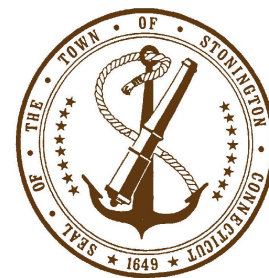


# STONINGTON PUBLIC SCHOOLS

40 FIELD STREET, PAWCATUCK, CT 06379  
PHONE: (860) 572-0506 FAX: (860) 572-8155



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## NEW STUDENT REGISTRATION

**A student is not registered until the online registration form is submitted, residency is established through the school, and health records are approved by the school nurse.**

### STEP 1 COMPLETE ONLINE REGISTRATION FORM

1. Please call or email the school where you are enrolling your child.

<p><b>Deans Mill School</b> 35 Deans Mill Rd Stonington, CT 06378</p> <p>Phone: 860-535-2235 <a href="mailto:DMSregistration@stoningtonschools.org">DMSregistration@stoningtonschools.org</a></p>	<p><b>West Vine Street School</b> 17 W Vine St Pawcatuck, CT 06379</p> <p>Phone: 860-599-5832 <a href="mailto:WVSregistration@stoningtonschools.org">WVSregistration@stoningtonschools.org</a></p>
<p><b>Stonington Middle School</b> 204 Mistuxet Ave Mystic, CT 06355</p> <p>Phone: 860-536-9613 <a href="mailto:SMSregistration@stoningtonschools.org">SMSregistration@stoningtonschools.org</a></p>	<p><b>Stonington High School</b> 176 S Broad St Pawcatuck, CT 06379</p> <p>Phone: 860-599-2180 <a href="mailto:SHSregistration@stoningtonschools.org">SHSregistration@stoningtonschools.org</a></p>

2. To access the online registration form, go to [stoningtonschools.org](http://stoningtonschools.org), from the blue banner, select Families, from the drop down menu, select Student Registration and then click on the 2021-2022 New Student Registration link.
3. Select Create an Account or Sign In (if you have registered a new student within the last 7 years)
4. Complete and submit the online registration
5. Save and logout of your account  
**If you need tech support** please call (860) 572-0506 x2121 or email [tracie.sneed@stoningtonschools.org](mailto:tracie.sneed@stoningtonschools.org)

### STEP 2 SUBMIT REGISTRATION DOCUMENTATION

Please call or email the school where you are enrolling your child. Stonington Public Schools will accept scans or pictures of documents at this time for registration. Please be advised that the district may request hard copies of documents. **Please email the following documents to the school secretary. You may also call the school to schedule a time to bring the documentation to be copied. If you have any questions, please call the school.**

1. Copy of Birth Certificate
2. Copy of Legal Guardianship (if applicable)
3. Copy of Health Records (see Step 3)
4. Copy of Custody Papers (if applicable)
5. Three (3) forms for Proof of Residency from the list below
  - Copy of lease/rental agreement/mortgage\* (**Mandatory**)
  - Current utility bill (lights, phone, cable, gas, etc.)
  - Driver's License/State ID
  - Car Registration

***\*If your name is not on the mortgage or lease agreement, a notarized letter from the homeowner or renter, attesting to your residency at the address, is required and must be approved by the superintendent. A scanned copy of a notarized letter will not be accepted. Families must submit a notarized letter once regular school operations resume.***

**STEP 3 SUBMIT HEALTH RECORDS - ALL STUDENTS**

Please email or call the school nurse with any questions regarding health records. All health related documents should be sent to your school's nurse by email, fax or mail.

<p><b>Deans Mill School</b> 35 Deans Mill Rd Stonington, CT 06378</p> <p>Phone: 860-535-2235 x6116 Fax: 860-535-2392 <a href="mailto:DMSHealthRegistration@stoningtonschools.org">DMSHealthRegistration@stoningtonschools.org</a></p>	<p><b>West Vine Street School</b> 17 W Vine St Pawcatuck, CT 06379</p> <p>Phone: 860-599-5832 x8177 Fax: 860-599-8266 <a href="mailto:WVSHealthRegistration@stoningtonschools.org">WVSHealthRegistration@stoningtonschools.org</a></p>
<p><b>Stonington Middle School</b> 204 Mistuxet Ave Mystic, CT 06355</p> <p>Phone: 860-536-9613 x4125 Fax: 860-536-1640 <a href="mailto:SMShealthregistration@stoningtonschools.org">SMShealthregistration@stoningtonschools.org</a></p>	<p><b>Stonington High School</b> 176 S Broad St Pawcatuck, CT 06379</p> <p>Phone: 860- 599-5781 x3311 Fax: 860-599-8088 <a href="mailto:SHShealthregistration@stoningtonschools.org">SHShealthregistration@stoningtonschools.org</a></p>

1. **Health Assessments** must be completed prior to entry into school. For PreK and Kindergarten only, Physicals must be completed between January 1st and Dec 31st of the calendar year the child starts school. If the exam was done prior to January 1st, entry to school is accepted until a new physical exam is completed one year from the date of the last physical to remain compliant in school. **Please email MOST RECENT PHYSICAL** to your child's school at the provided email address listed above
2. **Immunizations Records**
3. **Lead screening results:** For PreK and Kindergarten only, Universal blood lead testing is mandated in CT. Children are tested between 9 months and 36 months of age. Proof of testing is required prior to the start of school. This should be documented on physical exam form.

**We are pleased to have you as part of our school district and hope this information will aid in your transition to our community. If you have any questions, please call the school secretary.**