

MINUTES
BARSTOW UNIFIED SCHOOL DISTRICT
Citizens' Oversight Committee Meeting - Measure F
April 18, 2019

Minutes of the meeting of the Citizens' Oversight Committee – Measure F of the Barstow Unified School District held April 18, 2019, in the Board Room of the Education Center.

The meeting was called to order at 6:02 p.m. by Mr. Mike Crist, Committee Chair, who then led the flag salute.

CALL TO ORDER

Mr. Mike Crist, Mrs. Marilyn Kruse, Mrs. Melanie Lindquist, Mrs. Raynette Greave, and Mrs. Marsha Weasman were present. Mr. Vick Keaton and Mrs. Reanna Walker-Banks was absent.

MEMBERS PRESENT

Mrs. Reyna Garcia, Chief Business Official, Business Services, Mr. James Hochstedler, Facilities Maintenance, & Operations Director, and Mrs. Estefana Verdugo, Business Services Executive Assistant were present. Mr. Jeff Malan, Superintendent, was absent

ADMINISTRATORS
PRESENT

Ms. Valerie Shaw, Christy White Director, was present.

OTHERS PRESENT

There were no public comments.

PUBLIC COMMENTS

It was moved by Mrs. Geaver, seconded by Mrs. Kruse, and unanimously carried by all members present to approve the minutes of the regular meeting of January 17, 2019, as presented.

APPROVAL OF THE
MINUTES

It was moved by Mrs. Kruse, seconded by Mrs. Geaver, and unanimously carried by all members present to approve the agenda for the regular meeting of April 18, 2019.

ADOPTION OF THE
AGENDA

New committee member Raynette Greaver (representing Senior Organization), was introduced and current members introduced themselves to Mrs. Greaver.

COMMITTEE MEMBER
INTRODUCTION

Mrs. Estefana Verdugo, Business Services Executive Assistant, who replaced Mrs. Kelli Martinez, was introduced to the committee by Mrs. Garcia.

ADMINISTRATOR
MEMBER
INTRODUCTION

Mr. Hochstedler presented the Construction Plan Report, provided by Ledesma & Meyer Construction Company. He stated Barstow Jr. High Modernization Project re-bid will be April 30, 2019. Pre-bid was done on April 17, 2019. The one-year project should begin on June 3, 2019 and end on July 21, 2020. HVAC will be done throughout, and the cost should be less than previously quoted.

CONSTRUCTION PLAN
REPORT

Mrs. Kruse had questions regarding concrete at Skyline Elementary. Mr. Hochstedler indicated all concrete walkways will be redone and will be made ADA wheelchair accessible.

Mrs. Garcia presented the Construction Expense Report. At the conclusion, Mrs. Garcia presented a binder with copies of all expenses correlating to the report. She stated that the binder will be available for committee members to drop by any time to review at the district office.

CONSTRUCTION EXPENSE REPORT

Mr. Crist asked if future expense reports can be made quarterly to reduce paper waste. All members agreed the quarterly format would be suffice. Mrs. Garcia said BUSD would provide them quarterly going forward. Mr. Crist also asked about status on monies release from state. Mrs. Garcia informed him we are waiting for the sale of bonds.

Mrs. Lindquist questioned why bond funds were used vs. maintenance funds at the Barstow High School for painting of iron fence. Mr. Hochstedler responded that due to concerns with safety issues, it required immediate attention and it fell under the parameters of the bond.

Mrs. Kruse asked about the cost pertaining to Stem. Mr. Hochstedler explained that new asphalt, playground, security fence, and poles, were done as they were present necessities and they would not affect the new construction, nor would they need to be redone because of construction in the future.

Performance and Financial Audit Report by Christ White Associates was presented by Mrs. Garcia. Valerie Shaw, Director of Christy White & Associates was present to answer any questions committee members might have. Mrs. Kruse asked Ms. Shaw if there were any recommendations to BUSD finance department on recordkeeping for the bonds projects. Mrs. Shaw indicated that she had no recommendations as BUSD is doing a good job and is meeting all requirements. Mrs. Shaw stated next audit report will be up to date June 30, 2019 and delivered to BUSD by March 31, 2020.

PERFORMANCE AND FINANCIAL AUDIT REPORT BY CHRISTY WHITE & ASSOCIATES

Mrs. Kruse inquired if there were any updates on division of bonds on the property tax bills as she would be attending a county supervisor meeting and would like to question them directly. Mrs. Kruse was informed that there were no new updates from the county.

OVERSIGHT COMMITTEE COMMENTS

Mr. Crist informed committee that an article published in the Daily Press on April 16, 2019 incorrectly stated the Barstow Fine Arts Academy Construction Project was funded on Measure F Bonds. Mrs. Garcia stated she will follow up and have correction made.

Next meeting set for July 18, 2019 at 6:00 p.m.

ITEMS FOR FUTURE MEETING

Meeting adjourned at 6:45 p.m.

ADJOURNMENT

Chairperson

CBO/Superintendent