

## Comprehensive Progress Report

**Mission:** The Brawley School exists to inspire its students to become compassionate, lifelong learners who are responsible, global citizens. Our students will use various modes of communication in order to promote peace by learning to accept cultural differences and to respect our world.

**Vision:** The Brawley School exists to inspire its students to become compassionate, lifelong learners who are responsible, global citizens. Our students will use various modes of communication in order to promote peace by learning to accept cultural differences and to respect our world.

**Goals:**

Goal 1: Indicator A2.04: Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094) Overall goal: By the end of the 2021-2022 school year, all students will receive instruction through fully developed MYP Unit Planners as measured by IBO guidelines and direction. Target Goal: During the 2021-2022 school year, students will receive instruction through MYP Unit Planners according to the following guidelines: -1st year MYP teachers will have a draft of an MYP unit plan written by January. They will have a unit plan taught by June. -2nd year MYP teachers will turn in the Inquiry section of at least one unit planner at the end of each quarter OR have at least 2 MYP units written and implemented by June. -3rd year MYP teachers and veteran teachers will turn in at least one unit they have fully taught during each quarter, along with an example of assessed student work, scored rubric and feedback, and self-reflection of the unit. -All students will participate in at least one full interdisciplinary unit, as planned by 2 or more teachers at each grade level. Success will be measured through documentation of completed IB MYP unit planners, incorporating all components of the Inquiry and Action phases, as well as though instruction included in all NCEES observations.

Goal 2: Indicator Goal: A4.01The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117) Overall Goal: Over the course of the year, identified students will receive appropriate tiered support, based on the results of the administered assessments. Staff will begin implementation of the tiered MTSS model. Staff will access RTI Stored, will identify gaps and provide interventions for identified needs. Target Goal: By end of 2021-2022 school year, 100% of students will receive tiered interventions and support according to the MTSS model. The success of this process will be measured with the NC FAM-S.



! = Past Due Objectives      KEY = Key Indicator

<b>Core Function:</b>		<b>Dimension A - Instructional Excellence and Alignment</b>				
<b>Effective Practice:</b>		<b>Curriculum and instructional alignment</b>				
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date	

<p><b>Initial Assessment:</b></p>	<p>Our teachers use the IB Middle Year Programme unit planner template. The staff has received training on the development of the unit plan. Many but not all staff have created at least one plan. Currently, many teachers are not operating under an IB Unit Plan for most lessons. Unit Plan Goal Team has made teachers ritually compliant, but IB Unit Plans are not being authentically used across the continuum. All teachers will be teaching all instruction through the IB Unit planner. We will monitor unit planners through the NCEES evaluation system. The administration will document the use of the IB Unit Planner within each observation. Teachers will provide IB unit planners during classroom observations.</p> <p>2021-2022 - Our teachers use the IB Middle Year Programme unit planner template to guide instruction. Since the original goal was written, the school has seen approximately 50% teacher turnover. Some of the staff have received training on the development of the unit plan and have created at least one unit plan. Currently, many teachers are not operating under an IB Unit Plan for most lessons or Unit Plans are not being used authentically to guide instruction. All teachers will be teaching all instruction through the IB Unit planner. We will monitor unit planners through the NCEES evaluation system. The administration will document the use of the IB Unit Planner within each observation. Teachers will begin to build a repository of Unit Plans that have been evaluated by their peers and have been successfully taught in the classroom.</p>	<p>Limited Development 03/13/2017</p>		
<p><b>How it will look when fully met:</b></p>	<p>All students will receive 50% of their instruction through an IB MYP unit planner which incorporates all components of the Inquiry and Action phases of the unit planner as measured by documentation of IB Unit planning and instruction included in all NCEES observations during the 2017-2018 school year.</p> <p>During the 2018-2019 school year all students will receive 75% of their instruction through an IB MYP unit planner which incorporates all components of the Inquiry and Action phases of the unit planner as measured by documentation of IB Unit planning and instruction included in all NCEES observations.</p> <p>During the 2019-2020 school year, students in returning teacher's classes will receive 75% (students in new teachers receive at least 25%)</p>		<p>Elisabeth White</p>	<p>05/27/2022</p>

of their instruction through an IB MYP unit planner which incorporates all components of the Inquiry and Action phases of the unit planner as measured by documentation of IB Unit planning and instruction included in all NCEES observations.

During the 2020-2021 school year, students in returning teacher's classes will receive 75% (students in new teachers receive at least 25%) of their instruction through an IB MYP unit planner which incorporates all components of the Inquiry and Action phases of the unit planner as measured by documentation of IB Unit planning and instruction included in all NCEES observations.

Target Goal: During the 2021-2022 school year, students will receive instruction through MYP Unit Planners according to the following guidelines:

-1st year MYP teachers will have a draft of an MYP unit plan written by January. They will have a unit plan taught by June.

-2nd year MYP teachers will turn in the Inquiry section of at least one unit planner at the end of each quarter OR have at least 2 MYP units written and implemented by June.

-3rd year MYP teachers and veteran teachers will turn in at least one unit they have fully taught during each quarter, along with an example of assessed student work, scored rubric and feedback, and self-reflection of the unit.

-All students will participate in at least one full interdisciplinary unit, as planned by 2 or more teachers at each grade level.

**Actions**

**33 of 38 (87%)**

5/23/17 Assessment: Uniform creation for grade sharing

Complete 08/21/2017

John Hieb

08/22/2017

*Notes:* Canvas setup to convert grades into PowerSchool.  
 Setup PowerSchool for Criterion Based Scoring.  
 IB scoring expectations every strand 2x's.  
 What is a summative 0-8 task?  
 What should not be converted to 0-8 score?  
 Uniformed Canvas setup.  
 Will be monitored though subject level meeting minutes.

5/23/17	Unit Planner Expectations Meeting	Complete 08/21/2017	John Hieb	08/22/2017
	<p><i>Notes:</i> Expectations: Everything taught expressed in unit planner Every box of unit plan has worked</p> <p>Next step- by first day of school: Plan out Content: link state objectives to assessed strands</p>			
5/23/17	Unit Planner Statement of Inquiry PD	Complete 09/12/2017	John Hieb	09/12/2017
	<p><i>Notes:</i> Expectations: Teachers will Identify Global Content with exploration, Key Concept, Related Concept Teacher will focus on developing Statement of Inquiry Differentiated based on creation and selection.</p>			
8/30/17	Inquiry Questions PD	Complete 10/10/2017	Cindy Farmer	10/10/2017
	<i>Notes:</i>			
8/30/17	Summative Assessment PD	Complete 11/28/2017	Cindy Farmer	11/14/2017
	<i>Notes:</i>			
5/23/17	Planned Content Due (vertical alignment document updated)	Complete 11/28/2017	Cindy Farmer	12/01/2017
	<p><i>Notes:</i> Plan out Content: link state objectives to assessed strands Teacher responsible for having content shared with Star Team on Google Drive.</p>			
8/30/17	ATL PD	Complete 12/12/2017	Cindy Farmer	12/12/2017
	<i>Notes:</i>			
9/28/17	Leadership team will do a fidelity check of IB Unit Planners as submitted in NCEES.	Complete 12/15/2017	Boen Nutting	12/15/2017
	<i>Notes:</i>			
8/30/17	Teaching Methods PD	Complete 02/16/2018	Cindy Farmer	01/16/2018
	<i>Notes:</i>			
8/30/17	Formative Assessment PD	Complete 03/13/2018	Cindy Farmer	03/13/2018
	<i>Notes:</i>			
9/28/17	Leadership team will do a fidelity check of IB Unit Planners as submitted in NCEES.	Complete 04/15/2018	Boen Nutting	04/15/2018
	<i>Notes:</i>			
8/30/17	Differentiation PD	Complete 04/24/2018	Cindy Farmer	04/24/2018

<i>Notes:</i>				
8/30/17	Resources PD	Complete 08/22/2018	Cindy Farmer	05/08/2018
<i>Notes:</i>				
6/11/18	Set Expectations For 2018-19 School Year.	Complete 08/23/2018	Mark Shinkaruk	08/16/2018
<i>Notes:</i> Attach unit planner to NCEES Develop 1 new unit plan per year				
9/20/18	Provide specialized IB training with other MYP programs	Complete 10/29/2018	Mark Shinkaruk	10/29/2018
<i>Notes:</i>				
6/11/18	Meet in PLC with IB Coordinator/Amy Bice to complete Unit Planner.	Complete 05/28/2019	Mark Shinkaruk	05/28/2019
<i>Notes:</i>				
9/20/18	Provide Category 1 training for staff members as needed.	Complete 06/07/2019	Mark Shinkaruk	06/07/2019
<i>Notes:</i>				
9/20/18	Provide Head of School Training and a Category 2 training for principal	Complete 06/07/2019	Mark Shinkaruk	06/07/2019
<i>Notes:</i> Mark has already completed the Head of School training as of 9/12/18				
9/20/18	Leadership team will do a fidelity check of IB Unit Planners as submitted through Drive.	Complete 06/12/2019	John Hieb	06/12/2019
<i>Notes:</i>				
9/3/19	Sept. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 09/10/2019	Elisabeth White	09/10/2019
<i>Notes:</i>				
9/3/19	Oct. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 10/08/2019	Elisabeth White	10/08/2019
<i>Notes:</i>				
9/3/19	Fidelity and Feedback Check Q1: Teacher submitted IB units	Complete 10/18/2019	Elisabeth White	10/18/2019
<i>Notes:</i>				
9/3/19	Nov. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 11/12/2019	Elisabeth White	11/12/2019
<i>Notes:</i>				
9/3/19	Dec. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 12/10/2019	Elisabeth White	12/10/2019
<i>Notes:</i>				
9/3/19	Administration-1st observation cycle: Leadership team will review and give feedback for teacher will submitted units.	Complete 12/20/2019	Mark Shinkaruk	12/20/2019

<i>Notes:</i>				
9/3/19	Fidelity and Feedback Check Q2: Teacher submitted IB units	Complete 01/06/2020	Elisabeth White	01/06/2020
<i>Notes:</i>				
9/3/19	Jan. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 01/14/2020	Elisabeth White	01/14/2020
<i>Notes:</i>				
9/3/19	Feb. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 02/11/2020	Elisabeth White	02/11/2020
<i>Notes:</i>				
9/3/19	Mar. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 03/10/2021	Elisabeth White	03/10/2021
<i>Notes:</i>				
9/3/19	Fidelity and Feedback Check Q3: Teacher submitted IB units	Complete 03/27/2021	Elisabeth White	03/27/2021
<i>Notes:</i>				
9/3/19	Apr. Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 04/14/2021	Elisabeth White	04/14/2021
<i>Notes:</i>				
9/3/19	May Unit Planning PD (Goal Team Meeting) -AND- New Teacher Parts & Planner PD	Complete 05/12/2021	Elisabeth White	05/12/2021
<i>Notes:</i>				
9/3/19	Fidelity and Feedback Check Q4: Teacher submitted IB units	Complete 05/20/2021	Elisabeth White	05/20/2021
<i>Notes:</i>				
9/30/21	New to IB meetings		Elisabeth White	05/27/2022
<i>Notes:</i>				
9/30/21	-1st year MYP teachers will have a draft of an MYP unit plan written by January. They will have a unit plan taught by June.		Elisabeth White	06/08/2022
<i>Notes:</i>				
9/30/21	-2nd year MYP teachers will turn in the Inquiry section of at least one unit planner at the end of each quarter OR have at least 2 MYP units written and implemented by June.		Elisabeth White	06/08/2022
<i>Notes:</i>				

9/30/21	-3rd year MYP teachers and veteran teachers will turn in at least one unit they have fully taught during each quarter, along with an example of assessed student work, scored rubric and feedback, and self-reflection of the unit.		Elisabeth White	06/08/2022
<i>Notes:</i>				
9/30/21	-All students will participate in at least one full interdisciplinary unit, as planned by 2 or more teachers at each grade level.		Mark Shinkaruk	06/08/2022
<i>Notes:</i>				

<b>Core Function:</b>	<b>Dimension A - Instructional Excellence and Alignment</b>
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<b>Effective Practice:</b>	<b>Student support services</b>
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KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		2021-2022: BOY iReady Diagnostic is given as a universal screener to all students to determine individual achievement related to individual state standards for math and ELA. Staff has been given historical student data to identify students with gap areas.	Limited Development 03/13/2017		
<i>How it will look when fully met:</i>		Over the course of the next two years, identified students will receive appropriate tiered support, based on the results of the administered assessments. Staff will begin implementation of the tiered MTSS model. Staff will know how to access RTI Stored and will identify gaps and provide interventions for identified needs.  The success of this process will be measured with the NC FAM-S.		Mark Shinkaruk	06/08/2022
<b>Actions</b>			<b>14 of 20 (70%)</b>		
8/13/19	Preassess process with a BOY NC FAM-S assessment.		Complete 10/08/2019	Mark Shinkaruk	08/15/2019
<i>Notes:</i>					
9/25/17	Administer I-ready diagnostic in reading and math to all students.		Complete 08/28/2019	Paul Roncone	08/28/2019
<i>Notes:</i>					
8/30/17	MTSS PD		Complete 09/03/2019	Misty Basham	09/03/2019
<i>Notes:</i>					

9/25/17	Grade level teams will analyze data to determine instructional plans for addressing gaps as defined by I-ready diagnostic.	Complete 09/30/2019	Misty Basham	09/30/2019
<i>Notes:</i>				
12/5/17	Identify students who performed two grade levels below proficiency on the first administered i-Ready diagnostic.	Complete 09/30/2019	Misty Basham	09/30/2019
<i>Notes:</i>				
8/13/19	MTSS PD	Complete 10/01/2019	Misty Basham	10/01/2019
<i>Notes:</i>				
9/25/17	NC Check-in administered	Complete 10/30/2019	Dana Gillis	10/30/2019
<i>Notes:</i>				
8/13/19	MTSS PD	Complete 11/05/2019	Misty Basham	11/05/2019
<i>Notes:</i>				
9/25/17	Administer I-ready diagnostic 2 for identified students.	Complete 01/05/2020	Dana Gillis	01/15/2020
<i>Notes:</i>				
9/25/17	Teachers will analyze data from the i-ready diagnostic and NC/ISS check in. Teams to use this data to monitor progress and identify course corrections.	Complete 01/16/2020	Dana Gillis	01/16/2020
<i>Notes:</i>				
9/25/17	Administer i-ready diagnostic 3 to identified students.	Complete 04/27/2021	Dana Gillis	04/27/2021
<i>Notes:</i>				
9/25/17	Administer EOG and EOC tests to all students.	Complete 05/21/2021	Dana Gillis	05/15/2021
<i>Notes:</i>				
8/13/19	Perform NC FAM-S assessment process.	Complete 05/22/2021	Mark Shinkaruk	05/22/2021
<i>Notes:</i>				
9/25/17	Analyze EOG data at ISS end-of-year review.	Complete 06/19/2021	Dana Gillis	06/22/2021
<i>Notes:</i>				
9/30/21	RTI stored PD will be provided to appropriate staff members.		Misty Basham	03/30/2022
<i>Notes:</i>				
9/30/21	Teachers will utilize RTI stored to document a students specified area of need, the research-based intervention being used, as well as regular progress monitoring.		Misty Basham	06/08/2022
<i>Notes:</i>				
9/30/21	Using data, teachers will identify students that need intervention, remediation, and enrichment.		Misty Basham	06/08/2022

<i>Notes:</i>							
9/30/21		Implement Data Day to regularly review data.			Misty Basham	06/08/2022	
<i>Notes:</i>							
9/30/21		KWL PD to all teachers for Core Tier I implementation.			Sally Webb	10/30/2022	
<i>Notes:</i>							
9/30/21		Teachers will receive differentiation training from the AIG department.			Misty Basham	12/30/2022	
<i>Notes:</i>							
<b>KEY</b>	<b>A4.06</b>	<b>ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)</b>			<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>		Staff has received Bully prevention training, Teachers regularly promote the 10 IB Learner Traits. The school has an active School Counselor who is available to students. Recent school climate data indicates that students feel emotionally safe at school. Classroom norms are established. Schoolwide norms are established. Mission statement indicates that "other people with their differences can also be right."			Limited Development 03/13/2017		
<b>How it will look when fully met:</b>							
<b>Actions</b>							
<i>Notes:</i>							

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The MMS Leadership Team consists of the principal and the Instructional Facilitator. They meet every week at 10 am. Agenda and minutes from those meetings are shared with all staff. The School Improvement Team consists of vertical and horizontal members of the school community. Within the SIT, there are Goal teams that meet monthly. There are grade level teams and subject level teams that meet monthly. There is a standing meeting schedule provided to all staff at the beginning of the year.	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Instructional and Instructional Methods - Unit Planner Goal Team, Instructional Facilitator PD and ERPD School and community connections - PTSO, Athletic Boosters, parent representatives on SIT Whole School Improvement - SIT, Leadership Team	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Principal observes classrooms systematically in order to be compliant with state requirements. Principal works to give timely feedback based on a observation schedule that is planed for the entire school year. Principal completes all observations, conferences, Professional Development Plan (PDP) discussions and summary evaluations by June 2018.	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We have a global picture of students at each grade level. We know the data regarding students who are considered at risk. However, we do not have systematic processes to address those students with fidelity. Professional development is not necessarily tied to classroom observations or to individual professional development plans. Professional development needs to be crafted specifically for a high performing IB MYP program. School climate survey indicates that teachers would like PD to be more directly tied to the needs of the school.	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Principal works with HR department to vet current applications through HRMS and various job fairs around the region. Principal has a system of evaluations, is knowledgeable about goal setting and action plan/mandatory improvement plan development . Principal gathers data in the spring of each school year to determine staffing needs. Begins recruitment around March each year. Uses VIF to recruit world language teachers.	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Based on school climate survey, parents and students feel that there is solid communication between home and school. However, the team agrees that we need to hold more nights where parents will learn about Canvas, Criteria, and other various instructional sessions. Team agrees that we need to establish a common Canvas language for ALL teachers.	Limited Development 04/06/2017		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					