



OFFICE OF THE  
WATER POLLUTION  
CONTROL AUTHORITY

# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

## SPECIAL MEETING MINUTES WATER POLLUTION CONTROL AUTHORITY WASTEWATER TREATMENT FACILITY 100 WINDSORVILLE ROAD

August 19, 2021

7:30 p.m.

### Attendees:

Ken Boynton, Gordon Gibson, Ray Weaver and Andrew Tedford. Also present: Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Heatheryn Leduke, Financial Analyst and Mike Becker, Tighe & Bond (via telephone)

### CALL TO ORDER

The meeting was called to order by the Chairman at 7:30 p.m.

### PUBLIC COMMENT

None.

### MINUTES OF THE WPCA REGULAR MEETING HELD ON July 22, 2021

Mr. Weaver, seconded by Mr. Gibson made a motion that the Water Pollution Control Authority accepts the minutes of the July 22, 2021 Regular Meeting as presented. The motion passed unanimously (4-0-0).

### ESTABLISHMENT OF SEWER USER RATES

Chairman Tedford, seconded by Mr. Gibson, made a motion that the Water Pollution Control Authority adopts a schedule of sewer user charges as heard at a Public Hearing held on August 19, 2021 for the usage period of January 1, 2021 to June 30, 2021 payable October 1, 2021, and for the usage period of July 1, 2021 to December 31, 2021 payable April 1, 2022. The motion passed unanimously (4-0-0).

### UPDATE ON TREATMENT FACILITY UPGRADE

Mr. Becker updated the Authority regarding the progress of the upgrade during the past month and answered questions. He said that concrete work continues on Aeration Tank #6; new equipment has been installed in secondary clarifier #1; extensive work was performed on the intermediate pump station/solids handling building; and abatement of asbestos began on the old control building. Also, work continued on the fiber optic cable loop network as well as the primary pump station building, secondary sludge building and the blower building. Mr. Becker informed the Authority on planned work for next month and that overall, the project schedule is 62 ½ % complete to final completion. A delay of 20 days has been added by Methuen to the substantial completion of the project due to heavy rains last month and subsequent high flows. He said payment applications as of August 15th are 59.8% complete.

### DISCUSSION OF EXITS 66 & 67 SEWER AREA

Mr. Grasis reviewed maps and a memo from Tighe & Bond that were distributed to members relative to modifications made to the layout and costs of potential sewer extensions within the Exit 66 and Exit 67 sewer areas. He answered questions from the Authority. Discussion took place.

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DISCUSSION AND APPROVAL OF DESIGN PROPOSAL FROM TIGHE & BOND FOR THE TALCOTTVILLE/BROOKVIEW PUMP STATIONS

Mr. Grasis provided background information on this item. He gave an overview of a proposal relative to providing design phase engineering services related to improving the electrical systems for the Talcottville and Brookview pump stations as well as corrosion studies at the below ground, steel pump stations. It was the consensus of the Authority to put this item on next month's agenda and asked Mr. Grasis to prioritize the proposed tasks.

DISCUSSION OF ACCOUNT #2671

Ms. Leduke and Mr. Grasis provided background information on this item. Discussion took place. Mr. Gibson, seconded by Mr. Boynton, made a motion to waive all interest fees for Account #2671 up until the next billing cycle and if not paid by then, it is to come back to this committee. The motion passed unanimously (4-0-0).

PLANT SUMMARY

Mr. Boske reported there was an average daily maximum flow of 9.45 million gallons last month; he referenced a plant operation summary and noted BOD removal percentage, ammonia levels, phosphorus removal, kilowatt hours and septage gallons. He answered questions and the Authority commended Mr. Boske regarding facility operations. Regarding current activities, Mr. Grasis said that there is no critical need for the rental generator due to continued electrical work throughout the facility and the generator is scheduled to be picked up next week. Also, the dry polymer system blower motor was installed; training took place for the automatic cleaning system for the disc filters; an Operator-in-Training started this week; the draft NPDES permit was returned to DEEP for comment; and a meeting took place with HACH regarding the water information management system. Mr. Grasis updated the authority regarding equipment throughout the facility. Discussion took place relative to electrical vehicles.

BUSINESS OFFICE REPORT

Ms. Leduke reported that the full audit for all of the data is continuing; reports are being prepared for FY 2020-2021 and she is continuing to work with the online bill payment vendor. Discussion took place regarding online bill payments.

ANY ADDITIONAL MATTERS

None.

ADJOURN

Mr. Grasis spoke to informational items relative to a Low-Income Household Water Assistance Program coming to the state and Wastewater Solids Disposal at the Hartford treatment facility. Mr. Weaver, seconded by Mr. Gibson made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 8:56 p.m.

Respectfully submitted,



Lisa B. Yost  
Secretary, Water Pollution Control