



The Academy Admission and Enrollment Policy

Pursuing Truth, Wisdom, Excellence

Mission Statement: The Academy serves our students to develop college ready, exemplary citizens by promoting excellence in academics, character and relationships.

Purpose

The Academy will develop and implement practices and procedures that control the admission and enrollment of students, including public notice and random selection to be used when the number of applicants exceeds the number of available spaces for grades offered.

General Guidelines

- Enrollment shall be open to any eligible child as provided by the Public Schools of Choice Act, C.R.S. 22-36-101, et seq.
- Pre-Kindergarten students must be 4 years of age by October 1st, Kindergarten students must be 5 years of age by October 1st, and first grade students must be 6 years of age by October 1st. Proper class placement of all students will be determined by school administration based on the transcripts provided upon enrollment.
- The Academy shall not discriminate based on a student's race, color, national origin, ancestry, creed, sex, sexual orientation, gender identity, religion, marital status, disability or need for special education services in the determination or recommendation of action under this policy.

Application for Enrollment

All students interested in attending The Academy must submit a lottery application for enrollment on or before the deadline established by the administration.

If the number of students seeking admission in any grade level prior to the start of the school year exceeds the capacity for that grade level, The Academy will conduct a lottery to determine those students who will be eligible for enrollment. The lottery process will be determined by the administration pursuant to the requirements of this policy.

The following students will have priority and shall be considered for enrollment on a first come first served basis prior to the implementation of the lottery process ("Priority Students"):

1. Children or Grandchildren of Academy employees
2. Siblings of enrolled students

The foregoing identifies the requirements by which students will be deemed eligible for enrollment in The Academy. The administration shall develop and disseminate lottery and enrollment processes consistent with the requirements of this policy and contract with the authorizer.

Mid-Year Vacancies

When a vacancy occurs during the school year, that vacancy may be filled at the discretion of the administration. If the administration elects to fill the vacancy, eligible students will be identified on a first come first served basis, with Priority students considered first followed by any students remaining in the lottery pool.

All other Academy Board policies will remain in full force. All discrepancies between this policy and others shall be brought to the attention and resolved by the CEO, or designee.

POLICY HISTORY

This policy supersedes any previously existing policy of The Academy of Charter Schools pertaining to the content herein.

Board Chair Signature:  _____

Date of Adoption: 3/30/20