



Friendswood Independent School District

Address Change Request

Need to submit an address change for your student?

You may request an Address Change and submit an updated utility bill and ownership documents via Skyward.

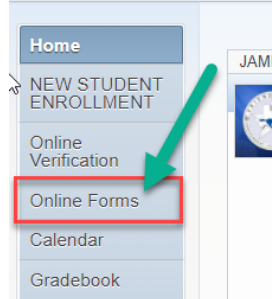
See information below for step-by-step instructions

SUBMIT THIS ONLINE FORM ONLY IF YOU MOVED TO A NEW ADDRESS.

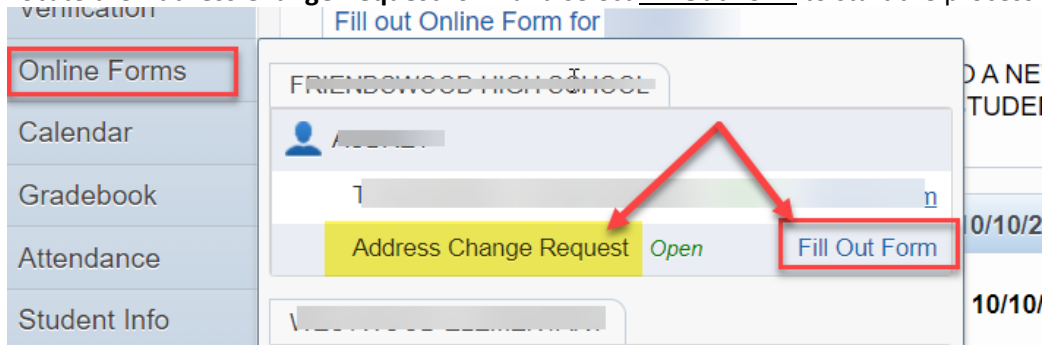
1. Login to [Skyward Family Access](#)

For skyward account information, email us at helpdesk@fisd12.net and a member of the Technology Department will assist you.

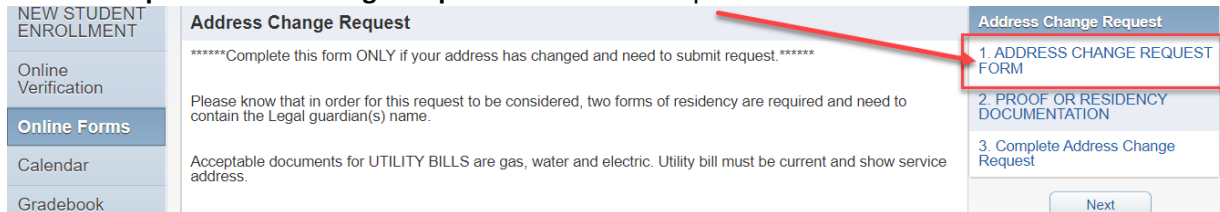
2. From the tab menu located on the left side of the screen, click **Online Forms**



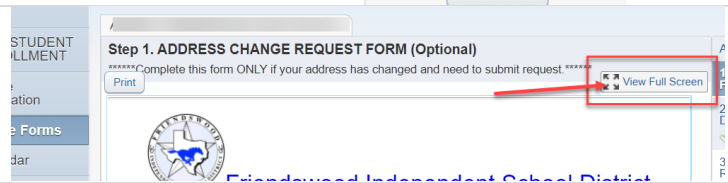
3. Locate the **Address Change Request** form and select **Fill Out Form** to start the process.



4. Click on **Step 1: Address Change Request** to edit and complete the form.



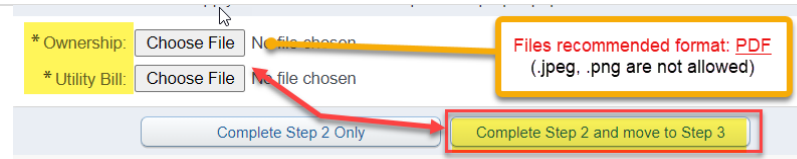
5. Click **“View Full Screen”** to better display form



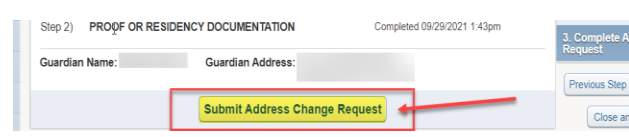
6. Enter the necessary changes to the form, then click on **“Complete Step 1 and move to Step 2”**



7. Upload utility bill and ownership documents, then **“Complete Step 2 and move to Step 3”**



8. Click **“Submit Address Change Request”** button to submit form.



Information and documents will be sent directly to the campus registrar. Contact the campus directly if you have questions or need further assistance.

For technical support contact helpdesk@fisd12.net