Code as reported by the clients"</p>
<p>Describe the total population from which the sample was taken.</p> <p>Population from West hartford CT zip codes 06107,06117,06110,06119</p>
<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>Households in West Hartford Persons living in West Hartford</p>