



Prepare | Explore | Empower

Board of Directors
Board Meeting Minutes
Monday, August 30, 2021

Board Members Present:

Kevin Sanchez	Chairperson
Sarah Drewlow	Vice Chairperson
Dan Klenjoski	Board Member
Autumn Coffee	Secretary
Amy McDuffee	Board Member
Laurissa Fransua	Board Member
Shawn Hamele*	Board Member

Also Present:

Brent Reckman	CEO
Mark Wilson	COO

*Attended via conference call

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on August 30, 2021.

I. Open Meeting

A quorum being present, Mr. Sanchez called the meeting to order at 7:00 pm and gave the following disclaimer:

Invocation Disclaimer It is customary for The Board to open all meetings with an invocation and Pledge of Allegiance. Anyone offended by this may leave the room during this time or may choose not to participate during this time, after which you may return.

II. Invocation and Pledge of Allegiance

Mr. Sanchez opened the meeting with an invocation and the Pledge of Allegiance.

III. Consent Agenda

Mr. Sanchez moved to approve the agenda. This was seconded by Mrs. Drewlow.
Discussion: None

The Journey Starts Here...

Ayes: Klenjoski, Coffee, McDuffee, Fransua, Hamele, Drewlow, Sanchez
Nays: None

Motion Carried 7 – 0

IV. Public Comment

James Davis shared his dislike of the mask mandate. He has been wearing a clown-type mask when he drops off his son as a juxtaposition of the mask. James questioned whether the school made the decision to mandate masks or if we were following guidance. Mr. Sanchez shared that we follow CDC, Tri-County Health, and CSI for our guidance.

V. Reports from Directors, Principals, and Committees

a. CEO Report

- i. Mr. Reckman will continue giving a Covid case update and its impact on The Academy. He will also include a regular update on strategic planning.
- ii. We have no broad quarantines yet.
- iii. Strategic initiatives update – we do not have much new since our board retreat. We do have more than 60 students registered for internships.

b. Finance and Operations Report

- i. Our first meeting is on September 16, 2021.
- ii. The draft budget is due to CSI the first week of September.

c. SAC Report – No meeting this month

d. PTO Report – no meeting this month

VI. Presentation/Discussion

a. Data Dashboard – we are identifying both external and internal data points from a reliability perspective. Internally we use STAR and MAPS, but it is also important to have an external point. These data pieces will be tied to the CEO evaluation.

b. CEO Evaluation – this will be a two-step process

- i. Step 1 - The board will have an opportunity to provide feedback in September.
- ii. Step 2 – There will be a formal performance evaluation in February.

c. Policy Review

- i. The board will review the proposed Policy Review Protocol and be ready for the September meeting.
- ii. “Class of Accounts” policy was reviewed. Mr. Reckman and Mr. Wilson will work on updates to align with other policies.
- iii. “Fees, Waivers, and Adjustments” policy was tabled until the September meeting.
- iv. Work Session Summary

The Journey Starts Here...

1. Brief summary of how board meetings typically work
2. Discussed the board self-evaluation
3. Discussed the board email address and logistics around communication
4. Good discussion and participation in alignment with the CHSAA gender inclusive policy
5. Finalized a few communication items
6. Brief discussion on a Futures Committee focusing on exciting fun things to come
7. Briefly touched on pieces of the CEO report

VII. Executive Summary

- a. Mr. Sanchez made a motion to approve the “Student Data Security” policy as presented. Mr. Klenjoski seconded the motion.

Discussion: None

Ayes: Drewlow, Coffee, McDuffee, Fransua, Hamele, Sanchez, Klenjoski

Nays: None

VIII. Board Meeting Self Scoring

Scoring Rubric	
1	Unsatisfactory
2	Satisfactory, looking for significant Improvement
3	Satisfactory, improving but still below expectations
4	Efficient meeting, meets expectations

4/4

IX. Adjourn Meeting

Mr. Sanchez moved to adjourn. Mrs. Drewlow seconded the motion. The meeting was adjourned at 8:17 pm via a verbal all aye vote.

The Journey Starts Here...