



## JOB OPENING

**POSITION:** High School Mathematics Teacher  
**REPORTS TO:** High School Principal and Math Department Head  
**CONTRACT TERM:** 2 School Years (2022-2024)  
**JOB OPENING:** 01 October - 10 December 2021  
**External: we reserve the right to end the recruitment process once a suitable candidate is found**

### PURPOSE

The High School (HS) Mathematics Teacher is responsible for delivering our math curriculum to students in an engaging, stimulating, and effective manner, using varied instructional strategies. The Mathematics Teacher shall demonstrate the ability to promote inquiry-based learning, in which students work both collaboratively and independently to create new knowledge, share materials, problem solve, and discuss mathematical concepts. This position shall collaborate with peers to plan and deliver content to all levels of students from grade 9 to 12 including IB and AP curriculums.

### QUALIFICATIONS, EXPERIENCES, and ATTRIBUTES

1. Minimum Bachelor's degree, in Mathematics and/or secondary education Mathematics preferred
2. Teaching credentials, in Mathematics preferred
3. Minimum five years of experience in teaching High School Mathematics
4. Experience in a school with a well-defined High School philosophy – International setting preferred
5. Demonstrated organizational ability, and effective communicative, writing, and interpersonal skills
6. Experience teaching a range of levels of mathematics
7. Documented knowledge of the IB program, and/or working knowledge of the AP program is an advantage
8. Experience teaching IB TOK, AP Capstone, and/or advising Extended Essays considered advantageous
9. Experience with, and commitment to, a Professional Learning Community (PLC) model
10. Advocate for differentiated instruction and EAL in the mainstream
11. Demonstrated ability to integrate technology within lessons in response to student learning needs
12. Demonstrated background in associating with students outside the classroom environment - this could include experiences in drama, sports, clubs, music, or other non-academic endeavors
13. Passion for High School
14. A clear commitment to Child Safeguarding, safety, service learning, and environmental stewardship



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### **DUTIES and RESPONSIBILITIES**

1. Providing students with positive and appropriate learning experiences
  - a. Faculty must demonstrate commitment to professional inquiry and engage in collective processes of:
    - i. Identifying essential elements of curriculum and building common units of instruction
    - ii. Personalizing instruction, knowing and engaging each learner, using and planning appropriate interventions
    - iii. Providing timely and precise feedback using common formative and summative assessments to provide both meaningful student achievement data to inform instructional practice and an assessment policy that encourages success
  - b. Creating a safe learning environment
    - i. Planning learning sequences that enable students to meet standards and benchmarks of courses as well as promoting growth in our Learning Dispositions (Resilience, Resourcefulness, Relating and Reflectiveness)
    - ii. Collaboratively supporting students and executing Individual Learning Plans (ILPs) as appropriate for students in their charge
    - iii. Working actively with Learning Support Teachers with common students
2. Building positive interpersonal relationships
  - a. Promoting positive interactions among students who have differing cultural, linguistic, and national backgrounds
    - i. Fostering a sense of identity and pride in the school among students, parents, and colleagues
    - ii. Maintaining an open attitude toward new ideas and accepting of others whose experiences, opinions, and beliefs may differ
    - iii. Collaborating with grade-level teams, School-Wide teams, and the High School Student Support Teams
3. Seeking ongoing professional growth
  - a. Continuing to acquire new learning and reflecting new learning and professional practice
  - b. Engaging in opportunities for in-service and workshop offerings
  - c. Sharing professional knowledge with colleagues
  - d. Working closely with Department Heads, Curriculum Leaders, and specialist teachers to plan cooperatively, develop curriculum, and maintain a positive, professional school climate
  - e. Setting goals for professional development, taking advantage of professional development opportunities, and demonstrating current best practice in the field of education
4. Communicating effectively
  - a. Providing opportunities for parent involvement in school programs, activities, or the classroom
  - b. Providing access to curriculum documents and unit plans



## **JOB OPENING**

- c. Communicating concerns for students who may be experiencing social, emotional, or academic difficulties to the Student Support Team
- d. Communicating effectively with students and parents
- e. Communicating curriculum expectations clearly and on a regular basis
5. Able and willing to work in an asynchronous or synchronous online platform if necessary
6. Embracing the JIS Learning Dispositions of Resilience, Resourcefulness, Relating, and Reflectiveness
7. Performing other related duties and assuming other responsibilities as assigned by the HS Principal

### **TO APPLY**

Interested qualified candidate, please send your cover letter, resume and 3-5 list of professional references to the Human Resources Manager, Megumi Runturambi, at [application@jisedu.or.id](mailto:application@jisedu.or.id)