

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Assurances

1. The school assures that they will have a written Parent and Family Engagement Plan (PFEP) that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents/families of Title I students and made available to the local community. Parents/families shall be notified of the policy in an understandable and uniform format in a language the parents can understand. The policy shall include the components as described in section 1116. Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3(D))(i - v).
2. The school assures that they will convene an annual parent/family meeting. The annual meeting will be offered with flexible times/dates and will involve parents/families in an organized, ongoing, and timely manner for planning, review, and improvement of the programs at the school. Parents/families are given information about programs, a description of curriculum, academic assessments used to measure student progress, and expected proficiency of students. Parents/families provide input on their child's education, and are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.
3. The school assures that each participating school, in conjunction with the parents/families has **jointly** developed a school-parent compact. The compact describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is conferenced with parents/families of elementary aged students.
4. The school assures timely notice to parents/families when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, schools are required to notify parents/families at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).

By checking this box, I certify that the school agrees to the assurances above.

Signature of Principal or Designee

Date Signed

APPROVED

By Maria Torres at 11:10 am, May 17, 2021

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Title I – School Mission Statement - Parent and Family Engagement Mission Statement

(Optional) Response:

The combination of dedicated faculty and staff, active parents, hardworking students and supportive community, enhances our school's motto "A Place of High Expectations."

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds will be used for parent and family engagement.

Response:

Clermont Elementary School involves parents/families in all aspects of its Title 1 programs. Clermont Elementary, School Advisory Committee (SAC) and parents have the responsibility of developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent Involvement Plan (PIP). The SAC invites membership for all parents, community members, faculty and staff on the school website. Also, parents are given surveys at the end of the school year seeking their input on activities, training and materials that they need to help their child(ren). The annual Title 1 meeting will be held on October, 22, 2021. The budget, as well as school programs will be discussed. Families unable to attend will be able to view the schools website to learn more about the Title 1 programs at Clermont Elementary.

Coordination and Integration

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Describe how the school will coordinate and integrate parent and family engagement programs and activities that help parents on how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs. For Example: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Title 1, Part A	Title 1, Part A funds will be used to host many of the family events for the 2021-2022 school year at Clermont elementary School. (STEAM Family night, Reading night, Math night.)
VPK	Local daycare organizations are provided with the expectations of the incoming kindergarten students. This information will be used to plan instruction to share with parents.
Head Start	The local Head Start center has been provided with the expectations of Kindergarten. Head Start students/teachers/parents are invited to visit Clermont Elementary School in the spring to prepare for the kindergarten school year.
Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title 1 will be discussed with parents during the development of the students IEP. Parents will be made aware of the resources available for check out in the Clermont Elementary School Family Engagement Center.
Kindergarten Readiness	Kindergarten Readiness meetings will be held in the Spring. The Family School Liaison, kindergarten teachers, Title 1 Contact will plan and host an event for upcoming kindergarten students and parents. The soon to be kindergarten students will receive readiness materials funded by Title 1 while participating in a classroom experience. The FSL will provide resources for the parents to help them begin to support the transition into kindergarten.
PTO	PTO meeting will be held monthly on the second Thursday of the month.
Title 111- ESOL	A translator is provided during and after school for meetings to assist parents in helping their students to achieve academic success. Also the Rosetta Stone is available for use.

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Develop agenda, handouts, and presentation materials.	Principal/ Title I Contact	August/ September	Copies of agenda, handouts, presentation
Develop and Disseminate Invitations	Family School Liaison/ Title I Contact	August/ September	Flyer with date of dissemination
Advertise/Publicize Event	Family School Liaison / Title I Contact	August/ September	Posting on School Web Site, Notices Sent with Students, School Marquee, Newsletter, and Peachjar
Develop Sign-In Sheets	Family School Liaison	October	Sign-In Sheets
Maintain Documentation	Principal/Family School Liaison	October	Title I Documentation Box/Electronic File

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds: transportation, childcare, or home visits, as such services relate to parent and family engagement.

Response: Grade levels will host evenings to discuss the curriculum and expectations on August 27th. Parents who cannot attend will be provided the information at an alternate time or via phone/handouts. The CES family engagement center is open for parents on weekdays from 8:30-2:30. The schedule of events will be shared in advance. Events will be offered on various days and times. The Title I Contact, Michelle Sorrells, will present the Title I Plan during the Annual Title 1 meeting. The Principal, Assistant Principal, and/ or Title I Contact will be available by parent

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

request to review the Title I Plan for parents who are unable to attend the October Meeting. During the 2021-22 school year, Clermont Elementary School (CES) will host a STEAM Night for students and their families in December.

Building Capacity

Describe how the school will implement parent and family involvement activities designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents/families, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents/families may request.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
FSA Nights	3rd-5th Teachers	Families will receive information on FSA content and expectations. Increased Student Achievement	TBA	Invitations, Agendas, Increased Student Achievement
Data Driven Conference Nights	Title I Contact, Classroom Teachers	Teachers will discuss each child's assessment results, expectations and goals for the school year. Increased student achievement	Concluding 1 st semester and again in 3 rd semester for all borderline students	Conference Logs/Forms, Increased Student Achievement
Family Engagement Center Conferences/ Prescription Pad	Family School Liaison/Classroom Teachers	Classroom teachers will identify skills that parents can help with at home. The FSL will help parents choose appropriate materials. Increased family engagement and improved test scores.	August-May	Check Out Sheets. Sign-In Sheets, Raised Student Achievement

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

STEAM Night/ Science Fair	Title I Contact, STEAM Members, Teachers	STEAM Night: Increased family engagement in math, science, technology and engineering and student achievement in curriculum areas. Science Fair: Increased academic awareness of science processes, vocabulary and outcomes	December	Sign In Sheets, Pictures, Agenda, Participation
Title 1 Annual Meeting	Principal/ Title I Contact	Parents will receive information on Title 1 program and expectations	October	Sign in sheets, agendas, presentation materials, increased parent participation,
Open Library	Media Specialist	Parents work with students and media specialist to choose appropriate books and take reading tests.	Throughout the year.	Sign in sheets. Increase in reading skills.
Reading Night	Reading Specialist	Parents will be invited to participate with their children on age appropriate reading challenges.	January	Sign in sheets, agendas, materials. Increased parent participation.
Math Night	Math Coach	Parents are invited to attend a math night session sponsored by Mathnasium	February	Sign in sheets. Agendas. Participation.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to communicate with, and work with parents as equal partners. And to value the effectiveness of contributions of parents, on how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Staff training in "Bully Proofing Your School"	Assistant Principal, Teachers	Provide a systemic comprehensive climate changing program to that teaches skills and strategies to avoid victimization and increase building a positive school community	August-May	Lesson plans, surveys, bullying reports, conferences, sign in sheets, use of Family Engagement Center

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

The Family School Liaison (FSL) will expand and enhance the CES Family Engagement Center. The FSL will review the inventory and information available and provide materials. Materials will be purchased based on family/student needs and hand-outs PIP, SIP and other documents pertaining to parenting and supporting children academically will be copied and readily available to parents. This is an on-going process throughout the school year. Increased parent participation in parent activities, visits and check out of materials will be evidence of effectiveness.

Communication

Describe how the school will provide parents and families of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

At the annual meeting of parents in October. Clermont Elementary School will hold a general meeting to provide information about the Title I program, the curriculum, and academic assessments. Families will learn about the school wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Families will receive a copy of the Title I Plan and Family Engagement Plan if they would like one. Each grade level will hold a curriculum night in the fall to discuss the curriculum, assessments, and expectations of the year. Third-fifth grade teachers will hold FSA nights to discuss expectations of FSA for their grade level. Parents who are unable to attend will be encouraged to schedule individual conferences, phone conferences, or have the information provided via website.

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

Translators will be available for the Educational Expo grade level open houses. The EL assistant translates parent notices and newsletters by request. The ESL assistant makes phone calls and translates during parent conferences when needed. The School Compact is translated into Spanish. Oral Interpreters are available for parent conferences via telephone for one hour per request. Clermont Elementary makes every effort to translate information to the home language of each family. School forms may also be translated by requesting this service through the Teaching and Learning Department. Accommodations for parents with other special needs are addressed on a case by case basis.

Discretionary Activities

Describe any non-Title I parent and family activities that help build relationships between school and families.

Check here if the school does not plan to implement discretionary parent and family engagement activities.

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
Including Parents in the development of training, Educators.	SAC Meetings: Parents are influencing decisions regarding the School Improvement Plan which includes staff development and instructional strategies.	Principal, Title 1 Contact, FSL, SAC Members	Parents are influencing decisions based on the needs they identify with their children.	August May

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in family engagement activities [Section 1118(e)(13)].	School will work with community and businesses to increase student achievement	Principal FSL, Title 1 Contact.	Increase in student assessments in all areas	August- May
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Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Circulm Night/ FSA Info	1 on-line	100	Families became more aware of the test content and structure and was able to help assist students more at home with the academic and testing strategies required
Data/Parent teacher Conferences	430 on-line	430	Families were kept aware of the academic status of their children throughout the school year therefore were able to help in struggling areas and help promote the areas of academic success
Parent Resource Room Conferences/ Prescription Pads	55 out-side meetings or home visits	55	Families were able to help students in skill deficit areas as well as enhance

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

			students that needed academic enrichment.
Curriculum Family Events- K- Round up	1	1 due to covid on-line	Families had a head start on what the expectations are in Kindergarten and began working on skills needed before entering school (Due to Covid we had to use on line means to do K enrollment this year.)
STEM Night	1 on-line	100	Families participated with children on STEM activities and were given activities to complete at home which was an amazing success. Parents also participate in helping with science fair projects which were very successful this year due to excellent planning and organization
Title 1 Annual Meeting	1	9	Families showed more of an understanding to what Title I was and the benefits that it has in the way if increasing student achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value of contributions of parents, how to reach out to communicate, and work with parents as equal partners. The implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Staff training in "Bully Proofing Your School	1	80	The students learned to solve problems using words and how to identify bullying. This helped students to feel safe and helped them to be able to focus on more academic values

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
English language proficiency of families	We will have an ESOL assistant to serve the parents in need of support. The ESOL assistant will provide translations of school to home materials, parent conferences, School Messenger. The ESOL assistant will also contact the families via phone to personally invite and encourage getting involved at the school and their child's education.
Communication with ESOL families	Translators will be provided during school hours and at events and workshops.
Families unable to attend scheduled meetings	The schedule of school events will be shared in advance to promote more attendance and participation. Events will be offered on varying days and at different times. Childcare will also be provided, as needed, to accommodate parents.
Communication does not always get home to parents.	Important communications will be mailed. The call out system and Peachjar will be used in both English and Spanish to help inform families of upcoming events.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity

Title I - School Parent and Family Engagement Plan

SCHOOL Clermont Elementary YEAR 2021 - 2022

Please send the following compliance documents showing your PFEP was jointly developed with parents/families. Send to Maria Torres, Title I Clermont Office:

- Copy of meeting agenda
- Copy of meeting minutes showing parent discussion and input for PFEP
- Copy of meeting minutes showing parent discussion and input for Compact
- Copy of the Family-School Compact
- Copy of meeting sign-in sheets (SAC, Annual Title I Meeting)