

1. Are quantities listed per year or expected for total contract period? **The quantities are an estimate for the school year.**
2. When would you anticipate a first delivery, and would this be multiple orders or one large order? **We would like our first orders by November, preferably in one large delivery.**
3. Can we bid partially on the list. **YES**
4. Are the samples required for each proposed product line item? **If feasible. Where it is not an item that can be sent as a sample, we are requesting clear product descriptions and certifications where applicable.**
5. Can a Contractor propose to provide some of the items versus all items? **YES**
6. Are the samples required to be submitted with the proposal or with the Contractor be required to submit it upon request of the evaluation board? **We would like samples submitted with proposal.**  
**See question 4**
7. Do we need to send a sample on all items that we are bidding on, or will those be requested at a later date? **Please enclose samples. See questions 6 and 4.**
8. If a sample is required, how many would you like of each item? **One for evaluation of product.**
9. Will a signature from a legally binding website suffice? **Yes**

- 10.** If an addendum is received for this bid, will I be able to send it back via email since it is time sensitive, I want to make sure I get my documents in the mail right away so as to not miss out on this opportunity. **All documents must be enclosed with your original sealed bid.**
11. Can we participate only in the PPE items and leave the rest ones blank (items 9a, 9b, 9c? **YES**
- 12.** Please specify the packing unit for the Masks and gloves, as our experience there is always a big confusion with EACH (as some schools name it as EACH but they mean BOX per \*\*\*\* pcs) **EA =Per Unit (one mask, one glove, etc.)**
- 13.** Delivery: Please confirm if this contract is for one time delivery or it will be split in more shipments, please specify. **Could be split into more shipments, depending on the increased demand and needs of the district.**
14. Is your delivery place in a loading deck? Please specify delivery protocols like, pallets, forklift, schedule, etc. **No. We have no protocols, our only requirement is deliveries must be made before 3 PM.**