



**Western Placer Unified School District
Discipline Guidelines for Secondary Schools**

These disciplinary guidelines for Western Placer Unified School District were developed for all secondary schools within the district. Fully aligned with California Education Code and Board Policy, these guidelines are meant to provide direction to administrators and to ensure that school rules are enforced in a fair and consistent manner. These disciplinary guidelines are used for incidents that occur on school grounds, during all extracurricular functions, and on the way to and from school.

As these guidelines address grades 6-12, consequences may be assigned differently based on a student’s age and maturity level. Additionally, each administrator must consider the following when determining the appropriate consequences:

- Prior disciplinary records (including the nature of prior misconducts, the number of prior instances of misconduct, and the disciplinary and intervention measures applied for each prior incident)
- Nature, severity and scope of the behavior
- Circumstances/context in which the conduct occurred
- Frequency, duration and intensity of the behavior

Therefore, if the situation warrants it, students may be assigned the consequences of the second or third offense on the first offense. Likewise, students may be assigned the consequences of the first offense for a second or third offense based on the administrator’s analysis of all factors mentioned above. Situations not specifically addressed in this plan or unusual or extreme cases will be dealt with in accordance with Board Policy and California Education Code.

California Education Code	Examples of Behavior	1 st offense	2 nd offense	3 rd offense
48900(a1): Caused/attempted to cause physical injury	Pushing, threats, punching, hair-pulling, kicking, mutual combat	Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Minimum: 3 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement
48900(a2): Willfully used violence on another person (battery)	Similar to behaviors above (48900a1),	Minimum: Alternative Means of Correction, parent contact	Minimum: 1 day suspension, may include additional means of correction	Minimum: 3 day suspension, may include additional means of correction

	except the situation is entirely one-sided	Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement
48900(b): Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object <i>See definition of dangerous object</i>		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension, possible referral to law enforcement	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral to law enforcement	Minimum: 3 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral to law enforcement
48900(c): Possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance, alcohol, or intoxicant		Minimum: 3 days suspension, with an agreement to actively participate in an intervention plan, possible referral to law enforcement Maximum: 5 days suspension, possible referral to law enforcement, possible requirement to participate in an intervention program	Minimum: 5 days suspension, referral to law enforcement, requirement to participate in an intervention program Maximum: 5 days suspension, referral to law enforcement, referral for expulsion	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion
48900(d): Arranged, offered, or negotiated to sell a controlled substance, alcohol, or intoxicant and then provided a replica substance		Minimum: 1 day suspension, with an agreement to actively participate in an intervention plan, possible referral to law enforcement Maximum: 3 days suspension, possible referral to law enforcement, possible requirement to participate in an intervention program	Minimum: 3 days suspension, referral to law enforcement, requirement to participate in an intervention program Maximum: 5 days suspension, referral to law enforcement, referral for expulsion	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion
48900(e): Committed or attempted to commit robbery or extortion		Minimum: 3 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion
48900(f): Caused or attempted to cause damage to school property or private property		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension, may include additional means of correction	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(g): Stole or attempted to steal school property or private property		Minimum: Alternative Means of Correction, parent contact	Minimum: 1 day suspension, may include additional means of correction	Minimum: 2 days suspension, may include additional means of correction

		Maximum: 5 days suspension, may include additional means of correction, possible referral to law enforcement, possible referral for expulsion	Maximum: 5 days suspension, may include additional means of correction, referral to law enforcement, possible referral for expulsion	Maximum: 5 days suspension, may include additional means of correction, referral to law enforcement, possible referral for expulsion
48900(h): Possession or use of tobacco		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(i): Committed an obscene act or engaged in habitual profanity/vulgarity		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: 1 day suspension Maximum: 5 days suspension	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(j): Possessed, offered, arranged, or negotiated to sell drug paraphernalia		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: 1 day suspension Maximum: 5 days suspension	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(k):* Disrupted school activities or defied school personnel	Cheating/plagiarism, forgery, dress code violation, gambling, defiance, electronic device violation, pulling fire alarm, bystander in a fight	Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: 1 day suspension Maximum: 5 days suspension	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(l)* Knowingly received stolen school or private property		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension, may include additional means of correction	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900(m)* Possession of an imitation firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the <i>replica</i> is a firearm		Minimum: Alternative Means of Correction, parent contact Maximum: 3 days suspension, possible referral to law enforcement	Minimum: 1 day suspension, possible referral to law enforcement Maximum: 5 days suspension, referral to law enforcement	Minimum: 3 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement

<p>48900(n) Committed sexual assault or battery</p> <p><i>See Definition</i></p>		<p>Minimum: Alternative Means of Correction, parent contact</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>	<p>Minimum: 1 day suspension, may include additional means of correction</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>	<p>Minimum: 3 day suspension, may include additional means of correction</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>
<p>48900(o) Harassed, threatened, or intimidated a pupil who is a witness in a school disciplinary proceeding for the purpose of intimidation or retaliations</p>		<p>Minimum: 1 day suspension, referral to law enforcement</p> <p>Maximum: 5 days suspension, referral to law enforcement</p>	<p>Minimum: 3 days suspension, referral to law enforcement</p> <p>Maximum: 5 days suspension, referral to law enforcement</p>	<p>Minimum: 5 days suspension, referral to law enforcement</p> <p>Maximum: 5 days suspension, referral for expulsion, referral to law enforcement</p>
<p>48900(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma</p>		<p>Minimum: 1 day suspension, with an agreement to actively participate in an intervention plan, possible referral to law enforcement</p> <p>Maximum: 3 days suspension, possible referral to law enforcement, possible requirement to participate in an intervention program</p>	<p>Minimum: 3 days suspension, referral to law enforcement, requirement to participate in an intervention program</p> <p>Maximum: 5 days suspension, referral to law enforcement, referral for expulsion</p>	<p>Minimum: 5 days suspension, referral to law enforcement</p> <p>Maximum: 5 days suspension, referral to law enforcement, referral for expulsion</p>
<p>48900(q) Engaged or attempted to engage in an act of hazing initiation or preinitiation into a student organization</p> <p><i>See Definition</i></p>		<p>Minimum: Alternative Means of Correction, parent contact</p> <p>Maximum: 1 day suspension</p>	<p>Minimum: 1 day suspension</p> <p>Maximum: 3 days suspension</p>	<p>Minimum: 2 days suspension, may include additional means of correction</p> <p>Maximum: 5 days suspension, may include additional means of correction</p>
<p>48900(r)* Engaged in an act of bullying, including, but not limited to electronic act, directed toward a pupil or school personnel</p>		<p>Minimum: Alternative Means of Correction, parent contact</p> <p>Maximum: 3 days suspension</p>	<p>Minimum: 1 day suspension</p> <p>Maximum: 5 days suspension</p>	<p>Minimum: 3 days suspension, possible referral to law enforcement</p> <p>Maximum: 5 days suspension, possible referral to law enforcement</p>
<p>48900(t) Aiding or abetting infliction or attempted infliction of physical injury to another person</p>		<p>Minimum: Alternative Means of Correction, parent contact</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>	<p>Minimum: 1 day suspension, may include additional means of correction</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>	<p>Minimum: 3 day suspension, may include additional means of correction</p> <p>Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement</p>

48900.2 Committed sexual harassment <i>See Definition</i>		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension	Minimum: 1 day suspension Maximum: 5 days suspension	Minimum: 2 days suspension, may include additional means of correction Maximum: 5 days suspension, may include additional means of correction
48900.3 Caused, attempted to cause, threatened to cause, or participated in any act of, hate violence (grades 4-12) <i>See Definition</i>		Minimum: 1 day suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement	Minimum: 3 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral for expulsion, referral to law enforcement
48900.4 Engaged in harassment, threats, or intimidation, directed against school district personnel or pupils <i>See Definition</i>		Minimum: Alternative Means of Correction, parent contact Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Minimum: 1 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement	Minimum: 3 day suspension, may include additional means of correction Maximum: 5 days suspension, possible referral for expulsion, possible referral to law enforcement
48900.7 Making terroristic threats against students, school officials and/or property		Minimum: 3 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion	Minimum: 5 days suspension, referral to law enforcement Maximum: 5 days suspension, referral to law enforcement, referral for expulsion
48915(c)(1) Possession, selling, or otherwise furnishing a firearm		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(c)(2) Brandishing a knife		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(c)(3) Selling a controlled substance		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(c)(4) Committing or attempting to commit sexual assault or battery		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(c)(5) Possession of an explosive <i>See Definition</i>		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(a)(1) Causing serious physical injury to another person except in self defense		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(a)(2) Possession of any knife, or other dangerous object of no reasonable use to the pupil		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A

48915(a)(3) Possession of any controlled substance except for the first offense of possession of not more than one ounce of marijuana		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(a)(4) Robbery or Extortion		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A
48915(a)(5) Assault or battery upon a school employee		5 days suspension, notify police, referral to law enforcement, and mandatory referral for expulsion	N/A	N/A

* E.C.48900.5 states that suspension may occur on the first offense only if "the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process."

ALTERNATIVE MEANS OF CORRECTION (AMC) MAY INCLUDE, BUT ARE NOT LIMITED TO (NO PARTICULAR ORDER):

- Parent/Teacher conference
- Parent Contact
- Conflict Mediation
- Cross Age Mentoring
- Restitution
- Behavior Contract
- Parent escorts student to/from school
- Referral to Student Services staff for intervention
- Exclusion from school activities
- Student Success Team (SST)
- Warning
- Community Referral/Services
- Involuntary transfer
- In-School Suspension (ISS)
- Detention
- Counseling
- Parent supervises student in class
- Friday/Saturday School
- Behavior support plan
- School Attendance Review Board (SARB)
- Community Service

DEFINITIONS

Assault: An unlawful attempt, coupled with present ability, to commit a violent injury to someone.

Behavior Contract: This is a contract written by the classroom teacher for the purpose of assisting the student with a specific behavior.

Bystander: This is a student who verbally encourages negative behavior to continue. These behaviors may include, but are not limited to: remaining at a fight even when directed to leave, saying things to encourage the fight to continue.

Battery: A willful and unlawful use of force or violence upon another and where there is a clear victim and clear abuser.

Dangerous Object: Any object used in a dangerous way or an object that might cause harm to the student or others. Examples include, but are not limited to: safety pins, scissors, laser pointers, paper clips that are opened.

Detention: A student is assigned to a supervised area for a specified period of time before or after school, or at lunch. Students may not be detained for more than one hour after the close of the maximum school day, unless otherwise arranged with the parent/guardian. If, after talking with the parent/guardian, the student is unable to remain after school on that day, another day will be arranged (including Saturday, where applicable).

Expulsion: Expulsion means the removal of the student from their school for a specified amount of time. When a school site recommends expulsion, the site will forward the request to the Director of Student Services. The Student Services Department will notify the family to arrange for a meeting to discuss the recommendation.

Explosive: Defined as “ a destructive device” which includes, but is not limited to: bomb, grenade, rocket with propellant charge of greater than 4 ounces, missile with a charge of greater than ¼ ounce, mine, similar devices, a weapon that can expel a projectile by explosive or propellant action, and parts which can be assembled into a destructive device.

Extortion: Using threats to obtain money or property from others.

Fight: Mutual combat. A physical confrontation between two or more students. All students who engage in mutual combat, regardless of who engages first, are subject to the consequences listed in 48900(a) above. No combatant in a mutual fight can claim self-defense. *See definition for self-defense.*

Hate Violence: Willful interference with or threatening another person's personal or property rights due to his/her race, ethnicity, national origin, religion, disability or sexual orientation.

Harassment, Threats & Intimidation: Intentionally engaged in harassment, threats or intimidation directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and expected effect of materially disrupting class work, creating substantial disorder and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.

Obscene Act/Gesture: Any act or gesture that is considered offensive to others. Examples include, but are not limited to: using inappropriate hand gestures, rotating ones hips in a suggestive manner, or other similar behaviors.

Knife: As used in this section, ‘knife’ means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding blade that locks into place, or a razor with an unguarded blade (EC 48915(g)).

Robbery: Taking property by the use of violence (PC 211).

Self-Defense: If the student can move and get out of the situation, he/she cannot claim self-defense. Self-defense is justified only if a person reasonably believes that using equal or lesser force is necessary to prevent death or great bodily harm. A mutual fight is not considered self-defense. When threatened violence exists, it is the duty of the person threatened to use all prudent and precautionary measures to move and get away from the situation.

Serious Bodily Injury: A serious impairment of physical condition including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. (PC 243)

Sexual Battery: As described in Penal Code section 243.4(d)(1): "Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse." Intimate part means the "sexual organ, anus, groin, or buttocks of any person, and the breast of a female."

Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature, if this behavior is sufficiently severe or pervasive to have a negative impact on the individual's academic performance, or creates an intimidating, hostile or offensive educational environment.

Student Success Team (SST): School-based teams who explore, in a structured procedure, alternatives for students experiencing attendance, academic, and/or behavioral problems.

School Attendance Review Board (SARB): Multi-disciplinary team at the District level. SARB committee is made up of school employees and community agencies who meet to discuss issues involving severe attendance and/or behavior issues. Referrals can be made to law enforcement and/or the District Attorney's Office for failure to follow the SARB directives.

Truancy: It is the expectation of this district that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy or otherwise absent from school activities. Students may be asked to serve detention before or after school or during lunch time. Students may also be asked to attend Friday and/or Saturday School to make up for lost instructional time. If a student refuses to participate in the alternative to suspension, it is considered an act of defiance.