

**MINUTES**  
**BARSTOW UNIFIED SCHOOL DISTRICT**  
**Citizens' Oversight Committee Meeting - Measure F**  
**October 17, 2019**

Minutes of the meeting of the Citizens' Oversight Committee – Measure F of the Barstow Unified School District held October 17, 2019, in the Board Room of the Education Center.

The meeting was called to order at 6:02 p.m. by Mr. Mike Crist, Committee Chair, who then led the flag salute. CALL TO ORDER

Mr. Mike Crist, Mrs. Marilyn Kruse, Mrs. Melanie Lindqest, Mrs. Raynette Greaver, and Mr. Marsha Weasman were present and Reanna Walker-Banks, Mr. Vick Keaton were absent. MEMBERS PRESENT

Mrs. Reyna Garcia, Chief Business Official, Business Services, Mr. James Hochstedler, Facilities Maintenance, & Operations Director, and Mrs. Estefana Verdugo, Business Services Executive Assistant, were present and Mr. Jeff Malan, Superintendent was absent. ADMINISTRATORS PRESENT

There were no others present. The meeting was recorded on live webcast. OTHERS PRESENT

There were no public comments. PUBLIC COMMENTS

It was moved by Mrs. Kruse, seconded by Mrs. Greaver, and unanimously carried by all members present to approve the minutes of the regular meeting of July 18, 2019, as presented. APPROVAL OF THE MINUTES

It was moved by Mrs. Kruse, seconded by Mrs. Greaver, and unanimously carried by all members present to approve the agenda for the regular meeting of October 17, 2019. ADOPTION OF THE AGENDA

Mrs. Garcia presented the Construction Expense Report. She informed members that bonds are expected 2020-21. Once received, bidding process will begin for BJHS. Meanwhile only minor safety issue projects will be addressed at sites such as fields, fencing, and repairing asphalt. She indicated we will be seeing a bond on voter's ballot in March 2020 and clarified that bonds passed on prior votes have not sold yet and state is set to sell at the end of this year. Mr. Crist asked how much was loaned to BFAA. Mrs. Garcia indicated that at the end of reconciliation there will be a transfer as items are still open at BFAA so it will be around January when we will have those amounts. Mr. Crist asked what is available in Bond F now. Mrs. Garcia responded approximately 9 million and cash on hand report will be available prior to transfer. Mr. Crist also asked if bond funds would be made whole before any construction starts as to which Mrs. Garcia indicated they would. CONSTRUCTION EXPENSE REPORT

Mrs. Kruse questioned overspending on project as to which Mrs. Garcia indicated BUSD was not. Mr. Crist noted that he had seen credits from subcontractors on board agendas from contractors.

Mrs. Kruse stated that quarterly FAR reports were much better and all members agreed. Mrs. Kruse also requested that attachments to agenda be sent to board members prior to meeting as it would be helpful. Mrs. Verdugo indicated they would be.

Mr. Hochstedler presented the Construction Plan Report, provided by Ledesma & Meyer Construction Company. Mr. Hochstedler stated that there was minor issues such as thermostats, laminate flooring in MPR, landscape, and hiccups in paint at Skyline. Metal enclosures were also made to protect HVAC units that were not part of the original scope and grade of road was fixed at parking drop off at driveway entrance, but overall Skyline is complete.

CONSTRUCTION  
PLAN  
REPORT

Mr. Crist asked about the retainer wall at Montara. Mr. Hochstedler indicated bids are being made now. Mr. Crist also noted that the fencing privacy slots that were put in kindergarten area were a great improvement.

Mr. Hochstedler also confirmed that BJHS is still under same hold status because of construction rates being too high. Mr. Crist asked about student status at interim campus. Mr. Hochstedler confirmed that they have no issues and that the interim campus most likely would stay as is for 3 years or more.

Mr. Chris questioned the length of service of board members noting, that some members were going on three years and asked for clarification on regulations for members. Mrs. Garcia indicated she would inquire with legal and share information to members. Mrs, Kruse read part of bylaws and discussion was held how much time each member has served. Mr. Crist also indicated that he would work on COC report before next meeting.

OVERSIGHT  
COMMITTEE  
COMMENTS

Next meeting set for January 16, 2020 at 6:00 p.m.

ITEMS FOR FUTURE  
MEETING

Meeting adjourned at 6:43 p.m.

ADJOURNMENT

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
CBO/Superintendent