

Policy Name:	Course/Clerkship Remediation Policy
Original Approval Date:	09/18/2020
Approving Officer/Committee:	Medical Curriculum Council
Revision Dates and Notes:	07-15-22 - Clarifies the process for remediation for both courses and clerkship; some extraneous information was removed
Related LCME Element(s) (if any):	LCME Standard 9.6

A. **Purpose** - To describe the process for students seeking remediation of MD course and clerkships and to outline the criteria for successful remediation.

B. **Scope** – all School of Medicine students

D. Introduction/Procedure/Process

One goal of the School of Medicine is to ensure that students meet all requirements to complete an M.D. degree and become licensed physicians. Assessments are used to identify those students who have not achieved minimal competency during a course/clerkship. Remediation is the process used to improve student performance and ensure that **all** students achieve the designated level of competence before progressing in the curriculum. The process for a course remediation, as determined by the course director, should be tailored to the individual student through the identification and correction of specific areas of deficiency. In most cases, remediation is a substitute for a full version of the course/clerkship and is considered a second attempt/repeat of the course/clerkship. Repeating the entire course will only be necessary if the student’s performance in all major content areas is unsatisfactory.

If a student fails a course/clerkship the Course/Clerkship Director will notify the student in writing within 5 working days after grades are posted of their need to remediate the course. ***Students may remediate the grade of F in one course; however, should a student fail two courses (in spite of one being a successfully remediated F), he/she shall be dismissed.***

The student must respond to the course/clerkship director within 5 working days after the notification. Students requiring remediation must meet with the director of the course to be remediated. If, during this conversation, the student identifies a non-academic contributor to their poor performance (i.e., something medical or social), this should be brought to the attention of the Associate Dean for Student Affairs.

The course/clerkship director will notify the Associate Dean for Student Affairs, Associate Dean for Academic Affairs, the Chair of the Academic Success Council, and the Registrar, of the remediation process and timeline for each student.

All course/clerkship failures are reviewed by the Academic Success Council. To offer additional support services in a timely fashion, students needing remediation will be provided with information on receiving a learning assessment, the results of which may trigger further support services that may help the student avoid the need to remediate additional courses.

All remediations must be completed before prior to the next semester. Under certain circumstances, remediation may be delayed with prior permission from the Academic Success Council.

If the student is successful on the course/clerkship remediation attempt, the earned grade of F is not removed from the transcript or calculation of class rank, although successful remediation is noted.

If the student is unsuccessful in the course/clerkship remediation attempt, he/she shall be considered to have received two Fs and be dismissed.

The outcome of remediation exercises will be reviewed by the Academic Success Council as a component of their promotions review of each student's progress prior to beginning the next academic year.

E. Related Policies/Forms

Appeal of Final Grade

Appeal of Academic Dismissal