



**Austin Preparatory School
Varsity Softball Head Coach**

Austin Prep, a Catholic independent school located in Reading, Massachusetts about 15 mile north of Boston invites nominations, expressions of interest and applications for a Varsity Softball Head Coach, beginning the Spring of 2022. The position reports to the Director of Athletics.

Job Responsibilities:

Responsibilities include, but are not necessarily limited to, the following:

1. Oversees the management, coaching and development of the Softball program(all levels).
2. Available for all practices and games, weekdays and weekends.
3. Builds a varsity and sub-varsity regular season schedule.
4. Institutes practice plans and game management.
5. Performs other specific duties as directed by the Director of Athletics
6. Exemplifies Austin Prep's core values and mission, both on and off the field
7. Enforces discipline and encourages sportsmanship like behavior at all times.
8. Responsible for enforcing the rules set forth by the Catholic Central League and the Massachusetts Interscholastic Athletic Association.
9. Passes all state background check requirements.
10. Flexible schedule capable of accommodating time demands of the position.
11. Game and Rule knowledge
12. Hiring of varsity and sub-varsity staff.

Skill and Requirements

1. High-energy professional
2. Stellar communication skills with various constituents
3. Excellent organizational skills and event planning
4. Passion for empowering students
5. Prior coaching/playing experience

Interested candidates should submit the following documents to

patrick.driscoll@austinprep.org

1. A letter of interest
2. Resume
3. List of at least three professional references including email and phone number

(References will not be contacted without the applicant's permission)

The Review of applications will begin immediately and qualified candidates will be contacted as materials are received.