

*MINUTES*  
BARSTOW UNIFIED SCHOOL DISTRICT  
Citizens' Oversight Committee Meeting - Measure F  
July 19, 2018

Minutes of the meeting of the Citizens' Oversight Committee – Measure F of the Barstow Unified School District held July 19, 2018, in the Board Room of the Education Center.

Mr. Mike Crist, Committee Chairperson, who then led the flag salute, called the meeting to order at 6:03 p.m. CALL TO ORDER

Mr. Mike Crist, Mrs. Marilyn Kruse, Mrs. Carol Marcum, and Mr. Vick Keaton were present. Mrs. Marsha Weasma, and Mrs. Melanie Lindquist were absent. MEMBERS PRESENT

Mrs. Reyna Garcia, Chief Business Official, Business Services, James Hochstedler, Facilities, Maintenance, & Operations Director, and Kelli Martinez, Business Services Executive Assistant were present. ADMINISTRATORS PRESENT

There were no others present. The meeting was recorded on live webcast. OTHERS PRESENT

Mr. Crist shared with the Committee comments made by a Mr. Hernandez at a prior City of Barstow Council meeting, wherein he stated he was denied requested information by the Barstow Unified School District in regards to its Citizens' Oversight Committee. Mrs. Martinez responded that she had not received any communication from a Mr. Hernandez requesting information. She had received a request for information from a requestor only identified by the email address of KReyneveld, and that an application packet had been sent. Mrs. Garcia responded that she had not received any communications from a Mr. Hernandez. PUBLIC COMMENTS

It was moved by Mrs. Kruse, seconded by Mr. Crist, and unanimously carried by all members present to approve the minutes of the regular meeting of April 19, 2018, as presented. APPROVAL OF THE MINUTES

It was moved by Mr. Keaton, seconded by Mrs. Kruse, and unanimously carried by all members present to approve the agenda for the regular meeting of July 19, 2018. ADOPTION OF THE AGENDA

Mrs. Garcia shared with the committee that at this time no applications for the committee vacancy have been received. Per the District's legal counsel, so long as the District is actively seeking to fill the vacancy, the committee is in compliance. At this time, the District has run ads in the newspaper as of May 5<sup>th</sup>, and May 12<sup>th</sup>, 2018, and posted the member application on its website. The current vacancy to be filled is for the parent of a student within the District. COMMITTEE MEMBER VACANCY

Mrs. Kruse suggested that the District reach out to its principals regarding this, so they may communicate the vacancy to their school site parent representatives and make an announcement at their back to school night.

## COMMITTEE MEMBER VACANCY

Mrs. Garcia responded that Business Services will communicate the member vacancy to the principals.

Mrs. Garcia and Mr. Hochstedler went over the District Construction Update Report, provided by Ledesma & Meyer Construction Company, with the committee.

## CONSTRUCTION PLAN REPORT

Mr. Crist inquired as to whether or not items have been placed into the classrooms at the Interim Campus. Mr. Hochstedler responded that the classrooms have been set up according to maps that were made prior to the move.

Mrs. Marcum asked if office staff would be at the Interim Campus? Mr. Hochstedler replied that office staff would be there, and that the office portable is two of the modular classrooms put together.

While reviewing the status of Skyline North Elementary School, Mrs. Marcum asked if carpet is a good idea in the classrooms because it gets dirty and stained? Mrs. Garcia responded that carpet squares are being used so that any stained pieces can easily be removed.

Mrs. Garcia shared pictures of the recent walk with the Board of Trustees through the District project sites. The Board has asked for separate ribbon cuttings at the completion of each project. Mrs. Garcia will extend invitations to the Committee members for those ceremonies.

Mr. Keaton asked if all of the projects are on schedule? There was discussion regarding supplies and that the HVAC units ordered are running behind. The parking lot at Montara Elementary will not be completed until late fall. Mr. Hochstedler does not anticipate any major delays, and that schools will be ready for student's return on August 9<sup>th</sup>.

Mrs. Garcia went over the Construction Expense Report. Approval for sale of the next series of Bonds in the amount of \$13,000,000, is on the July 24, 2018, Board agenda.

The Committee inquired as to how the sale of bonds works. Mrs. Garcia explains that the District currently works with a company that advertises the bonds to banks that are interested in purchasing them. The bank then sells the bonds to investors.

Mrs. Garcia shared that this report gives all of the contractor's names as previously requested.

Committee members reviewed the provided architect acronym list as requested at prior meeting.

Mr. Crist asked if there are change orders? Mrs. Garcia responded that at this time there are no change orders so far. We have been able to cover expenses with the cash allowances as stated in the contracts. This Tuesday there is a credit going to the Board for an unused cash allowance.

Mr. Keaton asked if the modular buildings are leased? Mrs. Garcia shares that they are leased from Mobile Modular, and the District makes monthly payments.

The Committee reviewed the BUSD Bond Project handout that was requested at the April 19, 2018, meeting. The District has \$39,000,000, in bond dollars, and has applied for approximately \$58,000,000, in state matching funds. Mrs. Garcia explains that we are waiting for the Governor to release those funds, possibly in 2021-2022.

Mr. Crist asked what happens when we spend the money we have before the state releases the additional funds? Mrs. Garcia explains that this is why the projects are in phases. The plan is to complete each phase according to dollars available. If the money is not available, then that phase will be put on hold until it is.

Mr. Keaton asked if there is alternate funding available? Mrs. Garcia says there are options of lease-buy back, or loans.

Mrs. Kruse inquired if the Committee will be able to do a project walk through? Mrs. Garcia responded yes, if that is what the Committee would like.

Mrs. Kruse responded to Mr. Crist's earlier question of, can the Committee agree that we are spending money on Measure F projects according to the bond language, as a yes. She further stated that not until the first audit will you really know.

Mr. Crist asked if there is a separate audit for this and when will that be? Mrs. Garcia shared that yes, it is a separate audit, and that will be in November of this year. The Committee will see the results of that audit at the January 2019, meeting.

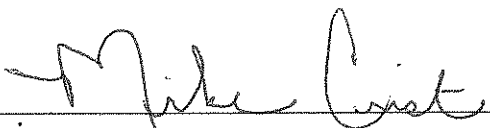
Mr. Crist asked the Committee if they have any future items aside from the usual construction plan and expense report? There were none.


ITEMS FOR FUTURE MEETING – Next meeting date

Mr. Crist asked is the same contractor is used for all of the District projects once they are selected? Mrs. Garcia and Mr. Hochstedler answered that the projects go to bid individually by category, and the contractor bids by category. The bid is awarded to the lowest bidder for each category. Contractors sometimes bid more than one category.

Meeting adjourned at 6:50 p.m.

ADJOURNMENT

  
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Chairperson

  
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CBO/Superintendent