



ACCEPTABLE TECHNOLOGY USE POLICY AND CHROMEBOOK AGREEMENT 2021/2022

Computers and other technology are considered- very important parts of our program. Appropriate and proper use of them is taken seriously. All school students use our computer center. Technology is used to support and strengthen our educational program. Students who bring laptops or tablets to school may not access the internet except through our student wireless network. The student wireless network connects to curriculum based programs and our printers. Personal laptops and tablets are only to be used with permission and to support the School's educational program. Personal laptops and tablets are subject to the Technology Use Policy as stated below, and require the security and monitoring software as installed on Mead School computers and Chromebooks. *Mead School's IT Coordinator must review and add the necessary security and monitoring software to personal laptops / tablets in order to receive approval for School use.*

Personal technology including phones and computer devices with social media and games are not to be used during the school day. We cannot take responsibility for damage or loss of these devices. Phones must be turned off and stored in backpacks during the school day.

Please carefully read this document. Both Student and Parent/Guardian must sign page 3 and return to the Home Center Director.

ACCEPTABLE TECHNOLOGY USE POLICY AND CHROMEBOOK AGREEMENT

I WILL:

- Use Mead School computers / laptops / iPads / Chromebooks in a responsible manner, and for educational purposes *ONLY*.
- Use the internet as a tool to help me research information not found elsewhere on campus.
- Refrain from the use of profanity or other language that may be offensive to others in private or public messages.
- Store my computer/Chromebook safely inside my center when not in use.
- Treat all Chromebooks gently and safely.
- Be mindful not to have food or drink within close proximity to the Chromebook.
- Return my Chromebook to the charging cart (plug in) at the end of each day.
- Print *only* with permission.



I WILL NOT:

- Send instant messages or use any social media on my computer, tablet or cell phone while on school premises.
- Send emails to other students during classes unless instructed to do so by a teacher.
- Play ANY games during school hours.
- Download MP3 music files or other copyrighted material through the school's network.
- Share and/or allow another person to use my login (ID) and passwords for any school-related websites, including but not limited to *Gmail, Word Voyage and First in Math*.
- Be involved in inappropriate conduct, including using the system to transmit or store improperly obtained information and programming. I will not use or seek to obtain materials that contain obscene, abusive, or objectionable materials or language. The Mead School will be the sole arbitrator of what constitutes inappropriate conduct.
- Use technological devices to tease, harass or bully others either during school hours or outside of school. These behaviors constitute cyber bullying and will not be tolerated.
- Intentionally transfer computer viruses to other computers.
- Intentionally seek to breach security of systems or material. I will immediately report any security breaches of which I become aware to a teacher.
- Post information, photos, or comments that disparage The Mead School, its personnel or other students.
- Intentionally tie up or waste system resources by requesting large and unnecessary files.
- Deface, mark, damage or remove the school-provided identification on my Chromebook.
- Loan my Chromebook or any components to others.
- Download any apps or games without specific permission from a teacher and I will not make changes to hardware and software.

PLEASE SIGN PAGE 3 AND RETURN TO YOUR HOME CENTER DIRECTOR



I understand that I cannot use any technological devices unless I have signed the *Acceptable Technology Use Policy and Chromebook Agreement* on file at school.

Violations of this signed "Acceptable Technology Use Policy and Chromebook Agreement" may lead to strict disciplinary measures, including suspension or expulsion as deemed appropriate by The Mead School. The use of technology is a privilege and must be treated with respect.

I have read and agree to abide by the terms and conditions of the Acceptable Technology Use Policy and Chromebook Agreement.

I acknowledge and understand that I am expected to care for my Chromebook appropriately and keep it safe, that I understand the rules and expectations still apply outside of the school building, and if I violate any condition of this agreement, I may have my computer privileges suspended and/or revoked or other disciplinary consequence. I also understand that if I intentionally damage or I lose the Chromebook and/or charger I may be financially responsible.

Student Name (Please Print): _____

Student Signature: _____ **Date:** ____ / ____ / ____

Parent/Guardian Name (Please Print): _____

Parent/Guardian Signature: _____ **Date:** ____ / ____ / ____