

# SU Meeting

## Meeting Minutes & Agenda

15<sup>th</sup> of September 2021

Present:                   Susanne Ferreria: Head Preschool  
                                Jennifer Watson: Deputy Head Preschool  
                                Heather Coombes: Staff Representative  
                                Charlene Simpson: FAU Chairperson  
                                Zineb Klaoua: FAU representative

Absent:

Location:    Preschool

### **1. IB Curriculum:**

Discussion about parent feedback for EY5. Parents are concerned about differences in classes. It was explained that although different classes may present activities in different ways there is a strong collaboration between the classes and the curriculum behind the units of inquiry are the same. It is not expected that every child meets the learning outcomes but the expectation that most will be depending on the individual child's needs.

Parents are encouraged to attend the Parent Workshops about the IB curriculum hosted by PYP Coordinator Nathalie Delgado for more information on this.

### **2. Responsibility of FAU/ SU:**

It was agreed that Preschool Leadership will arrange agenda and meetings for the SU, approximately one week before the board meetings. FAU to arrange agenda and meetings for FAU meetings as and when the need arises.

It was also discussed that FAU is not to become involved in any concerns from individual families and these parents are to be referred to the teaching teams as the first point of contact without further discussion or investigation. FAU should call meetings for items that cover broad preschool matters and respectfully direct all personal family-specific issues to the class teaching teams or preschool office as appropriate.

### **3. Follow Up of Play Equipment:**

The play equipment photographs have been passed on to the Janitor and this will be followed up by Mr. Roy with regards to maintenance and painting.

**4. Dugnad FAU:**

A walkthrough with the Janitor was arranged by Preschool Leadership and a list of actions suitable for the FAU Dugnad has been compiled (see attachment).

The date was set for 9<sup>th</sup> October.

Suggestions and ideas to produce items for the back of the preschool was also discussed and suggested that a team of volunteers could assist in making the items pictured (see attachment). The items will then be situated and secured by the Janitor to ensure health and safety guidelines are maintained for the area. Resources for the items are currently being collected by Preschool Staff.

**5. Dispensation Teachers:**

An overview of the current dispensations for teachers was described and the common reasons for this. There are currently four dispensations in place for preschool this year.

**6. Safety: Playground at BISS Gausel Pick up time:**

Discussion about the health and safety aspect of parents not shutting gates when entering or leaving preschool and the presence of parents staying to chat and play after picking up children was discussed. This is vital to have an overview of the remaining children in preschool during preschool opening hours. Added discussion about cars parking outside of fire doors and not reverse parking was also brought up.

**Any Other Business:**

None at this meeting.

Attachments:

## FAU Dugnad:

- Hedgehogs Playground:
  - Rhododendron bushes: trimming of any short branches that are sticking out at eye level for the children.
  - General weeding and sweeping up of leaves/sand/stones.
- Preschool Garden (Back of Hedgehog's classroom):
  - Weeding and removal of weeds at the side and along the fence.
  - Seasonal turnover of the raised beds.
  - Cutting down of the willow along the fence to aid road visibility.
- Dell:
  - Weeding of areas next to stones, long back fence.
  - Trimming of bushes.
  - Sweeping up of ground under play equipment.
- Back of Preschool:
  - Make equipment: see attached sheet.
  - Sweeping up of sand.

