



2021  
ANNUAL SECURITY REPORT  
AND ANNUAL FIRE SAFETY  
REPORT

# QUICK REFERENCE RESOURCE GUIDE

## **Bethel Campus Safety Department**

**(574) 807-7500**

email: [campussafety@betheluniversity.edu](mailto:campussafety@betheluniversity.edu)

**Office of Student Development..... (574) 807-3530**

**Dean of Students.....(574) 807-7020**

**Interim Title IX Coordinator..... (574) 807-7035**

**The Wellness Center.....(574) 807-7370**

### Off Campus Contacts

#### POLICE

Mishawaka Police ..... (574) 258-1678

South Bend Police.....(574) 235-9201

St. Joseph County Police.....(574) 235-9611

Indiana State Police.....(574) 233-1123

#### MEDICAL

Memorial Hospital.....(574) 647-1000

St. Joseph Regional Medical Center.....(574) 335-5000

Med-Point.....(574) 647-1900

#### OTHER

National Sexual Assault/Online Message Service.....1-800-656-HOPE (4373)  
National Domestic Violence Hotline ..... 1-800-799-SAFE (7223)  
National Suicide Prevention Hotline .....1-800-73-TALK (8255)  
National Center on Drug Abuse Hotline.....1-800-662-HELP

## **AVAILABILITY OF ANNUAL SECURITY AND FIRE REPORT**

The Bethel Campus Safety Department has published this *Annual Security and Fire Safety Report*. It includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Bethel University, and on public property within, or immediately adjacent to and accessible from, campus. The report also includes policies concerning campus security, sexual assault, and other related matters. Copies of this report can be obtained by contacting the Bethel Campus Safety Department by phone at (574) 807-7500, emailing [campussafety@betheluniversity.edu](mailto:campussafety@betheluniversity.edu), visiting the Campus Safety Office, or online at: <http://www.betheluniversity.edu/campussafety>

## Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”) is a federal law that requires the distribution of an annual security report to all current faculty, staff, and students and notice of its availability to prospective students, faculty, and staff. This annual security report includes statistics for the previous three years concerning specific reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by the college, and on public property within or immediately adjacent to, and accessible from, campus. This report also includes information regarding personal safety and general crime prevention; safety and educational programs offered at Bethel University; sexual assault risk reduction, prevention, and disciplinary processes; how the institution communicates to students, faculty, staff and the larger community about emergency or imminently dangerous situations; emergency preparedness; alcohol and drug policies; and fire safety. A copy of this report is made available to faculty, staff and students annually on or before October 1<sup>st</sup> (December 31<sup>st</sup> in 2020) and is available for public viewing online. The definitions for crimes in the below statistics come from the FBI Uniform Crime Reporting Handbook.

Beginning in 2014, institutions of higher education were directed under the Violence Against Women Reauthorization Act of 2013 (VAWA) to begin listing statistics for rape, fondling, incest, and statutory rape as specific categories. Prior to that, institutions were required to report forcible sex offenses and non-forcible sex offenses. Also, in 2014, institutions were required under VAWA to begin listing statistics for stalking, dating violence, and domestic violence. Where the letters “n/a” (or “not applicable”) are listed in tables, it means that the statistics for such category were not required to be published for such year. Where possible, statistics have been included for each year.

### Definitions of Reportable Crimes

Murder/ Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: the killing of another person through gross negligence.

Robbery: the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: the unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: the theft or attempted theft of a motor vehicle. For purposes of reporting crime statistics under the Clery Act, BCSD will classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.

Arson: any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Sex offenses: any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory rape: sexual intercourse with a person who is under the statutory age of consent.

Forcible sex offenses\*: any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

Non-forcible sex offense\*: unlawful, non-forcible sexual intercourse, including incest and statutory rape.

*\*Forcible and non-forcible sex offenses were definitions used prior to the Violence Against Women Reauthorization Act of 2013, which amended the Clery Act. Under the amendment, categories have been redefined as Sex Offenses, with four sub-categories: Rape, Fondling, Incest, and Statutory Rape.*

Domestic Violence: A felony or misdemeanor crime of violence committed: (A) by a current or former spouse or intimate partner of the victim; (B) by a person with whom the victim shares a child in common; (C) by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; (D) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (E) by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition: (A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse; and (B) Dating violence does not include acts covered under the definition of domestic violence.

Sexual Assault: An offense that meets the definition of rape, fondling, incest, or statutory rape as defined in this section.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition:

- "Course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.
- "Substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Hate Crimes: A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

Larceny/Theft (except Motor Vehicle Theft): the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

Simple Assault: an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness..

Intimidation: to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism to Property (except Arson): to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Liquor Law Violations: the violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Law Violations: the violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Illegal Weapons Possession: the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Definitions of Geography

On-Campus Buildings or Property:

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and
- Any building or property that is within or reasonably contiguous to the area identified in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

Non-Campus Buildings or Property:

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Buildings or Property:

- All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

**CRIME STATISTICS**

| Criminal Offense                   | 2018                      |           |            |                 | 2019                      |           |            |                 | 2020                      |           |            |                 |
|------------------------------------|---------------------------|-----------|------------|-----------------|---------------------------|-----------|------------|-----------------|---------------------------|-----------|------------|-----------------|
|                                    | On Campus Student Housing | On Campus | Non Campus | Public Property | On Campus Student Housing | On Campus | Non Campus | Public Property | On Campus Student Housing | On Campus | Non Campus | Public Property |
| Murder/ Non-Negligent Manslaughter | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Negligent Manslaughter             | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Robbery                            | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Aggravated Assault                 | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Burglary                           | 0                         | 1         | 0          | 0               | 0                         | 0         | 1          | 0               | 1                         | 2         | 0          | 0               |
| Motor Vehicle Theft                | 0                         | 1         | 0          | 0               | 0                         | 2         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Arson                              | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Forcible Sex Offenses – TOTAL      | 0                         | 1         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Rape                               | 0                         | 1         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Fondling                           | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Non-Forcible Sex Offenses - TOTAL  | 0                         | 0         | 0          | 0               | 0                         | 1         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Incest                             | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Statutory Rape                     | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Stalking                           | 0                         | 0         | 0          | 0               | 0                         | 1         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Domestic Violence                  | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Dating Violence                    | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               | 0                         | 0         | 0          | 0               |
| Larceny *                          | 4                         | 10        | 0          | 5               | 4                         | 8         | 0          | 3               | 3                         | 7         | 0          | 0               |
| Vandalism *                        | 0                         | 8         | 0          | 3               | 8                         | 14        | 0          | 2               | 1                         | 4         | 0          | 0               |

\*These crimes are not Clery reportable but are included to better inform our community.

## Hate Crime Statistics, 2018-2020

| <i>Hate Crimes</i>        | Year | On-Campus Property | On-Campus Student Housing | Non-Campus Property | Public Property | Unfounded |
|---------------------------|------|--------------------|---------------------------|---------------------|-----------------|-----------|
| <b>RACE</b>               | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>GENDER</b>             | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>RELIGION</b>           | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>SEXUAL ORIENTATION</b> | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>ETHNICITY</b>          | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>DISABILITY</b>         | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>NATIONAL ORIGIN</b>    | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |
| <b>GENDER IDENTITY</b>    | 2020 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2019 | 0                  | 0                         | 0                   | 0               | 0         |
|                           | 2018 | 0                  | 0                         | 0                   | 0               | 0         |

| <i>Crimes Required to Be Reported By the Violence Against Women Act</i> | Year | On-Campus Property | On-Campus Student Housing | Non-campus Property | Public Property |
|---|------|--------------------|---------------------------|---------------------|-----------------|
| Dating Violence   | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 0               |
| Domestic Violence   | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 0               |
| Stalking  | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 1                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 0               |

| <i>Disciplinary Referrals and Arrests</i>       | Year | On-Campus Property | On-Campus Student Housing | Non-campus Property | Public Property |
|---|------|--------------------|---------------------------|---------------------|-----------------|
| Weapons Law Violations (Arrests)                | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 0               |
| Weapons Law Violations (Disciplinary Referrals) | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 0               |
| Drug Law Violations (Arrests)                   | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 0                  | 0                         | 0                   | 1               |
| Drug Law Violations (Disciplinary Referrals)    | 2020 | 0                  | 2                         | 0                   | 0               |
|   | 2019 | 0                  | 3                         | 0                   | 0               |
|   | 2018 | 0                  | 3                         | 0                   | 0               |
| Liquor Law Violations (Arrests)                 | 2020 | 0                  | 0                         | 0                   | 0               |
|   | 2019 | 0                  | 0                         | 0                   | 0               |
|   | 2018 | 2                  | 0                         | 0                   | 2               |
| Liquor Law Violations (Disciplinary Referrals)  | 2020 | 0                  | 5                         | 0                   | 0               |
|   | 2019 | 2                  | 5                         | 0                   | 0               |
|   | 2018 | 1                  | 6                         | 0                   | 0               |

| <i>Unfounded Crimes</i>                              | Year | On-Campus Property | On-Campus Student Housing | Non-campus Property | Public Property | Unfounded Crimes Total |
|--|------|--------------------|---------------------------|---------------------|-----------------|------------------------|
| Other Criminal Offenses (Unrelated to Clery Crimes ) | 2020 | 0                  | 0                         | 0                   | 0               | 0                      |
|  | 2019 | 0                  | 0                         | 0                   | 0               | 0                      |
|  | 2018 | 0                  | 0                         | 0                   | 0               | 0                      |

**Unfounded Crimes:** An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situations where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not “unfound” a crime report. Based on 34 CFR 668.46.



## **The Campus Safety Department**

The Bethel Campus Safety Department (BCSD) is responsible for providing safety and security services for the Bethel University (BU) campus. BCSD offices are located south of the Middleton Hall of Science. BCSD is headed by a Director who reports to the Vice President for Administration and Finance. BCSD is a 24/7 department that operates year round and employs safety officers who patrol campus, respond to emergencies and enforce BU regulations. These officers have no arrest powers other than those afforded to Indiana citizens. (Indiana Code 35-33-1-4) BCSD staff offer other services for our campus community. When you don't know who to call, feel free to contact us for assistance or direction at (574) 807-7500. BCSD is a service department that supports the institutional mission through efforts to provide and enhance a safe campus experience.

### **Working Relationships – Law Enforcement Agencies**

BCSD staff frequently work with city, county, state and federal law enforcement authorities. BCSD maintains a close working relationship with the Mishawaka Police Department (MPD). Agencies cooperate whenever possible on investigations and crime prevention programs to provide the best possible security and police services to our campus and local community. BCSD has no standing memorandums of understanding (MOUs) with any law enforcement agency.

### **Training**

Bethel University Campus Safety Officers meet specified training requirements and maintain specified certifications. Our officers participate in joint training events with other agencies when training opportunities arise. Safety Officers are certified in basic first aid, CPR and AED.

### **General Procedures for Reporting a Crime or Emergency**

All BU community members, students, faculty, staff and guests are encouraged to report all crimes and safety related incidents to BCSD or the law enforcement entity that holds jurisdiction where the crime occurred in a timely manner. This publication focuses on BCSD because it patrols the Bethel University campus.

To report a crime or an emergency, call BCSD at extension 7-7500, or from outside the university phone system at (574) 807-7500. BCSD will take the required action, either by dispatching an officer or asking the victim to come to BCSD to file an incident report. All BCSD incident reports involving students are forwarded to the Dean of Students and the Vice President of Student Development. BCSD investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the appropriate offices. If assistance is required from the Mishawaka Police Department, BCSD will contact the appropriate unit. If a sexual assault should occur, staff on the scene, including BCSD, will offer the victim a variety of services. BU employs a Coordinator of Victim Services who offers educational initiatives through our Wellness Center and is available to answer questions and to assist victims in identifying and obtaining the necessary resources.

This publication contains information about on and off campus resources and is made available to all BU community members. The information about resources is not provided to infer that those resources are "crime reporting entities" for BU. Crimes should be reported to BCSD to ensure inclusion in the annual government required crime statistics report and to aid in providing timely warning notices to the community, when appropriate.

### **Educational Programming**

BCSD offers programs annually to the BU community, aimed at the education, awareness, and prevention of crime. In addition to scheduled programs, educational programs are also available upon request to any student organization, group or other campus community members. Programming is provided in the areas of personal safety, sexual assault awareness, prevention and response, responding to an active attacker, traffic safety and parking regulations, fire safety, emergency preparedness, and theft prevention. BCSD also actively participates with Student Life staff and campus committees aimed at the awareness, prevention and education about alcohol and dangerous drugs. Multiple initiatives are conducted throughout a student's experience to bring education and awareness to issues

revolving around alcohol and other drugs. Employees are educated in annual in-service workshops, presentations, posts to the campus feed, as well as new employee orientation.

### **Notification of the BU Community about Reported Crimes**

In the event of an emergency, BU will initiate and provide, without delay, immediate notifications to the appropriate segment(s) of the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees and visitors. In an effort to provide timely warning notices to the BU community and in the event of a serious incident which may pose an ongoing threat to the members of the BU community, an email blast "PILOT ALERT" is sent to all students and employees. The alerts are generally written and distributed by the Director of Campus Safety or his/her designee. Updates to the BU community about any particular case resulting in a Pilot Alert may be distributed via blast email, may be posted on the campus website or may be shared with The Bethel Beacon for a follow-up story. Crime Alert posters may also be posted by BCSD in campus buildings when deemed necessary. When crime alerts are posted in campus buildings, they are printed on orange paper and posted in the lobby/entrance area of the affected building(s) for seven days.

Crime Alerts are usually distributed for the following Uniformed Crime Reporting Program (UCR), National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Cases of aggravated assault and sex offenses are considered on a case by case basis, depending on the facts of the case and the information known by BCSD. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other BU community members and a Crime Alert would not be distributed. The BCSD Director or their designee reviews all reports to determine if there is an ongoing threat to the community and if the distribution of a Crime Alert is warranted. Crime Alerts may also be posted for other crime classifications as deemed necessary.

A daily crime log is available for review in the BCSD lobby Monday through Friday from 8:00 a.m. – 5:00 p.m., excluding holidays. The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location and disposition of each crime.

### **Statistical Disclosure of Reported Incidents**

Incidents reported to BCSD that fall into one of the required reporting classifications are disclosed as a statistic in this annual publication.

### **Reporting Methods Available on Campus**

BCSD can be contacted from on-campus telephones by dialing the five digit extension 7-7500. There are on-campus telephones located in the lobbies and corridors of many campus buildings. Each campus phone has a speed dial button labeled "safety" that will connect you directly to our office.

A person reporting a crime to BCSD has the right to report the crime to the Mishawaka Police Department (MPD) as well. BCSD officers regularly discuss this option with the victim of a crime and will assist the victim with that process.

### **Off-Campus Crime**

If law enforcement is contacted about criminal activity occurring off campus involving BU students, they may notify BCSD. However, there is no official policy or MOU requiring such notification. Students in these cases may be subject to arrest by law enforcement as well as BU disciplinary proceedings through the Office of Student Development.

### **Monitoring Through Local Police of Criminal Activity by Students at Off Campus Locations**

Bethel University has no off-campus locations of student organizations officially recognized by the institution or student organizations with off-campus housing facilities, and as such has no agreements for this type of monitoring.

## **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the BU institutional process or the criminal justice system, you may still want to consider making a confidential report. With your permission, a BCSD officer can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, BU can keep an accurate record of the number of incidents involving students, employees, and visitors as well as determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## **Access to Campus Facilities**

Most areas of the BU campus are open to the public during normal business hours. The Academic Center, Middleton Hall of Science, Everest-Rohrer, Bowen Library, Huffman Administrative, Dining Commons, Art/Ceramics and Wiekamp/Goodman buildings are typically secured during evening hours. Most facilities have individual hours, and the hours may vary at different times of the year. Access to some of these buildings is also controlled by card access after normal business hours, and all of these buildings have varied levels of access.

The academic and administrative buildings do not have a BCSD officer assigned to them. However, BCSD officers patrol in and around the academic and administrative buildings on a regular basis. For information about access protocol for a specific building, see the building manager, a department head, or contact BCSD at (574) 807-7500.

## **Residence Halls**

Access to residence halls is restricted to residents, their approved guests, and other approved members of the BU community. Most residents gain entry by swiping their cards in the card access readers. Residents are cautioned against permitting strangers to enter the buildings and are urged to require individuals seeking entry to use their access cards. BCSD officers only patrol the perimeter of residence halls on a regular basis.

Resident Directors and Resident Assistants also enforce security measures in the halls and work with residents to achieve a community respectful of individual and group rights and responsibilities. BCSD staff also conduct periodic educational sessions on prevention of various crimes.

## **Maintenance of Campus Facilities**

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. BCSD regularly reports malfunctioning lights and other unsafe physical conditions to Bethel University Physical Plant for correction. Other members of the BU community are helpful when they report equipment problems to the Physical Plant as well.

## **Crime Statistics**

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the Bethel University (BU) community obtained from the following sources: the Bethel Campus Safety Department (BCSD) and the Mishawaka Police Department (MPD). For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

A request for statistical information is made on an annual basis to all Campus Security Authorities (as defined by federal law) and to the Office of Student Development. Statistical information is requested and may be provided by the employees at the BU Wellness Center, even though they are not required by law to provide statistics for this compliance document.

All of the statistics are gathered, compiled, and reported to the BU community via this brochure, which is published by BCSD. The Director of Campus Safety oversees the process and members of the Compliance Committee assist in ensuring the proper completion of this report. BCSD submits the annual crime statistics published in this brochure to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through their website.

BCSD sends an email to every enrolled student and current employee on an annual basis, on or before October 1<sup>st</sup> (December 31<sup>st</sup> in 2020) informing them of the availability of this report. The email includes a brief summary of the contents of this brochure. The email postcard also includes the direct address for the BCSD website where the brochure can be accessed at <http://www.betheluniversity.edu/campussafety> along with information about how to request a physical copy of the brochure.

All prospective students and employees are also informed of this report and how they may view it or obtain a physical copy. Once a month, a report is generated to determine which prospective students, as defined in the Notification of the Annual Safety Report and Annual Fire Safety Report Policies, are without the identifying contact code for the current recruiting year, indicating they have yet to receive notification of the Annual Safety Report and Annual Fire Safety Report. An email with the notification is sent to prospective students for whom we have an email address. Prospective students without an email address are mailed a paper copy of the notification. The appropriate code identifying that the ASR and AFSR was sent is placed in the students' electronic records in the university's data system, indicating the date the appropriate notification was sent. The admission office and adult and graduate studies office maintains copies of the communication sent to the group of students.

Prospective employees are notified of the Annual Safety Report and Annual Fire Safety Report in the following manner: when the prospective employee submits an application through the application portal an email address is required for submission. Upon submission, applicants receive an email response notifying them of the location of the Annual Safety Report and Annual Fire Safety Report. Via the application portal, the human resources office maintains a copy of the communication sent to the prospective employee and the date on which it was sent.

### **Specific Information about Classifying Crime Statistics**

The statistics in this brochure are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and the relevant federal law (the CLERY Act).

The number of victims involved in a particular incident is indicated in the statistics column for the following crime classifications: Murder/Non-Negligent Manslaughter, Negligent Manslaughter, Forcible and Non-Forcible Sex Offenses, and Aggravated Assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number reflected in the statistics for the following crime categories includes one offense per distinct operation: Robbery, Burglary, Larceny, Vandalism, and Arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart.

In cases of Motor Vehicle Theft, each vehicle stolen is counted as a statistic.

In cases involving Liquor Law, Drug Law, and Illegal Weapons violations, each person who was arrested is indicated in the arrest statistics. The statistics captured under the "Referred for Disciplinary Action" section for Liquor Law, Drug Law, and Illegal Weapons violations indicate the number of people the Director of Student Life referred for disciplinary action for violations of those specific laws required for reporting.

Being found responsible for a violation includes a referral that resulted in a student being charged by Student Development and a record of the action being kept on file.

The statistics in the Hate Crime charts are separated by category of prejudice. The numbers for most of the specific crime categories are part of the overall statistics reported for each year. The only exceptions to this are the addition of Simple Assault, Intimidation, and any other crime that involves bodily injury that is not already included in the required reporting categories. If a hate crime occurs where there is an incident involving Intimidation, Vandalism, Larceny, Simple Assault or other bodily injury, the law requires that the statistic be reported as hate crime even though there is no requirement to report the crime classification in any other area of the compliance document. Note: A hate crime or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation etc. the assault is then also classified as a hate/bias crime.

### **Specific Information about the Crime Statistics Reported by Bethel University**

Statistics for "Residential Facilities" are also counted in the "On-Campus" crime category. The law requires institutions to break out the number of "On-Campus" crimes that occur in residential facilities.

Crime statistics for the categories of larceny and vandalism are not required by law, but are still provided in the interest of informing the community about the most frequent crimes that occur at BU. Only those incidents reported to BCSD are captured in these statistics. BCSD does not request these statistics from MPD or other Campus Security Authorities.

Statistics under the heading of "Referred for Disciplinary Action" include those individuals referred to the Student Development Committee (SDC) by the Dean of Students and/or the Vice President for Student Development. The numbers include incidents that are reported via BCSD incident reports and reports provided directly to SDC from other members of the BC community. Referrals include the number of people referred for disciplinary action by SDC and found responsible for violating those specific laws. Being "found responsible" is defined above. The statistics reported in this chart are for violations that occurred in locations deemed as "On-Campus", "On-Campus Student Housing", "Non-campus Property", and "Public Property" as defined in the Clery Act. The crime statistics for residence halls that are located outside the campus boundaries but are reasonably contiguous to the campus (Logan Village etc.) are captured in the "On-Campus" category.

### **Sex Offender Registry**

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already registered to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student. The link to the Indiana sex offender registry is <http://www.icrimewatch.net/indiana.php>

### **Emergency Response**

The BU Emergency Management Plan includes information about the Incident Management Team, their role, and an all hazards approach to responding to campus incidents. BU departments are responsible for developing contingency plans and continuity of operations plans for their areas of responsibility. BU conducts emergency response exercises each year, such as table top exercises, field exercises, and tests of the emergency notification system on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

When a serious incident occurs that causes an immediate threat to campus, the first responders to the scene are usually BCSD, MPD, Mishawaka Fire Department (MFD) and Mishawaka Emergency Medical Services (MEMS), and they typically

respond and work together to manage the incident. Depending on the nature of the incident, other BU departments and other local or federal agencies could also be involved in responding to the incident.

### **Notification to the BU Community about an Immediate Threat**

If BCSD confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the BU community, the BCSD Director or their designee will determine the content of the message and will use some or all of the systems described below to communicate the threat to the BU community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population without delay and taking into account the safety of the community, determine the content of the notification, in the judgment of the first responders (including, but not limited to: BCSD, MPD, and/or MFD and MEMS) comprise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the BU community, BU has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the BU community. These methods of communication include network emails, emergency messages that are posted on the BU webpage. BCSD may use some or all of the functions (email, text messages) available to issue "PILOT ALERTS" via Rave Mobile Safety. Updates during any critical incident will be posted on the BU website and/ or through "PILOT ALERTS".

BU community members are encouraged to notify BCSD of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. BCSD has the responsibility of activating the Emergency Notification System (ENS), as well as responding to and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, BCSD has the responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community, or the appropriate segment of the community that may be affected by the situation.

### **Emergency Evacuation Procedures**

If Evacuation is Required:

- Evacuate to a safe area at least 100-200 feet away from the building.
- If possible, go to your designated assembly area.
- If an imminent threat is present, continue away from the area until a safe location can be found.
- As you evacuate your area, assist others. Look for those having difficulty or unfamiliar with procedures.
- Upon evacuating, wait for instructions from Campus Safety or other authorized personnel

An evacuation drill is coordinated by BCSD each semester for all residential facilities. A second drill is coordinated each semester for some residence halls or halls that do not successfully complete the first drill. Thus, the emergency response and evacuation procedures are tested at least twice each year at these facilities. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short term building evacuation. BCSD does not tell residents in advance about the designated locations for long term evacuations because those decisions are affected by time of day, location of building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, BCSD and Residential Life Staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At BU, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation

procedures during the drills, the process also provides BU an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored by BCSD officers and usually by residential staff to evaluate egress and behavioral patterns. BCSD prepares After Action Reports that identify deficient equipment and unsatisfactory student involvement or performance. A corrective action plan is submitted for repairs as well as student failures to comply. These plans usually involve retesting as soon as deficiencies are corrected. The description of each test exercise, the date and time it took place, and whether it was announced or unannounced is documented by BCSD.

### **Shelter-in-Place Procedures - Basic “Shelter-in-Place” Guidance**

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments, this location can be made even safer and more comfortable until it is safe to go outside.

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevator). Once you have evacuated, seek shelter at the nearest BU building quickly. If BCSD, police or fire department personnel are on the scene, follow their directions.

A shelter-in-place notification may come from several sources, including BCSD, Residential Life Staff, other BU employees, MPD, or other authorities utilizing BU’s emergency communication tools.

### **How to “Shelter-in-Place”**

No matter where you are, the best steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by on scene emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in- place supplies and a telephone to be used in case of an emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
  - a. An interior room
  - b. Above ground level and without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters and fans.
5. Close vents to ventilation systems as you are able. (BU staff will turn off ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone to call the list into BCSD so they know where you are sheltering. If only students are present, one of them should call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.

## **Education of Members of the Bethel University Community**

Campus security and fire safety procedures are discussed during new student orientation at the beginning of each fall and spring semester. The Bethel Campus Safety Department (BCSD) and Residential Life Staff, and representatives of the Office of Student Development participate in programs for residence halls to address students and explain campus security, public safety, and fire safety measures and procedures at BU. Members of BCSD conduct crime prevention and general security and safety awareness presentations when requested by various groups, including students and employees of the BU community. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at BU; fire safety information; information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security/safety and for the security/safety of others on campus. In addition, BCSD organizes and sets up crime prevention and education display tables at various locations throughout the year. This activity provides an opportunity for BCSD staff to hand out safety-related information, as well as, to answer individual questions. New employee orientation includes the distribution of crime prevention and fire safety materials to all new employees.

BCSD offers a safe-walk service to students, employees, and visitors of BU 24 hours a day, seven days a week. Safe-walks are requested by calling (574) 807-7500.

BCSD promotes engraving serial numbers or owner's recognized numbers on items of value. BCSD provides this service free of charge. Engraving can be arranged by contacting BCSD at (574) 807-7500.

BCSD utilizes a camera monitoring system that is not regularly monitored or staffed. It is used to review footage as needed.

## **Victim Assistance Services**

If a BU community member becomes the victim of a crime, the Coordinator of Victim Services offers direct services through the Wellness Center, assistance and referrals. The Coordinator provides assistance to victims/survivors of a crime by assisting them in obtaining the services they need to work through and better understand their options. The Coordinator works closely with other BC offices and local agencies to assist the victim in receiving effective, comprehensive services and compassionate responses. In addition, BCSD officers offer information and guidance to victims when they file a report.

## **Responsibilities of the BU Community**

Members of the BU community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

1. Report all suspicious activity to BCSD immediately.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night and use the BCSD safe-walk service.
4. Call BCSD or MPD at the first sign of trouble.
5. Carry only small amounts of cash.
6. Never leave valuables (wallets, purses, books, etc.) unattended.
7. Carry your keys at all times and do not lend them to anyone.
8. Lock up bicycles and motorcycles. Lock car doors and close windows when exiting your vehicle.
9. Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep and keep windows closed and locked when you are not at home.
10. Do not leave valuables in your car, especially if they can be easily noticed.
11. Engrave serial numbers or owners recognized numbers, such as a driver's license number on items of value.
12. Inventory your personal property and insure it appropriately with personal insurance coverage.



## **Notification of A Missing Student**

If a member of the BU community has reason to believe that a student who resides in BU housing is missing, he or she should immediately notify BCSD at (574) 807-7500. BCSD will generate a missing person report and initiate an investigation.

After investigating the missing person report, should BCSD determine that the student is missing and has been missing for more than 24 hours, BU will notify MPD and the student's missing person contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, BU will notify the student's parent or legal guardian immediately after BCSD has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in BU housing have the option to identify, confidentially, an individual to be contacted by BU in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, BU will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through Student Life. A student's confidential contact information will be accessible only to authorized campus officials and law enforcement personnel as appropriate.

## **Substance Abuse Policy**

The use and misuse of tobacco, intoxicating beverages, nonprescription narcotics, and other harmful products have become widespread in our society. Bethel University states its position to serve as a guide for the college community in all matters regarding the use and misuse of these substances. These principles apply equally to all members of the community; employees as well as students. This statement of principles serves as a basis for institutional policy, as a guide for individual and group decision-making, and as a community standard of behavior.

BU recognizes the danger to one's physical and psychological well-being in the use of certain products. As a Christian community, BU accepts the biblical teaching that our bodies are the temples of the Holy Spirit. Therefore, all members of the BU community are expected to refrain from the use of tobacco in any form, intoxicating beverages, nonprescription narcotics and other harmful products.

## **Bethel University Regulations**

I. All BU employees and students are responsible for complying with Indiana state laws. In addition to adhering to state laws, all members of the BU community are expected to refrain from the use of tobacco, intoxicating beverages, nonprescription narcotics and other harmful products. Use or possession of any of these substances is a violation of BU regulations. Students attending gatherings, parties or dances where alcohol is served is also prohibited.

II. Anyone providing these substances for another person shares in the responsibility for that person's behavior.

III. Any violation of BU's regulations shall be considered grounds for disciplinary action.

IV. Any violation of Indiana State laws regarding alcohol (possession, use, sale, underage drinking) or Indiana state or Federal laws regarding illegal drugs (possession, use, sale) shall be considered grounds for college disciplinary action and/ or criminal charges.

V. Students are not to be employed where alcoholic beverages are the main source of revenue.

VI. These regulations apply to all members of the BU community in all circumstances. BU enforces these regulations for students in all activities except for those in their own homes under parental jurisdiction. BU also enforces these regulations in all university-sponsored activities and university-arranged travel.

VII. Substance abuse counseling is provided to students through the Student Life Office and the BU Wellness Center. However, students found to be in violation of BU's substance abuse policy may be assessed all or a portion of costs involved in providing an assessment and education program.

### **Drug and Alcohol Abuse Education**

The BU alcohol and drug abuse program extends far beyond minimum requirements for such programs. Since BC does not permit the use of alcohol or drugs on or off campus, abuse problems tend to be hidden. For this reason wellness programing strives to reach three distinct outcomes:

1. Training and information which may prevent some students, faculty and staff from abusing drugs and alcohol.
2. Training for the campus community so that they will more readily identify current problems.
3. Increase the level of competency for intervention techniques in a manner that is caring and correct.

The full description of the Drug and Alcohol Program is available at:

<https://resources.finalseite.net/images/v1532134015/bethelcollegeedu/fczglxvvjzc-utnjvoyim/BethelCollegeDrugAlcoholAbusePreventionProgram.pdf>

### **Alcohol**

Any violation of the laws of the State of Indiana related to alcohol is grounds for both college disciplinary action and criminal prosecution. The use, sale, and/or possession of alcohol by Bethel University students is strictly prohibited both on and off campus. Students are personally responsible for understanding the law and BU policy. The enforcement of alcohol laws and BU policy on campus is the responsibility of the Office of Student Life. Under the laws of the state of Indiana, it is illegal to possess, consume, or transport any alcoholic beverage if under the age of 21, and it is also illegal to provide an alcoholic beverage to a person under the age of 21. Indiana's Alcohol Laws are contained in the Indiana Code, Title 7 at <http://iga.in.gov/legislative/laws/2019/ic/titles/7.1>.

### **Illegal Drugs**

Any violation of Federal laws or the laws of the State of Indiana related to controlled substances is grounds for both college disciplinary action and criminal prosecution. Students are personally responsible for understanding the law and BU policy. The enforcement of controlled substances laws and BU policy on campus is the responsibility of the Office of Student Life. The use, sale, and/ or possession or use of controlled substances without a prescription is prohibited. Being present where illegal substances are accessible or being used is also a violation of BU policy.

### **Health Risks**

Alcohol is a depressant that affects the heart, liver, kidneys and brain activity. When mixed with other depressants such as marijuana or barbiturates it can cause unconsciousness or death. Combining alcohol with stimulants, such as cocaine, places harmful stress on the body as the two drugs work against each other, resulting in irregular heartbeat, extreme excitability, and possible heart attack. Substance abuse can cause very serious health and behavioral problems, including short and long term effects upon the body (physiological) and (psychological), as well impairment of learning ability, memory, and performance.

### **Firearms and Weapons Policy**

The possession of firearms and various weapons are forbidden on campus. Violations of this policy will result in fines, and may result in dismissal from the university. The following items are forbidden from being on campus:

1. Firearms in any form.
2. Knives with a blade length of four or more inches. This includes swords, machetes and similar items.
3. Explosives. All forms of fireworks and incendiary devices, including homemade versions and components.
4. Tasers or any other form of stun gun.
5. Nonlethal weapons, such as air-soft guns and paintball guns.
6. Any weapon not described above that is considered illegal in the state of Indiana

## **Emergency Medical Response Procedures**

Students, faculty, staff and guests of BU should report any emergency medical situations to BCSD immediately at extension 7-7500 or from outside the BU phone system (574) 807-7500. BCSD will send an officer who is trained in basic first aid, CPR, and AED. The officer will call for an EMS ambulance as needed. Public access AED units are also available in a number of locations around campus.

## **Response to Sexual Assault**

Bethel University proactively addresses sexual assault, dating violence, domestic violence, and stalking. These crimes will not be tolerated on campus and are a violation of state law as well as BU policy. Additionally, sexual assault shows disregard for biblical precepts as well as Christian community. BU will not tolerate any acts or threats of sexual assault. Any person in the BU community in violation of this policy is subject to disciplinary action and sanctions. BU is committed to maintaining a learning and living environment which is fair, respectful and free of sexual violence. According to the Higher Education Reauthorization Act (20USC 1092 (f) (7)), BC must have a sexual assault policy on record, as well as a policy for sexual assault prevention. Additionally, colleges and universities must develop and publish as part of their annual security report, policies regarding sexual assault prevention and victims' rights.

Bethel University believes in the intrinsic value of all human beings. Moreover, it is committed to the full, peaceable participation of all of its members in the educational endeavor it fosters. Bethel University is committed to maintaining a learning and living environment which is fair and respectful and will not tolerate any threats or acts or sexual harassment, sexual assault or sexual violence. Any reports of such behavior or action should be made to the Title IX Coordinator, Vice President for Student Development, or the Dean of Students. A report of sexual harassment, assault or violence will be taken seriously, promptly investigated and addressed. While respecting the rights of all parties involved, the safety and well-being of the victim and the campus community are the college's primary concern. Appropriate action will be taken to discipline an offending party. Bethel University maintains an on record sexual misconduct policy, a commitment to investigation, support, and protection of any involved parties, annually published security reports, as well as a sexual assault prevention initiatives.

## **Definition of Terms**

### **Sexual Assault**

A sexual act committed or attempted against one's will. It includes a range of acts from unwelcome sexual touching to forced sexual intercourse. Sexual assault refers to any sexual act without the explicit consent of the recipient.

### **Sexual Harassment**

Defined as unwelcome gender-based conduct that is severe, persistent or pervasive and limits or denies the individual participation in or benefit from college programs or activities.

### **Consent**

Indiana does not have a definition for consent. The definition provided is BC's definition. Defined as clear, knowing and voluntary agreement by an individual of legal age. Silence, on its own, cannot be interpreted as consent. Neither relationship nor prior permission implies future consent.

### **Force**

May include, but is not limited to, the use or display of a weapon, physical immobilization, threats, intimidation or coercion. Another example of force is psychological pressuring or any attempt to take advantage sexually of an individual under duress or incapable of making a decision on his or her own. This includes situations in which an individual is under the influence of alcohol, drugs, or otherwise physically incapacitated

**Domestic Violence (IC 5-26.5-1-3)**

Includes conduct that is an element of an offense under Indiana Code 35-42 (which includes crimes against a person) or a threat to commit an act described in Indiana Code 35-42 by a person against a person who:

- (1) is or was a spouse of;
- (2) is or was living as if a spouse of;
- (3) has a child in common with;
- (4) is a minor subject to the control of; or
- (5) is an incapacitated individual under the guardianship or otherwise subject to the control of the other person regardless of whether the act or threat has been reported to a law enforcement agency or results in a criminal prosecution.

**Dating Violence**

Indiana does not have a law that defines Dating Violence. The definition provided here is based VAWA definition 42 U.S.C. 13925(a). Dating Violence is violence committed by any person who is or has been in a relationship of a romantic or intimate nature. The existence of such a relationship will be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interactions between the persons involved in the relationship.

**Sexual Assault (IC 5-26.5-1-8)**

For purposes of IC 5-26.5-2-2, "sexual assault" means conduct that constitutes: (1) a misdemeanor or felony under IC 35-42-4 (sex crimes) or IC 35-46-1-3 (incest); (2) a misdemeanor or felony under the laws of: (A) the United States; (B) another state; or (C) an Indian tribe; that is substantially similar to an offense described in subdivision (1); or (3) an attempt to engage in conduct described in subdivision (1) or (2); regardless of whether the conduct results in criminal prosecution or whether the person who engages in the conduct is an adult.

**Stalking (IC 35-45-10-1)**

A knowing or an intentional course of conduct involving repeated or continuing harassment of another person that would cause a reasonable person to feel terrorized, frightened, intimidated, or threatened and that actually causes the victim to feel terrorized, frightened, intimidated, or threatened. The term does not include statutorily or constitutionally protected activity.

**Awareness and Education**

Bethel University recognizes that awareness and educational efforts are important steps in sexual assault prevention. This includes the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. The institution commits to the following prevention initiatives:

- New students are made aware during the fall and spring semester orientation sessions of the prevalence of sexual assault on college campuses, Bethel University's policy, steps they can take to mitigate risks, and how to proceed if they become aware of such an incident. This includes discussion regarding rape, acquaintance rape, and dating and domestic violence.
- Current students are reminded during residence hall meetings each fall of the dangers and prevalence of sexual assault. They are reminded of campus policy, steps to mitigate risk, and how to proceed if they become aware of such an incident. This includes discussion regarding rape, acquaintance rape, and dating and domestic violence.
- Brochures and information on sexual assault are distributed among students and made available in key locations including the Wellness Center, the Student Life Office and residence halls. Staff and faculty are also provided brochures and other pertinent information.
- Residence Life staff receives yearly training on responding to sexual assault.
- Employees are informed and provided information regarding campus policy, how to mitigate risks, and how to proceed if they become aware of an incident in the orientation process and through annual reminders and training.
- Courses on self-defense are offered through wellness programming.
- Bethel University's ban on alcohol and illegal drugs is a preventative action in combating sexual assault.
- Bethel Campus Safety provides safe walks for any student crossing campus at any time. Call x77500 to request a safe walk.
- All campus phones are equipped with a speed dial button that dials Campus Safety directly.

- Campus Safety provides the community with timely reports of crimes committed on or off campus that could be considered a threat to students or employees. These reports are emailed as campus bulletins.

### **How to Be an Active Bystander**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” Bethel University promotes a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911 (if on campus, call Campus Safety at 574-807-7500). This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

### **Risk Reduction**

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, [www.rainn.org](http://www.rainn.org))

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don’t know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn’t the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cash money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately by calling 911 (if on campus, call Campus Safety at 574-807-7500).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately by calling 911 (if on campus, call Campus Safety at 574-807-7500). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:

- a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

### **Registering a Complaint**

A person who has experienced an assault is encouraged to contact a member of the Student Life staff, BCSD, or other BU staff or faculty. In order for a formal hearing to occur, the complaint of sexual assault must be made in writing or in person to the Vice President for Student Development or his/her designee. The student has one calendar year from the time of identification to report the assault. Upon receipt of the complaint, a preliminary investigation will begin. If the Vice President for Student Development determines there is basis for a hearing, notice or charges will be prepared and delivered to the parties involved. The accused student will receive a written notice stating the nature of the complaint, the standards of conduct allegedly violated the name of the reporting person, the date, time and place of the meeting and the names of the members on the Student Development Committee. A committee member who feels his or her presence would be inappropriate because of prior or present connections with a party or any other person involved in the hearing must inform the Vice President for Student Development and withdraw from the process. A party may challenge a committee member for cause.

The complainant has the right to request consideration of a change in living arrangements or other modifications to avoid forced contact with the accused. An alleged assailant may be declared an unapproved guest on campus, pending the outcome of the Student Development Committee. Unapproved guests are subject to additional college disciplinary action or arrest if found on campus.

### **Guidelines for Assistance**

#### **IF YOU ARE SEXUALLY ASSAULTED:**

- Get to a safe place as soon as you can.
- Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper (not plastic) bag.
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
- Contact BCSD at extension 7-7500, or from outside the university phone system at (574)807-7500.
- You may also contact the law enforcement agency that has jurisdiction in location of the incident.
- Talk with an advocate or a counselor who will maintain confidentiality, help explain options, give you information, and provide emotional support.
- Contact someone you trust to be with you and support you.

## **Past Abuse**

Many individuals experience sexual assault and never tell anyone about it at the time of the incident. If you were victimized weeks or years ago, assistance is still available to you. Talking with someone now may help you cope better with abuse from the past; whether it was rape, child sexual abuse, incest, or sexual harassment.

## **MEDICAL TREATMENT**

It is important to seek immediate and follow-up medical attention for several reasons: first, to assess and treat any physical injuries you may have sustained; second, to determine the risk of sexually transmitted diseases or pregnancy and take preventive measures; and third, to gather evidence that could aid criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of evidence may be diminished.

### **Immediate Emergency Services**

Even if you have not been physically hurt, a forensic exam is strongly recommended to maintain all legal options. After the evidence is collected; it can be stored in case you wish to press criminal charges. The exam is performed by an emergency room physician and a nurse is present throughout the procedure, and a support person of your choice can also be present. If a BU community member becomes the victim of a crime, the BU Coordinator of Victim Services will offer direct services, assistance and referrals. The Coordinator provides assistance to victims/survivors of a sexual assault by assisting them in obtaining the services they need to work through and understand their options. The Coordinator of Victim Services works closely with other BU offices and county agencies to assist the victim in receiving effective, comprehensive services, and compassionate responses.

### **Off-Campus**

Indiana law provides for a free exam at any local hospital. The nearest local hospitals are:  
Memorial Hospital (574) 647-1000 and  
St. Joseph Regional Medical Center (574) 335-5000.

These locations follow the national standards for victim care, rape exams, and evidence collection procedures.

Note: Ordinarily the police will be contacted by hospital personnel whenever they provide treatment for injuries resulting from a crime. If you seek treatment at a local hospital and the police are contacted, this does not mean that you have to proceed with criminal charges. In addition, it is recommended that a survivor use a hospital in the county/state where the incident occurred.

Other off-campus resources:

Holy Cross Counseling Group 574-232-9534

Sex Offense Services 574-289-4357

S-O-S of the Family Justice Center 574-289-HELP

### **Transportation**

BCSD will provide or assist in arranging transportation to the hospital for this type of emergency.

Even if you do not have evidence collected at the hospital, it is still important to get medical attention. An exam in this case should include treatment of any physical problems and various lab tests for sexually transmitted diseases and pregnancy. This non-emergency treatment can be arranged with your family doctor or with the BU Wellness Center at extension 7-7370.

## **COUNSELING AND EMOTIONAL SUPPORT On-Campus**

The BU Wellness Center (574) 807-7370 is located at the corner of LaSalle St. and Benton St. Counselors can provide confidential support for you during this difficult period. They can inform you of common emotional reactions to this crisis and discuss coping methods that may assist you immediately following the assault and later. Talking about your concerns with a counselor in a safe, supportive environment may help you sort through your feelings, and decide what to do. You do not need to disclose your name if you call the BU Wellness Center for information. Counselors will not reveal your identity to anyone without your permission.

The rape crisis-center for St. Joseph County helps victims of sexual assault, child sexual abuse, and domestic violence, and their significant others. Advocates respond to calls from the 24 hr. crisis line at 574-289-4357 (HELP)

## **COLLEGE DISCIPLINARY PROCESS REGARDING SEXUAL ASSAULT COMPLAINTS**

1. If the assailant is a BU student, the complainant may request a hearing with the BU Student Development Committee. Each party may be assigned, or may choose a faculty or staff advisor to provide support throughout the process. Incidents involving perpetrators who are nonmembers of the BU community will be processed according to local and state laws.
2. Any participant in the hearing process may not disclose the identity of the involved parties, either directly or indirectly, except where disclosure may be required by law. All participants will be reminded during the hearing that their participation and testimony should remain confidential following the hearing. Minimal internal documentation will be created. Committee members shall not discuss the case with anyone outside of the hearing. Doing so jeopardizes an appropriate and just outcome.
3. Should either party fail to appear at the scheduled hearing the Vice President for Student Development may continue the proceedings or determine the complaint on the basis of the evidence presented. Both parties must present written documents to the Vice President for Student Development describing his/her position, including a list of witnesses to be called, and their expected testimony. The document must be provided at least three days prior to the scheduled hearing. The parties are responsible for the appearance of their designated witnesses at the scheduled hearing.
4. The Vice President for Student Development may, upon consultation with the Student Development Committee, determine that the case is without merit and dismiss the complaint, notifying the parties. The complainant may appeal such decision by filing a written appeal to the Student Development Committee. Such appeal must be made within ten calendar days of the notice of decision of the Vice President for Student Development.
5. The Vice President for Student Development will determine the order of witnesses and hearing protocols. Witnesses will be called individually for their statement and will not be present otherwise during the hearing. The Vice President for Student Development and the Committee members will question the parties and the witnesses. The parties' advisors may be present and may be consulted by the parties throughout the hearing. After all witnesses have been questioned, each party or their advisor may make a written or oral closing statement.
6. If the accused student is found guilty, the complainant may present the Committee with a statement recommending a sanction. All decisions by the Committee will be made by majority vote. Based on evidence presented, the Committee first determines the guilt or innocence of the accused student, and then, if appropriate, the sanction. The decision of the Student Development Committee will be made without the parties present. In determining an appropriate sanction the committee may consider any record of past violations of BC's code of conduct as well as the nature and severity of the misconduct. Within three calendar days from the conclusion of the hearing, the Vice President for Student Development will provide the parties with copies of the Committee's decision. Either party may appeal the Committee's decision by contacting the BU President in writing within three days of the notification of the Committee's decision.
7. The appeal process will follow standard BU policy. This policy, as well as information about the Student Development Committee, and the disciplinary procedures, can be found on the BU website.



**Disciplinary Options**

- Written apology
- Personal accountability
- Social probation
- Psychological counseling – a BU Wellness Center staff member will provide counseling for a set amount of time. Wellness staff may recommend additional counseling or testing as needed.
- Suspension (period of time to be determined by committee)
- Removal from campus, but not from classes
- Voluntary withdrawal from campus and classes
- Dismissal from campus and classes

# FIRE SAFETY REPORT

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions that maintain on-campus housing facilities to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Bethel University (BU).

## General Statement

If a fire occurs in any BU building, community members should immediately notify the Bethel Campus Safety Department (BCSD) at (574) 807-7500. BCSD will initiate a response, as the department has the ability to summon the Mishawaka Fire Department (MFD) quickly. If a member of the BU community finds evidence of a fire that has been extinguished and the person is not sure whether BCSD has already responded, the community member should immediately notify BCSD to investigate and document the incident.

Fire alarms alert community members of potential hazards, and community members are required to evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building. The Fire Marshal can levy fines and penalties to individuals who fail to evacuate a building promptly – but a more important reason for evacuating is for safety reasons.

When a fire alarm is activated, the elevators in most buildings will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus ring into BCSD.

## Fire Protection Equipment/Systems

Many BU buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by Cottage Watchman via CMS (an independent monitoring company).

## Health and Safety Inspections

The residential life staff perform residence hall Health and Safety (H&S) inspections three times per semester. Inspections are posted at least 24 hours in advance in all student housing facilities. The H&S inspections are primarily designed to find and eliminate health and safety risks and violations. Students are required to read and comply with the Residential Guidelines which include the H&S inspections and all other rules and regulations for residential buildings. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems. In addition, each room will be examined for the presence of prohibited items (e.g. sources of open flames, such as candles; non-surge protected extension cords, halogen lamps, portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (e.g. smoking in the room, tampering with life safety equipment; possession of pets; etc.). This inspection will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled with a locking device or confiscated and donated/discarded if found without reimbursement.

## Residence Hall Fire Drills

Fire drills are held once each semester, Fall and Spring, for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire. Supervised fire drills are scheduled at a time that is conducive to demonstrate the effectiveness of the drill.

False reporting of an emergency is unlawful. BU prohibits the unauthorized use of or tampering with emergency or safety equipment. Interference with and/or non-adherence to emergency evacuation procedures is unlawful. Blocking open any fire door, locked door, or passing through any door where security alarms are set is prohibited. Tampering with emergency equipment and/or safety equipment can result in disciplinary sanctions. Individuals must not reenter the building until you are given an all-clear signal.

When a fire alarm sounds:

- Close room windows.
- Leave room lights on.
- Close room doors.
- Walk calmly to the nearest exit and continue outside and away from the building to your designated rally point.

Do not use the elevators during a fire or a fire drill. **YOU MUST EVACUATE THE BUILDING WHENEVER THE FIRE ALARM SOUNDS.**

### **Student Housing Policies**

BU campus policy prohibits usage of certain portable electrical appliances, open flames, and smoking. Candles or open flame are prohibited in residence halls. There are limits on the number electrical appliances allowed in a specific room. Space heaters, halogen lamps, and other heating devices present a fire hazard. Open flames including but not limited to candles and incense, are not permitted on the premises. Violators will be subject to disciplinary action.

### **Fire Safety Education and Training Programs for Students and Employees**

Students and employees are provided education on fire safety and information on how to report a fire, or evidence of a fire, to whom, and procedures to be followed for non-residential buildings on campus when a fire alarm signals. Employees are given this information during orientation. Students are instructed each fall during “all-hall” meetings for their residential facility. Periodically, reminders and refresher information is shared via the campus newsfeed and email.

Each BU building has fire evacuation plans posted in common areas. All employees and students are encouraged to become familiar with the escape routes for all buildings and floors and the locations of fire extinguishers, and alarms. In the event of a fire or evacuation, every student and employee should follow the fire safety evacuation route and vacate the premises until the officials in charge declare the premises safe to enter. Exits and areas around fire extinguishers must be kept clear at all times. Periodic fire safety inspections and drills are held to test equipment and procedures.

The institution has no immediate plans for any upgrades to campus fire systems.

### **Fire Statistics Definitions**

**Fire** - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire drill** – A supervised practice of a mandatory evacuation of a building for a fire.

**Fire-related injury**- Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire-related death** – Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

**Fire safety system** - Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and Fire doors and walls that reduce the spread of a fire.

**Value of Property Damage** - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

**Fire Log** - A daily fire log is available for review in the BCSD lobby Monday – Friday from 8:00 a.m. to 5 p.m., excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the nature, date, time, and general location.

| Bethel University Residential Facilities | Fire Alarm Monitoring Done By CMS | Partial Sprinkler System | Full Sprinkler System | Smoke Detectors | Fire Extinguishers | Evacuation Plans & Placards | No. Fire Drills per Calendar Yr. |
|--|-----------------------------------|--------------------------|-----------------------|-----------------|--------------------|-----------------------------|----------------------------------|
| Brenneman Hall                           | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| Eastwood Hall                            | Y                                 | N                        | N                     | Y               | Y                  | Y                           | 2                                |
| Eby Hall                                 | Y                                 | N                        | N                     | Y               | Y                  | Y                           | 2                                |
| Egle Hall                                | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| Lambert Hall                             | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| Oakwood Hall                             | Y                                 | N                        | N                     | Y               | Y                  | Y                           | 2                                |
| Ramseyer Hall                            | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| Sailor Residential Ctr.                  | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| The Lodge                                | Y                                 | N                        | Y                     | Y               | Y                  | Y                           | 2                                |
| Shupe Hall                               | Y                                 | N                        | N                     | Y               | Y                  | Y                           | 2                                |
| Benton St. House                         | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1008 Donaldson St.                       | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1012 Donaldson St.                       | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1602 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1604 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1608 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1610 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1614 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1616 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1622 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1626 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1628 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1632 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1634 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1706 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1714 Logan St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 422 Lowell St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 804 Lowell St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 902 Lowell St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 909 Lowell St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 925 Lowell St.                           | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |
| 1615 Webster St.                         | N                                 | N                        | N                     | Y               | Y                  | Y                           | 0                                |

Y = yes      N= no

## 2020 - Statistics and Related Information Regarding Fires in Residential Facilities

| Bethel University Residential Facilities | Total Fires | Date(s) | Time | Cause of Fire | # of Injuries Requiring Treatment @ Medical Facility | # of Deaths Related to Fire | Value of Property Damage Caused By Fire |
|--|-------------|---------|------|---------------|--|-----------------------------|---|
| Brenneman Hall                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eastwood Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eby Hall                                 | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Egle Hall                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Lambert Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Oakwood Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Ramseyer Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Sailor Residential Center                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| The Lodge                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Shupe Hall                               | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Benton Street House                      | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1008 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1012 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1602 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1604 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1608 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1610 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1614 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1616 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1622 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1626 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1628 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1632 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1634 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1706 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1714 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 422 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 804 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 902 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 909 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 925 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1615 Webster St.                         | 0           | --      | --   | --            | 0  | 0                           | 0                                       |

## 2019 - Statistics and Related Information Regarding Fires in Residential Facilities

| Bethel University Residential Facilities | Total Fires | Date(s) | Time | Cause of Fire | # of Injuries Requiring Treatment @ Medical Facility | # of Deaths Related to Fire | Value of Property Damage Caused By Fire |
|--|-------------|---------|------|---------------|--|-----------------------------|---|
| Brenneman Hall                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eastwood Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eby Hall                                 | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Egle Hall                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Lambert Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Oakwood Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Ramseyer Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Sailor Residential Center                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| The Lodge                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Shupe Hall                               | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Benton Street House                      | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1008 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1012 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1602 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1604 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1608 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1610 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1614 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1616 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1622 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1626 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1628 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1632 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1634 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1706 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1714 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 422 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 804 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 902 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 909 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 925 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1615 Webster St.                         | 0           | --      | --   | --            | 0  | 0                           | 0                                       |

## 2018 - Statistics and Related Information Regarding Fires in Residential Facilities

| Bethel University Residential Facilities | Total Fires | Date(s) | Time | Cause of Fire | # of Injuries Requiring Treatment @ Medical Facility | # of Deaths Related to Fire | Value of Property Damage Caused By Fire |
|--|-------------|---------|------|---------------|--|-----------------------------|---|
| Brenneman Hall                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eastwood Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Eby Hall                                 | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Egle Hall                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Lambert Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Oakwood Hall                             | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Ramseyer Hall                            | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Sailor Residential Center                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| The Lodge                                | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Shupe Hall                               | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| Benton Street House                      | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1008 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1012 Donaldson St.                       | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1602 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1604 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1608 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1610 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1614 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1616 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1622 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1626 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1628 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1632 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1634 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1706 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1714 Logan St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 422 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 804 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 902 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 909 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 925 Lowell St.                           | 0           | --      | --   | --            | 0  | 0                           | 0                                       |
| 1615 Webster St.                         | 0           | --      | --   | --            | 0  | 0                           | 0                                       |





