

Policy Name:	Medical Student Transfer Policy
Original Approval Date:	09-03-2021
Approving Officer/Committee:	Admissions Committee
Revision Dates and Notes:	
Related LCME Element(s) (if any):	10.7

A. Policy – LSUHSC-S School of Medicine shall accept transfer students into the third year on a space- and resource-available basis. To be considered for transfer, students must meet all of the following criteria:

- Successfully completed all preclinical coursework (i.e., first two years of medical school) at an LCME-accredited school
- Premedical and medical school credentials must be comparable to those of students in the class they will join.
- Passed Step 1 of the USMLE licensing exam

Positions available for transfer applicants are extremely rare. If the number of acceptable candidates for transfer is greater than the number of seats available, selection will be based on the strength of the application. The Admissions Committee of the LSUHSC-S School of Medicine has final authority for all admissions decisions including applicants for transfer.

B. Purpose – The purpose of the policy is to define criteria to accept transfer students and affirm the Admissions Committee’s final authority for all admissions decisions including applicants for transfer.

C. Scope – This policy applies to School of Medicine transfer applicants and persons participating in the LSUHSC-S School of Medicine admissions process.

D. Procedure – If space and resources are available, applicants meeting all the following criteria may be asked to interview:

Transfer applicants must:

- be a student in good standing at an LCME-accredited medical school,
- submit a letter of intent and a non-refundable application fee of \$50,
- submit official transcripts from all institutions attended since high school,
- provide a Dean's letter including a statement of good standing,
- provide letters of reference from three medical school professors,
- provide copies of MCAT scores and AMCAS application from the current medical school’s registrar, and
- have passed Step 1 of the USMLE test not later than the last day of June.

At the conclusion of the interview, scores are recorded. Transfer applicants are discussed and voted on by the Admissions Committee. Transfer applicants must receive a majority yes

votes. There is no wait list option. The Committee as a whole has final authority, by majority vote, for decisions on transfer applicants.

E. Related Policies/Forms

None