

ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes

Administration Building
Tuesday, September 14, 2021

President Jude Makulec called the meeting to order at 5:45 p.m.

Present: President Jude Makulec, Vice President Tim Rollins, Secretary June Stanford, Ms. Kamrin Muhammad (arr. 5:46 p.m.) , Ms. Denise Pearson

Absent: Mr. David Seigel, Mr. Michael Connor

Motion by Mr. Rollins seconded by Ms. Pearson that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of specific employees; student disciplinary cases; the placement of individual students in special education programs and other matters relating to individual students; collective bargaining matters; security procedures, school building safety and security; the purchase, sale or lease of real property; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

Approved: 5-0-2

The Board was in executive session from 5:47p.m. to 6:49 p.m.

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1. Call to Order – President Jude Makulec called the regular meeting of the Board of Education to order at 7:00 p.m.
 - A. Roll Call
Present: President Jude Makulec, Vice President Tim Rollins, Secretary June Stanford, Ms. Kamrin Muhammad, Ms. Denise Pearson
Absent: Mr. David Seigel, Mr. Michael Connor
Mrs. Makulec thanked Conner Childers who produces the Board’s broadcast on Channel 20, and YouTube Live.
 - B. Pledge of Allegiance
 - C. Recitation of Mission Statement: The Mission of Rockford Public School is to collaboratively engage all students in a first class education for a changing world.
 2. Petitions & Communications
There were no public speakers.
 3. Board Member Comments
 - A. Board Member Comments
 - Ms. Pearson welcomed students back to school and thanked Principal Ms. Redmond as well as the parent liaisons for making her a part of their welcoming back of students. It was a very rewarding day. She specifically thanked Ms. Muhammad for her continuing and collaborative efforts within Sub-District A.
 4. Superintendent’s Report
 - A. Superintendent’s Report
Dr. Jarrett wished to communicate with the community, whether it is families or extended families, the challenges of having some bus routes interrupted. Dr. Jarrett assured the community that Administration is working hard to address the problem. Attendance incentives and signing bonuses have been increased. Currently there are approximately twenty-five bus drivers being trained. The Administrative team continues to work hard to solve this problem as quickly as possible and to ensure the disruptions are limited as much as possible. Dr. Jarrett also spoke of the District’s continuing investment in transportation. He will continue with his updates.
 5. Report and *Action on Items that Proceeded through the Performance and Monitoring Committee
 - A. *Smart Board Donation
Motion by Mr. Rollins seconded by Ms. Pearson to **approve** item 5A, Smart Board Donation
Yeas: Ms. Pearson, Mr. Rollins, Ms. Muhammad, Mrs. Makulec, Mr. Stanford
Absent: Mr. Seigel, Mr. Connor
Approved: 5-0-2
 - B. *School Maintenance Grant Application – Mr. Phillips and Dr. Woulfe
Motion by Mr. Rollins seconded by Ms. Pearson to **approve** item 5B, School Maintenance Grant Application.
Administration was asked to clarify A&E and contingency dollars. Architecture and engineering (A&E) fees are for the design of the roof, and contingency funds are a percentage built into a project to address unforeseen issues. The work will be paid through additional CPPRT (Corporate Personal Property Replacement Taxes) funds
Mrs. Makulec called for the roll.
Yeas: Mr. Rollins, Ms. Muhammad, Mrs. Makulec, Ms. Stanford, Ms. Pearson

Absent: Mr. Seigel, Mr. Connor

Approved: 5-0-2

C. Follow-up on Items Presented at the Committee of the Whole Meeting

There were no follow-up items.

6. Report and *Action on Items that Proceeded through the Planning and Development Committee

A. *Internal Auditor Plan for Fiscal Year 2022

Motion by Mr. Rollins seconded by Ms. Stanford to **approve** item 6A, Internal Auditor Plan for Fiscal Year 2022.

Yeas: Ms. Muhammad, Mrs. Makulec, Ms. Stanford, Ms. Pearson, Mr. Rollins

Absent: Mr. Seigel, Mr. Connor

B. Follow-up on Items Presented at the Committee of the Whole Meeting

There were no follow-up items.

7. *Consent Agenda – Performance Monitoring Committee

A. Payroll

B. Accounts Payable

C. ~~Purchase Orders~~ – pulled by Ms. Pearson

D. Air Travel

E. Construction Pay Request Log 2020-2021

F. Seesaw Lesson Library

G. Illinois Principal Association – Dr. Heather Psaltis, Executor Director of Schools and Special Programs

H. ~~Learning Partners~~ – pulled by Ms. Muhammad

I. IFB 22-02 CAN/DSP/BT/RN Staffing Coverage – Revised

J. RFP 22-07 Program Management Services

K. Tier 1 PDSA – G-W Health Resource Adoption

L. Tier 1 PDSA EquatLO

M. Tier 1 PDSA: UKG (formerly Kronos) Upgrade – Chris Taskey, Director of Information Systems

8. *Consent Agenda – Planning and Development Committee

A. Tier 1: JAMF Mobile Device Management Solution

9. *Consent Agenda – Governance Committee

A. Meeting Minutes: 08/24/21

B. Contract Purchase Orders

C. Memorandum of Understanding – RPS Retention Bonus Program – Bus Drivers

D. Memorandum of Understanding – RBMA Bus Driving Incentives

E. Memorandum of Understanding – Incentive for Rotation of Routes and Perfect Attendance in 2021/2022 School Year

F. Freedom of Information Log

Motion by Mr. Rollins seconded by Ms. Pearson to **approve** Consent items not pulled.

Yeas: Mrs. Makulec, Ms. Stanford, Ms. Pearson, Mr. Rollins, Ms. Muhammad

Absent: Mr. Seigel, Mr. Connor

Approved: 5-0-2

Motion by Mr. Rollins seconded by Ms. Pearson to **approve** Consent item pulled 7H, Learning Partners.

Administration was asked for clarity regarding the contracts for ULLC and ROE (Regional Office of Education). These are funded through II Empower funds. Lowest performing schools are required to work with an approved learning partner, and under performing schools may work with learning partners. Schools submit “executive summaries” for spending rationales. Mrs. Makulec called for the vote.

Yeas: Ms. Stanford, Mr. Rollins, Ms. Muhammad, Mrs. Makulec, Ms. Stanford

Absent: Mr. Seigel, Mr. Connor

Approved: 5-0-2

Motion by Mr. Rollins seconded by Ms. Stanford to **approve** Consent item pulled 7C, Purchase Orders.

Page two of the Purchase Order report showed a line item under vendor 8to18 Media, Inc. “CVA Proceeds.”

Administration will forward the response to Board Members. Administration also clarified that Kronos timekeeping software had been purchased by UKG and would now be listed by that name. Mrs. Makulec called for the vote.

Yeas: Ms. Pearson, Mr. Rollins, Ms. Muhammad, Ms. Makulec, Ms. Stanford

Absent: Mr. Seigel, Mr. Connor

Approved: 5-0-2

10. *Closed Session Consent Items

A. Appointment of Kelly Ellingson as 10-Month Assistant Principal at Eisenhower Middle School

- B. Appointment of Dustin Printz as 10 Month Dean at Roosevelt School
- C. Salary Adjustment for Scott Dimke a 10 Month High School Assistant Principal.
- D. Request for Administrative Transfer - AS
- E. HR Organization Report & Addendum

11. *Closed Session Consent Items Student Discipline – EIAs

- A. GDM-8234-21
- B. GDM-8238-21

Motion by Mr. Rollins seconded by Ms. Pearson to **approve** Closed Session Consent items not pulled.

Yeas: Mr. Rollins, Ms. Muhammad, Mrs. Makulec, Ms. Stanford, Ms. Pearson

Absent: Mr. Seigel, Mr. Connor

Approved: 5-0-2

12. Other Business/New Business/Agenda Recommendations

- A. Board Member Action Steps
- There were no Action steps.

13. Adjournment

Motion by Ms. Pearson second by Ms. Stanford to **adjourn**.

Adjournment: 7:26 p.m.

Approved: 09/28/21