

Policy Name:	Formative Assessment and Feedback
Original Approval Date:	09-18-2020
Approving Officer/Committee:	Medical Curriculum Committee
Revision Dates and Notes:	
Related LCME Element(s) (if any):	9.7

A. Policy – LSU Health Sciences Center Shreveport (LSUHSC-S) ensures that each medical student is assessed and provided with formative feedback that allows progress in learning to be monitored. Feedback must be provided early enough to allow sufficient time for remediation at the approximate midpoint of a module, course, or clerkship.

Course and clerkship directors are responsible for ensuring that students receive formative assessment in each required course or clerkship.

The Office of Academic Affairs is responsible for compliance oversight and non-compliance follow-up.

B. Purpose - The purpose of this policy is to outline the timeline for when formative assessment and feedback will occur and who will provide the feedback.

C. Scope – This policy applies to all School of Medicine students.

D. Procedure/Process –

Required Pre-clerkship Courses

- Students will receive formative assessment by at least the mid-point of each required pre-clerkship course.
- Students must have access to course or module directors (or their faculty designees) throughout the course or module to solicit additional feedback regarding their performance.
- Formative assessment includes, but is not limited to, quizzes, practice questions, and verbal feedback.

Required Clerkships

- A mid-clerkship review meeting must occur by approximately the midpoint of each required clerkship with the clerkship director (or their faculty designee).
- Each clerkship director (or faculty designee), will provide mid-clerkship feedback in person to each medical student on the rotation at the midpoint for that clerkship.
- A mid-clerkship evaluation form should be used for both student self-assessment prior to the meeting and by the clerkship/site director for formative evaluation incorporating feedback from faculty members and residents.
- In addition, the mid-clerkship review should include a review of the student’s clinical log to ensure that the student is on track to meet all required diagnoses and procedures for

that clerkship. If deficiencies are found, a plan will be developed with the student to ensure all requirements are met by the end of the clerkship.

- The clerkship director (or faculty designee) and student will sign the mid-clerkship review form at the end of the meeting.
- Students must have access to clerkship directors (or their faculty designees) throughout the clerkship to solicit additional feedback regarding their performance.

Monitoring

The Curriculum Evaluation Committee, a sub-committee of the Medical Curriculum Council, monitors module, course, and clerkship assessment methods annually to ensure students are provided with sufficient feedback on their performance.

The Office of Academic Affairs monitors clerkships for compliance on mid-clerkship and end-of-clerkship evaluation to ensure compliance with this policy.

Non-compliance is reported to the Associate Dean for Academic Affairs for action.